



City of Greencastle
Board of Works
Regular Session
Mikayla Johnson - Clerk Treasurer

March 12, 2025 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

- I. Pledge of Allegiance**
 - II. Call to Order; Roll Call**
 - III. Special Requests**
 - IV. Approval of Minutes**
 - A. Approval of Minutes - February 19, 2025
 - V. New Business**
 - A. Memorandum of Understanding (MOU) between Greencastle School Corporation and Greencastle City Police Department
 - B. Kubota Mini Excavator, Sewer Dept.
 - C. Amendment #1 between City of Greencastle, IN and Indiana State University
 - VI. Adjournment**
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Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.



City of Greencastle
Board of Works
Regular Session
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February 19, 2025 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
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MINUTES

I. Pledge of Allegiance

II. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 4:30pm.

Clerk-Treasurer, Mikayla Johnson, called the roll; Thom Morris, Trudy Selvia, and Mayor Dunbar were all present.

III. Special Requests

A. Sewer Leak Adjustment - 800 N Madison - \$2,237.20

Trudy Selvia made a motion to approve the sewer leak adjustment as presented, second by Thom Morris, 3-0, motion carried.

B. Sewer Leak Adjustment - 709 Vale St. - \$2,045.86

Thom Morris made a motion to approve the sewer leak adjustment as presented, second by Trudy Selvia, 3-0, motion carried.

IV. Emergency Repairs

V. Approval of Minutes

A. Approval of Minutes - January 15, 2025

Trudy Selvia made a motion to approve the minutes as presented, second by Thom Morris, 3-0, motion carried.

VI. Approval of Claims

A. Water

Trudy Selvia made a motion to approve the water claims as presented, second by Thom Morris, 3-0, motion carried.

B. Wastewater

Thom Morris made a motion to approve the wastewater claims as presented, second by Trudy Selvia, 3-0, motion carried.

VII. Department Reports

- A. Cemetery - Jason Keeney
- B. Fire Department - Rob Frank
- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Water & Wastewater Department - Oscar King Jr.
- G. City Attorney - Laurie Robertson Hardwick
- H. Park & Recreation - Jason Keeney

VIII. Old Business

IX. New Business

- A. Sutphen Fire Engine Change Order
Thom Morris made a motion to approve the change order in the reduction of \$1,300.00, second by Trudy Selvia, 3-0, motion carried.
- B. Carpet Contract
Withdrawn from the agenda.
- C. Washington Street Bid
Trudy Selvia made a motion to enter into agreement with Calument in the amount of \$3,215,000 and for the Mayor to sign the notice to award and notice to proceed, second by Thom Morris, 3-0, motion carried.

Mayor Dunbar explained how the project would be funded. Trudy asked about the timeframe, to which Mayor Dunbar responded that Calumet had asked to start in March, starting with water work. This will likely leave one lane open, then completely shut down when school lets out. It is under contract to be open before school starts in August, with a project completion estimated by December 2025.

- D. Purchase of Dump Truck for Department of Public Works
Trudy Selvia made a motion to approve the purchase of a dump truck for the Department of Public Works, second by Thom Morris, 3-0, motion carried.

X. Adjournment

Trudy Selvia made a motion to adjourn at 4:59pm, second by Thom Morris, 3-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer



Department Report

MEETING DATE

March 12, 2025

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. MOU between GCSC and GPD

MEMORANDUM OF UNDERSTANDING (MOU)
between
GREENCASTLE SCHOOL CORPORATION
and
GREENCASTLE CITY POLICE DEPARTMENT

WHEREAS, Greencastle Community School Corporation (“GCSC” and “School Corporation”) in the best interest of the families it serves and the broader community, desires to collaborate with Greencastle City Police Department (“GPD”) to help provide for the safety of GCSC students, employees, and the greater community.

WHEREAS, GCSC has a need for School Resource Officers for services within the schools on a daily basis.

WHEREAS, GPD has agreed to allow GPD officers to work for GCSC on an independent contractor basis as SROs to provide school safety.

NOW THEREFORE, the parties agree as follows:

1. **School Resource Officer Defined.** A School Resource Officer (SRO) is an individual who:
 - a. Has completed Indiana Law Enforcement Academy training (IC 5-2-1-9)
 - b. Is assigned to one or more school corporations
 - c. Has received at least 40 hours of certified SRO training within the time frame permitted by Indiana law through the Indiana Law Enforcement Training Board, National Association of SROs, or another organization certified to instruct SROs.
2. **Term.** This MOU will begin on April 1, 2025 and will remain in effect through June 30, 2025 (the “Initial Term”). However, this MOU shall renew on an annual basis after the Initial Term if the MOU is not cancelled, in writing, by either party more than 60 days prior to the annual termination date.
3. **GCSC’s Duties and Responsibilities.**
 - a. GCSC will request from GPD a list of GPD officers who are eligible to work as SROs. GCSC will decide, through interviews or any other process GCSC implements, which SRO(s) it will hire from the list provided by GPD.
 - b. While performing SRO duties for GCSC, the SRO shall be an independent contractor of GCSC. The SRO shall be subject to the administration, supervision, and control of GCSC while performing SRO duties for GCSC. GCSC will provide worker’s compensation insurance in connection with any on-the-job injuries an SRO incurs in connection with performing duties as an SRO independent contractor of GCSC.
 - c. GCSC will work directly with the SRO to schedule the SRO’s hours of work with GCSC. SRO hours shall not conflict with GPD’s duty hours for any appointed

SRO. GCSC will coordinate with GPD to ensure conflicts do not arise in an SRO's work hours for GCSC with the SRO's duty hours for GPD.

- d. GCSC will be responsible for paying the costs of all wages for the SRO for all hours worked by the SRO as an independent contractor for GCSC. GCSC will annually issue a 1099 for tax purposes to each SRO who is hired to perform SRO services on an independent contractor basis for GCSC.
- e. GCSC will provide the SRO with supervision, chain of command, and standard operating procedures related to the SRO's duties while working as an independent contractor for GCSC.
- f. The SRO shall be subject to all personnel policies and practices of GCSC while the SRO is working for GCSC.
- g. GCSC will have disciplinary authority over the SRO with respect to the work performed by the SRO as an independent contractor of GCSC.
- h. GCSC will pay all costs associated with maintaining the training of SROs to ensure they continue to meet the criteria to qualify as SROs.

4. GPD's Duties and Responsibilities.

- a. GPD agrees to provide a list of GPD officers who are qualified and are eligible to work for GCSC as SROs.
- b. GPD will equip the SROs with all standard GPD safety and protective equipment, including but not limited to department uniforms, department issued duty weapon(s), and vehicles.
- c. While performing work duties for GPD that are unrelated to the SRO's duties for GCSC, the SRO shall be an employee of GPD. The SRO shall be subject to the administration, supervision, and control of GPD while performing work duties for GPD that are unrelated to the SRO's duties for GCSC. GPD will provide worker's compensation insurance in connection with any on-the-job injuries an SRO incurs in connection with performing duties for GPD that are unrelated to the duties performed by the SRO as an independent contractor of GCSC.
- d. GPD will provide the SRO with supervision, chain of command, and standard operating procedures related to the SRO's employment and duties while working as an employee for GPD.
- e. The SRO shall be subject to all personnel policies and practices of GPD while performing duties as an employee of GPD.
- f. GPD will have disciplinary authority over the SRO with respect to the work performed by the SRO as an employee of GPD.

5. Indemnification.

- a. GCSC shall defend, indemnify, and hold harmless the GPD from any and all claims, causes of action, demands, expenses, and/or costs, including legal fees, whether valid or invalid, arising from or related in any way to the SRO working in their official capacity as an SRO independent contractor for GCSC.

- b. GPD shall defend, indemnify, and hold harmless GCSC from any and all claims, causes of action, demands, expenses, and/or costs, including legal fees, whether valid or invalid, arising from or related in any way to the SRO performing duties for GPD that are unrelated to the duties performed by the SRO while working as an employee for GPD.
6. **Relationship of the Parties.** GCSC and GPD are entering into this Agreement as separate and independent employers for purposes of obtaining law enforcement services of individuals who are employed on an independent contractor basis by GCSC as SROs and separately as law enforcement officers by GPD.
7. **Termination.** Any Party may terminate this MOU by providing 60-days written notice to all other parties.
8. **Amendments.** This MOU may be supplemented, amended, or revised only by a written agreement signed by authorized representatives of both parties.
9. **Governance.** This MOU shall be governed, construed and enforced according to the laws of the State of Indiana. All legal actions shall be instituted and litigated in the State of Indiana and the parties hereto submit to the jurisdiction of the courts of the State of Indiana.

IN WITNESS WHEREOF, the Parties hereto set their hands and seals on this _____ day of _____ 2025.

Jeff Gibboney, Superintendent
GCSC Superintendent

Chris Jones, Chief
Greencastle Police Department

Edward Wilson, President
GCSC School Board

Lynda Dunbar, Mayor
Greencastle Board of Public Works and Safety

Trudy Selvia, Member
Greencastle Board of Public Works and Safety

Thom Morris, Member
Greencastle Board of Public Works and Safety



Department Report

MEETING DATE

March 12, 2025

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Kubota, Sewer Dept.

well
Ground Maintenance, UT, Utility
Factories, Mowers, KTV's - 112524-KUA
Utility Vehicles L2220
NJPA Arkansas 4600041718
NJPA Delaware G55-17573
Nebraska 14777 (OK)
Mississippi 8200067336

KX057-5R3AP WEB QUOTE #2852299

Date: 2/27/2025 12:02:44 PM

-- Customer Information --

King, Oscar

232769

City of Greencastle

reubank@cityofgreencastle.com

765-848-1510

Quote Provided By

EDWARDS EQUIPMENT

Max Johnson

1375 EAST MAIN ST.

DANVILLE, IN 46122

email: ml-johnson1@sbcglobal.net

phone: 3177456427

-- Standard Features --

-- Custom Options --



Kubota

K Series

KX057-5R3AP

*** EQUIPMENT IN STANDARD MACHINE ***

FEATURES

7" LCD Color Display
Auto Idler
Rubber Track Models
A/C ROPS/OPG Cab
Kubota 3 Hydraulic Pump Load Sensing System
1 Gear 2 Variable
Displacement Pumps
All Controls Hydraulic Pilot Controls
Two Operating Pattern Selection System
Accumulator
Digital Control Panel
Attachment Flow Presets, Service Alerts
Standard Front Dozer Blade w/ Float
360 Degree Full Rotation
70 Degree Left, 55 Degree Right Boom Swing
19.8 gpm Adjustable Auxiliary Hydraulics Port 1
Auxiliary Hydraulics Diverter Valve
Thumb Bracket and Relief Valves
Five Second Quick Preheat System
Key Switch Stop System
Half Pitch Rubber Tracks
Self Bleed Fuel System
Auto-Downshift Two Speed Travel System
Swivel Negative Brake
Travel Negative Brake
Third Line

ENGINE

V2607 Kubota CR E5 Tier 4 Diesel Engine
4 Cylinder, 4 Cycle
48.4 Net HP @ 2200 rpm (SAE J1343)

OPERATIONAL DIMENSIONS

Max Digging Depth 12' 9"
Max Digging Radius @ Ground Level 20' 1"
Max Vertical Digging Depth 5' 4"
Max Dumping Height 13' 8.6"

DOZER BLADE DIMENSIONS

Width 77.2"
Height 16.1"
Lift Above Ground 17.3"
Drop Below Ground 15.9"

PERFORMANCE

Digging Force @ Bucket 10,172 lbs.
Digging Force @ Dipper Arm 5,463 lbs.
Travel Speed (Low) 1.7 mph
Travel Speed (High) 3.0 mph
Climbing Ability 36% / 20'
Lift Capacity 3,410 lbs.
Over Front
Blade Grounded
4.0 FL Load Point Height
12.0 FL Load Radius

STANDARD WARRANTY

Basic Warranty - 24 Months / 2000 Hours
Rubber Track Warranty - 12 Months / 1000 Hours

DIMENSIONS AND OPERATING WEIGHT

KX057-5R3AP, Rubber Tracks
ROPS/OPG (Top Guard, Level 1) Cab,
Angle Dozer Blade, Dipper Arm, Counterweight, SP2
Overall Length 18' 1.3"
Overall Width 6' 5.2"
Overall Height 8' 4.4"
Operating Weight 13,051 lbs.*
Ground Clearance 12' 0.2"

*Includes operator's weight, 165 lbs.

KX057-5R3AP Base Price: \$93,901.00

(1) 12" QUICK ATTACH TRENCHING BUCKET \$1,530.00
K7917-12" QUICK ATTACH TRENCHING BUCKET

(1) QUICK ATTACH COUPLER \$1,349.00
K7915-QUICK ATTACH COUPLER

(1) 24" QUICK ATTACH TRENCHING BUCKET \$1,885.00
K7919-24" QUICK ATTACH TRENCHING BUCKET

(1) Hydraulic Thumb \$3,327.00
K7937B-Hydraulic Thumb

(1) AT&T TIER 3 TELEMATICS MODEM \$449.00
DCU6770-AT&T TIER 3 TELEMATICS MODEM

Configured Price: \$102,441.00

Sourcewell Discount: (\$24,585.84)

SUBTOTAL: \$77,855.16

Dealer Assembly: \$55.00

Freight Cost: \$850.00

PDI: \$400.00

Total Unit Price: \$79,160.16

Quantity Ordered: 1

Final Sales Price: \$79,160.16

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer.

All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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Department Report

MEETING DATE

March 12, 2025

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. ISU Amendment

AMENDMENT #1

between

CITY OF GREENCASTLE, INDIANA

and

INDIANA STATE UNIVERSITY

This Amendment changes the language of Article 2 (period of performance) of the Agreement between the City of Greencastle, Indiana (hereinafter referred to as CITY) with a principal address of 1 North Locust Street, Greencastle, Putnam County, Indiana, 46135 and Indiana State University with a principal address of 620 Chestnut Street, Holmstedt Hall 272, Terre Haute, Indiana, 47809 (hereinafter referred to as ISU).

THEREFORE, it is agreed as follows:

Article 2. Period of Performance. The work under this AGREEMENT shall be performed during the following period:

January 1, 2022 to December 31, 2025

The period of performance may only be extended by mutual written agreement of the parties.

No costs shall be incurred under this Agreement prior to the start date or subsequent to the termination date. The period of performance may only be extended by mutual written agreement of the Parties.

All other terms and conditions remain the same.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed as of the date first written by their duly authorized representatives.

For [CITY]

Signature: _____

Printed Name: _____

Title: _____

Date: _____

For Indiana State University

Signature: _____

Printed Name: Arif Akgul, Ph.D

Title: Chief Research Officer

Date: _____