City of Greencastle

Board of Works
Regular Session

Mikayla Johnson - Clerk Treasurer

April 16, 2025 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

I. Pledge of Allegiance

II. Call to Order; Roll Call

III. Redevelopment Bid Opening - Scheduled for 4:30

IV. Special Requests

- A. Sewer Leak Adjustment- Aaa Water Delivery- 330 Warren Dr. $1,218.66
- B. Lynn Rekeweg, CR Water Hauling- discussion to keep current water hydrant meter

V. Emergency Repairs

VI. Approval of Minutes

- A. Approval of Minutes - March 19, 2025

VII. Approval of Claims

- A. Water
- B. Wastewater

VIII. Department Reports

- A. Cemetery - Jason Keeney
- B. Fire Department - Rob Frank
    - i. Fire Inspections - John Burgess
- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Wastewater Department - Oscar King Jr.
- G. Water Department - Rick Denney
- H. Park & Recreation - Jason Keeney
- I. City Attorney - Laurie Robertson Hardwick

IX. Old Business

X. New Business

- A. Contract to Provide Fire Protection Services
- B. Ras Pump Quote
- C. Promote Stephen Kerr from Probationary Status to Full Firefighter Status

D. Contract with Valtir, LLC for Guardrail

XI. Adjournment

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 0552_001

One North Locust St.
Greencastle, IN 46135

165x6.58=
1085.70
− 21.82
1063.88

Greencastle Municipal Sewer Leak Adjustment

Customer Name: Aaa Water Delivery

Customer Address: 330 Warren Dr.

Customer Account Number: 18-000890-07

Amount to be adjusted: $1063.88 plus $154.78 penalty = $1218.66

Once an adjustment has been given, you are not eligible for another adjustment for one (1) full year of Utility Service.

Customer Signature: Harold Howe

Please describe leak, and give repair date:

Shark fitting failed at toilet supply. Repaired with copper/solder connection approx 3/12/2025

******************************Clerk's Office to Complete******************************

Leak Adjustment Authorized by: ______________________

Title: ______________________

Date: ______________________

****

GREENCASTLE MUNICIPAL UTILITIES
1 N Locust Street
PO Box 288
Greencastle, IN 46135
(765) 653-2638
www.cityofgreencastle.com

Account Number	AMOUNT DUE
18-000890-07	**$1,591.68**
Due Date	**After Due Date Pay**
3/10/2025	$1,746.46
Account Name	
Aaa Water Delivery LLC	
Service Address	
330 S Warren Dr	
Amount Enclosed	

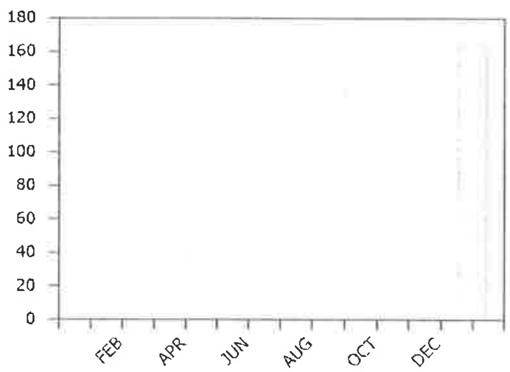
Aaa Water Delivery LLC
Harold Howe
708 S Co Rd 400e
Avon, IN 46123

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name	Service Address	Account Number
Aaa Water Delivery LLC	330 S Warren Dr	18-000890-07

Status	Billing Period From	Billing Period To	# Days	Bill Date	Penalty Date	Due Date
Active	1/22/2025	2/3/2025	12	2/24/2025	3/10/2025	3/10/2025



CURRENT READING	PREVIOUS READING	USAGE
261	96	165
		0 (STORMWATER)

PREVIOUS BALANCE	$82.60
PAYMENTS	$251.60-
ADJUSTMENTS	$0.00
PENALTIES	$0.00
CREDIT BALANCE	**$169.00-**
WATER	$626.40
FIRE HYDRANT	$4.73
WASTEWATER	$1,085.70
STORMWATER	$0.00
Tax	$43.85
CURRENT BILL	**$1,760.68**
AMOUNT DUE	**$1,591.68**
AMOUNT DUE AFTER 03/10/2025	$1,746.46

165
x 6.58

$1085.70
- $21.82 avg

$1063.88 adj
$154.78 penalty due to BOW date

$1,218.66

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 0554_001

Melanie Welker

From: CR Water <crwaterdelivery@gmail.com> on behalf of CR Water
Sent: Tuesday, April 8, 2025 1:06 PM
To: Melanie Welker
Subject: Meter

Well, I just got a phone call from Rick from the water department. They want to take my meter away.
I need to have a meeting with the mayor and set up a time to meet up with the board of Works and let them know how I serve the community and the hospital with water.

Lynn Rekeweg
CR Water & Hauling
(765) 276-6140

City of Greencastle
Board of Works
Regular Session
Mikayla Johnson - Clerk Treasurer

March 19, 2025 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Pledge of Allegiance

II. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 4:30pm. Clerk-Treasurer, Mikayla Johnson, called the roll. Thom Morris, Trudy Selvia, and Mayor Lynda Dunbar were present.

III. Special Requests

A. Sewer Leak Adjustment - Putnam County Courthouse - $1,770.02
Thom Morris made a motion to approve the sewer leak adjustment as presented, second by Trudy Selvia, 3-0, motion carried.

B. Sewer Leak Adjustment - 119 N. Autumn Glen Dr
Trudy Selvia made a motion to approve the sewer leak adjustment in the amount of $96.62, second by Thom Morris, 3-0, motion carried.

C. Sewer Leak Adjustment - 400 Bloomington St. $1,184.74
Trudy Selvia made a motion to approve the sewer leak adjustment as presented, second by Thom Morris, 3-0, motion carried.

IV. Emergency Repairs

V. Approval of Minutes

A. Approval of Minutes - March 12, 2025
Lynda Dunbar made a motion to approve the minutes as presented, second by Thom Morris, 3-0, motion carried.

VI. Approval of Claims

A. Water
Thom Morris made a motion to approve the water claims in the amount of $91,594.60 as presented, second by Trudy Selvia, 3-0, motion carried.

B. Wastewater
Thom Morris made a motion to approve the wastewater claims in the amount of $295,280.72 as presented, second by Trudy Selvia, 3-0, motion carried.

VII. Department Reports

A. Cemetery - Jason Keeney

B. Fire Department - Rob Frank

C. Planner - Blaine Rout

D. Police Department - Chris Jones

E. Department of Public Works - Andrew Rogers

F. Water & Wastewater Department - Oscar King Jr.

G. City Attorney - Laurie Robertson Hardwick

H. Park & Recreation - Jason Keeney

VIII. Old Business

IX. New Business

A. Discussion: 24 W Washington St. ADA Ramp Encroachment
Thom Morris made a motion to approve the contractor to move forward pending they provide plans and specifications for the construction of a ramp on the west side of the building and relocate at least one tree pit. The City Attorney shall provide an easement for consideration at the next meeting. Trudy Selvia seconded the motion, 3-0, motion carried.

B. National Trails Property Acquisition
Trudy Selvia made a motion to approve the acquisition of property for the National Trails project as presented, second by Thom Morris, 3-0, motion carried.

C. Amendment to Contract w/ Summit Builders, Inc.
Trudy Selvia made a motion to approve the amendment to the contract with Summit Builders, Inc. as presented, second by Thom Morris, 3-0, motion carried.

X. Adjournment

Trudy Selvia made a motion to adjourn the meeting at 4:55pm, second by Thom Morris, 3-0, motion carried.

____
Lynda R. Dunbar, Mayor

ATTEST:

____

Mikayla J. Johnson, Clerk - Treasurer

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

March was an active month included six interments (2/4) and six grave lot sales. We assisted DPW with the tree unloading at the YMCA, staked for the foundations to be installed and worked with the Putnam County Coroner to perform a burial for a decedent. Transplanted two trees that were dug up from VMH during the Vandalia Depot relocation and assisted with traffic control for the building move. Superintendent & Assistant Superintendent assisted several individuals with preplanning and at-need arrangements.

ATTACHMENTS

1. ExpendPage (1)
2. March2025

Forest Hill Cemetery

Accounts Payable Voucher

March 2025

VENDOR:	AMOUNT:
Arab Termite and Pest (03186)	**$85.00**
CDW Government, Inc. (01496)	**$921.20**
Keystone Cooperative (01341)	**$261.37**
Headley Hardware (00825)	**$50.52**
CarQuest (00572)	**$52.00**
Wilbert Burial Vault (02313)	**$955.00**
Visa Card Services (02400)	**$143.87**

Allowance of Accounts Payable Vouchers

We have examined the Accounts Payable listed on the foregoing Accounts Payable Voucher Sheet consisting of one (1) page and except for claims not allowed as shown on the voucher, such claims for the month of **March 2025** in the amount of **$2,468.96** are hereby allowed, dated this day April 3, 2025 by the Forest Hill Cemetery Board.

Signatures of Governing Board of Forest Hill Cemetery

Forest Hill Cemetery

To The Honorable Board of Trustees
Forest Hill Cemetery

The Following Exhibit for the Month Ending ***__________20___, Respectfully Submitted.***

Date	Received From	Referance To	Rent Paid	Stake Fee	Interment Fee	Misc.	Price of Lot Sold	Total Collected	Lot	Block	Range	Row	Grave	Crypt	Book
3	Jake Griffin						$1,500.00	$1,500.00	4			4	11&12		Butler
4	Paul & Betty McGill						$750.00	$750.00	68			17	5		New
7	Paul & Betty McGill			$100.00				$100.00	68			17	5		New
7	Philip Bingham		$500.00					$500.00							Rent
8	Servies FH	James York			$850.00			$850.00	36			9	3		New
11	Hopkins & Rector FH	Robert Bishop						Coroner's Req.	111			28	3		New
13	Bittles & Hurt FH	Mary Birnell			$500.00			$500.00				A-29	8		Elmore Add.
17	Brian & Terri Phillips			$100.00				$100.00	6			4	5&6		Butler
18	Dennis Weir						$1,375.00	$1,375.00	31			8	5&6		New
18	Curtis & Heidi Madsen	Tonia Dibble					$687.50	$687.50	31			8	4		New
18	Jonathan Weir						$1,375.00	$1,375.00	35			9	5&6		New
20	Bittles & Hurt FH	Vicky Weir			$750.00			$750.00	31			8	6		New
26	Betty Ogburn						$750.00	$750.00	25			7	7		New
26	Bittles & Hurt FH	Alberta Johnson		$100.00				$100.00	1	E	1				Little Singles
26	Thomas Monument	Angela Paige		$100.00				$100.00	6			3	10		Butler
27	Cris Rhea	Arlene Rhea			$500.00			$500.00	5	B	13				Abbey
28	Hopkins & Rector FH	Wendell Hurst			$500.00			$500.00							Elmore
31	Hopkins & Rector FH	Glennda Deem			$750.00			$750.00	9	F	11				Masten
31	Hunt & Sons Memorial	L. & A, Bowman		$100.00				$100.00	6			2	5		Butler
			$500.00	$500.00	$3,850.00	$0.00	$6,437.50	$11,287.50							

______________________________Superintendent

Forest Hill Cemetery

To The Honorable Board of Trustees
Forest Hill Cemetery

The Following Exhibit for the Month Ending ***__________20___, Respectfully Submitted.***

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______________________________Superintendent

Forest Hill Cemetery

To The Honorable Board of Trustees
Forest Hill Cemetery

The Following Exhibit for the Month Ending ___________***20***___***, Respectfully Submitted.***

______________________________Superintendent

Forest Hill Cemetery

To The Honorable Board of Trustees
Forest Hill Cemetery

The Following Exhibit for the Month Ending ***__________20___, Respectfully Submitted.***

______________________________Superintendent

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

Greencastle Fire Department March 2025 Council Report

The fire department responded to 151 calls for service in March 2025, compared to 147 calls for service in March 2024. The call volume increased by 3% from 2024 to 2025.

The fire department has responded to 418 calls for service in 2025 compared to 434 calls for service in March 2024. There has been a 4% decrease in calls in 2025 compared to 2024.

Brush Fire – 5
Building Fire – 1
Trash Fire – 2
Cooking Fire – 1
Vehicle Fire – 3
EMS – 57
Extrication – 1
Motor Vehicle Accident – 2
Gas Leak – 6
Wiring Issue – 1
Downed Power Line – 4
Vehicle Accident General Clean-Up – 1
Lift Assist – 8
Assist Police – 1
Public Service – 6
Downed Tree – 6
Unauthorized Burning – 1
Disregard – 13
No Incident – 4
Smoke Scare – 2
Alarms – 23
Carbon Monoxide Alarm - 3

Firefighters completed 673 hours of training during March.

Four reserve firefighters worked 44.5 hours during March.

There were 37.5 hours of community risk reduction, fire prevention, and investigation training completed.

- Firefighter Cassie Baldwin participated in the Area 30 Women in Non-Traditional Fields event, where she provided young women with insight into a career in firefighting.
- We added a new reserve firefighter, Jen Navara. Jen successfully completed the Firefighter I/II course that was hosted at the Greencastle Fire Training Site.
- Eight department members attended two days of the Pittsboro Fire Officer Seminar in Plainfield. They learned leadership skills from four top-rated speakers from around the country.
- We conducted live fire flashover training for our department as well as the Area 30 Fire and Rescue students and Putnam County Firefighter I/II class. Overall, 34 students and instructors completed eight hours of live fire training.
- Probationary Firefighter Tyler Fiscus and part-time Firefighter Paul Weiss completed EMT class and earned their Nationally Registered EMT certificate. This adds two more certified EMT’s to our roster.
- We started work with Zach Mathews from Experienced Solutions LLC. to develop core values for our department. Zach provided training to a committee on what strong core values are. There was a survey sent out to the department to find out what core values are important to our members, and then the committee will make the final decision on what our department’s core values will be. There will be more to come on this.
- We hosted 21 instructors from 11 different fire departments for the District 7 Instructors meeting at our training site.

ATTACHMENTS

None

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Current_Month_Fire_Safety_Inspections-March-25

Current Month Fire Safety Inspections-1

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Inspector	Status
1360 Indianapolis Rd	Subway	B- Business General Fire	25-0027	John Burgess	Pass
1360 Indianapolis Rd	Metro Net	B- Business General Fire	25-0028	John Burgess	Pass
1360 Indianapolis Rd	Palm Beach Tan	B- Business General Fire	25-0029	John Burgess	Pass
1360 Indianapolis Rd	Jackson Hewitt	B- Business General Fire	25-0030	John Burgess	Fail
1360 Indianapolis Rd	No 1 Chinese	B- Business General Fire	25-0031	John Burgess	Fail
Putnam Plaza	Label Shopper	B- Business General Fire	R25-0019-01	John Burgess	Pass
1360 Indianapolis Rd	Check into Cash	B- Business General Fire	25-0032	John Burgess	Pass
1360 Indianapolis Rd	Staff Management	B- Business General Fire	25-0033	John Burgess	Fail
1360 Indianapolis Rd	Castle Smoke Shop	B- Business General Fire	25-0034	John Burgess	Fail
1360 Indianapolis Rd	Casa Grande	B- Business General Fire	25-0035	John Burgess	Fail
Putnam Plaza	China Buffet	B- Business General Fire	25-0036	John Burgess	Fail
1132 Indianapolis Rd	H&R Block	B- Business General Fire	25-0037	John Burgess	Pass
1310-1320-1350 Indianapolis Rd	Buffalo Wild Wings	B- Business General Fire	25-0038	John Burgess	Fail
1310-1320-1350 Indianapolis Rd	American Rental	B- Business General Fire	25-0039	John Burgess	Pass
1310-1320-1350 Indianapolis Rd	Dollar General	B- Business General Fire	25-0040	John Burgess	Pass
1109 Indianapolis Rd	Putnam County Prosecutor Child Support Division	B- Business General Fire	25-0041	John Burgess	Fail

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Inspector	Status
1152 Indianapolis Rd	Taco Bell	B- Business General Fire	25-0042	John Burgess	Fail
1140 & 1148 Indianapolis Rd	Hendricks Physical Therapy	B- Business General Fire	25-0043	John Burgess	Pass
1132 Indianapolis Rd	Discount Tobacco	B- Business General Fire	25-0044	John Burgess	Pass
101 S Warren Dr	First Financial Bank	B- Business General Fire	25-0045	John Burgess	Fail
105 S Warren Dr	NAPA	B- Business General Fire	25-0046	John Burgess	Fail
117 S Warren Dr	North Salem State Bank	B- Business General Fire	25-0047	John Burgess	Fail
1128 Indianapolis Rd	First National Bank	B- Business General Fire	25-0048	John Burgess	Fail
1153 Indianapolis Rd	Speedway LLC	B- Business General Fire	25-0049	John Burgess	Fail
1107 Indianapolis Rd	Marathon	B- Business General Fire	25-0050	John Burgess	Fail
1111 Indianapolis Rd	Heather Taylor State Farm Insurance	B- Business General Fire	25-0051	John Burgess	Pass
1101 Indianapolis Rd	Ruoff Mortgage	B- Business General Fire	25-0052	John Burgess	Fail
1047 Indianapolis Rd	Arby's	B- Business General Fire	25-0053	John Burgess	Pass
1021 1023 Indianapolis Rd	Goodwill	B- Business General Fire	25-0054	John Burgess	Pass
1021 1023 Indianapolis Rd	Goodwill	B- Business General Fire	25-0054	John Burgess	Pass
1019 Indianapolis Rd	Speedway	B- Business General Fire	25-0055	John Burgess	Fail
1013 Indianapolis Rd	F.C. Tucker Advantage Realtors	B- Business General Fire	25-0056	John Burgess	Fail
65 Putnam Plaza	Aldi	B- Business General Fire	R25-0016-01	John Burgess	Pass

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Inspector	Status
911 Indianapolis Rd	Auto Zone	B- Business General Fire	25-0057	John Burgess	Fail
1016 Indianapolis Rd	Tokyo Steakhouse	B- Business General Fire	25-0058	John Burgess	Pass
1058 Indianapolis Rd	Fairway Restaurant	B- Business General Fire	25-0059	John Burgess	Pass
1056 Indianapolis Rd	Sky Nails	B- Business General Fire	25-0060	John Burgess	Fail
1018 Indianapolis Rd	Wendy's	B- Business General Fire	25-0061	John Burgess	Fail
833 Indianapolis Rd	Smoke Shop	B- Business General Fire	25-0062	John Burgess	Fail
1010 Indianapolis Rd	CVS	B- Business General Fire	25-0063	John Burgess	Fail
833 Indianapolis Rd	T-Mobile	B- Business General Fire	25-0064	John Burgess	Pass
833 Indianapolis Rd	Clean Slate	B- Business General Fire	25-0065	John Burgess	Pass
833 Indianapolis Rd	Rent a Center	B- Business General Fire	25-0066	John Burgess	Fail
1021 1023 Indianapolis Rd	Rescued Treasures	B- Business General Fire	25-0067	John Burgess	Pass
100 5th St	Imagine that Hair Salon	B- Business General Fire	25-0068	John Burgess	Pass
100 5th St	Natasha Elson L.M.T	B- Business General Fire	25-0069	John Burgess	Fail
100 5th St	Creative Touch Salon	B- Business General Fire	25-0070	John Burgess	Pass
100 5th St	Creative Touch Salon	B- Business General Fire	25-0070	John Burgess	Pass
100 5th St	On Site Bookkeeping	B- Business General Fire	25-0071	John Burgess	Fail
100 5th St	On Site Bookkeeping	B- Business General Fire	25-0071	John Burgess	Fail

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Inspector	Status
1056 Indianapolis Rd	Sky Nails	B- Business General Fire	R25-0060-01	John Burgess	Pass
Putnam Plaza	Mason Jewelers	B- Business General Fire	R25-0015-01	John Burgess	Pass
Putnam Plaza	Mason Jewelers	B- Business General Fire	R25-0015-01	John Burgess	Pass
833 Indianapolis Rd	Kountry Healthcare	B- Business General Fire	25-0073	John Burgess	Fail
833 Indianapolis Rd	Ivy Nails	B- Business General Fire	25-0074	John Burgess	Fail
857 Indianapolis Rd	Verizon	B- Business General Fire	25-0075	John Burgess	Fail
Putnam Plaza	Tobacco Shop	B- Business General Fire	R25-0021-01	John Burgess	Pass
Putnam Plaza	Tobacco Shop	B- Business General Fire	R25-0021-01	John Burgess	Pass
2 Putnam Plaza	O'Reilly Auto Parts	B- Business General Fire	R25-0022-01	John Burgess	Fail

59 Inspections

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. CC Agenda--Planning 04.10.25

Greencastle Common Council Report— April 10th, 2025
City Planning Department
Prepared by: Blaine Rout 765-848-1504 brout@cityofgreencastle.com

Board of Zoning Appeals Meeting:
The BZA meeting for April was cancelled due to lack of business. The next filing deadline is April 15th for the May 6th meeting.

Technical Review Committee:
The Technical Review Committee meeting on March 13th was held, with the bulk of the discussion dedicated to Unsafe Buildings and nuisance properties. An update on a project at 275 Fawn View Drive was discussed as well. The Technical Review Committee meeting scheduled for April 10th will discuss the status of derelict properties in addition to one that is set for abatement provided that an acceptable rate for cleanup is provided from the contracting firm by the meeting date to discuss.

Unsafe Building Committee:
There are no buildings currently on the docket to be reviewed by the committee. That is the final step before the city would take action to proceed with demolition. Future discussions are planned to address various abandoned/vacant structures in violation of Chapter 7 "Building and Construction Regulations" within the City Code. Many of these properties may need to be addressed through unsafe building committee action.

Plan Commission Meeting:
Greencastle Plan Commission's March 24th meeting was held to discuss proposed amendments to the Zoning Ordinance. Representatives from American Structurepoint were present in person (as well as virtually) to give a presentation regarding information on the proposed changes. The content was received well but will need to be continued on the next Plan Commission meeting, scheduled for April 28th.

MS4 Stormwater Committee Meeting and Activities:
The annual report is complete and has been submitted to the state.

Activities
- Planning and Building-related fees are essentially complete. A calculation of a 5-year average of "annual construction value" is needed in order to have an appropriate calculation of fees prior to any discussion on the agenda for Council action.
- Street Tree Board – The next meeting will be held on May 7th. A "recommended plantings" list is available that provides the most suitable trees for our region.
- Sustainability Commission – The commission met on March 18th. Blaine provided an update on the EV charging station information obtained in a webinar training session hosted by Duke Energy. Other items of discussion included invasive tree removal along Veterans' Highway, a regional workshop on wildlife habitat creation, pollinator/monarch gardens, the waterway near the boccie ball court at Robe-Ann Park, and an update on PC/RIP activities.
- Code Enforcement Activity (Inspections/Notices/Fines):
    - 39 Martinsville St – Waste/Debris and Rank Vegetation
    - 40 Frazier St – Unsafe Building/Building Nuisance
    - 7 Hammond St – Vacant/Abandoned Property & Waste/Debris and Rank Vegetation
    - 205 N Indiana St - Illegal Parking of an RV. (Resolved)
    - 805 Indianapolis Rd – Vacant/Abandoned Structure – Various Building Nuisance/Zoning Violations
    - 518 N Indiana St – Exterior Maintenance Issues (Working with Property Owner)

  - 5 W Liberty St – Accessory Structure issue (setbacks, ROW encroachment, development standards)
  - 1 N Indiana St – Abandoned/vacant structure. Working with property owner who may be able to sell to an investor that will hopefully redevelop the site.
- Work being done with GIS maps to overlay historic districts as well as local/state/national historic properties. This is a slow process as time allows, but can provide updates if interested.
- Further work on condensing space at City Hall for employee use, but also for public accessibility and committee meetings. Continuing plans to digitize old documents, relocate the large Plotter machine, and dispose of obsolete/damaged/irrelevant items.
- Reviewed various building and sign permits.

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. council report (1) MAR 2025

One North Locust St.
Greencastle, IN 46135

April 2nd, 2025

Greencastle Police Department Common Council Report MARCH 2025

CALL ACTIVITY TOP 5	#
LOCKOUTS	62
ACCIDENTS (T)	35
TRAFFIC VIOLATION (T)	35
ADMINSTRATIVE	31
SUSPICIOUS PERSON	29
DISTURBANCE	21

DEPARTMENT

EMPLOYMENT ANNIVERSARIES

K9 OFFICER BILLY DEWITT	3-07-2022 (3 YEARS)
DETECTIVE DARREL BUNTEN	3-12-2007 (18 YEARS)

PATROL-Officers conducted 258 traffic stops in the month of March. Officers responded to 450 calls for service, opened 38 criminal case reports and completed 11 Indiana Crash Reports. Officers completed a total of 15 field arrests for the month. Officer Jensen Clement and K9 Officer Angela Taylor participated in the Women Empowerment Event at Area 30 on March 4th where they talked to female students about law enforcement careers. On March 24th K9 Officer Taylor & Ziva assisted Crown Corporation with a K9 sweep of their Fillmore Road Facility.

DETECTIVES- Detectives were assigned 5 new cases as well as 1 DCS case. Detectives were called out 1 time during the month. 3 cases were sent to the Prosecutor's Office for charges. 7 cases were closed. Detectives served three search warrants for the month and 2 subpoenas.

PARKING ENFORCEMENT- 49 tickets were issued for the month (40-3 HR, 4-wrong direction, 1-no parking, 1-parked in yellow, 2-handicap parking, 1-blocking alley).
14 warnings were written, 6 tickets were voided. 24 tickets have been paid and 19 have not been paid.

RESERVES- The Reserve Division worked 18 hours for the month.

TRAINING

Officer Billy Dewitt graduated K9 School with new K9 (Gunner) on Mar 4th in Plainfield.
Officer Angela Taylor attended K9 training on March 3rd in Vigo County.
Detective Darrel Bunten attended advanced sexual assault investigations training on March 18-19 at ILEA.
GPD Officers attended emergency vehicle operations training on March 4-5th at ILEA.

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

Summary Report for March 2025

Department of Public Works

Sign Work:

1. Installed solar stop sign at Walmart.
2. Replaced 2- poles and 1- stop sign this month.
3. Put out all detour and stop signs for 231 shutdowns.
4. Took down all winter banners from light poles.

Mechanical:

1. Bucket truck: Replaced the battery for air compressor.
2. 15’ Kubota RTV: Replaced 1 turn signal bulb.
3. 17’ Chevy 1500: Replaced right front rotor, caliper, brake pads and rubber hose on both sides.
4. Elgin Sweeper: Replaced right side gutter broom.
5. Scanner Tool: Bought the update card for it.
6. 11’ F-650: Had the ECU flashed and reprogrammed with Cummins software.

Sweeping:

1. Swept city streets 6 times this month driving 116 miles, used 49 gallons of diesel, 1400 gallons of water and picked up 105 yards of debris.

Storm Work:

1. Cleaned city drains 2 times this month collecting 1.5 tons of debris.

2. Repaired 4 city street drains this month.
3. Repaired collapsed street drain pipe on Spring St. using 25’ of 10” pipe, 4x6 adapter, 4’ of 4” pipe, 7 tons of gravel and 4 bags of concrete.

Patching:

1. Patched city streets 2 times this month using 2.25 tons of CMA.

Tree Work:

1. Removed 3- trees on VMH for Depot move.
2. Unloaded 100 trees at the YMCA for planting.
3. Cleaned up grindings and refilled with dirt 35 stumps hauling off 19 truckloads.

Misc.:

1. Put out the big American flags on VMH.
2. Took down some fence and poles along VMH for Depot move.
3. Put gravel in the cutouts on Madison St. 2 times this month.
4. Repaired a water leak at the Sports Park.
5. Picked up trash along city right of ways 2 times this month collecting 7 bags of trash.
6. Removed and replaced 1- flower pot on the square that had been hit by a vehicle.

ATTACHMENTS

None

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Report to Council & BOW (2)

2025

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1.501	1.449	1.448										1.466

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY TOTAL
DAYS ABOVE DESIGN FLOW	0	0	0										0
DAYS OF OVERFLOW AT PLANT	0	0	0										0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0										0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0										0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0										0
EMERGENCY REPAIRS MADE	0	0	0										0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0										0
SEWER LINE CLEANED (FOOTAGE)	340	2,039	1,971										4,350
LOCATES	135	188	246										569
TAP PERMITS	0	0	0										0
SEWER LINES TELEVISED (FOOTAGE)	0	320	947										1,267

2024

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	2.190	1.391	1.544	2.691	1.595	1.053	1.271	1.000	1.001	0.975	1.176	1.618	1.459

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY TOTAL
DAYS ABOVE DESIGN FLOW	8	0	0	8	2	0	0	0	0	0	0	3	21
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0	0	0	0	0	0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	0	0	0	0	0	0	0	0	0	0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	1	1	0	1	0	0	0	3
SEWER CALLS BLOCKAGE IN CITY LINES	0	1	0	1	0	0	0	0	0	0	0	0	2
EMERGENCY REPAIRS MADE	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	1	0	0	0	1	0	2
SEWER LINE CLEANED (FOOTAGE)	0	1,530	1,580	1,260	4,626	2,107	2,487	4,054	550	895	3,657	340	23,086
LOCATES	112	120	247	207	207	198	222	249	188	250	191	165	2,356
TAP PERMITS	1	0	3	2	1	4	0	2	4	0	0	0	17
SEWER LINES TELEVISED (FOOTAGE)	0	1,295	2,931	2,125	3,074	2,756	4,728	2,644	2,117	3,884	4,396	1,746	31,696

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. March Labs
2. March report 2025

One North Locust St.
Greencastle, IN 46135

March 2025			Chlorine					Fluoride		Polyphosphate		Iron		Manganese		Backwash		
3.55%	Adjusted	SCADA	Plant Tap			D.S.												
Date	Gallons Pumped X 1000	Gallons Pumped X 1000	Pounds	Free	Total	Free	Total	Pounds	Finished	Pounds	Finished	Raw	Finished	Raw	Finished	Filter #	Filter Run	Backwash Usage X 1000
1	1,425.72	1,478.20	30	1.35	1.52	0.68	1.16	40	0.63	30	0.69	0.39	0.08	0.6	0.0			
2	1,511.28	1,566.90	31	1.36	1.50	0.61	0.64	33	0.81	18	0.77	0.15	0.01	0.2	0.0			
3	1,535.77	1,592.30	32	1.68	1.83	1.03	1.06	32	0.66	23	0.76	0.16	0.01	0.4	0.2			
4	1,492.27	1,547.20	29	1.41	1.49	1.27	1.52	30	0.77	29	0.75	0.17	0.01	0.3	0.1			
5	1,465.46	1,519.40	24	1.05	1.15	0.83	1.18	40	0.60	20	0.90	0.21	0.04	0.0	0.0			
6	1,564.52	1,622.10	31	1.11	1.23	1.13	1.36	35	0.61	30	0.92	0.20	0.02	0.0	0.0			
7	1,442.80	1,495.90	26	1.26	1.46	1.13	1.31	35	0.58	18	1.02	0.20	0.05	0.0	0.0			
8	1,334.39	1,383.50	27	1.16	1.22	0.83	1.19	33	0.68	22	0.84	0.19	0.03	0.1	0.1	1	254	63.6
9	1,425.92	1,478.40	28	1.21	1.33	1.03	1.17	35	0.88	23	0.73	0.17	0.03	0.3	0.1			
10	1,497.58	1,552.70	19	1.19	1.39	1.16	1.18	37	0.95	27	0.71	1.58	0.01	0.0	0.0			
11	1,561.43	1,618.90	42	1.24	1.44	1.21	1.32	30	0.76	30	0.76	0.17	0.03	0.8	0.2			
12	1,490.06	1,544.90	40	1.28	1.47	1.11	1.37	30	0.67	20	0.73	0.51	0.00	0.6	0.1			
13	1,441.16	1,494.20	31	1.25	1.50	1.21	1.37	30	0.57	20	0.77	0.22	0.06	0.3	0.3	2	252	56.8
14	1,341.91	1,391.30	29	1.30	1.49	1.31	1.43	35	0.77	30	0.40	0.29	0.14	0.2	0.4			
15	1,301.98	1,349.90	28	1.36	1.53	1.32	1.45	31	0.60	17	0.72	0.19	0.00	0.8	0.5			
16	1,366.02	1,416.30	24	1.41	1.57	1.17	1.26	34	0.91	21	0.69	0.22	0.10	0.1	0.1			
17	1,498.16	1,553.30	30	1.36	1.50	1.37	1.38	35	0.85	32	0.73	0.18	0.03	0.0	0.1			
18	1,452.83	1,506.30	30	1.30	1.51	1.26	1.37	35	0.67	20	0.65	0.00	0.00	1.0	0.1			
19	1,484.37	1,539.00	28	1.25	1.43	1.20	1.43	20	0.63	20	0.58	0.20	0.21	1.6	0.1			
20	1,494.01	1,549.00	28	1.21	1.41	1.18	1.36	40	0.72	30	0.36	0.55	0.08	0.5	0.5			
21	1,451.48	1,504.90	28	1.43	1.60	1.15	1.40	35	0.78	20	0.76	0.18	0.02	0.6	0.1			
22	1,384.83	1,435.80	25	1.39	1.50	0.97	1.07	35	0.68	20	0.72	0.11	0.00	0.0	0.1			
23	1,430.35	1,483.00	26	1.30	1.51	1.01	1.26	35	0.55	30	0.72	0.14	0.03	0.1	0.0			
24	1,513.69	1,569.40	28	1.25	1.47	1.13	1.35	20	0.74	20	0.74	0.63	0.05	0.9	0.3			
25	1,522.75	1,578.80	31	1.46	1.82	1.28	1.52	40	0.67	20	0.42	0.42	0.08	0.3	0.0	3	253	62.0
26	1,512.14	1,567.80	26	1.19	1.43	1.25	1.48	35	0.64	30	0.80	0.33	0.09	0.2	0.2			
27	1,456.01	1,509.60	30	1.16	1.25	0.46	1.32	33	0.51	20	0.68	0.46	0.04	0.0	0.0			
28	1,405.47	1,457.20	30	1.42	1.58	1.21	1.44	31	0.77	22	0.78	0.22	0.03	0.1	0.1			
29	1,377.31	1,428.00	28	1.34	1.51	0.84	1.01	34	0.66	28	0.81	0.17	0.02	0.3	0.1			
30	1,370.55	1,421.00	35	1.12	1.20	1.23	1.40	49	0.67	26	0.96	0.84	0.00	0.6	0.3			
31	1,542.52	1,599.30	19	1.36	1.48	1.21	1.35	31	0.68	22	0.70	0.18	0.03	0.1	0.1			
Gallons	45,094,715		893.0	1.3	1.5			1,048		738	0.59							182,400.0
Average	1,454,668					1.09	1.29	Avg	0.70	Avg	0.73	Avg	0.04	Avg	0.14		Avg	60,800.0
Peek	1,564,515		6			1.37	1.52	Max	0.95	Max	1.02	Max	0.21	Max	0.50		Max	63,600.0
Minimum	1,301,979					0.46	0.64	Min	0.51	Min	0.36	Min	0.00	Min	0.00		Min	56,800.0

March 2025			Chlorine					Fluoride		Polyphosphate		Iron		Manganese		Backwash			Water Temp		pH		Chlorine	Testing
3.55%	Adjusted	SCADA	Plant Tap			D.S.																	Lagoon	Done By
Date	Gallons Pumped X 1000	Gallons Pumped X 1000	Pounds	Free	Total	Free	Total	Pounds	Finished	Pounds	Finished	Raw	Finished	Raw	Finished	Filter #	Filter Run	Backwash Usage X 1000	A.M.	P.M.	Raw	Finished	Total	Initial
1	1,425.72	1,478.20	30	1.35	1.52	0.68	1.16	40	0.63	30	0.69	0.39	0.08	0.6	0.0				11.4	11.4	7.47	7.68		KW
2	1,511.28	1,566.90	31	1.36	1.50	0.61	0.64	33	0.81	18	0.77	0.15	0.01	0.2	0.0				12.0	12.0	7.46	7.61		ERP
3	1,535.77	1,592.30	32	1.68	1.83	1.03	1.06	32	0.66	23	0.76	0.16	0.01	0.4	0.2					11.6	7.49	7.64		DD
4	1,492.27	1,547.20	29	1.41	1.49	1.27	1.52	30	0.77	29	0.75	0.17	0.01	0.3	0.1				11.8	11.7	7.49	7.71		ERP
5	1,465.46	1,519.40	24	1.05	1.15	0.83	1.18	40	0.60	20	0.90	0.21	0.04	0.0	0.0				12.1	11.7	7.46	7.64		KW
6	1,564.52	1,622.10	31	1.11	1.23	1.13	1.36	35	0.61	30	0.92	0.20	0.02	0.0	0.0				12.3	11.7	7.52	7.59		KW
7	1,442.80	1,495.90	26	1.26	1.46	1.13	1.31	35	0.58	18	1.02	0.20	0.05	0.0	0.0				12.3	11.6	7.48	7.70		KW
8	1,334.39	1,383.50	27	1.16	1.22	0.83	1.19	33	0.68	22	0.84	0.19	0.03	0.1	0.1	1	254	63.6	11.2	11.8	7.36	7.63		MC
9	1,425.92	1,478.40	28	1.21	1.33	1.03	1.17	35	0.88	23	0.73	0.17	0.03	0.3	0.1				11.8	11.8	7.49	7.67		DD
10	1,497.58	1,552.70	19	1.19	1.39	1.16	1.18	37	0.95	27	0.71	1.58	0.01	0.0	0.0				12.2	11.8	7.68	7.64		DD
11	1,561.43	1,618.90	42	1.24	1.44	1.21	1.32	30	0.76	30	0.76	0.17	0.03	0.8	0.2				12.8	12.9	7.47	7.56		KW
12	1,490.06	1,544.90	40	1.28	1.47	1.11	1.37	30	0.67	20	0.73	0.51	0.00	0.6	0.1				12.9	13.0	7.51	7.69		KW
13	1,441.16	1,494.20	31	1.25	1.50	1.21	1.37	30	0.57	20	0.77	0.22	0.06	0.3	0.3	2	252	56.8	11.4	11.4	7.59	7.64		KW
14	1,341.91	1,391.30	29	1.30	1.49	1.31	1.43	35	0.77	30	0.40	0.29	0.14	0.2	0.4				12.2	12.3	7.47	7.68		KW
15	1,301.98	1,349.90	28	1.36	1.53	1.32	1.45	31	0.60	17	0.72	0.19	0.00	0.8	0.5				13.0	12.1	7.55	7.74		KW
16	1,366.02	1,416.30	24	1.41	1.57	1.17	1.26	34	0.91	21	0.69	0.22	0.10	0.1	0.1				12.2	12.8	7.48	7.64		DD
17	1,498.16	1,553.30	30	1.36	1.50	1.37	1.38	35	0.85	32	0.73	0.18	0.03	0.0	0.1				11.7	11.6	7.46	7.61		DD
18	1,452.83	1,506.30	30	1.30	1.51	1.26	1.37	35	0.67	20	0.65	0.00	0.00	1.0	0.1				11.8	11.7	7.48	7.79		KW
19	1,484.37	1,539.00	28	1.25	1.43	1.20	1.43	20	0.63	20	0.58	0.20	0.21	1.6	0.1				13.2	11.8	7.50	7.62		KW
20	1,494.01	1,549.00	28	1.21	1.41	1.18	1.36	40	0.72	30	0.36	0.55	0.08	0.5	0.5				12.9	11.6	7.51	7.64		KW
21	1,451.48	1,504.90	28	1.43	1.60	1.15	1.40	35	0.78	20	0.76	0.18	0.02	0.6	0.1				12.6	11.5	7.55	7.65		RD
22	1,384.83	1,435.80	25	1.39	1.50	0.97	1.07	35	0.68	20	0.72	0.11	0.00	0.0	0.1				11.9	11.9	7.59	7.74		RD
23	1,430.35	1,483.00	26	1.30	1.51	1.01	1.26	35	0.55	30	0.72	0.14	0.03	0.1	0.0				11.8	11.7	7.56	7.74		RD
24	1,513.69	1,569.40	28	1.25	1.47	1.13	1.35	20	0.74	20	0.74	0.63	0.05	0.9	0.3				11.8	11.7	7.50	7.69		KW
25	1,522.75	1,578.80	31	1.46	1.82	1.28	1.52	40	0.67	20	0.42	0.42	0.08	0.3	0.0	3	253	62.0	12.8	11.7	7.54	7.68		KW
26	1,512.14	1,567.80	26	1.19	1.43	1.25	1.48	35	0.64	30	0.80	0.33	0.09	0.2	0.2				12.8	12.1	7.52	7.61		KW
27	1,456.01	1,509.60	30	1.16	1.25	0.46	1.32	33	0.51	20	0.68	0.46	0.04	0.0	0.0				12.1	11.9	7.52	7.63		KW
28	1,405.47	1,457.20	30	1.42	1.58	1.21	1.44	31	0.77	22	0.78	0.22	0.03	0.1	0.1				12.1	12.0	7.34	7.59		MC
29	1,377.31	1,428.00	28	1.34	1.51	0.84	1.01	34	0.66	28	0.81	0.17	0.02	0.3	0.1				12.8	12.3	7.40	7.61		MC
30	1,370.55	1,421.00	35	1.12	1.20	1.23	1.40	49	0.67	26	0.96	0.84	0.00	0.6	0.3				13.4	13.4	7.44	7.54		KW
31	1,542.52	1,599.30	19	1.36	1.48	1.21	1.35	31	0.68	22	0.70	0.18	0.03	0.1	0.1				12.2	12.3	7.52	7.72		RD
Gallons	45,094,715		893.0	1.3	1.5			1,048		738	0.59							182,400.0						
Average	1,454,668					1.09	1.29	Avg	0.70	Avg	0.73	Avg	0.04	Avg	0.14		Avg	60,800.0	12.3	12.0	7.50	7.66	0.00	
Peek	1,564,515		6			1.37	1.52	Max	0.95	Max	1.02	Max	0.21	Max	0.50		Max	63,600.0	13.4	13.4	7.68	7.79	0.00	
Minimum	1,301,979					0.46	0.64	Min	0.51	Min	0.36	Min	0.00	Min	0.00		Min	56,800.0	11.2	11.4	7.34	7.54	0.00	

Greencastle Utilities

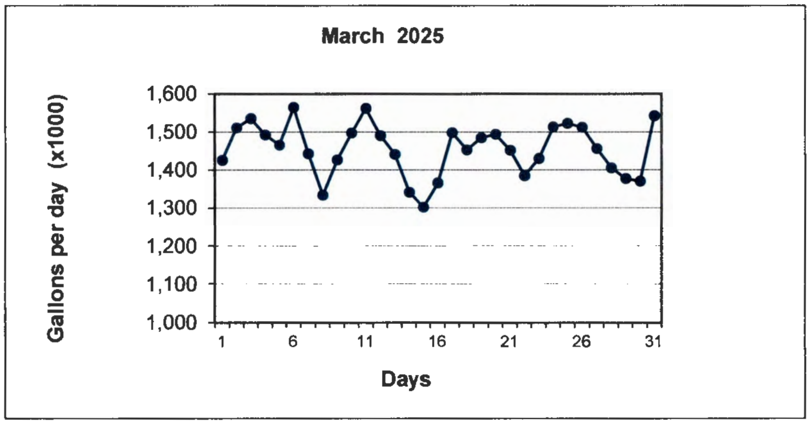
Monthly Report

March 2025

Current		One year ago	Two years ago
177	Service work orders	94	108
13	Field work orders	4	4
2	Leaks	3	3
247	IUPPS line locates	241	211
3725	Total active accounts	3725	3725
45	Disconnect notices actually acted upon	25	27
1,454,668	Average daily pumpage	1,276,727	1,267,334
1,564,515	Peak Day	1,368,818	1,417,140
1,301,979	Minimum Day	1,159,618	1,154,892

Year 2024

85,763,822	Gallons of water pumped
60,505,720	Gallons of water sold
1,055,870	Known loss/usage
22.6%	Unaccountable water



Emergency Repairs:

Address	*Date*	*Time*	*Repaired By*	*Brief Discription*

	Month	Calendar Month Pumpage	Read Cycle Adjustment: Pumpage subtracted to match reading dates	Read Cycle Adjustment: Pumpage added to match reading dates	Known Water Usage / Loss	Metered but not yet billed (Average)	Gallons Sold	Adjusted Gallons Pumped	Unaccountable Water	Peak Day Gallons	Peak Day
2022	January	39,076,621	3,408,254		817,189	1,428,399	28,483,840		12.6%	1,497,193	10
	February	37,784,673			441,958	1,429,651	29,018,660		18.2%	1,421,769	1
	March	41,499,923			217,901	1,410,729	31,184,868		20.9%	1,600,877	14
	April	40,216,949		1,353,970	485,137	1,706,713	31,196,836		20.3%	1,471,152	12
	May	44,807,005	1,353,970		1,307,148	1,723,094	32,964,360		16.6%	2,008,764	13
	June	43,633,016			401,317	1,715,389	34,963,016		15.0%	1,620,939	13
	July	45,122,107			793,733	1,752,472	35,574,880		15.5%	1,659,133	6
	August	47,113,510			2,340,069	1,760,308	35,998,996		14.9%	2,184,110	22
	September	42,706,324		2,665,590	657,242	1,723,856	35,084,192		18.5%	1,594,415	1
	October	41,695,914	2,665,589		1,641,504	1,731,631	29,472,696		14.8%	1,718,835	15
	November	38,912,077			611,264	1,717,494	28,682,600		20.3%	1,577,440	1
	December	41,252,630	0	2,590,360	3,505,260	1,737,914	30,982,908		19.7%	1,726,744	26
YTD	**Totals:**	**503,820,748**	**7,427,812**	**6,609,920**	**13,219,722**	**1,760,308**	**383,607,852**		**20.7%**	**2,184,110**	
2023	January	41,239,898	2,590,360	0	4,036,264	1,706,541	26,770,172	32,906,732	18.6%	1,457,456	4
	February	38,336,946	0	0	2,213,767	1,684,266	27,835,324	34,438,913	19.2%	1,515,326	12
	March	39,287,364	0	2,385,980	660,645	1,708,194	31,965,032	39,304,505	18.7%	1,417,140	7
	April	40,785,136	2,385,980	0	370,428	1,708,524	30,017,988	36,320,205	17.4%	1,594,319	23
	May	43,505,894	0	0	651,513	1,725,563	35,085,688	41,128,819	14.7%	1,771,401	22
	June	44,088,742	0	2,573,670	877,926	1,717,253	36,387,208	44,067,233	17.4%	1,649,970	4
	July	44,838,641	2,573,670	0	1,374,222	1,713,804	32,229,076	39,176,944	17.7%	1,565,287	14
	August	48,423,398	0	0	1,382,355	1,740,583	37,310,240	45,300,459	17.6%	2,106,179	24
	September	46,526,226	0	1,414,560	2,820,141	1,739,768	36,795,616	43,380,877	15.2%	3,032,774	10
	October	42,488,540	1,414,540	0	1,595,838	1,708,726	32,915,740	40,598,516	18.9%	1,630,101	10
	November	38,912,077			611,264	1,717,494	28,682,600		20.3%	1,577,440	1
	December	44,143,236	0	1,274,880	2,549,266	1,732,727	31,393,560	41,136,122	23.7%	1,738,608	27
YTD	**Totals:**	**512,576,098**	**8,964,550**	**7,649,090**	**19,143,630**	**1,740,583**	**387,388,244**	**490,376,426**	**21.0%**	**3,032,774**	
2024	January	47,050,046	1,274,880	0	1,691,397	1,748,240	31,900,704	42,335,529	24.6%	2,318,465	18
	February	39,659,758	0	0	534,936	1,709,999	32,124,356	37,414,822	14.1%	1,490,442	1
	March	39,578,547	0	0	385,486	1,710,295	31,461,628	37,482,766	16.1%	1,368,818	7
	April	41,215,979	0	0	1,016,171	1,722,801	31,968,772	38,477,006	16.9%	1,893,506	29
	May	44,258,108	0	2,517,350	1,266,366	1,742,539	36,790,380	43,766,552	15.9%	1,875,953	3
	June	41,305,677	2,517,350	0	583,700	1,664,449	31,930,624	36,540,177	12.6%	1,518,123	22
	July	45,253,568	0	0	1,601,502	1,700,286	36,342,328	41,951,781	13.4%	2,068,467	11
	August	45,847,508	0	2,766,100	555,168	1,660,546	38,903,480	46,397,894	16.2%	1,636,274	28
	September	43,920,244	2,766,100	0	394,987	1,704,224	34,047,716	39,054,933	12.8%	1,611,680	4
	October	42,266,415	0	0	407,797	1,676,866	33,140,888	40,181,752	17.5%	1,712,470	21
	November	38,394,527	0	1,391,800	894,580	1,661,218	29,474,192	37,230,528	20.8%	1,449,258	12
	December	38,513,835	1,391,800	0	610,679	1,657,116	29,445,768	34,854,241	15.5%	1,427,749	17
YTD	**Totals:**	**507,264,211**	**7,950,130**	**6,675,250**	**9,942,767**	**1,748,240**	**397,530,836**	**494,298,324**	**19.6%**	**2,318,465**	
2025	January	43,075,631	3,065,900	1,139,200	555,056	1,690,091	30,936,532	38,903,784	20.5%	1,576,089	28
	February	42,688,191	2,937,000	0	500,814	1,675,221	29,569,188	37,575,156	21.3%	1,696,459	13
	March										
	April										
	May										
	June										
	July										
	August										
	September										
	October										
	November										
	December										
YTD	**Totals:**	**85,763,822**	**6,002,900**	**1,139,200**	**1,055,870**	**1,690,091**	**60,505,720**	**78,154,161**	**22.6%**	**1,696,459**	

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

March saw the end of our Homeschool STEAM program in partnership with the Putnam County Extension Office. We also participated with the Public School STEAM program day during the Monday of Spring Break. On-going work continues to prepare for the upcoming pool season, mowing started April 1, 2025 and we have only been able to get a portion of BWSP mowed due to standing water. We will continue our routines as the weather allows.

ATTACHMENTS

1. Claims Docket

Greencastle Parks & Recreation Department
Accounts Payable Voucher Docket
Wednesday, April 2, 2025
(For business of March 2025)

Vendor	Description	Amount
Arab Termite & Pest	Quarterly Service	$ 75.00
CDW Government, Inc	Sonicwall	$ 921.20
Headley Hardware	Repair Parts	$ 539.45
JTN Services, Inc.	Oil Filters, Blades, Oil	$ 238.59
Visa Card Services	Ice Maker Filters, ServeSafe Training, Red Cross manuals	$ 307.17
CarQuest	Oil, Vice, Oil Filters, Lithium Grease	$ 538.29
Jason Keeney	Reimbursement: Fruit for STEM Class	$ 35.83
Keystone Cooperative	Diesel & Regular Unleaded	$ 834.76
S5 Security Solutions	Monitoring at GAC	$ 29.95
	Total General Operation Expenses	**$ 3,520.24**

Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **$3,520.24** dated **April 2, 2025.**

SIGNATURES OF THE GOVERNING BOARD

Cathy Merrell, President

Tim Trigg, Vice President

Doug Hutchison

Scott Hamilton

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

None

CONTRACT TO PROVIDE FIRE PROTECTION SERVICES

THIS CONTRACT is entered into by and between Greencastle Township (hereinafter referred to as "Township") and the City of Greencastle through its Board of Public Works and Safety (hereinafter referred to as "City");

WHEREAS, the Township Trustee and his advisory board desire to contract for fire protection services with the City of Greencastle.

NOW THEREFORE, for the mutual covenants contained herein the Township and the City of Greencastle agree as follows:

1. Term. The term of this Agreement shall be for three (3) years, beginning January 1, 2025 and terminating December 31, 2027. This contract shall be renewed automatically for additional one year terms, unless written notice of termination is given by one party to the other party at least thirty (30) days prior to the end contract term.

2. Fire Protection. The City of Greencastle shall be responsible for the following:

    a. To provide fire protection services to the Township. The City shall assume full charge of the operations of fire protection and shall have sole direction and decision-making over the services provided.
    b. To provide such firefighting equipment as may be available and appropriate for controlling and extinguishing fires, which may occur within the Township.
    c. To maintain adequate personnel to provide fire coverage, and make a good faith effort to maintain adequate volunteer firefighting personnel.

3. Payment. Greencastle Township, through its Trustee, shall pay the City of Greencastle for fire protection services in the sum of $75,000.00 for 2025. The fee for fire protections services shall be $75,000.00 for years 2026, 2027 and thereafter unless a different amount is mutually agreed to by the parties. The sums set forth above shall be paid in two (2) equal semi-annual installments, to be paid within thirty (30) days of the Township's receipt of its Spring and Fall tax draws.

4. Fire Truck Purchase. The Township shall provide an amount of $100,000.00 toward the purchase of a new pumper fire truck. Payment shall be made within thirty days of delivery and inspection of the new truck by the Greencastle Fire Department Fire Chief.

5. Waiver of Claims and Hold Harmless. Each party to this Agreement hereby waives, releases and discharges all claims, demands, causes of action, damages, property damages, costs, expenses and any type of liability whatsoever, known or unknown, that may be suffered by either party arising out of or caused by the

negligent acts or omissions of that party, their officers, employees, agents or assigns during the performance of or failure to perform the obligations under this Agreement. Each party to this Agreement hereby agrees to the extent permitted by law to fully indemnify, and save forever harmless each other, their respective officers, employees, agents, or assigns, from and against all claims, actions, loss, damage, injury or death and all reasonable expenses incidental to the investigation and defense thereof, based on or arising out of claims for fire damages or injuries to third persons, including wrongful death, resulting from fir protection services performed pursuant to this Agreement. Each party to this Agreement further agrees to the extent permitted by law to save and hold harmless each other from and against all claims for liability to their respective officers, employees, agents or assigns arising under the Indiana Workmen's Compensation Act as the result of the performance of fire protection services in accordance with this Agreement. The above provision shall not apply to any liability arising from the gross negligence or willful misconduct of a party.

6. Relationship of the Parties. Each party hereto, in the performance of this Agreement, will be acting in their respective elected and/or appointed capacities and not as an agent, an employee, partner, joint venturer or associate of the other. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party has the authority to assume or to create any obligation on behalf of or in the name of the other, nor will either assume any liability for injury to any person or any damages to any property arising out of the acts or omissions of the agents, or employees of the other party. Each party shall be responsible for providing all necessary unemployment and worker's compensation insurance for its employees.

7. Remedies for Default. When the City determines that the Township is in default and has failed to perform any contract provisions herein, the City may, notwithstanding any other provisions in this contract to the contrary, terminate the whole or any part of this contract after notice. This contract will be terminated effective ten (10) days after the notice. During those ten (10) days the Township shall have the right to cure the default. In the event of a termination of all or part of this contract, the City may, in its sole discretion, cease providing fire protection services to the Township. Township shall remain responsible for paying the City for all payments set out herein if contract is terminated as a result of Township's breach. The rights and remedies reserved to the City in this contract shall be cumulative, and additional to all other or further remedies provided in law or equity. The Township shall be responsible for all costs incurred as a result of Township's breach, including reasonable attorney's fees.

Dated this_______ day of________________, 2025.

City of Greencastle, Indiana
Board of Public Works and Safety

____
Lynda Dunbar, Mayor

____
Trudy Selvia, Member

____
Thom Morris, Member

Greencastle Township Trustee

____
Greencastle Township Trustee

Greencastle Township Advisory Board

Marilyn Clearwater
Member

Mary J. Mannett
Member

William Allee
Member

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Greencastle 3153 RAS Pump Replacement Alt 2 2025-IND-0212

xylem

Xylem Water Solutions USA, Inc.
Flygt Products

7615 West New York Street
Indianapolis, IN 46214
Tel 317/273-4470
Fax 317/273-4480

April 14, 2025

CITY OF GREENCASTLE
PO BOX 288
PO BOX 288
GREENCASTLE IN 46135-0288

Quote # 2025-IND-0212 Alternate 1, Version 2
Project Name: Greencastle Replacement Pump
Job Name: 3153 RAS Replacement

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

3153 RAS Replacement	
Qty	Description
1	3153.185-0758 Flygt Model NT-3153.185 8" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 15 HP 1750 RPM motor, 415 impeller, 1 x 50 Ft. length of SUBCAB 4G10+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve

Total Price $ 34,497.41

Freight Charge $ 1,424.00

Total Price $ 35,921.41

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx and incorporated herein by reference and made a part of the agreement between the parties.

As of October 14, 2024, all orders must meet a minimum dollar value of $1,200. Xylem reserves the right to refuse to process any order that does not meet the minimum order value requirement. Xylem will support order adjustments to meet the minimum order value threshold.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.
Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2020)
See Freight Payment (Delivery Terms) below.
Taxes: State, local and other applicable taxes are not included in this quotation.

FLYGT
a xylem brand

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Tariff Changes: The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes"), and such Tariff Changes result in an increase in the cost of goods, Xylem reserves the right to adjust the pricing of the affected goods to reflect the increased costs.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Terms of Delivery: PP/Add Order Position

Terms of Payment: 100% N60 after invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Validity: This Quote is valid for thirty (30) days.

Schedule: Delivery lead times are 8-10 weeks after receipt of submittal approval and order acceptance.

Exclusions: This Quote includes only the items listed specified above.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Sincerely,

Jamie Priola

Josh Pardue	Jamie Priola
Outside Sales	Customer Support Specialist
	Phone: 980-375-6094
Cell: (317) 503-4141	
Josh.Pardue@xylem.com	jamie.priola@xylem.com

Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2025-IND-0212 Alternate 1, Version 2
Customer Name: CITY OF GREENCASTLE
Job Name: 3153 RAS Replacement
Total Amount: $ 34,497.41
(excluding freight)

Signature: ______________________________ Name: ______________________________
(PLEASE PRINT)

Company/Utility: ______________________________ PO: ______________________________

Address: ______________________________ Date: ______________________________

______________________________ Phone: ______________________________

______________________________ Email: ______________________________

______________________________ Fax: ______________________________

Introducing the Xylem Preventative Maintenance Agreement

Don't forget to protect your new assets

Thank you for considering Xylem for your pumping equipment needs. We appreciate the significance of your purchase decision and want to ensure you get the most out of your investment. The most cost-effective way to do this is to sign-up for a preventative maintenance agreement (PMA) that we tailor to your specific requirements and budget. A Xylem PMA offers a proven method to extend your equipment life, prevent expensive repairs and minimize unplanned failures. It's also ensures you remain in compliance with environmental, health and other government regulations – critical to maximizing operation uptime.

Our Flygt Gold PMA Includes:

- One scheduled preventative maintenance service visit with multi-point inspection, 12 months after purchase and discounted access to Xylem's rental fleet
- An additional 12-month warranty when purchased with your new or replacement Flygt pump(s)
- The option to renew annually or on a multi-year basis following the first service visit
- Priority service on repairs and field service calls

** Flat-Rate Pricing is available for new and replacement Flygt models 3069, 3085, 3102, 3127, 3153, 3171, 3202, 3301 & 3315 starting at $500 per pump.*

Multi-year PMA packages are available as well.
Contact your Xylem Sales Representative today for more information.

Visit our PMA site for more info

xylem
Let's Solve Water

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

None

One North Locust St.
Greencastle, IN 46135

Department Report

MEETING DATE	PREPARED BY
April 16, 2025	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Valtir Contract

One North Locust St.
Greencastle, IN 46135

SALES QUOTATION
QUOTE#: QUO5474

EXPIRATION: 4/15/2025
EMAIL: Christina.Jones@valtir.com

PHONE: 1-888-323-6374

VALTIR, LLC

VALTIR

Energy Absorption Systems

PREPARED FOR

SALES CONTACT

SALES PERSON: Brian Kornowski
PHONE: (214) 240-7146
EMAIL: brian.kornowski@valtir.com

QUOTATION INFORMATION

QUOTE TYPE: Stock
INFORMATION:
STOCK

COMMENTS: FAILING GUARDRAIL RECONSTRUCTI

DELIVERY INFORMATION

SHIP VIA: Truck
FREIGHT: Prepaid/Add
INCO TERMS: FOB
ADDRESS:
Letting Customer
Greencastle IN 46135
United States

USE COUNTRY: United States **USE STATE:** Indiana

#	Item	Qty	UOM	Rate	Ext Wt	Ext Prc
1	**00HWYGUARD6M HIGHWAYGUARD 6M (19.68FT) BARRIER WITH T-CONNECTOR**	15	EA	$3,640.80	19,680	$54,612.00
	119309B HIGHWAYGUARD-6M BAR ASSY	15				
	119455B HIGHWAYGUARD-T-CONNECTION	15				
2	**00119456B HIGHWAYGUARD 10DEG ANG T-CONNECTOR**	2	EA	$685.00	266	$1,370.00
	119456B HIWYGUARD-10 DEGREE ANG T-CON FAB	2				
3	**00119450B HIGHWAYGUARD 10 DEG BARRIER ASSEMBLY**	1	EA	$1,515.00	300	$1,515.00
	119450B HIGHWAYGUARD-10° BAR ASSY	1				

SUBTOTAL	$57,497.00
TAX IN (7%)	~~$4,024.79~~
TOTAL PRICE	~~$61,521.79~~

TOTAL WEIGHT(LBS): 20,246
ESTIMATED TRUCK: 0.435

ALL PRICES ARE IN USD
Pricing based on truckload quantities only. If material quantities are not increased or not combined with another load to equal a full truckload, a light truck charge may be applied during invoicing.

EMAIL: Christina.Jones@valtir.com
PHONE: 1-888-323-6374

8. CANCELLATION: Customer may not cancel Customer's purchase order after Customer's acceptance of Seller's Proposal except with Seller's consent and subject to conditions at such time agreed upon which shall include protection of the Seller against any loss, credit or expense incurred or expected to be incurred.
9. MODIFICATIONS: The Proposal, including these Terms of Sale, shall not be modified unless such modification is written and signed by both parties.
~~10. NON DISCLOSURE: Customer agrees not to disclose to any third party (other than Customer's legal counsel, financing entity or Prime Contractor) any of the terms or prices set forth in the Proposal, including these terms and conditions, Customer's Documents, or the information received from Seller in either negotiating for a sale of the Goods or in the performance of the Proposal. This obligation shall survive delivery of the Goods. The obligations set forth in this provision shall not apply to any information, data, or design which Customer can show it possessed prior to its disclosure by Seller, was or has become available to the public domain, or is subsequently provided to it by another party having the right to possess and disclose the information, data or designs.~~
11. NON WAIVER: Neither party's failure to require performance of any term, condition or instruction, or to exercise any right or privilege set forth in the Proposal, including these terms and conditions, shall be nor act as a waiver of any term, condition, instruction, and/or any right or privilege under the Proposal including these terms and conditions, nor shall forbearance or failure of either party to enforce any right hereunder affect, impair or waive any rights in case a default by the other party continues, or in case any subsequent default by such party occurs.
12. ASSIGNMENT: Neither party shall assign any right, obligation or interest in the Goods or the Proposal without the express written consent of the other party.
13. PATENTS: With respect to Goods manufactured by Seller in accordance with Seller's specifications which are unmodified in any way by customer, Seller shall defend at its own expense any suit or proceeding brought against Customer based on a claim that the Goods constitute an infringement of any apparatus claim of any patent of the United States granted prior to the effective date of the quotation, if Seller is notified promptly in writing and is given authority, information and assistance by Customer for the defense of same. Seller shall pay all damages and costs awarded therein against Customer. in the event the Goods are held in such suit to constitute infringement and their use enjoined, Seller shall at its' own expense and at its' option, either: (i) procure for Customer the right to continue using the Goods, (ii) replace the Goods with non-infringing Goods, (iii) modify the Goods so as to become non-infringing or (iv) refund the purchase price of the Goods found to be infringing. The foregoing sets forth the entire liability of Seller by way of infringement, whether patent or trademark or the like, with respect to the Goods. Seller shall have no liability for infringement, whether patent or trademark or the like, with respect to the Goods, or any part or portion thereof, which are manufactured, supplied or obtained according to Customer's design or specification; and as to such Goods, or any part or portion thereof, Seller assumes no liability whatsoever for infringement, whether patent or trademark or the like. Further, to the extent of Goods which are manufactured, supplied or obtained according to customer's design, specification, or specification modifications, Customer agrees to hold harmless, defend, and indemnify Seller against any claims by way of infringement or of infringement of patent or trademark or the like, that arise out of compliance with such design, specification, or specification modifications.

14. WARRANTY: Seller warrants to Customer, during the Warranty Period, that the Goods (a) will be manufactured in compliance with the applicable specifications (excepting from such warranty any items manufactured or supplied to the Customer's design and specifications) and (b) Goods will be free of defects in raw materials and Seller's workmanship; provided, however, that Seller's obligation hereunder shall not cover or apply to any part of or attachment to the Goods not manufactured by Seller. To the extent available, and in accordance with the terms thereof, Seller will make available to Customer, upon Customer's written request, any warranty from the manufacturer of any such part or attachment not manufactured by Seller that is a part of the Goods. Seller's obligation under this warranty with respect to Goods it manufactures shall be limited to repairing or replacing, at a shop selected by Seller, any of the Goods, or part or parts thereof, which shall, within the one year period after delivery (the "Warranty Period"), be returned to Seller by Customer with transportation charges prepaid and which Seller's examination shall disclose to its satisfaction to have been thus defective. The warranties above shall not apply under any circumstances to corrosion of any type, irrespective of the cause, or normal wear and tear; or Goods that are misused; improperly installed or stored; comingled with other goods or parts or components not authorized by Seller; altered, involved in an accident or are otherwise damaged, improperly or deficiently maintained, tampered with, physically abused, or otherwise used contrary to applicable regulations, as amended, and Seller specifically disclaims any and all warranties, express or implied, in connection therewith and Customer shall have no recourse to Seller therefor. Customer acknowledges and agrees that Seller has made no affirmation of fact or promise relating to the Goods, other than as specifically set forth in the quotation, that has become any basis of this bargain or created or amounted to an express warranty that the Goods would conform to any such affirmation or promise and that no sample or model has been made part of the basis of the quotation or has created or amounted to an express warranty that all of the goods would conform to any sample or model exhibited by Seller. THE WARRANTY SET FORTH HEREIN IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED. SELLER DISCLAIMS ALL OTHER WARRANTIES, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSES WHATSOEVER, AND CUSTOMER AGREES TO ACCEPT THE GOODS WITHOUT ANY WARRANTY EXCEPT AS SPECIFICALLY SET FORTH IN THE PROPOSAL, INCLUDING THESE TERMS AND CONDITIONS.
15. INDEMNITY: Customer agrees to defend, hold harmless and indemnity Seller and its affiliates, subsidiaries, related entities, officers, directors, shareholders, agents and employees (collectively referred to as the "Indemnitees"), from and against any and all causes of action, suits, debts, claims, liabilities, losses, damages, costs, including, but not limited to, attorneys' fees, court costs and expenses of whatever nature or kind, in law or in equity (collectively referred to as the "Loss"), incurred in the defense of the Indemnitees or otherwise, arising out of, or resulting from any act, error or omission of Customer, Customer's employees, agents or subcontractors, or any respective employee of any such agent or subcontractor, and attributable to any bodily or personal injury, death, destruction of or damage to real or personal property, including the loss of use thereof.

EMAIL: Christina.Jones@valtir.com

PHONE: 1-888-323-6374

16. LIMITATION ON DAMAGES: IN NO EVENT SHALL SELLER, ITS PARENTS, AFFILIATES, SUBSIDIARIES, RELATED ENTITIES, OR THEIR OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY OTHER PERSON FOR ANY INDIRECT, SPECIAL, COVER, CONSEQUENTIAL OR PUNITIVE DAMAGES RESULTING FROM OR IN CONNECTION WITH ANY CLAIM OR CAUSE OF ACTION, WHETHER BROUGHT IN CONTRACT OR IN TORT, EVEN IF SELLER KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES, **UNLESS DUE TO SELLER'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.**
17. ENTIRE AGREEMENT: The Proposal, including these Terms of Sales, contain the entire agreement of the parties. The parties shall not be bound by or be liable for any statement, presentation, promise, inducement or understanding of any kind of nature not set forth herein. Any reference to Customer's purchase order or other order does not imply acceptance of any term, condition or instruction contained in such purchase order or order.
18. COMPLIANCE WITH LAW. Customer represents and warrants that it conducts its business in all respects in compliance with all applicable laws, statutes and regulations, including but not limited to the U.S. Foreign Corrupt Practices Act, the U.S. Export Administration Act and all other applicable antibribery, anti-corruption, customs, import, export, and sanctions laws. Customer agrees that Seller may audit Customer's books and records to verify such compliance and to indemnify and hold Seller harmless from any and all liability, claims, civil fines and penalties, including reasonable costs, fees and settlements which may arise out Customer's non-compliance with such laws, statutes and regulations.
19. APPLICABLE LAW: THE PROPOSAL, INCLUDING THESE TERMS OF SALE, SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS.
20. NO INSTALLATION: UPON REQUEST, SELLER MAY PROVIDE CONSULTATION REGARDING PRODUCT ASSEMBLY DURING PRE-INSTALLATION ACTIVITIES, OR MAY RESPOND TO QUESTIONS DURING ACTUAL PRODUCT INSTALLATION. HOWEVER, NO INSTALLATION LABOR IS PROVIDED BY SELLER. CUSTOMER HEREIN ACKNOWLEDGES THAT AN ASSEMBLY MANUAL IS AVAILABLE EITHER ON REQUEST OR ON SELLER'S WEB SITE AT http://www.valtir.com/