City of Greencastle

Board of Works

Regular Session

Mikayla Johnson - Clerk Treasurer

October 16, 2024 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

- **I. Pledge of Allegiance**
- **II. Call to Order; Roll Call**
- **III. Special Requests**
- **IV. Emergency Repairs**
    - A. 325 N Arlington St
    - B. 1135 N Jackson St
    - C. 312 Melrose Ave
- **V. Approval of Minutes**
    - A. Approval of Minutes - September 18, 2024
- **VI. Approval of Claims**
    - A. Water
    - B. Wastewater
- **VII. Department Reports**
    - A. Cemetery - Jason Keeney
    - B. Fire Department - Rob Frank
    - C. Planner - Scott Zimmerman
    - D. Police Department - Chris Jones
    - E. Department of Public Works - Andrew Rogers
    - F. Water & Wastewater Department - Oscar King Jr.
    - G. City Attorney - Laurie Robertson Hardwick
    - H. Park & Recreation - Jason Keeney
- **VIII. Old Business**
- **IX. New Business**
    - A. Engineering Contract for Toddson Subdivision and J-Mar Drive Sanitary Sewer Project
    - B. Contract with Watchman Roofing, LLC for City Hall Roof
    - C. Contract with Energy Conservation Solutions, Inc for City Hall gutters, fascia and siding
    - D. Contract with Edwards Equipment for Kubota
    - E. Contract with Summit Builders, Inc.

F. Greencastle Fire Fighter Interviews

X. Adjournment

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 325 N Arlington

325
N Arlington

Mikey Frazier

Location from 7/19/24

402 w county rd 250s

495 plus un supplied

You got it !

Read 7/19/24

Today 10:28 AM

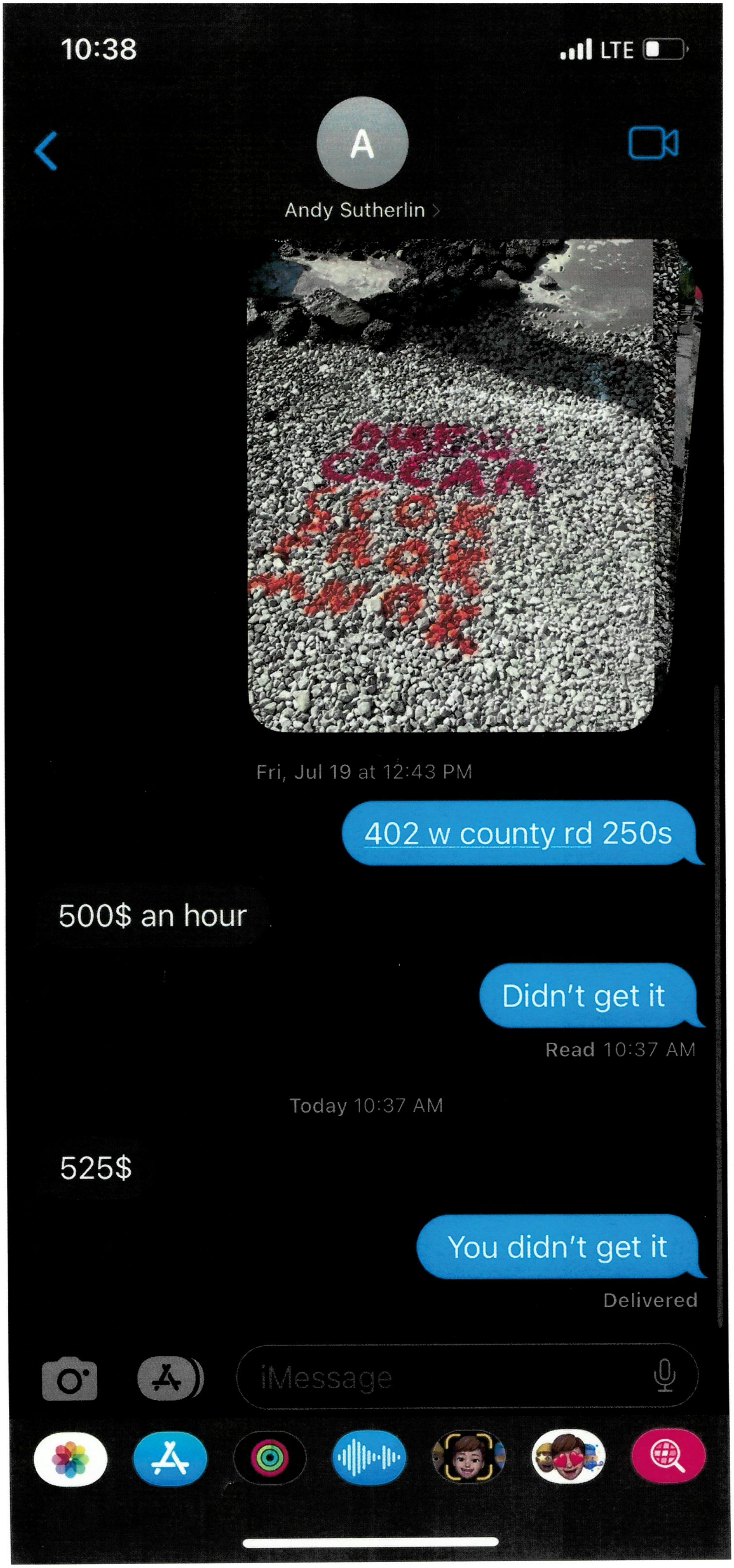
500$ plus

From:	JESSICA SAUCERMAN <bakersseptic@gmail.com> on behalf of JESSICA SAUCERMAN
Sent:	Wednesday, September 4, 2024 10:30 AM
To:	edphillips@cityofgreencastle.com; Oscar King
Subject:	Arlington

$500 hourly plus unsupplied materials

Jessica
Baker's Septic Service
Greencastle, IN
(765) 653-2961

321 N Arlington St



Fri, Jul 19 at 12:43 PM

402 w county rd 250s

500$ an hour

Didn't get it

Read 10:37 AM

Today 10:37 AM

525$

You didn't get it

Delivered

GREENCASTLE, INDIANA
FOUNDED 1849

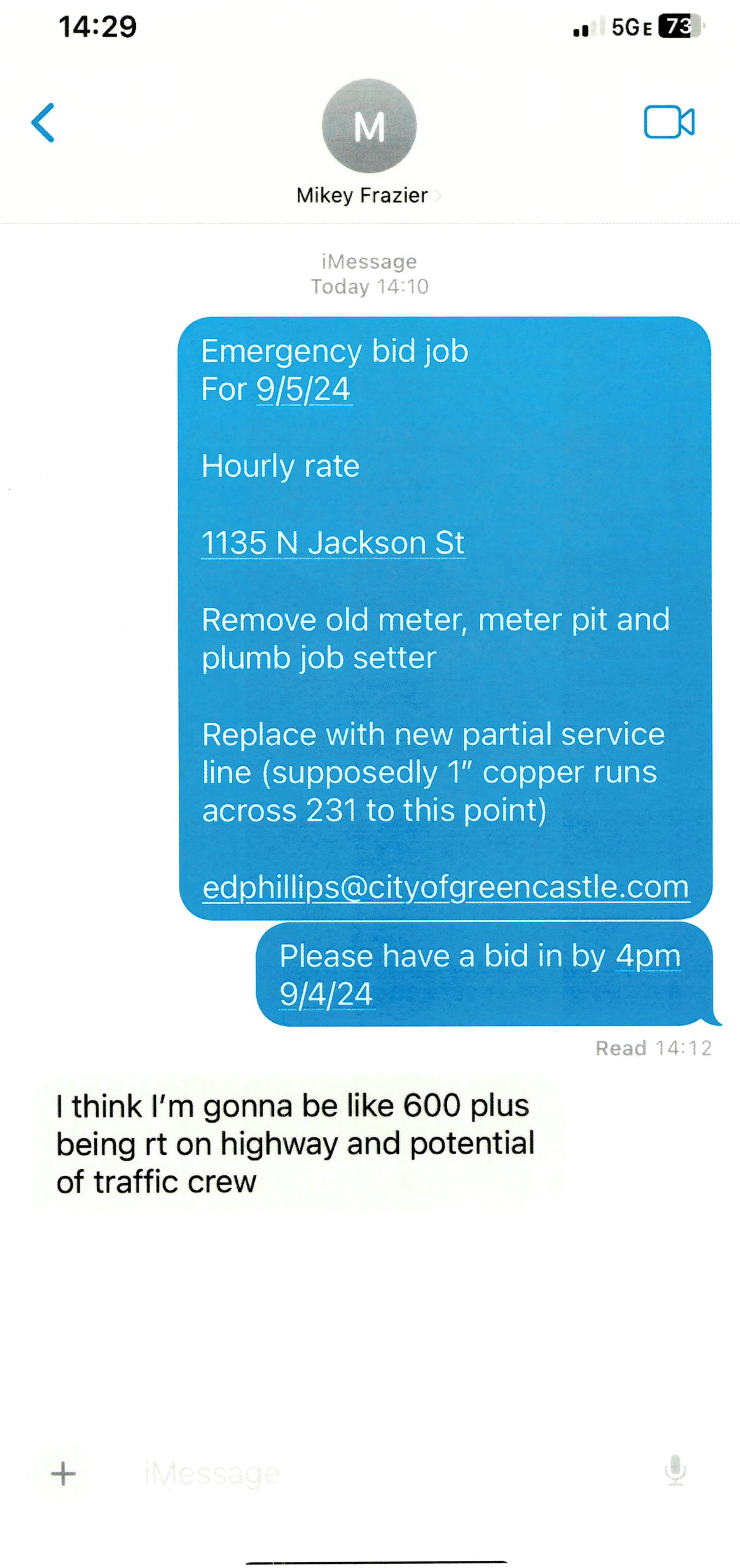
Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 1135 N Jackson St


14:29

Mikey Frazier

iMessage
Today 14:10

Emergency bid job
For 9/5/24

Hourly rate

1135 N Jackson St

Remove old meter, meter pit and plumb job setter

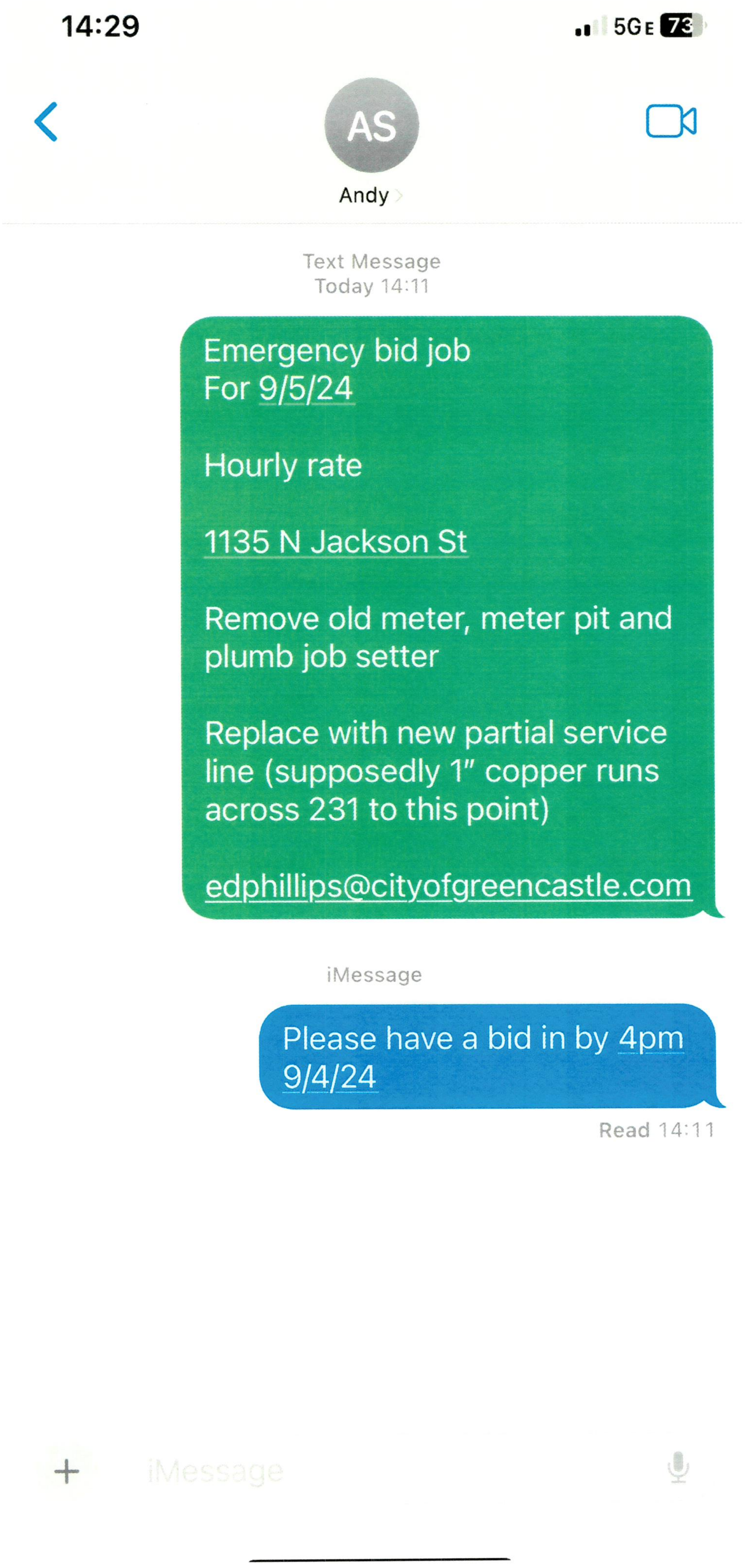
Replace with new partial service line (supposedly 1″ copper runs across 231 to this point)

edphillips@cityofgreencastle.com

Please have a bid in by 4pm 9/4/24

Read 14:12

I think I'm gonna be like 600 plus being rt on highway and potential of traffic crew



Text Message
Today 14:11

Emergency bid job
For 9/5/24

Hourly rate

1135 N Jackson St

Remove old meter, meter pit and plumb job setter

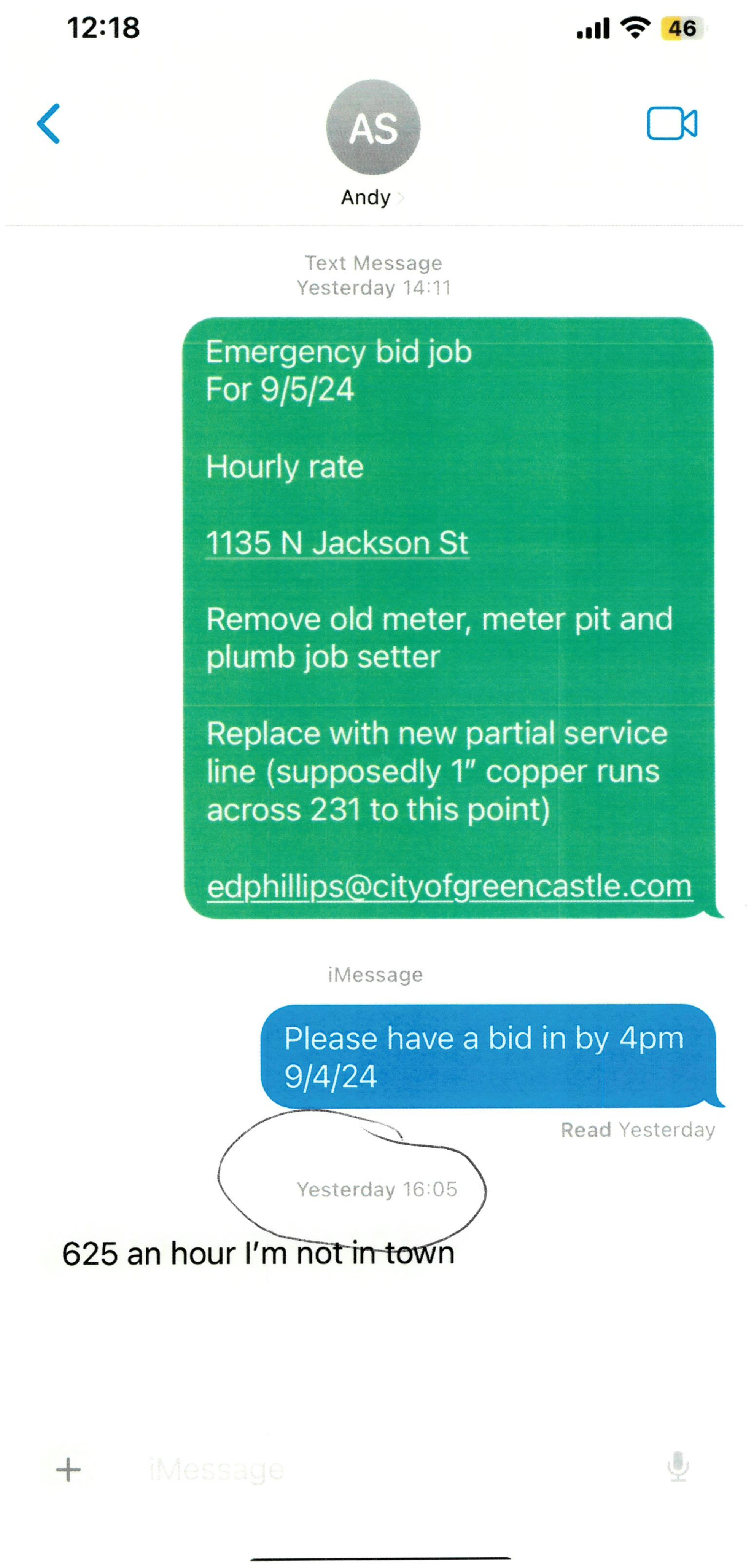
Replace with new partial service line (supposedly 1" copper runs across 231 to this point)

edphillips@cityofgreencastle.com

iMessage

Please have a bid in by 4pm 9/4/24

Read 14:11



Text Message
Yesterday 14:11

Emergency bid job
For 9/5/24

Hourly rate

1135 N Jackson St

Remove old meter, meter pit and plumb job setter

Replace with new partial service line (supposedly 1″ copper runs across 231 to this point)

edphillips@cityofgreencastle.com

iMessage

Please have a bid in by 4pm 9/4/24

Read Yesterday

Yesterday 16:05

625 an hour I'm not in town

Workorder

Emergency? ~~YES~~ NO (Circle)

ADDRESS: 1135/1151 N US 231

Date: 9 : 5 : 24

QTY	PARTS DESCRIPTION
1	1" Jumper (1¼" Threaded ends)
1	1" full circle repair clamp
1	Patten Lid
	Ed & Lori: Shuck talked about this leak being present before fair time

Brief description of work:

Pinhole & Busted meter

Contractor: Bakers

Employee Initials:

Approx. 7-15-24 →

Leak Start:	00 : 00	[✓ A.M.] P.M.		Water Loss
Leak End:	13 : 41	A.M. [✓ P.M.]		Gallons

9/5

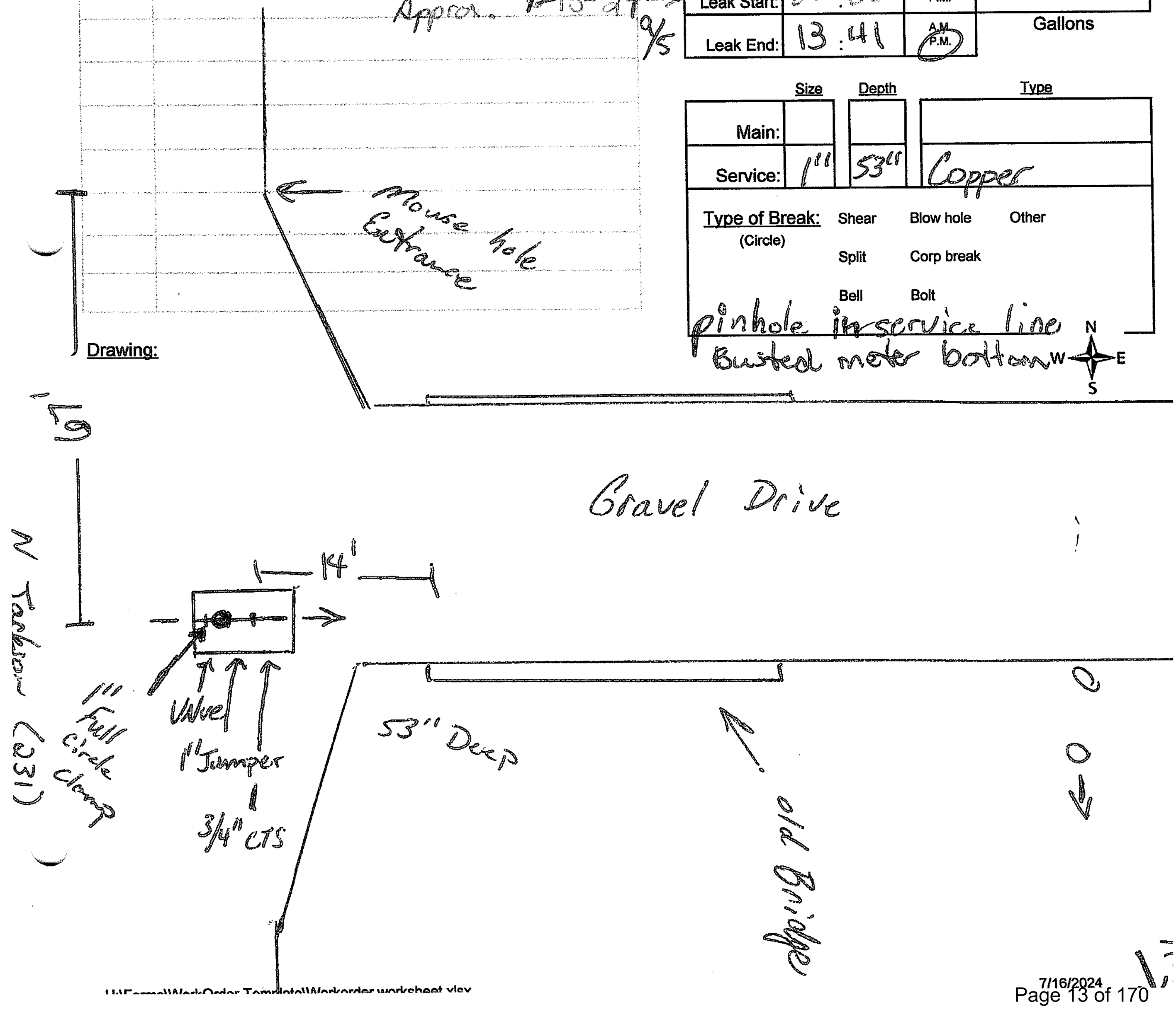
	Size	Depth	Type
Main:			
Service:	1"	53"	Copper

Type of Break: (Circle) Shear Blow hole Other Split Corp break Bell Bolt

pinhole ~~in~~ service line

Busted meter bottom

Drawing:



GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 312 Melrose Ave

From: JESSICA SAUCERMAN <bakersseptic@gmail.com> on behalf of JESSICA SAUCERMAN
Sent: Thursday, September 26, 2024 10:24 AM
To: edphillips@cityofgreencastle.com; Oscar King
Subject: Melrose

312 Melrose Ave

$500 hourly plus unsupplied materials
Melrose

Jessica
Baker's Septic Service
Greencastle, IN
(765) 653-2961

* Water Pitcher provided

39' 1"

Workorder

Emergency? [✓ YES] NO
(Circle)

ADDRESS: 312 Melrose Ave

Date: 9 : 26 : 24

QTY	PARTS DESCRIPTION
1	6" saddle w/ 3/4" corp
1	3/4" corp
1	90° 3/4" x 3/4" 110 compression
1	5/8 setter
1	5/8 meter
4	Stiffeners 3/4"
1	18" meter pit
	~~meter pit riser~~
1	Lid/Ring combo
	Flushed 2 hyds
	1st 5mins 2nd 5mins

IF 02/55

Brief description of work:

- Leak turned to replacing line (RNS)
- Removed curb stop

"GRR" Lead gooseneck

Contractor: Bakers

Employee Initials: JN

Water Loss

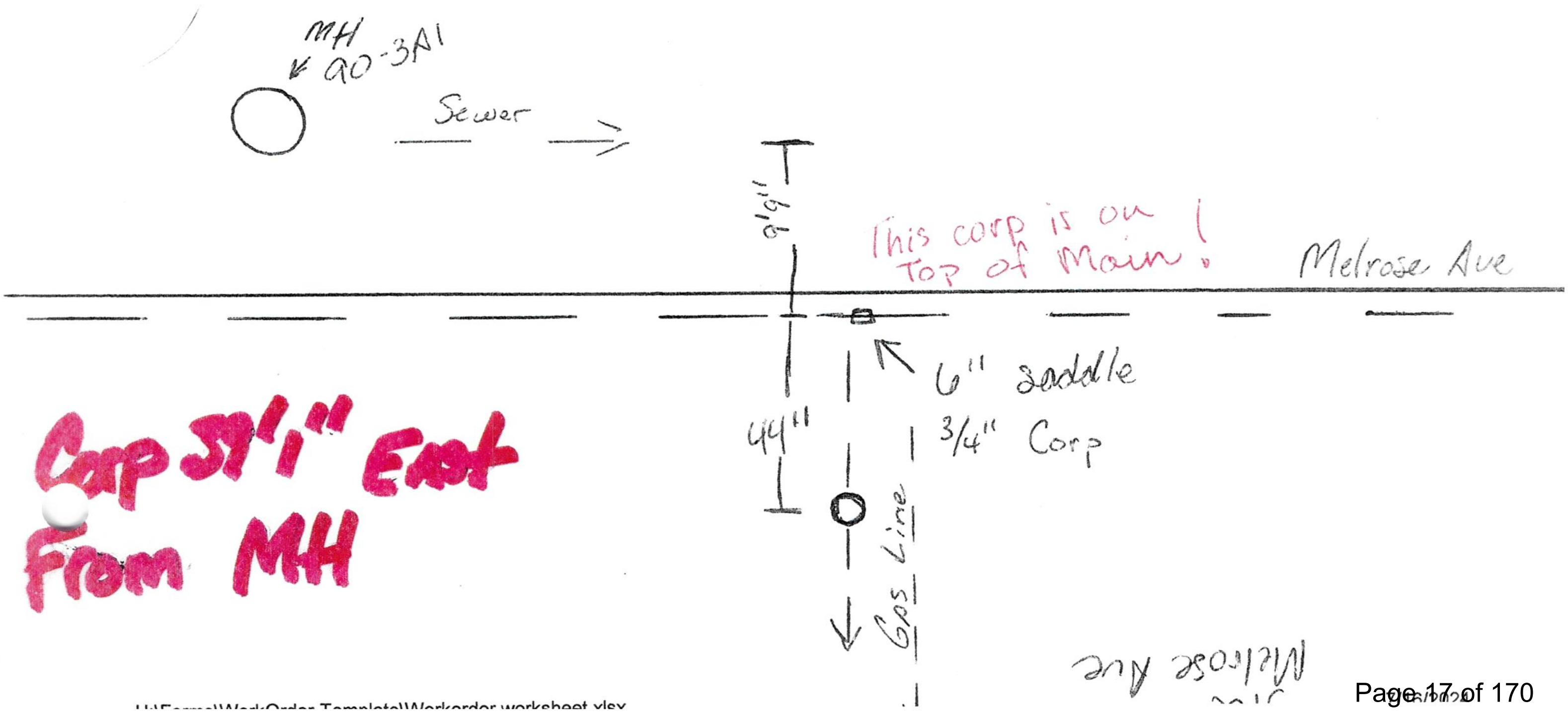
Leak Start:	:	A.M. P.M.	
Leak End:	:	A.M. P.M.	Gallons

	Size	Depth	Type
Main:	6"	40"-42"	Cast Iron
Service:	3/4"	40"	PE

Type of Break: (Circle)
Shear Blow hole Other
Split Corp break
Bell Bolt

N W E S

Drawing:



City of Greencastle

Board of Works

Regular Session

Mikayla J. Johnson - Clerk Treasurer

September 18, 2024 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Pledge of Allegiance

II. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 4:30pm. Clerk-Treasurer, Mikayla Johnson, called the roll. Thom Morris and Mayor Dunbar were present. Trudy Selvia was absent.

III. Special Requests

A. Sewer Leak Adjustment - 1033 Ave. E - $2,158.36

Mayor Dunbar made a motion to approve the sewer leak adjustment as presented, second by Thom Morris, 2-0, motion carried.

IV. Emergency Repairs

A. 1125 Ave. D
806 Crown St.

Mayor Dunbar made a motion to approve the emergency repairs as presented, second by Thom Morris, 2-0, motion carried.

V. Approval of Minutes

A. Approval of Minutes - August 21, 2024

Thom Morris made a motion to approve the minutes as presented, second by Mayor Dunbar, 2-0, motion carried.

VI. Approval of Claims

A. Water

Thom Morris made a motion to approve the water claims as presented, second by Mayor Dunbar, 2-0, motion carried.

B. Wastewater

Mayor Dunbar made a motion to approve the wastewater claims as presented, second by Thom Morris, 2-0, motion carried.

VII. Department Reports

A. Cemetery - Jason Keeney

B. Fire Department - Rob Frank

C. Planner - Scott Zimmerman

D. Police Department - Chris Jones

E. Department of Public Works - Andrew Rogers

F. Water & Wastewater Department - Oscar King Jr.

G. City Attorney - Laurie Robertson Hardwick

H. Park & Recreation - Jason Keeney

VIII. Old Business

IX. New Business

A. DPW 2025 F650 Truck Purchase
Thom Morris made a motion to approve the purchase of a truck for DPW as presented, second by Mayor Dunbar, 2-0, motion carried.

B. Well #7 Abandonment and Test Drilling
Motion by Thom Morris to approve the contract as presented, second by Mayor Dunbar, 2-0, motion carried.

C. Engineering Contract for Sherwood Lift Station
Thom Morris made a motion to approve the contract as presented, second by Mayor Dunbar, 2-0, motion carried.

X. Adjournment

Motion by Mayor Dunbar to adjourn the meeting at 4:46pm, second by Thom Morris, 2-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer

GREENCASTLE MUNICIPAL UTILITY
WATER
09/20/2024 TO 10/16/2024

REGULAR PAYABLES

AMOUNT	VENDOR
$ 1,469.46	AE BOYCE
$ 65.00	ARAB TERMITE PEST CONTROL
$ 312.42	BADGER METER
$ 27.48	BLACK LUMBER
$ 129.99	BURDGE BOOTS
$ 58.92	CARQUEST
$ 300.00	CITY OF GREENCASTLE
$ 568.16	DC SUPERIOR
$ 33.53	LAND LEASE
$ 242.84	HEADLEY HARDWARE
$ 8.96	HORIZON BUSINESS CENTER
$ 89.30	IUPPS/ INDIANA 811
$ 5,756.46	JAMRR EXCAVATING
$ 159.90	S5 SECURITY SOLUTIONS
$ 378.50	TAYLOR MADE
$ 1,504.25	TYLER TECHNOLOGIES
$ 5,237.57	UTILITY SUPPLY CO.
$ 1,892.50	WATER SOLUTIONS UNLIMITED
$ 18,235.24	

AMOUNT	VENDOR
CUSTOMER REFUNDS	
	TO ACCOUNTS
$ 203.13	REFUND CHECKS
203.13	

DIRECT PAYABLES

AMOUNT	VENDOR
$ 426.36	CARD SERVICES
$ 5,403.10	CURRY AND ASSOCIATES
$ 9,597.10	DUKE ENERGY
$ 75.32	CENTERPOINT ENERGY
$ 10,094.95	INDIANA DEPT OF REVENUE
$ 14,721.00	THE BANK OF NEW YORK MELLON
$ 299.87	TRACTOR SUPPLY
$ -	WALMART
$ 40,617.70	

$ 203.13	**CUSTOMER REFUNDS**
$ 18,235.24	**REGULAR**
$ 40,617.70	**DIRECT**
$ 59,056.07	

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01200 - 10/16/2024 BOW REGULAR PAYABLES WA

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					

Vendor: 00115 - A.E. BOYCE COMPANY, INC. **Vendor Total:** 1,469.46

INV111677	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	1,469.46	0.00	0.00	0.00	1,469.46
INV: INV111677		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
iNV: INV111677	Service	0.00	0.00	1,469.46	0.00	0.00	0.00	1,469.46

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-780-620.0016	ADM - PRINTING BILLS		1,469.46	100.00%

Vendor: 00248 - BADGER METER, INC. **Vendor Total:** 312.42

80173272	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	312.42	0.00	0.00	0.00	312.42
INV: 80173272		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 80173272	Service	0.00	0.00	312.42	0.00	0.00	0.00	312.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-750-620.0005	TD0 - AMR METERS		312.42	100.00%

Vendor: 00240 - BLACK LUMBER CO. **Vendor Total:** 27.48

308524	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	27.48	0.00	0.00	0.00	27.48
INV: 308524		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 308524	Service	0.00	0.00	27.48	0.00	0.00	0.00	27.48

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-730-675.0008	WTO-MISC BLDG MATERIALS		27.48	100.00%

Vendor: 00249 - BURDGE BOOTS LLC **Vendor Total:** 129.99

92624	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	129.99	0.00	0.00	0.00	129.99
INV: 092624		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 092624	Service	0.00	0.00	129.99	0.00	0.00	0.00	129.99

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-740-618.0006	WTM		129.99	100.00%

Vendor: 00572 - CARQUEST **Vendor Total:** 58.92

661509	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	58.92	0.00	0.00	0.00	58.92
CUSTOMER NUMBER: 2080		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CUSTOMER NUMBER: 2080	Service	0.00	0.00	58.92	0.00	0.00	0.00	58.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-750-620.0013	TDO -		58.92	100.00%

Vendor: 00353 - CITY OF GREENCASTLE **Vendor Total:** 300.00

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	**Bank Code**				**On Hold**					
RENTOCT2024	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	300.00	0.00	0.00	0.00	300.00
OCTOBER 2024 RENT	WA - WATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OCTOBER 2024 RENT	Service	0.00	0.00	300.00	0.00	0.00	0.00	300.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-780-641.0000	ADM - OFFICE RENT		300.00	100.00%

Vendor: 00460 - DEPT OF WATER WORKS **Vendor Total:** 33.53

LAND LEASE 10/24	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	33.53	0.00	0.00	0.00	33.53
LAND LEACE 10/24	WA - WATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LAND LEACE 10/24	Service	0.00	0.00	33.53	0.00	0.00	0.00	33.53

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-710-675.0010	SSO - LAND LEASE		33.53	100.00%

Vendor: 00825 - HEADLEY HARDWARE, INC. **Vendor Total:** 242.84

532638 09/24	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	242.84	0.00	0.00	0.00	242.84
ACCT: 532638	WA - WATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCT: 532638	Service	0.00	0.00	242.84	0.00	0.00	0.00	242.84

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-730-622.0000	WTO - SM EQUIP & TOOLS		168.97	69.58%
6101-5-760-620.0000	TDM - DISTR SUPPLIES		73.87	30.42%

Vendor: 00860 - HORIZON BUSINESS CENTER **Vendor Total:** 8.96

5354 WA	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	8.96	0.00	0.00	0.00	8.96
INVOICE: 5354	WA - WATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 5354	Service	0.00	0.00	8.96	0.00	0.00	0.00	8.96

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-780-620.0012	ADM - OFFICE SUPPLIES		8.96	100.00%

Vendor: 00971 - IUPPS **Vendor Total:** 89.30

INV-07207 WA	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	89.30	0.00	0.00	0.00	89.30
INV: INV-07207	WA - WATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: INV-07207	Service	0.00	0.00	89.30	0.00	0.00	0.00	89.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-750-636.0000	TDO -		89.30	100.00%

Vendor: 02698 - S5 SECURITY SOLUTIONS **Vendor Total:** 159.90

2024-03-12-3CDY1518W, 1620W	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	159.90	0.00	0.00	0.00	159.90
INV: 2024-03-12-3CDY1518W, 2024-03-12...	WA - WATER OPERATING				No					

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		**Bank Code**			**On Hold**					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 2024-03-12-3CDY1518W, 2024-03-	Service	0.00	0.00	159.90	0.00	0.00	0.00	159.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-750-675.0012	TDO-TELEPHONE/INTERNET		159.90	100.00%

Vendor: 01638 - TAYLOR MADE ENTERPRISES, INC. **Vendor Total:** **378.50**

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
30402	Invoice	10/10/2024	10/10/2024	11/24/2024	10/10/2024	378.50	0.00	0.00	0.00	378.50
INV: 30402		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 30402	Service	0.00	0.00	378.50	0.00	0.00	0.00	378.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-730-635.0000	WTO - SAMPLE TESTING		378.50	100.00%

Vendor: 01709 - TYLER TECHNOLOGIES **Vendor Total:** **1,504.25**

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
025-481260, 025-481780	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	1,504.25	0.00	0.00	0.00	1,504.25
INV: 025-4812060, 025-481780		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 025-4812060, 025-481780	Service	0.00	0.00	1,504.25	0.00	0.00	0.00	1,504.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-780-636.0011	ADM - INCODE CONTRACT		1,504.25	100.00%

Vendor: 02134 - UTILITY SUPPLY **Vendor Total:** **5,237.57**

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1489284, 1498036, 1498037, 149	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	5,237.57	0.00	0.00	0.00	5,237.57
1489284, 1498036, 1498037, 1499147,14...		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
1489284, 1498036, 1498037, 1499147,	Service	0.00	0.00	5,237.57	0.00	0.00	0.00	5,237.57

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-760-620.0000	TDM - DISTR SUPPLIES		5,237.57	100.00%

Vendor: 02316 - WATER SOLUTIONS UNLIMITED **Vendor Total:** **1,892.50**

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
129905	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	1,892.50	0.00	0.00	0.00	1,892.50
INV: 129905		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 129905	Service	0.00	0.00	1,892.50	0.00	0.00	0.00	1,892.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-730-618.0000	WTO - CHEMICALS		1,892.50	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	15	11,845.62	0.00	0.00	0.00	11,845.62	0.00	11,845.62
	Grand Total:	**11,845.62**	**0.00**	**0.00**	**0.00**	**11,845.62**	**0.00**	**11,845.62**

Account Summary

Account	Name	Amount
6101-5-710-675.0010	SSO - LAND LEASE	33.53
6101-5-730-618.0000	WTO - CHEMICALS	1,892.50
6101-5-730-622.0000	WTO - SM EQUIP & TOOLS	168.97
6101-5-730-635.0000	WTO - SAMPLE TESTING	378.50
6101-5-730-675.0008	WTO-MISC BLDG MATERIALS	27.48
6101-5-740-618.0006	WTM	129.99
6101-5-750-620.0005	TD0 - AMR METERS	312.42
6101-5-750-620.0013	TDO -	58.92
6101-5-750-636.0000	TDO -	89.30
6101-5-750-675.0012	TDO-TELEPHONE/INTERNET	159.90
6101-5-760-620.0000	TDM - DISTR SUPPLIES	5,311.44
6101-5-780-620.0012	ADM - OFFICE SUPPLIES	8.96
6101-5-780-620.0016	ADM - PRINTING BILLS	1,469.46
6101-5-780-636.0011	ADM - INCODE CONTRACT	1,504.25
6101-5-780-641.0000	ADM - OFFICE RENT	300.00
	Total:	**11,845.62**

City of Greencastle, IN

DIRECT PAYABLES REPORT

By Vendor Name

Payable Dates 9/19/2024 - 12/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Payment Date	Payable Number	Amount
Vendor: 02459 - CARD SERVICES/FIRST FINANCIAL BANK							
CARD SERVICES/FIRST FINAN	CARD ENDING 0274 10/2024	10/02/2024	CARD ENDING 0274 E PHILLI	6101-5-730-625.0000	10/07/2024	CARD ENDING 0274 10/2024	426.36
					Vendor 02459 - CARD SERVICES/FIRST FINANCIAL BANK Total:		**426.36**
Vendor: 01714 - CURRY & ASSOCIATES INC							
CURRY & ASSOCIATES INC	00007	10/01/2024	INVOICE 00007	6103-5-000-459.0000	10/02/2024	00007	5,403.10
					Vendor 01714 - CURRY & ASSOCIATES INC Total:		**5,403.10**
Vendor: 01172 - DUKE ENERGY							
DUKE ENERGY	9433, 7748 09/2024	09/19/2024	ACCT ENDING: 9433, 7748	6101-5-750-675.0013	09/19/2024	9433, 7748 09/2024	9,597.10
					Vendor 01172 - DUKE ENERGY Total:		**9,597.10**
Vendor: 00945 - INDIANA DEPT. OF REVENUE							
INDIANA DEPT. OF REVENUE	SALES TAX SEPT 2024	10/04/2024	SALES TAX SEPT 2024	6101-5-000-508.0110	10/04/2024	SALES TAX SEPT 2024	10,094.95
					Vendor 00945 - INDIANA DEPT. OF REVENUE Total:		**10,094.95**
Vendor: 00950 - INDIANA GAS COMPANY, INC.							
INDIANA GAS COMPANY, INC	13015647-4, 13031166-5 10	10/11/2024	ACCOUNT: 13015647-4, 131	6101-5-750-675.0014	10/15/2024	13015647-4, 13031166-5 10	75.32
					Vendor 00950 - INDIANA GAS COMPANY, INC. Total:		**75.32**
Vendor: 02683 - THE BANK OF NEW YORK MELLON TRUST CO, N.A.							
THE BANK OF NEW YORK ME	SRFBOND 10/2024	10/02/2024	SRFBOND PAYMENT 10/2024	6101-5-000-459.0001	10/02/2024	SRFBOND 10/2024	14,721.00
					Vendor 02683 - THE BANK OF NEW YORK MELLON TRUST CO, N.A. Total:		**14,721.00**
Vendor: 02044 - TRACTOR SUPPLY CREDIT PLAN							
TRACTOR SUPPLY CREDIT PL	0502 09/24	09/26/2024	ACCOUNT: 6035 3012 0363 0	6101-5-730-622.0000	09/30/2024	0502 09/24	203.99
TRACTOR SUPPLY CREDIT PL	0502 09/24	09/26/2024	ACCOUNT: 6035 3012 0363 0	6101-5-730-625.0000	09/30/2024	0502 09/24	95.88
					Vendor 02044 - TRACTOR SUPPLY CREDIT PLAN Total:		**299.87**
						Grand Total:	**40,617.70**

Report Summary

Fund Summary

Fund		Payment Amount
6101 - WATER UTILITY OPERATING		35,214.60
6103 - WATER UTILITY DEPRECIATION		5,403.10
	Grand Total:	**40,617.70**

Account Summary

Account Number	Account Name	Payment Amount
6101-5-000-459.0001	SRF BOND PAYMENT-BN	14,721.00
6101-5-000-508.0110	SALES TAX	10,094.95
6101-5-730-622.0000	WTO - SM EQUIP & TOO	203.99
6101-5-730-625.0000	WTO	522.24
6101-5-750-675.0013	TD0 -Electric	9,597.10
6101-5-750-675.0014	TDO - VECTREN	75.32
6103-5-000-459.0000	MISC DISBURSEMENT	5,403.10
	Grand Total:	**40,617.70**

Project Account Summary

Project Account Key		Payment Amount
None		40,617.70
	Grand Total:	**40,617.70**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01192 - 10/20/2024 WA CARD SERVICES DIRECT PAY

Payable # Payable Description	Payable Type Bank Code	Post Date	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 02459 - CARD SERVICES/FIRST FINANCIAL BANK									Vendor Total:	426.36
CARD ENDING 0274 10/2024	Invoice	10/2/2024	10/2/2024	11/16/2024	10/2/2024	426.36	0.00	0.00	0.00	426.36
CARD ENDING 0274 E PHILLIPS 10/2024	WA - WATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CARD ENDING 0274 E PHILLIPS 10/2024	Service	0.00	0.00	426.36	0.00	0.00	0.00	426.36

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-730-625.0000	WTO		426.36	100.00%

10-2-24
WA
Card Services
(E. Phillips)
Direct Pay

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	426.36	0.00	0.00	0.00	426.36	0.00	426.36
	Grand Total:	**426.36**	**0.00**	**0.00**	**0.00**	**426.36**	**0.00**	**426.36**

Account Summary

Account	Name	Amount
6101-5-730-625.0000	WTO	426.36
	Total:	**426.36**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01191 - 10/02/2024 WA DIRECT PAY BANK OF NEW YORK

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		**Bank Code**			**On Hold**					
Vendor: 02683 - THE BANK OF NEW YORK MELLON TRUST CO, N.A.									**Vendor Total:**	**14,721.00**
SRFBOND 10/2024	Invoice	10/2/2024	10/2/2024	11/16/2024	10/2/2024	14,721.00	0.00	0.00	0.00	14,721.00
SRFBOND PAYMENT 10/2024		WA - WATER OPERATING			No	**Payment Date:** 10/2/2024			**Bank Draft:**	DFT0001787

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SRFBOND PAYMENT 10/2024	Service	0.00	0.00	14,721.00	0.00	0.00	0.00	14,721.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-000-459.0001	SRF BOND PAYMENT-BNY MELLON		14,721.00	100.00%

10-2-24
WA
The Bank of New York
Mellon
Direct Pay

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	14,721.00	0.00	0.00	0.00	14,721.00	14,721.00	0.00
	Grand Total:	**14,721.00**	**0.00**	**0.00**	**0.00**	**14,721.00**	**14,721.00**	**0.00**

Account Summary

Account	Name		Amount
6101-5-000-459.0001	SRF BOND PAYMENT-BNY MELLON		14,721.00
		Total:	**14,721.00**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01194 - 10/04/2024 WA DIRECT PAY SALES TAX

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		**Bank Code**			**On Hold**					
Vendor: 00945 - INDIANA DEPT. OF REVENUE									**Vendor Total:**	**10,094.95**
SALES TAX SEPT 2024	Invoice	10/4/2024	10/4/2024	11/18/2024	10/4/2024	10,094.95	0.00	0.00	0.00	10,094.95
SALES TAX SEPT 2024		WA - WATER OPERATING			No	**Payment Date:** 10/4/2024			**Bank Draft:**	DFT0001790

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SALES TAX SEPT 2024	Service	0.00	0.00	10,094.95	0.00	0.00	0.00	10,094.95

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-000-508.0110	SALES TAX		10,094.95	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	10,094.95	0.00	0.00	0.00	10,094.95	10,094.95	0.00
	Grand Total:	**10,094.95**	**0.00**	**0.00**	**0.00**	**10,094.95**	**10,094.95**	**0.00**

Account Summary

Account	Name		Amount
6101-5-000-508.0110	SALES TAX		10,094.95
		Total:	**10,094.95**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01187 - 10/01/2024 WA DIRECT PAYABLE CURRY AND ASSOC.

Payable # **Payable Description**	**Payable Type**	**Post Date** **Bank Code**	**Payable Date**	**Due Date**	**Discount Date** **On Hold**	**Amount**	**Tax**	**Shipping**	**Discount**	**Total**
Vendor: 01714 - CURRY & ASSOCIATES INC									**Vendor Total:**	**5,403.10**
00007	Invoice	10/1/2024	10/1/2024	11/15/2024	10/1/2024	5,403.10	0.00	0.00	0.00	5,403.10
INVOICE 00007		WA - WATER OPERATING			No					

Items

Item Description	**Commodity**	**Units**	**Price**	**Amount**	**Tax**	**Shipping**	**Discount**	**Total**
INVOICE 00007	Service	0.00	0.00	5,403.10	0.00	0.00	0.00	5,403.10

Distributions

Account Number	**Account Name**	**Project Account Key**	**Amount**	**Percent**
6103-5-000-459.0000	MISC DISBURSEMENT		5,403.10	100.00%

10-1-24
WA
Direct Payable
Curry and Assoc.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	5,403.10	0.00	0.00	0.00	5,403.10	0.00	5,403.10
	Grand Total:	**5,403.10**	**0.00**	**0.00**	**0.00**	**5,403.10**	**0.00**	**5,403.10**

Account Summary

Account	Name	Amount
6103-5-000-459.0000	MISC DISBURSEMENT	5,403.10
	Total:	**5,403.10**

Payment Register

City of Greencastle, IN

APPKT01189 - 10/02/2024 WA DIRECT PAY CURRY AND ASSOC

01 - City of Greencastle

Bank: WA - WATER OPERATING

Vendor Number	Vendor Name	Total Vendor Amount
01714	CURRY & ASSOCIATES INC	5,403.10

Payment Type	Payment Number	Payment Date	Payment Amount
Check		10/02/2024	5,403.10

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
00007	INVOICE 00007	10/01/2024	11/15/2024	0.00	5,403.10

10-2-24
WA
Direct Pay
Curry and Assoc.

Payment Summary

Bank Code	Type		Payable Count	Payment Count	Discount	Payment
WA	Check		1	1	0.00	5,403.10
		Packet Totals:	**1**	**1**	**0.00**	**5,403.10**

Cash Fund Summary

Fund	Name		Amount
9999	POOLED CASH		-5,403.10
		Packet Totals:	**-5,403.10**

Check Register

City of Greencastle, IN

Packet: APPKT01189 - 10/02/2024 WA DIRECT PAY CURRY AND ASSOC

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: WA-WATER OPERATING						
01714	CURRY & ASSOCIATES INC	10/02/2024	Regular	0.00	5,403.10	72434

Bank Code WA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,403.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**5,403.10**

10-2-24
WA
Direct Pay
Curry and Assoc.

Fund Summary

Fund	Name	Period	Amount
9999	POOLED CASH	10/2024	5,403.10
			5,403.10

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01178 - 09/26/2024 TSC WATER DIRECT PAY

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 02044 - TRACTOR SUPPLY CREDIT PLAN									**Vendor Total:**	**299.87**
0502 09/24	Invoice	9/26/2024	9/26/2024	11/10/2024	9/26/2024	299.87	0.00	0.00	0.00	299.87
ACCOUNT: 6035 3012 0363 0502		WA - WATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCOUNT: 6035 3012 0363 0502	Service	0.00	0.00	299.87	0.00	0.00	0.00	299.87

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-730-625.0000	WTO		95.88	31.97%
6101-5-730-622.0000	WTO - SM EQUIP & TOOLS		203.99	68.03%

9-26-24
Water
Direct Payable
TSC

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	299.87	0.00	0.00	0.00	299.87	0.00	299.87
	Grand Total:	**299.87**	**0.00**	**0.00**	**0.00**	**299.87**	**0.00**	**299.87**

Account Summary

Account	Name		Amount
6101-5-730-622.0000	WTO - SM EQUIP & TOOLS		203.99
6101-5-730-625.0000	WTO		95.88
		Total:	**299.87**

Payment Register

City of Greencastle, IN

APPKT01185 - 09/30/2024 WA DIRECT PAY TSC

01 - City of Greencastle

Bank: WA - WATER OPERATING

Vendor Number	**Vendor Name**					**Total Vendor Amount**
02044	TRACTOR SUPPLY CREDIT PLAN					299.87
Payment Type	**Payment Number**				**Payment Date**	**Payment Amount**
Check					09/30/2024	299.87
Payable Number	**Description**	**Payable Date**	**Due Date**	**Discount Amount**	**Payable Amount**	
0502 09/24	ACCOUNT: 6035 3012 0363 0502	09/26/2024	11/10/2024	0.00	299.87	

9-30-24
WA
Direct payable
TSC

Payment Summary

Bank Code	Type		Payable Count	Payment Count	Discount	Payment
WA	Check		1	1	0.00	299.87
		Packet Totals:	**1**	**1**	**0.00**	**299.87**

Cash Fund Summary

Fund	Name		Amount
9999	POOLED CASH		-299.87
		Packet Totals:	**-299.87**

Check Register

City of Greencastle, IN

Packet: APPKT01185 - 09/30/2024 WA DIRECT PAY TSC

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: WA-WATER OPERATING						
02044	TRACTOR SUPPLY CREDIT PLAN	09/30/2024	Regular	0.00	299.87	72433

Bank Code WA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	299.87
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**299.87**

9-30-24
Direct payable
WA
TSC

Fund Summary

Fund	Name	Period	Amount
9999	POOLED CASH	9/2024	299.87
			299.87

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01158 - 09/19/2024 WA DUKE ENERGY DIRECT PAY

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 01172 - DUKE ENERGY									**Vendor Total:**	**9,597.10**
9433, 7748 09/2024	Invoice	9/19/2024	9/19/2024	11/3/2024	9/19/2024	9,597.10	0.00	0.00	0.00	9,597.10
ACCT ENDING: 9433, 7748		WA - WATER OPERATING			No	**Payment Date:** 9/19/2024			**Bank Draft:**	DFT0001731

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCT ENDING: 9433, 7748	Service	0.00	0.00	9,597.10	0.00	0.00	0.00	9,597.10

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-750-675.0013	TD0 -Electric		9,597.10	100.00%

9-19-24
WA
Direct Payable
on
Duke Energy

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	9,597.10	0.00	0.00	0.00	9,597.10	9,597.10	0.00
	Grand Total:	**9,597.10**	**0.00**	**0.00**	**0.00**	**9,597.10**	**9,597.10**	**0.00**

Account Summary

Account	Name		Amount
6101-5-750-675.0013	TDO -Electric		9,597.10
		Total:	**9,597.10**

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01218 - 10/11/2024 WA CENTER POINT DIRECT PAY

Payable # Payable Description	Payable Type Bank Code	Post Date	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 00950 - INDIANA GAS COMPANY, INC.									Vendor Total:	75.32
13015647-4, 13031166-5 10/24 ACCOUNT: 13015647-4, 13131166-5	Invoice WA - WATER OPERATING	10/11/2024	10/11/2024	11/25/2024	10/11/2024 No	75.32	0.00	0.00	0.00	75.32

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCOUNT: 13015647-4, 13131166-5	Service	0.00	0.00	75.32	0.00	0.00	0.00	75.32

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6101-5-750-675.0014	TDO - VECTREN		75.32	100.00%

10-11-24
WA
Direct payable
Center point

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	75.32	0.00	0.00	0.00	75.32	0.00	75.32
	Grand Total:	**75.32**	**0.00**	**0.00**	**0.00**	**75.32**	**0.00**	**75.32**

Account Summary

Account	Name		Amount
6101-5-750-675.0014	TDO - VECTREN		75.32
		Total:	**75.32**

Payment Register

City of Greencastle, IN

APPKT01230 - 10/15/2024 WA CENTER POINT DIRECT PAYABLE

01 - City of Greencastle

Bank: WA - WATER OPERATING

Vendor Number	**Vendor Name**					**Total Vendor Amount**
00950	INDIANA GAS COMPANY, INC.					75.32
Payment Type	**Payment Number**			**Payment Date**	**Payment Amount**	
Check				10/15/2024	75.32	
Payable Number	**Description**	**Payable Date**	**Due Date**	**Discount Amount**	**Payable Amount**	
13015647-4, 13031166-5 10	ACCOUNT: 13015647-4, 13131166-5	10/11/2024	11/25/2024	0.00	75.32	

10-15-24
WA
Direct payable
Center point

Payment Summary

Bank Code	Type		Payable Count	Payment Count	Discount	Payment
WA	Check		1	1	0.00	75.32
		Packet Totals:	**1**	**1**	**0.00**	**75.32**

Cash Fund Summary

Fund	Name		Amount
9999	POOLED CASH		-75.32
		Packet Totals:	**-75.32**

Check Register

City of Greencastle, IN

Packet: APPKT01230 - 10/15/2024 WA CENTER POINT DIRECT PAYABLE

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: WA-WATER OPERATING						
00950	INDIANA GAS COMPANY, INC.	10/15/2024	Regular	0.00	75.32	72527

Bank Code WA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	75.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**75.32**

10-15-24
WA
Direct payable
Center point

Fund Summary

Fund	Name	Period	Amount
9999	POOLED CASH	10/2024	75.32
			75.32

GREENCASTLE MUNICIPAL UTILITY
WASTEWATER
09/20/2024 TO 10/16/2024

REGULAR PAYABLES

AMOUNT	VENDOR	AMOUNT	VENDOR
$1,241.80	A.E. BOYCE COMPANY		
$1,469.46	A.E. BOYCE COMPANY		
$359.00	ALPHA LIBERTY COMPANY		
$40.00	ANDREW GENOTTE		
$15,511.20	BIO CHEM		
$300.00	CITY OF GREENCASTLE		
$130.85	CULLIGAN WATER CONDITIONING		
$535.19	ERA ENVIRONMENTAL RESOURCE ASSOC.		
$12.05	GRAINGER		
$5,138.58	GRAPHIC EQUIPMENT CORP.		
$1,730.11	GMU		
$174.87	HEADLEY HARDWARE		
$8.97	HORIZON BUSINESS CENTER		
$75.25	HUMPHREY'S OUTDOOR POWER		
$362.59	IDEXX DISTROBUTION		
$89.30	IUPPS		
$13.66	LINCOLN PARK STONE		
$193.42	LIVING WATERS		
$34,155.00	MIDWEST METER		
$72.78	NEAL TIRE		
$39.00	OMNISITE		
$275.00	PACE ANALYTICAL		
$59.90	S5 SECURITY SOLUTIONS		
$10,592.08	TORIC ENGINEERING		
$1,504.25	TYLER TECHNOLOGIES		
$671.45	USA BLUE BOOK		
$74,755.76			

DIRECT PAYABLES

AMOUNT		VENDOR
$	-	CARD SERVICES - O. KING
$	449.99	CARD SERVICES - T.SWENSON
$	32,500.00	CURRY AND ASSOCIATES
$	10,045.46	DUKE ENERGY
$	824.69	DUKE ENERGY
$	522.03	DUKE ENERGY
$	-	TRACTOR SUPPLY CREDIT PLAN
		REPUBLIC SERVICES
$	533.23	METRONET
		WALMART
$	6,380.00	BAKERS SEPTIC SERVICE
$	51,255.40	

$	**74,755.76**	**REGULAR**
$	**51,255.40**	**DIRECT**
$	**126,011.16**	

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01201 - 10/16/2024 WW BOW REGULAR PAYABLES

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total

Vendor: 00115 - A.E. BOYCE COMPANY, INC. — **Vendor Total:** **2,711.26**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
INV111677 TR INV: INV111677	Invoice	10/9/2024 WW - WASTEWATER OPERATING	10/9/2024	11/23/2024	10/9/2024 No	1,241.80	0.00	0.00	0.00	1,241.80

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: INV111677	Service	0.00	0.00	1,241.80	0.00	0.00	0.00	1,241.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6604-5-000-421.0000	OFFICE SUPPLIES		1,241.80	100.00%

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
INV111677 WW INV: INV111677	Invoice	10/9/2024 WW - WASTEWATER OPERATING	10/9/2024	11/23/2024	10/9/2024 No	1,469.46	0.00	0.00	0.00	1,469.46

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: INV111677	Service	0.00	0.00	1,469.46	0.00	0.00	0.00	1,469.46

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-880-775.0018	TDM- PRINTING BILLS -BOYCE		1,469.46	100.00%

Vendor: 02656 - ALPHA LIBERTY COMPANY, INC — **Vendor Total:** **359.00**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
D26251 INV: D26251	Invoice	10/9/2024 WW - WASTEWATER OPERATING	10/9/2024	11/23/2024	10/9/2024 No	359.00	0.00	0.00	0.00	359.00

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: D26251	Service	0.00	0.00	359.00	0.00	0.00	0.00	359.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-720.0010	TDO - LAB SUPPLIES		359.00	100.00%

Vendor: 03291 - ANDREW RUSSELL GENOTTE — **Vendor Total:** **40.00**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
8561 REIMBURSEMENT FOR TESTING	Invoice	10/9/2024 WW - WASTEWATER OPERATING	10/9/2024	11/23/2024	10/9/2024 No	40.00	0.00	0.00	0.00	40.00

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REIMBURSEMENT FOR TESTING	Service	0.00	0.00	40.00	0.00	0.00	0.00	40.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0011	TDO - EDUCATION & TRAINING		40.00	100.00%

Vendor: 00239 - BIOCHEM, INC. — **Vendor Total:** **15,511.20**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
26047 INVOICE: 26047	Invoice	10/11/2024 WW - WASTEWATER OPERATING	10/11/2024	11/25/2024	10/11/2024 No	15,511.20	0.00	0.00	0.00	15,511.20

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 26047	Service	0.00	0.00	15,511.20	0.00	0.00	0.00	15,511.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-720.0013	TDO - PLANT CHEMICALS		15,511.20	100.00%

Vendor: 00353 - CITY OF GREENCASTLE — **Vendor Total:** **300.00**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
OCT RENT 2024 OCTOBER RENT 2024	Invoice	10/11/2024 WW - WASTEWATER OPERATING	10/11/2024	11/25/2024	10/11/2024 No	300.00	0.00	0.00	0.00	300.00

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OCTOBER RENT 2024	Service	0.00	0.00	300.00	0.00	0.00	0.00	300.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-880-741.0000	ADM - RENTAL OF BLDG/PROP		300.00	100.00%

Vendor: 00366 - CULLIGAN WATER CONDITIONING — **Vendor Total:** **130.85**

1926	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	130.85	0.00	0.00	0.00	130.85
ACCOUNT: 968	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCOUNT: 968	Service	0.00	0.00	130.85	0.00	0.00	0.00	130.85

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-720.0010	TDO - LAB SUPPLIES		130.85	100.00%

Vendor: 01881 - ERA - ENVIIRONMENTAL RESOURCE ASSOCIATES — **Vendor Total:** **535.19**

91434	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	535.19	0.00	0.00	0.00	535.19
INV: 091434	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 091434	Service	0.00	0.00	535.19	0.00	0.00	0.00	535.19

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-720.0010	TDO - LAB SUPPLIES		535.19	100.00%

Vendor: 00740 - GRAINGER — **Vendor Total:** **12.05**

9249620676	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	12.05	0.00	0.00	0.00	12.05
INVOICE: 9249620676	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 9249620676	Service	0.00	0.00	12.05	0.00	0.00	0.00	12.05

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0002	TDM-PLANT REPAIR & MAINTENAN		12.05	100.00%

Vendor: 02886 - GRAPHIC EQUIPMENT CORP — **Vendor Total:** **5,138.58**

0331682-IN	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	5,138.58	0.00	0.00	0.00	5,138.58
INVOICE: 0331682-IN	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 0331682-IN	Service	0.00	0.00	5,138.58	0.00	0.00	0.00	5,138.58

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0002	TDM-PLANT REPAIR & MAINTENAN		5,138.58	100.00%

Vendor: 00710 - GREENCASTLE MUNICIPAL UTILITIES — **Vendor Total:** **1,730.11**

WATER 10-2024	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	1,730.11	0.00	0.00	0.00	1,730.11
OCTOBER WATER BILLS 2024	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OCTOBER WATER BILLS 2024	Service	0.00	0.00	1,730.11	0.00	0.00	0.00	1,730.11

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0015	TDO - WATER		1,730.11	100.00%

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total

Vendor: 02118 - HD SUPPLY FACILITIES MAINTENANCE LTD **Vendor Total:** **671.45**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
INV00796475	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	671.45	0.00	0.00	0.00	671.45
INVOICE: INV00496475		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: INV00496475	Service	0.00	0.00	671.45	0.00	0.00	0.00	671.45

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-720.0014	TDO - SAFETY SUPPLIES & EQUIP		49.90	7.43%
6201-5-850-720.0010	TDO - LAB SUPPLIES		621.55	92.57%

Vendor: 00825 - HEADLEY HARDWARE, INC. **Vendor Total:** **174.87**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
536830 10/2024	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	174.87	0.00	0.00	0.00	174.87
ACCOUNT: 536830		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCOUNT: 536830	Service	0.00	0.00	174.87	0.00	0.00	0.00	174.87

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0002	TDM-PLANT REPAIR & MAINTENAN		121.34	69.39%
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & M		53.53	30.61%

Vendor: 00860 - HORIZON BUSINESS CENTER **Vendor Total:** **8.97**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
5354 WW	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	8.97	0.00	0.00	0.00	8.97
INVOICE 5354		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE 5354	Service	0.00	0.00	8.97	0.00	0.00	0.00	8.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-880-720.0012	ADM - OFFICE SUPPLIES		8.97	100.00%

Vendor: 00865 - HUMPHREY'S OUTDOOR POWER,INC. **Vendor Total:** **75.25**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
32677, 33037	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	75.25	0.00	0.00	0.00	75.25
INVOICE: 32677, 33037		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 32677, 33037	Service	0.00	0.00	75.25	0.00	0.00	0.00	75.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0002	TDM-PLANT REPAIR & MAINTENAN		75.25	100.00%

Vendor: 00925 - IDEXX DISTRIBUTION CORP. **Vendor Total:** **362.59**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
3159926764	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	362.59	0.00	0.00	0.00	362.59
INVOICE: 3159926764		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 3159926764,	Service	0.00	0.00	362.59	0.00	0.00	0.00	362.59

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-720.0010	TDO - LAB SUPPLIES		362.59	100.00%

Vendor: 00971 - IUPPS **Vendor Total:** **89.30**

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
INV-07207 WW	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	89.30	0.00	0.00	0.00	89.30
INV: INV-07207		WW - WASTEWATER OPERATING			No					

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: INV-07207	Service	0.00	0.00	89.30	0.00	0.00	0.00	89.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & M		89.30	100.00%

Vendor: 01227 - LINCOLN PARK STONE **Vendor Total:** **13.66**

228851	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	13.66	0.00	0.00	0.00	13.66
INV: 228851 LESS CREDIT OF 63.10		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 228851 LESS CREDIT OF 63.10	Service	0.00	0.00	13.66	0.00	0.00	0.00	13.66

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & M		13.66	100.00%

Vendor: 01232 - LIVING WATERS CO. **Vendor Total:** **193.42**

93419	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	193.42	0.00	0.00	0.00	193.42
INVOICE: 93419		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 93419	Service	0.00	0.00	193.42	0.00	0.00	0.00	193.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & M		193.42	100.00%

Vendor: 01354 - MIDWEST METER INC. **Vendor Total:** **34,155.00**

0171133-IN	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	34,155.00	0.00	0.00	0.00	34,155.00
INV: 0171133-IN		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 0171133-IN	Service	0.00	0.00	34,155.00	0.00	0.00	0.00	34,155.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & M		34,155.00	100.00%

Vendor: 01405 - NEAL TIRE **Vendor Total:** **72.78**

211082948	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	72.78	0.00	0.00	0.00	72.78
INVOICE: 211082948		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 211082948	Service	0.00	0.00	72.78	0.00	0.00	0.00	72.78

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0001	TDM-PLANT VEHICLE MAINTENAN		72.78	100.00%

Vendor: 02180 - OMNISITE **Vendor Total:** **39.00**

96045	Invoice	10/11/2024	10/11/2024	11/25/2024	10/11/2024	39.00	0.00	0.00	0.00	39.00
INVOICE: 96045		WW - WASTEWATER OPERATING			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INVOICE: 96045	Service	0.00	0.00	39.00	0.00	0.00	0.00	39.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & M		39.00	100.00%

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	**Bank Code**			**On Hold**						

Vendor: 00692 - PACE ANALYTICAL SERVICES, IN **Vendor Total:** 275.00

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
24502500084	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	275.00	0.00	0.00	0.00	275.00
INV: 2450250084	WW - WASTEWATER OPERATING			No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 2450250084	Service	0.00	0.00	275.00	0.00	0.00	0.00	275.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-736.0012	TDO - OUTSIDE LAB SERVICE		275.00	100.00%

Vendor: 02698 - S5 SECURITY SOLUTIONS **Vendor Total:** 59.90

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
2024-02-12-3CDY1553W	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	59.90	0.00	0.00	0.00	59.90
IINV: 2024-03-13-3CDY1553W	WW - WASTEWATER OPERATING			No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
IINV: 2024-03-13-3CDY1553W	Service	0.00	0.00	59.90	0.00	0.00	0.00	59.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0012	TDO - TELEPHONE		59.90	100.00%

Vendor: 02613 - TORIC ENGINEERING, INC **Vendor Total:** 10,592.08

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
8126	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	10,592.08	0.00	0.00	0.00	10,592.08
INV: 8126	WW - WASTEWATER OPERATING			No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 8126	Service	0.00	0.00	10,592.08	0.00	0.00	0.00	10,592.08

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0002	TDM-PLANT REPAIR & MAINTENAN		10,592.08	100.00%

Vendor: 01709 - TYLER TECHNOLOGIES **Vendor Total:** 1,504.25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
025-481260, 025-481780 WW	Invoice	10/9/2024	10/9/2024	11/23/2024	10/9/2024	1,504.25	0.00	0.00	0.00	1,504.25
INV: 025-481260, 025-481780	WW - WASTEWATER OPERATING			No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV: 025-481260, 025-481780	Service	0.00	0.00	1,504.25	0.00	0.00	0.00	1,504.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-880-736.0010	ADM - INCODE MAINT. CONTR		1,504.25	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	26	74,755.76	0.00	0.00	0.00	74,755.76	0.00	74,755.76
	Grand Total:	**74,755.76**	**0.00**	**0.00**	**0.00**	**74,755.76**	**0.00**	**74,755.76**

Account Summary

Account	Name		Amount
6201-5-820-720.0002	CSM-COLLECTION SYS REPAIR & MA		34,543.91
6201-5-850-720.0010	TDO - LAB SUPPLIES		2,009.18
6201-5-850-720.0013	TDO - PLANT CHEMICALS		15,511.20
6201-5-850-720.0014	TDO - SAFETY SUPPLIES & EQUIP		49.90
6201-5-850-736.0012	TDO - OUTSIDE LAB SERVICE		275.00
6201-5-850-775.0011	TDO - EDUCATION & TRAINING		40.00
6201-5-850-775.0012	TDO - TELEPHONE		59.90
6201-5-850-775.0015	TDO - WATER		1,730.11
6201-5-860-720.0001	TDM-PLANT VEHICLE MAINTENANCE		72.78
6201-5-860-720.0002	TDM-PLANT REPAIR & MAINTENANCE		15,939.30
6201-5-880-720.0012	ADM - OFFICE SUPPLIES		8.97
6201-5-880-736.0010	ADM - INCODE MAINT. CONTR		1,504.25
6201-5-880-741.0000	ADM - RENTAL OF BLDG/PROP		300.00
6201-5-880-775.0018	TDM- PRINTING BILLS -BOYCE		1,469.46
		Total:	**73,513.96**

Account	Name		Amount
6604-5-000-421.0000	OFFICE SUPPLIES		1,241.80
		Total:	**1,241.80**

City of Greencastle, IN

DIRECT PAYABLE REPORT

By Vendor Name

Payable Dates 9/19/2024 - 12/24/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Post Date	Payment Number	Amount
Vendor: 00201 - BAKER'S SEPTIC SERVICES							
BAKER'S SEPTIC SERVICES	14812	09/27/2024	INVOICE: 14812	6201-5-820-720.0002	09/27/2024	72431	6,380.00
						Vendor 00201 - BAKER'S SEPTIC SERVICES Total:	**6,380.00**
Vendor: 02459 - CARD SERVICES/FIRST FINANCIAL BANK							
CARD SERVICES/FIRST FINAN	CARD END 0316 10/24	10/01/2024	CARD ENDING 0316 10/24	6201-5-860-720.0001	10/01/2024	DFT0001779	449.99
						Vendor 02459 - CARD SERVICES/FIRST FINANCIAL BANK Total:	**449.99**
Vendor: 01714 - CURRY & ASSOCIATES INC							
CURRY & ASSOCIATES INC	SHERWWOD LIFT STATION	09/23/2024	00001 SHERWOOD LIFT STAT	6201-5-880-731.0000	09/23/2024	72432	32,500.00
						Vendor 01714 - CURRY & ASSOCIATES INC Total:	**32,500.00**
Vendor: 01172 - DUKE ENERGY							
DUKE ENERGY	5799 09/24	09/19/2024	ACCT: 930 0002 5799 09/202	6201-5-850-775.0013	09/19/2024	DFT0001732	522.03
DUKE ENERGY	9055,5901,9097,1412,9196,	09/19/2024	ACCT END: 9055, 5901, 9097	6201-5-850-775.0013	09/19/2024	DFT0001733	824.69
DUKE ENERGY	9245,8997,6266,1122,9154	09/27/2024	ACCT END: 9245, 8997, 6266	6201-5-850-775.0013	09/27/2024	DFT0001769	10,045.46
						Vendor 01172 - DUKE ENERGY Total:	**11,392.18**
Vendor: 01294 - METRONET							
METRONET	1165814 10/2024	10/08/2024	ACCOUNT: 1165814	6201-5-850-775.0012	10/08/2024	72441	533.23
						Vendor 01294 - METRONET Total:	**533.23**
						Grand Total:	**51,255.40**

Report Summary

Fund Summary

Fund		Payment Amount
6201 - SEWAGE UTILITY OPERATING		51,255.40
	Grand Total:	**51,255.40**

Account Summary

Account Number	Account Name	Payment Amount
6201-5-820-720.0002	CSM-COLLECTION SYS R	6,380.00
6201-5-850-775.0012	TDO - TELEPHONE	533.23
6201-5-850-775.0013	TDO - DUKE ENERGY	11,392.18
6201-5-860-720.0001	TDM-PLANT VEHICLE M	449.99
6201-5-880-731.0000	ADM - ENGINEERING	32,500.00
	Grand Total:	**51,255.40**

Project Account Summary

Project Account Key		Payment Amount
None		51,255.40
	Grand Total:	**51,255.40**

Payment Register

City of Greencastle, IN

APPKT01181 - 09/27/2024 WW DRIECT PAY BAKER'S

01 - City of Greencastle

Bank: WW - WASTEWATER OPERATING

Vendor Number	Vendor Name	Total Vendor Amount
00201	BAKER'S SEPTIC SERVICES	6,380.00

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/27/2024	6,380.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
14812	INVOICE: 14812	09/27/2024	11/11/2024	0.00	6,380.00

9-27-24
Baker's Septic
WW
Direct Payable

Payment Summary

Bank Code	Type		Payable Count	Payment Count	Discount	Payment
WW	Check		1	1	0.00	6,380.00
		Packet Totals:	**1**	**1**	**0.00**	**6,380.00**

Cash Fund Summary

Fund	Name		Amount
9999	POOLED CASH		-6,380.00
		Packet Totals:	**-6,380.00**

Check Register

City of Greencastle, IN

Packet: APPKT01181 - 09/27/2024 WW DRIECT PAY BAKER'S

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: WW-WASTEWATER OPERATING						
00201	BAKER'S SEPTIC SERVICES	09/27/2024	Regular	0.00	6,380.00	72431

Bank Code WW Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	6,380.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**6,380.00**

Fund Summary

Fund	Name	Period	Amount
9999	POOLED CASH	9/2024	6,380.00
			6,380.00

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01188 - 10/01/2024 WW DIRECT PAY CARD SERVICES

Payable # Payable Description	Payable Type	Post Date Bank Code	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 02459 - CARD SERVICES/FIRST FINANCIAL BANK									**Vendor Total:**	**449.99**
CARD END 0316 10/24	Invoice	10/1/2024	10/1/2024	11/15/2024	10/1/2024	449.99	0.00	0.00	0.00	449.99
CARD ENDING 0316 10/24		WW - WASTEWATER OPERATING			No	**Payment Date:** 10/1/2024			**Bank Draft:**	DFT0001779

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CARD ENDING 0316 10/24	Service	0.00	0.00	449.99	0.00	0.00	0.00	449.99

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-860-720.0001	TDM-PLANT VEHICLE MAINTENAN		449.99	100.00%

10-1-24
WW
Direct Pay
Card Services

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	449.99	0.00	0.00	0.00	449.99	449.99	0.00
	Grand Total:	**449.99**	**0.00**	**0.00**	**0.00**	**449.99**	**449.99**	**0.00**

Account Summary

Account	Name	Amount
6201-5-860-720.0001	TDM-PLANT VEHICLE MAINTENANCE	449.99
	Total:	**449.99**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01162 - 09/23/2024 WW DIRECT PAY CURRY AND ASSOC.

Payable # Payable Description	Payable Type Bank Code	Post Date	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 01714 - CURRY & ASSOCIATES INC									**Vendor Total:**	**32,500.00**
SHERWWOD LIFT STATION	Invoice	9/23/2024	9/23/2024	11/7/2024	9/23/2024	32,500.00	0.00	0.00	0.00	32,500.00
00001 SHERWOOD LIFT STATION	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
00001 SHERWOOD LIFT STATION	Service	0.00	0.00	32,500.00	0.00	0.00	0.00	32,500.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-880-731.0000	ADM - ENGINEERING		32,500.00	100.00%

9-23-24
WW
Direct Pay
Curry and Associates

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	32,500.00	0.00	0.00	0.00	32,500.00	0.00	32,500.00
	Grand Total:	**32,500.00**	**0.00**	**0.00**	**0.00**	**32,500.00**	**0.00**	**32,500.00**

Account Summary

Account	Name		Amount
6201-5-880-731.0000	ADM - ENGINEERING		32,500.00
		Total:	**32,500.00**

Payment Register

City of Greencastle, IN

APPKT01184 - 09/30/2024 WW DIRECT PAY CURRY AND ASSOC.

01 - City of Greencastle

Bank: WW - WASTEWATER OPERATING

Vendor Number	**Vendor Name**				**Total Vendor Amount**
01714	CURRY & ASSOCIATES INC				32,500.00
Payment Type	**Payment Number**			**Payment Date**	**Payment Amount**
Check				09/30/2024	32,500.00
Payable Number	**Description**	**Payable Date**	**Due Date**	**Discount Amount**	**Payable Amount**
SHERWWOD LIFT STATION	00001 SHERWOOD LIFT STATION	09/23/2024	11/07/2024	0.00	32,500.00

9-30-24
WW
Curry and Associates
Direct Pay

Payment Summary

Bank Code	Type		Payable Count	Payment Count	Discount	Payment
WW	Check		1	1	0.00	32,500.00
		Packet Totals:	**1**	**1**	**0.00**	**32,500.00**

Cash Fund Summary

Fund	Name		Amount
9999	POOLED CASH		-32,500.00
		Packet Totals:	**-32,500.00**

Check Register

City of Greencastle, IN

Packet: APPKT01184 - 09/30/2024 WW DIRECT PAY CURRY AND ASSOC.

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: WW-WASTEWATER OPERATING						
01714	CURRY & ASSOCIATES INC	09/30/2024	Regular	0.00	32,500.00	72432

Bank Code WW Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	32,500.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**32,500.00**

9-30-24
WW
Direct Pay
Curry and Associates

Fund Summary

Fund	Name	Period	Amount
9999	POOLED CASH	9/2024	32,500.00
			32,500.00

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01182 - 09/27/2024 WW DUKE DIRECT PAY

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	**Bank Code**				**On Hold**					

Vendor: 01172 - DUKE ENERGY **Vendor Total:** ✓ **10,045.46**

9245,8997,6266,1122,9154 08/24	Invoice	9/27/2024	9/27/2024	11/11/2024	9/27/2024	10,045.46	0.00	0.00	0.00	10,045.46
ACCT END: 9245, 8997, 6266, 1122, 9154	WW - WASTEWATER OPERATING				No	**Payment Date:** 9/27/2024		**Bank Draft:**		DFT0001769

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCT END: 9245, 8997, 6266, 1122, 915	Service	0.00	0.00	10,045.46	0.00	0.00	0.00	10,045.46

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0013	TDO - DUKE ENERGY		10,045.46	100.00%

9-27-24
WW
Duke Energy
Direct Pay

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	10,045.46	0.00	0.00	0.00	10,045.46	10,045.46	0.00
	Grand Total:	**10,045.46**	**0.00**	**0.00**	**0.00**	**10,045.46**	**10,045.46**	**0.00**

Account Summary

Account	Name		Amount
6201-5-850-775.0013	TDO - DUKE ENERGY		10,045.46
		Total:	**10,045.46**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01159 - 09/19/2024 WW DIRECT PAY DUKE ENERGY

Payable # Payable Description	Payable Type Bank Code	Post Date	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 01172 - DUKE ENERGY								**Vendor Total:**		**1,346.72**
5799 09/24	Invoice	9/19/2024	9/19/2024	11/3/2024	9/19/2024	522.03	0.00	0.00	0.00	522.03
ACCT: 930 0002 5799 09/2024	WW - WASTEWATER OPERATING				No	**Payment Date:** 9/19/2024		**Bank Draft:**		DFT0001732

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCT: 930 0002 5799 09/2024	Service	0.00	0.00	522.03	0.00	0.00	0.00	522.03

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0013	TDO - DUKE ENERGY		522.03	100.00%

Payable # Payable Description	Payable Type Bank Code	Post Date	Payable Date	Due Date	Discount Date On Hold	Amount	Tax	Shipping	Discount	Total
9055,5901,9097,1412,9196,0733,	Invoice	9/19/2024	9/19/2024	11/3/2024	9/19/2024	824.69	0.00	0.00	0.00	824.69
ACCT END: 9055, 5901, 9097, 1412, 9196,...	WW - WASTEWATER OPERATING				No	**Payment Date:** 9/19/2024		**Bank Draft:**		DFT0001733

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCT END: 9055, 5901, 9097, 1412, 919	Service	0.00	0.00	824.69	0.00	0.00	0.00	824.69

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0013	TDO - DUKE ENERGY		824.69	100.00%

9-19-24
WW
Direct Payable
Duke Energy

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	2	1,346.72	0.00	0.00	0.00	1,346.72	1,346.72	0.00
	Grand Total:	**1,346.72**	**0.00**	**0.00**	**0.00**	**1,346.72**	**1,346.72**	**0.00**

Account Summary

Account	Name		Amount
6201-5-850-775.0013	TDO - DUKE ENERGY		1,346.72
		Total:	**1,346.72**

City of Greencastle, IN

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01196 - 10/08/2024 WW METRONET DIRECT PAY

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 01294 - METRONET									Vendor Total:	533.23
1165814 10/2024	Invoice	10/8/2024	10/8/2024	11/22/2024	10/8/2024	533.23	0.00	0.00	0.00	533.23
ACCOUNT: 1165814	WW - WASTEWATER OPERATING				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACCOUNT: 1165814	Service	0.00	0.00	533.23	0.00	0.00	0.00	533.23

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
6201-5-850-775.0012	TDO - TELEPHONE		533.23	100.00%

10-8-24
WW
Metronet
Direct Payable

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	533.23	0.00	0.00	0.00	533.23	0.00	533.23
	Grand Total:	**533.23**	**0.00**	**0.00**	**0.00**	**533.23**	**0.00**	**533.23**

Account Summary

Account	Name		Amount
6201-5-850-775.0012	TDO - TELEPHONE		533.23
		Total:	**533.23**

Payment Register

City of Greencastle, IN

APPKT01216 - 10/10/2024 WW DIRECT PAY METRONET

01 - City of Greencastle

Bank: WW - WASTEWATER OPERATING

Vendor Number	Vendor Name	Total Vendor Amount
01294	METRONET	533.23

Payment Type	Payment Number	Payment Date	Payment Amount
Check		10/10/2024	533.23

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
1165814 10/2024	ACCOUNT: 1165814	10/08/2024	11/22/2024	0.00	533.23

10-10-24
WW
Direct Payable
Metronet

Payment Summary

Bank Code	Type		Payable Count	Payment Count	Discount	Payment
WW	Check		1	1	0.00	533.23
		Packet Totals:	**1**	**1**	**0.00**	**533.23**

Cash Fund Summary

Fund	Name		Amount
9999	POOLED CASH		-533.23
		Packet Totals:	**-533.23**

Check Register

City of Greencastle, IN

Packet: APPKT01216 - 10/10/2024 WW DIRECT PAY METRONET

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: WW-WASTEWATER OPERATING						
01294	METRONET	10/10/2024	Regular	0.00	533.23	72441

Bank Code WW Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	533.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**533.23**

Fund Summary

Fund	Name	Period	Amount
9999	POOLED CASH	10/2024	533.23
			533.23

Forest Hill Cemetery
Accounts Payable Voucher

September 2024

VENDOR:	**AMOUNT:**
CarQuest (00572)	**$39.21**
Weedwolf Manufacturing (00000)	**$1504.13**
Visa Card Services (02400)	**$110.43**

Allowance of Accounts Payable Vouchers

We have examined the Accounts Payable listed on the foregoing Accounts Payable Voucher Sheet consisting of one (1) page and except for claims not allowed as shown on the voucher, such claims for the month of September 2024 in the amount of **$1,653.77** are hereby allowed, dated this day October 3, 2024 by the Forest Hill Cemetery Board.

Signatures of Governing Board of Forest Hill Cemetery

Linda C. Haber

Nola M. Zimmerman

Forest Hill Cemetery

To The Honorable Board of Trustees
Forest Hill Cemetery

The Following Exhibit for the Month Ending 9-30- 2024, *Respectfully Submitted.*

Date	Received From	Referance To	Rent Paid	Stake Fee	Interment Fee	Misc.	Price of Lot Sold	Total Collected	Lot	Block	Range	Row	Grave	Crypt	Book
4	Bousley FH	Donna Hammock			$750.00			$750.00	3			1	7		Butler
4	Philip Bingham		$500.00					$500.00							Rent
13	Tammy Wade	Janice Inman			$1,100.00			$1,100.00	81			21	6		New
24	Bittles & Hurt FH	W. & E. Strahl		$100.00				$100.00	8	D	9				Masten
			$500.00	$100.00	$1,850.00	$0.00	$0.00	$2,450.00							

Jason Keeney Superintendent

GREENCASTLE FIRE DEPARTMENT
SEPTEMBER COUNCIL REPORT

The fire department responded to 164 calls for service in the month of September 2024 compared to 143 calls for service in the month of September in 2023. There was a 14% increase in call volume in September of 2024 compared to September of 2023.

The fire department has responded to 1296 calls for service in 2024 compared to 1218 calls for service in 2023. Call volume has increased 6% in the last year.

Building Fire:	2
Cooking Fire:	2
EMS:	63
Motor Vehicle Accident:	4
Arching Electrical Equipment:	1
Chemical Hazard:	1
Power Line Down:	1
Assist Invalid:	5
Public Service:	1
Controlled Burning:	1
Canceled Enroute:	11
No Incident:	8
Smoke Scare:	1
Alarms:	48
Bomb Scare:	2
Severe Weather:	13
Total:	164

GFD Firefighters completed a total of 444 hours of training during the month of September.

Reserve Firefighters worked a total of 35.5 hours in the month of September.

September Anniversaries: Brain Poole (9/16): 18 years, Matt Wolff (9/16): 2 years

GREENCASTLE FIRE DEPARTMENT
SEPTEMBER COUNCIL REPORT

- Implemented a new Work Performance Evaluation that all full-time firefighters completed. The evaluation is made up of eight different stations that simulate skills firefighters would perform on emergencies. The main goal for this year was for all firefighters to complete the evaluation and to find out where their fitness levels are. The goal in the future is to develop a physical fitness plan for each firefighter to get more physically fit. Fit firefighters will perform better during emergencies, be injured less often, and live a better life outside of work and into retirement.

- Attended Airport Appreciation days with the smoke house to teach fire prevention on September 7th and 8th.

- Several firefighters met on 9/11 and climbed the stairs at the DePauw football field to remember 343 firefighters who gave their lives on that day.

- We also displayed the American Flag all day on 9/11 in remembrance of the fallen firefighters.

- We held a retiree's breakfast on September 14th with 7 retirees in attendance.

- Opened a hiring process to fill the two vacant firefighter positions that we have. We have currently received 14 full-time applications and 10 part-time applications. We will be hosting testing and interviews in October with the hopes of bringing the candidates that we want to hire to the October Board of Works meeting for approval.

- Chief Frank, Captain Poole and Firefighter Shaw attended a lithium-ion battery class in Terre Haute. The class taught about the dangers of lithium-ion batteries in electric vehicles, e bikes, scooter etc. It also taught how fire department can mitigate fires in devices that contain lithium-ion batteries.

- B-shift attended the Ridpath Elementary Fall Family Fun Night and handed out smoke detectors and fire prevention supplies.

- Firefighter Ben Fiest and Engineer Peter Moorton finished the IAFF Peer Support class adding two more to our Peer Support team.

- C-shift attended a job fair hosted at the fairgrounds by the Greencastle High School.

Greencastle Common Council Report— October 10, 2024
City Planning Department
Prepared by: Scott Zimmerman 765-653-7719 / szimmerman@cityofgreencastle.com

Board of Zoning Appeals Meeting:

The BZA did not meet in October. The next filing deadline is October 15 for a hearing date of Wednesday, November 6. The BZA normally meets on the first Tuesday of the month but that is Election Day so the hearing date was approved for the 2024 BZA calendar.

Technical Review Committee:

The Technical Review Committee reviewed a Minor Plat Subdivision for 1145-1149 Indianapolis Road so Hendricks Hospital can sell off a former house on the east end of the property. Since the plat contained all the information required to meet the subdivision ordinance, the committee recommended approval to the plan commission for their September 23 meeting. The committee also reviewed the status of properties considered unfit or unsafe, particularly the former White's Cleaners, 309 N. Jackson Street, which will be reviewed by the Unsafe Building Committee on Friday, October 11 at 3 p.m. in city hall.

Plan Commission Meeting:

Greencastle Plan Commission met on Monday, September 23 and approved the Minor Plat Subdivision for Hendricks Hospital. During the public comments portion of the agenda, they heard from Jeremy Black regarding complaints he has about information required to file for a Minor Plat Subdivision. It was agreed that the commission had no authority to waive those requirements but it can be considered during the revision of our current zoning and subdivision ordinances, as long as any changes follow Indiana Code.

Focus groups and the steering committee for the new comprehensive plan met on September 11 to continue gathering input on planning needs. The consultants may need to meet with the plan commission in November or December to review upgrades to the current sign ordinance.

The next filing deadline is November 7 for a possible commission hearing date of November 25.

MS4 Stormwater Committee Meeting and Activities:

Completed Notice of Termination (project completion) letter for Whispering Winds Phase II so the developer can submit completion to IDEM.

Requested storm water inspection report for Woodshire Place Apartments after Hurricane Helene rain event to confirm erosion control measures were in place.

Due to Hurricane Helene, canceled volunteer work day for detention basin at IVY Tech which has become overgrown with invasive aquatic plants.

Activities

- Street Tree Board – The board rescheduled there meeting to Wednesday, November 6 at 3 p.m. since there is no immediate business on their agenda. Tree concerns can still be reported to the Street Department.
- Sustainability Commission – Due to illnesses and lack of a quorum, the Greencastle Sustainability Commission rescheduled it's September meeting to October .
- Property maintenance issues as follows:

- Exterior maintenance violation to 804 & 890 Albin Pond for unkept landscaping resulted in lawn being mowed.
- Repeat offender fine of $500 for tall grass at southwest corner of Longcastle and Ridgeland resulted in field being mowed.
- Total of $2,500 in fines to 813 Gardenside between June and September resulted in tents, trash and overnight occupants being removed from property.
- Repeat offender fine of $2,500 to Christopher Lee Boller of 39 Martinsville for exterior maintenance violation.
- Repeat offender fine of $1000 to Cathy Russell Rentals for exterior maintenance of storm water ditch at 1071 and 1061 Deer Field Drive resulted in ditch being mowed and understanding ditch is part of property maintenance responsibility.
- $2,500 fine for exterior maintenance and $2,500 fine for inoperable vehicles to Larry & Tammy Dickerson of 1102 Ave. D. Chief Jones and Scott Zimmerman met with owner to explain habitual nature of offences means fines will not be waived.
- Violation letter for maintenance and inoperable vehicle at 705 E. Washington got little results to fine of $1,000 issued on 9.26.24
- Violation letter for illegally parked trailer at 206 W. Columbia.
- Fine of $500 to 123 W. Washington, old jail property resulted in trees being pruned up off sidewalk.
- Illegal vehicle parking at 1009 Indianapolis resulted in cars being moved.
- Illegal vehicle parked at 1000 Houck Road resulted in car being removed.
- Exterior maintenance violation to 1051 Ave. D for trash and debris. Site visit confirmed they had been parking illegally at 1053 Ave. D which is not their property.
- Exterior maintenance violation to 805 Indianapolis former gas station
- Exterior maintenance/sight distance/inoperable vehicle violation to 1 West Liberty.
- Fine of $500 for Exterior maintenance violation at 209 N. Market resulted in cleanup.
- Exterior maintenance violation to 1114 Ave. E for trash and debris resulted in cleanup.
- Exterior maintenance violation to 84 Briarwood for tall grass resulted in mowing but property appears vacant.
- Exterior maintenance/sight distance violation at 1052 Ave. B.
- Exterior Maintenance letter to 800 Main Street resulted in property being mowed.
- Fine of $500 for Exterior maintenance violation and parking violation at 511 Howard Street resulted in cleanup with ongoing monitoring.
- Fines of $1,500 for Exterior maintenance violation and parking violation at 808 Crown Street
- Fines of $500 for Exterior maintenance at 608 Maple Street
- Exterior maintenance violation and parking violation at 319 Ohio Street
- Exterior maintenance violation and parking violation at 315 Ohio Street
- Violation to Greencastle Acres for temporary sign violation
- Violation to Walmart sublots for temporary sign violation
- Removed numerous signs in rights-of-ways
- Information sent to owner of 509 Illinois and 1117 Ave. D about vacating alleys.

October 4th, 2024

Greencastle Police Department Common Council Report SEPTEMBER 2024

CALL ACTIVITY TOP 5	#
LOCKOUTS	76
ADMINSTRATIVE	66
SUSPICIOUS PERSON	44
TRAFFIC ACCIDENTS	34
THEFTS	24

DEPARTMENT

EMPLOYMENT ANNIVERSARIES

SABRINA GRICE OFFICE ADMIN	9-01-07 (17 YEARS)
DET. CAPTAIN MIKE COLLINS	9-27-04 (20 YEARS)

PATROL-Officers conducted 182 traffic stops in the month of September. Officers responded to 551 calls for service, opened 64 criminal case reports and completed 19 Indiana Crash Reports. Officers completed a total of 17 field arrests for the month. Dayshift Officers spent time on their shifts at every school in the corporation this month due to an unfounded online threat. We are maintaining a presence in all the schools for the remainder of the year or until the school system implements a SRO.

DETECTIVES- Detectives were assigned 10 new cases as well as 3 DCS cases. Detectives were called out 4 times during the month. 3 cases were sent to the Prosecutor's Office for charges. 9 cases were closed.

PARKING ENFORCEMENT- 62 tickets were issued for the month (33-3 HR, 7-wrong direction, 3-no parking, 10-Reserve parking, 5-parked in yellow, 1-backed in, 1-handicap parking, 2-10 min overtime). 20 warnings were written, 4 tickets were voided. 25 tickets have been paid and 33 have not been paid.

RESERVES- The Reserve Division worked 35 hours for the month, including 4 hours of training.

TRAINING

Officer Alec Pettit attended the Instructor Development Course from Sept 23rd-27th at ILEA

Sgt. Nick Eastham & Sgt. Zach Rhine both attended the Supervisor's Core class from Sept 26th-27th in Anderson, IN.

GPD Officers conducted Handgun Optics Qualifications on Sept 17th & 18th at the Putnam County Range.

Summary Report for September 2024

GREENCASTLE, INDIANA
FOUNDED 1849

Department of Public Works

Sign Work:

1. Replaced 6- poles, 3- breakaways, 2- blade signs and 1- stop sign this month.
2. Set out 50 barricades and 30 cones for Farmers Market, First Friday, Second Saturday and a block party this month.

Mechanical:

1. JCB backhoe: Had hydraulic cylinder repaired, replaced a fitting for cylinder and purchased scotch-Brite pads for cleaning of parts.
2. 15' Chevy 1500: Replaced 4 tires.
3. 17' Ford F-250: Replaced 2 tires.
4. 16' Ford F-550: Replaced both batteries.

Sweeping:

1. Swept city streets 7 times and downtown 4 times using 99 gallons of diesel, 1200 gallons of water and picked up 143.5 yards of debris this month.

Storm Work:

1. Repaired 7 street drains this month.
2. Cleaned city drains 3 times this month collecting 1.5 tons of debris.

Patching:

1. Patched city streets 4 times this month using 10.09 tons of HMA on driveway approaches and 1 ton of CMA on potholes.
2. Stock piled 17.47 tons of CMA.

Tree Work:

1. Trimmed a tree in front of the warehouse for the mural.
2. Removed fallen tree across fence on VMH.

Mowing:

1. Mowed city right of ways 1 time this month.

Misc.:

1. Watered flowers 17 days this month using 2040 gallons of water.
2. We did dirt work at the YMCA 5 days and seeded and strawed the south side of drive.
3. Pressure washed the basketball court at Berry Park.

Greencastle Utilities

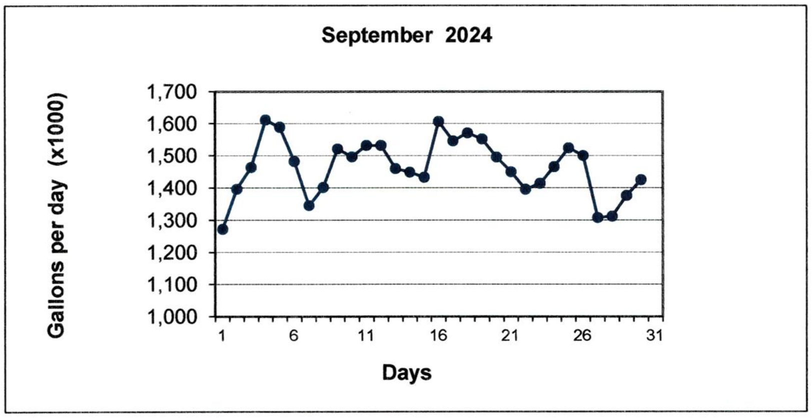
Monthly Report

September 2024

Current		One year ago	Two years ago
133	Service work orders	100	82
2	Field work orders	8	12
2	Leaks	7	5
188	IUPPS line locates	302	144
3725	Total active accounts	3725	3725
52	Disconnect notices actually acted upon	74	25
1,464,008	Average daily pumpage	1,550,874	1,423,544
1,611,680	Peak Day	3,032,774	1,594,415
1,271,500	Minimum Day	1,366,986	1,260,987

Year 2024

344,169,190	Gallons of water pumped
271,422,272	Gallons of water sold
7,634,725	Known loss/usage
19.3%	Unaccountable water



Emergency Repairs:

Address	*Date*	*Time*	*Repaired By*	*Brief Discription*
325 N Arlington St	09/04/24		Bakers	Service line leak.
1135 N Jackson St	09/05/24		Bakers	Service line leak.
312 Melrose Ave	09/26/24		Bakers	Service line leak.

			Read Cycle Adjustment								
	Month	Calendar Month Pumpage	Pumpage subtracted to match reading dates	Pumpage added to match reading dates	Known Water Usage / Loss	Metered but not yet billed (Average)	Gallons Sold	Adjusted Gallons Pumped	Unaccountable Water	Peak Day Gallons	Peak Day
2022	January	39,076,621	3,408,254		817,189	1,428,399	28,483,840		12.6%	1,497,193	10
	February	37,784,673			441,958	1,429,651	29,018,660		18.2%	1,421,769	1
	March	41,499,923			217,901	1,410,729	31,184,868		20.9%	1,600,877	14
	April	40,216,949		1,353,970	485,137	1,706,713	31,196,836		20.3%	1,471,152	12
	May	44,807,005	1,353,970		1,307,148	1,723,094	32,964,360		16.6%	2,008,764	13
	June	43,633,016			401,317	1,715,389	34,963,016		15.0%	1,620,939	13
	July	45,122,107			793,733	1,752,472	35,574,880		15.5%	1,659,133	6
	August	47,113,510			2,340,069	1,760,308	35,998,996		14.9%	2,184,110	22
	September	42,706,324		2,665,590	657,242	1,723,856	35,084,192		18.5%	1,594,415	1
	October	41,695,914	2,665,589		1,641,504	1,731,631	29,472,696		14.8%	1,718,835	15
	November	38,912,077			611,264	1,717,494	28,682,600		20.3%	1,577,440	1
	December	41,252,630	0	2,590,360	3,505,260	1,737,914	30,982,908		19.7%	1,726,744	26
YTD	**Totals:**	**503,820,748**	**7,427,812**	**6,609,920**	**13,219,722**	**1,760,308**	**383,607,852**		**20.7%**	**2,184,110**	
2023	January	41,239,898	2,590,360	0	4,036,264	1,706,541	26,770,172	32,906,732	18.6%	1,457,456	4
	February	38,336,946	0	0	2,213,767	1,684,266	27,835,324	34,438,913	19.2%	1,515,326	12
	March	39,287,364	0	2,385,980	660,645	1,708,194	31,965,032	39,304,505	18.7%	1,417,140	7
	April	40,785,136	2,385,980	0	370,428	1,708,524	30,017,988	36,320,205	17.4%	1,594,319	23
	May	43,505,894	0	0	651,513	1,725,563	35,085,688	41,128,819	14.7%	1,771,401	22
	June	44,088,742	0	2,573,670	877,926	1,717,253	36,387,208	44,067,233	17.4%	1,649,970	4
	July	44,838,641	2,573,670	0	1,374,222	1,713,804	32,229,076	39,176,944	17.7%	1,565,287	14
	August	48,423,398	0	0	1,382,355	1,740,583	37,310,240	45,300,459	17.6%	2,106,179	24
	September	46,526,226	0	1,414,560	2,820,141	1,739,768	36,795,616	43,380,877	15.2%	3,032,774	10
	October	42,488,540	1,414,540	0	1,595,838	1,708,726	32,915,740	40,598,516	18.9%	1,630,101	10
	November	38,912,077			611,264	1,717,494	28,682,600		20.3%	1,577,440	1
	December	44,143,236	0	1,274,880	2,549,266	1,732,727	31,393,560	41,136,122	23.7%	1,738,608	27
YTD	**Totals:**	**512,576,098**	**8,964,550**	**7,649,090**	**19,143,630**	**1,740,583**	**387,388,244**	**490,376,426**	**21.0%**	**3,032,774**	
2024	January	47,050,046	1,274,880	0	1,691,397	1,748,240	31,900,704	42,335,529	24.6%	2,318,465	18
	February	39,659,758	0	0	534,936	1,709,999	32,124,356	37,414,822	14.1%	1,490,442	1
	March	39,578,547	0	0	385,486	1,710,295	31,461,628	37,482,766	16.1%	1,368,818	7
	April	41,215,979	0	0	1,016,171	1,722,801	31,968,772	38,477,006	16.9%	1,893,506	29
	May	44,258,108	0	2,517,350	1,266,366	1,742,539	36,790,380	43,766,552	15.9%	1,875,953	3
	June	41,305,677	2,517,350	0	583,700	1,664,449	31,930,624	36,540,177	12.6%	1,518,123	22
	July	45,253,568	0	0	1,601,502	1,700,286	36,342,328	41,951,781	13.4%	2,068,467	11
	August	45,847,508	0	2,766,100	555,168	1,660,546	38,903,480	46,397,894	16.2%	1,636,274	28
	September										
	October										
	November										
	December										
YTD	**Totals:**	**344,169,190**	**3,792,230**	**5,283,450**	**7,634,725**	**1,748,240**	**271,422,272**	**336,277,445**	**19.3%**	**2,318,465**	

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

None

Greencastle Parks & Recreation Department
(204) Accounts Payable Voucher Docket
Wednesday, October 2, 2024
(For business of September 2024)

Vendor	Description	Amount
Baker's Septic	Porta-let rental Jaycee & Big Walnut	$ 172.00
BBP Water Corporation	Bacterial Test Splash Pad	$ 25.00
Headley Hardware	Miscellaneous Repair Parts	$ 747.84
James Hardwick	DJ Services for Boo-Bash	$ 400.00
Jones Lake Management	Jaycee Park Lake Treatment	$ 2,100.00
Keystone Cooperative	Gasoline	$ 2,501.81
Lisa Porter	Softball Scorekeeper	$ 550.00
Michelle Miller	Pickleball Program	$ 270.00
Trent Ross	Softball Umpire (Summer)	$ 25.00
Tim Wardlow	Softball Umpire	$ 550.00
Visa Card Services	Supplies, Vacuum Cleaner, Scorebooks	$ 215.95

Total General Operation Expenses $ 7,557.60

Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of $7557.60 dated October 2, 2024.

SIGNATURES OF THE GOVERNING BOARD

Cathy Merrell

Cathy Merrell, President

Tim Trigg, Vice President

Doug Hutchison

Doug Hutchison

Scott Hamilton

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Toddson/J-Mar Project Contract

CONTRACT FOR GOODS AND SERVICES

The City of Greencastle ("City"), a body politic and corporate separate from the State, hereby agrees to purchase from Fleis & VandenBrink, d/b/a Curry and Associates, Inc., ("Contractor") and Contractor agrees to furnish to the City the following engineering services:

Construction observation/inspection and Resident Project Representative for sanitary sewer service to the existing Toddson Subdivision and J-Mar Drive (the Project), as described in Contractor's proposal which is attached hereto and incorporated herein as Attachment A. If there is a conflict between this Contract and Attachment A, this Contract shall control. The Contractor agrees that it shall comply with any rules and regulations that govern the use of funds provided under the American Rescue Plan Act of 2021 – Coronavirus Local Fiscal Recovery Fund, including the US Treasury Compliance and Reporting Guidance document, the "Award Terms and Conditions for Non-entitlement Units of Local Government," and "Assurances of Compliance with Title VI of the Civil Rights Act of 1964," which are all incorporated herein by reference. The Consultant shall serve as the primary contact for affected residents during construction of the Project.

The parties agree to the following terms and conditions:

1. **CONTRACT TERM.** This contract shall be in effect upon execution. All services shall be completed no later than June 30, 2025.

2. **PRICE.** The Contractor shall receive compensation from the City, on an hourly basis, plus mileage as set out in Attachment A, which is incorporated herein and made a part hereof.

3. **PAYMENT TERMS.** Payment for services shall be made within forty-five (45) days after the City's receipt of an invoice from Contractor for services performed.

4. **ACKNOWLEDGMENT, ACCEPTANCE.** By its signature on this contract, Contractor expressly warrants that it is an individual who or entity which is qualified and in good standing to do business in the State of Indiana and that it has filed and will during the term of this contract file all appropriate tax returns and papers required by state and federal law. Contractor acknowledges that this is a non-exclusive contract and that the City may contract with third parties for the same or similar services as those covered by this contract.

5. **WARRANTY.** The parties acknowledge that the City is relying on Contractor's skill and judgment to furnish goods and services fit in all respects for the particular purpose of this contract. Contractor expressly warrants that all goods or services covered by this contract will conform to the specifications, drawings, sample or descriptions furnished to or by the City, and will be merchantable, of good material and workmanship and free from defect. All warranties which are currently offered or which may be subsequently offered by Contractor for its goods or services are made a part of this contract whether or not specifically listed herein or in the Proposal. Contractor will provide all goods or services under this contract when and as required by the City.

6. **FORCE MAJEURE.** Any delay or failure of either party to perform its obligations hereunder shall be excused if such is caused by an event or occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, actions by any governmental authority, fires, floods, windstorms, explosions, riots, natural disasters, wars, sabotage, labor problems (including lockouts, strikes and slowdowns), inability to obtain power, material, labor, equipment or transportation or court injunction or contract. Written notice of such delay (including the anticipated duration of the delay) shall be immediately given by the affected party to the other party. Upon receipt of such notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds ten (10) working days after notice has been received, the party whose ability to perform has not been affected may terminate this contract.

7. **INSOLVENCY.** The City may immediately terminate this contract without liability to Contractor and without prejudice to any right or cause of action the City may have against Contractor in the event of the happening of any of the following events or any other comparable event: (a) insolvency of Contractor; (b)

filing of a voluntary petition in bankruptcy by Contractor; (c) filing of any involuntary petition in bankruptcy against Contractor; (d) appointment of a receiver or trustee for Contractor; or (e) execution of an assignment for the benefit of creditors by Contractor, provided that such petition, appointment or assignment is not vacated or nullified within fifteen (15) days of such occurrence.

8. TERMINATION FOR DEFAULT. The City may terminate all or any part of this contract without liability if Contractor: (a) repudiates or breaches any of the terms of this contract, including Contractor's warranties; (b) fails to perform services or deliver goods as specified; or (c) fails to make progress or provide approvals or acceptances so as to endanger timely and proper completion of services or delivery of goods and does not correct any such failure or breach within ten (10) working days after receipt of written notice from the City specifying such failure or breach.

9. TERMINATION. The City shall have the right to terminate this agreement in whole or in part for its convenience upon written notice to Contractor at any time during the course of performance. Upon receipt of any termination notice, the Contractor shall immediately discontinue the work on the date and to the extent specified in the notice. The Contractor shall be paid the actual costs incurred during the performance hereunder to the time specified in said notice not previously reimbursed by the City to the extent such costs are actual, necessary, reasonable and verifiable costs and have been incurred by the Contractor prior to and in connection with discontinuing the work hereunder. In no event shall such costs include unabsorbed overhead or anticipatory profit.

10. LIMITATION OF LIABILITY. There shall be no liability on the part of the City except to the extent of available funds provided by statute and funds permitted to be paid from the City operational proceeds.

11. REMEDIES FOR DEFAULT. When the City determines that Contractor is in default and has failed to perform any contract provisions herein, the City may, notwithstanding any other provisions in this contract to the contrary, terminate the whole or any part of this contract after notice and this contract will be terminated effective on the date specified in the notice unless the default has been cured as specified in Paragraph 8. If this contract is terminated in part, Contractor shall continue performance of the part of the contract not terminated and will be compensated for performance pursuant to the rates set forth herein. In the event of a termination of all or part of this contract, the City may, in its sole discretion, obtain the goods and services which were to be provided by Contractor under the terminated part of the contract upon such terms and in such manner as it deems appropriate. Contractor shall be liable to the City for any excess costs to the City in obtaining such similar goods and services. The remedies provided in this paragraph do not apply to any default occasioned by any occurrence described in Paragraph 6 regarding force majeure. The rights and remedies reserved to the City in this contract shall be cumulative, and additional to all other or further remedies provided in law or equity. The Contractor shall be responsible for all costs incurred as a result of Contractor's breach, including reasonable attorney's fees.

If there is a dispute between the parties regarding Contractor's performance of services described herein, the City has the right to withhold payment from Contractor pending dispute resolution.

12. TECHNICAL INFORMATION DISCLOSURE. Contractor agrees not to assert any claim (other than a claim for patent infringement) with respect to any technical information which Contractor shall have disclosed or may hereafter disclose to the City in connection with the goods or services covered by this contract. Contractor also agrees to maintain the confidentiality of all confidential or sensitive data and information provided to Contractor by the City and agrees that Contractor will not use any such data or information for any purposes other than its performance under this contract.

13. NON-DISCLOSURE PROPRIETARY INFORMATION. Contractor shall not disclose to any third party any information concerning the City or the work provided under this agreement without the prior written consent of the City. Contractor shall consider all information provided by the City and all drawings, reports, studies, systems, designed calculations, plans, specifications and other documents resulting from Contractor's performance of the work to be proprietary. Contractor shall not publish or disclose proprietary information for any purpose other than performance of the work without the prior written consent of the City.

All drawings, specifications, analyses, computations, reports and other documentation produced by Contractor in the performance of the work shall be the sole property of the City and shall not be used by Contractor for any purpose other than the work nor given to any third party without the prior written consent of the City.

At the City's request, Contractor will return to the City all drawings and written materials furnished to Contractor by the City.

14. INDEMNIFICATION. If Contractor performs any work on City premises or utilizes the property of City, whether on or off City premises, Contractor shall indemnify and hold City harmless from and against any liability, claims, demands or expenses (including reasonable attorney fees) for damages to the property of or injuries (including death) to City, its employees or any other person arising from or in connection with Contractor's performance of work or use of City property, except for such liability, claim or demand arising out of the sole negligence of City. Contractor further agrees to indemnify, defend and hold harmless the City, its agents, directors and employees from all claims and suits of whatever type, including court costs, attorney fees and other expenses, caused by any act or omission of the Contractor, its agents, officers, employees and subcontractors arising out of this Contract.

15. RELATIONSHIP OF PARTIES. Each party hereto, in the performance of this Contract, will be acting in an individual capacity and not as an agent, an employee, a partner, a joint venturer or an associate of the other. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party has the authority to assume or to create any obligation on behalf of or in the name of the other nor will either assume any liability for injury (including death) to any person(s) or any damages to any property arising out of the acts or omissions of the agents, employees or subcontractors of the other party. Contractor shall be responsible for providing all necessary unemployment and workers compensation insurance for its employees.

16. ADVERTISING. Contractor shall not, without the prior written consent of the City, in any manner advertise or publish the fact that Contractor has contracted to furnish the City the services herein contracted or use any trademarks or tradenames of the City in Contractor's advertising or promotional materials. In the event of Contractor's breach of this provision, the City shall have the right to terminate the services covered by this contract and shall not be required to make further payments except for conforming services rendered prior to termination.

17. GOVERNMENT COMPLIANCE. Contractor agrees to comply with all federal, state and local laws, rules, regulations, ordinances and executive and judicial orders which may be applicable to Contractor's performance of its obligations under this contract. All provisions required by the foregoing to be included herein are hereby incorporated by reference. Contractor agrees to indemnify and hold harmless the City from any loss damage or liability resulting from a violation by Contractor of such laws, rules, regulations, ordinances or orders. The enactment of any state or federal statute or the promulgation of regulations thereunder regarding matters in or relating to the subject of this contract after execution of this contract shall be reviewed by the City and Contractor to determine and take such action as may be necessary.

18. PERSONNEL. Contractor shall at all times employ sufficient labor for performing work to full completion in the manner and time prescribed by this agreement. Any person employed by Contractor shall, at the written request of the City, be removed forthwith by Contractor from work relating to this agreement provided that such removal is based on a documented problem for which a cure was not affected within a reasonable amount of time. If the person is not removed or if replacement personnel are deemed unsuitable for proper completion of the work, the work may be suspended by written notice until the requirements have been met or the contract may be terminated consistent with the provisions contained herein.

19. NONDISCRIMINATION. Contractor agrees to comply with all federal and state civil rights laws and further agrees that Contractor and its subcontractors, if any, shall not discriminate against any employee or applicant for employment with respect to hiring, dismissal, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of race, color, religion, sex/gender (pregnancy, gender identity, and sexual orientation), disability, national origin or ancestry, age, genetic information, military service veteran status, or any other characteristic protected by federal and state laws. Breach of this covenant may be regarded as a material breach of this contract.

20. NO IMPLIED WAIVER. The failure of either party at any time to require performance by the other party of any provision of this contract shall in no way affect the right to require such performance at any time thereafter nor shall the waiver of either party of a breach of any provision of this contract constitute a waiver of any succeeding breach of the same or any other provision.

21. NON-ASSIGNMENT. Contractor may not sell, assign or pledge its rights and obligations under this contract or take any other action which may tend to encumber the direct contractual relationship between the City and the Contractor without the express prior written consent of the City, which the City may grant or withhold at its sole discretion. Any such consent granted by the City may be subject to any or all conditions as the City may require.

22. PRICE TERMS. All of the prices, terms and warranties granted by Contractor herein are at least comparable to or better than those offered by Contractor to other customers purchasing similar services under the same material terms and conditions. Contractor agrees that it will pass on to the City any discounts, savings for prompt payments or rebates for quantity purchasing it receives.

23. NON-COLLUSION. Contractor hereby warrants that neither Contractor nor any member, employee, agent, representative, officer, director or partner of Contractor has directly or indirectly entered into or offered to enter into any combination, collusion or agreement to receive or pay, and has not received or paid, any money or other consideration for the execution of this contract other than what appears herein. Contractor also warrants that no person or organization has been employed or retained to solicit or secure this contract for payment of a commission, percentage, brokerage or contingent fee, except bona fide employees of Contractor or bona fide established commercial or selling agencies maintained by Contractor for the specific purpose of securing business. Breach of either of the above warranties will allow the City to terminate this contract and to recover the full amount of the commission, percentage, brokerage or contingent fee.

24. TAX EXEMPTION. Prices contained in this contract and invoices submitted by Contractor for payment are not to include any tax for which the City is exempt. The City will furnish an exemption certificate for tax from which the City is exempted if such is requested by Contractor.

25. AUTHORITY. Each party represents and warrants that it has the authority to enter into this contract and that the person executing this contract has the authority to enter into this contract on behalf of his/her respective party.

26. SEVERABILITY. If any term of this contract is invalid or unenforceable under any statute, regulation, ordinance, executive or judicial order or other rule of law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with such statute, regulation, ordinance, contract or rule, and the remaining provisions of this contract shall remain in full force and effect.

27. NOTICE. Any notice provided for in this contract will be sufficient if given by certified mail return receipt requested to the party to be notified at the address specified below.

28. GENERAL. In case of conflict between the terms contained herein and the terms contained in any attachment, the terms herein shall control.

29. GOVERNING LAW. This contract is to be construed in accordance with and governed by the laws of the State of Indiana. Any lawsuit arising out of this contract must be brought and maintained in Putnam County, Indiana.

30. PENALTIES/INTEREST/ATTORNEY'S FEES. The City will in good faith, perform its required obligations hereunder and the parties agree that the City shall not pay any penalties, liquidated damages, interest or attorney's fees, except as required by law.

31. E-verify. Contractor hereby certifies that it is enrolled in E-verify and that it verifies the work eligibility status of all newly hired employees through E-verify. Contractor will no longer be required to use Everify if the E-verify program ceases to exist. Contractor must sign an affidavit affirming that the Contractor does not knowingly employ any unauthorized aliens. If the Contractor or any of its subcontractors knowingly employs an unauthorized alien and is in violation, the Contractor must remedy the violation within thirty (30) days. This contract shall immediately terminate for Contractor's breach if not remedied within the thirty (30) day time period (unless there would be a detriment to the public interest or public property, then the contract can remain in effect until the political subdivision procures a new Contractor).

32. ENTIRE AGREEMENT. This contract constitutes the entire agreement by and between the parties with respect to the matters contained herein and supersedes all prior oral or written representations and agreements. This contract may only be modified by a contract amendment signed by both parties.

CONTRACTOR: Fleis & VandenBrink

By: ______________________________
Lori Young

Title: ______________________________

Address: ______________________________
____

Date: __________

CITY OF GREENCASTLE
BOARD OF PUBLIC WORKS AND SAFETY

____
Lynda Dunbar, Mayor

Date: __________

AFFIDAVIT CONCERNING EMPLOYMENT OF UNAUTHORIZED ALIENS

I hereby affirm that I am a duly authorized officer of Fleis & VandenBrink, and I certify that Fleis & VandenBrink is enrolled and participating in the E-verify program as of the date of this Affidavit. Fleis & VandenBrink does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

I AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING REPRESENTATIONS ARE TRUE.

Fleis & VandenBrink

Date: ____________

____
Signature

____
Printed Name

ATTACHMENT A

CURRY & ASSOCIATES, INC.
CONSULTING ENGINEERS & ARCHITECTS

September 26, 2024

Mr. Oscar King
City of Greencastle
1 Locust Street
Greencastle, IN 46135

RE: Toddson Sewer Project
Proposal for Additional Engineering Services
Construction Observation/Resident Project Representative

Dear Oscar,

Our original Professional Services agreement with the City of Greencastle did not include RPR services. (See attached for reference.) Per discussions, we understand that the city desires us to provide full time RPR services during the construction of the sanitary sewer improvements.

We propose to have Lee Rodgers on-site to provide RPR services during construction. When Lee is not available, Lester Melton can be on-site to provide these services.

We propose to provide these services on an hourly rate basis, plus mileage.

Hourly Rate = $75/hour
Mileage Rate = $0.67/mile

The contractor is scheduled to start work on Tuesday, October 1st, and this would be our first day on the project. Construction is estimated to continue through the end of April. We anticipate there will be some weeks that it is not necessary to have full time RPR. The total construction period is approximately 7 months.

I anticipate the actual work requiring RPR would be closer to 4 months = 16 weeks. The estimated fees based on this schedule:

Estimated hours required:
16 weeks X 40 hours/week = 640 hours
640 hours X $75/hour = $48,000 + mileage

Our objective is to be on-site when necessary during construction activities. We will work with the City to make sure we are covering all critical portions of work. There are times of restoration, clean-up and staging that do not require RPR and we will be cognizant of that and not spend hours on-site during those times.

Please let me know if you have any questions. We appreciate the opportunity to serve the City of Greencastle! Please sign below and return to confirm that you want Curry & Associates to perform the RPR services during construction of the project.

Best regards,

Lori A. Young

Lori Young, P.E.

The City of Greencastle agrees that they want to Curry & Associates to perform RPR services for the Toddson Drive and J Mar Sanitary Sewer Project.

cc: Laurie Hardwick
Mayor Lynda Dunbar

City of Greencastle Accepts Proposal for RPR services for this project

Signature	Printed Name	Date

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Watchman Roofing, LLC Contract

CONTRACT FOR GOODS AND SERVICES

The City of Greencastle ("City"), a body politic and corporate separate from the State, hereby agrees to purchase from Watchman Roofing, LLC ("Contractor") and Contractor agrees to furnish to the City the following goods and services:

Removal and replacement of the roof sheeting, decking and shingles and related services for City Hall, 1. N. Locust Street, Greencastle, pursuant to the request for Quotes issued by the city of Greencastle, which is incorporated herein and made a part hereof as Attachment A. Contractor's Proposal is hereby incorporated herein and made a part hereof as Attachment B. If there is a conflict between this Contract and Attachment A or Attachment B, this Contract shall control. If there is a conflict between Attachment A and Attachment B, Attachment A shall control.

The parties agree to the following terms and conditions:

1. **CONTRACT TERM.** This contract shall be in effect upon execution. All services shall be completed by November 30, 2024, unless weather prohibits the prompt completion, in which case, Section 6, below, shall apply. Contractor shall coordinate construction with the contractor completing the gutters, fascia and siding replacement at City Hall.

2. **PRICE.** The Contractor shall receive compensation from the City in the amount of Fifty-Six Thousand Five Hundred Fifteen Dollars and twenty-seven cents ($56,515.27), as set out in Attachment B. The City also opts to include the Malarkey Emerald Pro Warranty Upgrade for an additional payment of Six Hundred Ninety-three Dollars and thirty-three cents.

3. PAYMENT TERMS. Payment for services shall be made within thirty (30) days after the City's receipt of an invoice from Contractor for services performed.

4. ACKNOWLEDGMENT, ACCEPTANCE. By its signature on this contract, Contractor expressly warrants that it is an individual who or entity which is qualified and in good standing to do business in the State of Indiana and that it has filed and will during the term of this contract file all appropriate tax returns and papers required by state and federal law. Contractor acknowledges that this is a non-exclusive contract and that the City may contract with third parties for the same or similar services as those covered by this contract.

5. WARRANTY. The parties acknowledge that the City is relying on Contractor's skill and judgment to furnish goods and services fit in all respects for the particular purpose of this contract. Contractor expressly warrants that all goods or services covered by this contract will conform to the specifications, drawings, sample or descriptions furnished to or by the City, and will be merchantable, of good material and workmanship and free from defect. All warranties which are currently offered or which may be subsequently offered by Contractor for its goods or services are made a part of this contract whether or not specifically listed herein or in the Proposal. Contractor will provide all goods or services under this contract when and as required by the City.

6. FORCE MAJEURE. Any delay or failure of either party to perform its obligations hereunder shall be excused if such is caused by an event or occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, actions by any governmental authority, fires, floods, windstorms, explosions, riots, natural disasters, wars, sabotage, labor problems (including lockouts, strikes and slowdowns), inability to obtain power, material, labor, equipment or transportation or court injunction or contract. Written notice of such delay (including the anticipated duration of the delay) shall be immediately given by the affected party to the other party. Upon receipt of such notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds ten (10) working days after notice has been received, the party whose ability to perform has not been affected may terminate this contract.

7. INSOLVENCY. The City may immediately terminate this contract without liability to Contractor and without prejudice to any right or cause of action the City may have against Contractor in the event of the happening of any of the following events or any other comparable event: (a) insolvency of Contractor; (b) filing of a voluntary petition in bankruptcy by Contractor; (c) filing of any involuntary petition in bankruptcy against Contractor; (d) appointment of a receiver or trustee for Contractor; or (e) execution of an assignment for the benefit of creditors by Contractor, provided that such petition, appointment or assignment is not vacated or nullified within fifteen (15) days of such occurrence.

8. TERMINATION FOR DEFAULT. The City may terminate all or any part of this contract without liability if Contractor: (a) repudiates or breaches any of the terms of this contract, including Contractor's warranties; (b) fails to perform services or deliver goods as specified; or (c) fails to make progress or provide approvals or acceptances so as to endanger timely and proper completion of services or delivery of goods and does not correct any such failure or breach within ten (10) working days after receipt of written notice from the City specifying such failure or breach.

9. TERMINATION. The City shall have the right to terminate this agreement in whole or in part for its convenience upon written notice to Contractor at any time during the course of performance. Upon receipt of any termination notice, the Contractor shall immediately discontinue the work on the date and to the extent specified in the notice. The Contractor shall be paid the actual costs incurred during the performance hereunder to the time specified in said notice not previously reimbursed by the City to the extent such costs are actual, necessary, reasonable and verifiable costs and have been incurred by the Contractor prior to and in connection with discontinuing the work hereunder. In no event shall such costs include unabsorbed overhead or anticipatory profit.

10. LIMITATION OF LIABILITY. There shall be no liability on the part of the City except to the extent of available funds provided by statute and funds permitted to be paid from the City operational proceeds.

11. REMEDIES FOR DEFAULT. When the City determines that Contractor is in default and has failed to perform any contract provisions herein, the City may, notwithstanding any other provisions in this contract to the contrary, terminate the whole or any part of this contract after notice and this contract will be terminated effective on the date specified in the notice unless the default has been cured as specified in Paragraph 8. If this contract is terminated in part, Contractor shall continue performance of the part of the contract not terminated and will be compensated for performance pursuant to the rates set forth herein. In the event of a termination of all or part of this contract, the City may, in its sole discretion, obtain the goods and services which were to be provided by Contractor under the terminated part of the contract upon such terms and in such manner as it deems appropriate. Contractor shall be liable to the City for any excess costs to the City in obtaining such similar goods and services. The remedies provided in this paragraph do not apply to any default occasioned by any occurrence described in Paragraph 6 regarding force majeure. The rights and remedies reserved to the City in this contract shall be cumulative, and additional to all other or further remedies provided in law or equity. The Contractor shall be responsible for all costs incurred as a result of Contractor's breach, including reasonable attorney's fees.

If there is a dispute between the parties regarding Contractor's performance of services described herein, the City has the right to withhold payment from Contractor pending dispute resolution.

12. TECHNICAL INFORMATION DISCLOSURE. Contractor agrees not to assert any claim (other than a claim for patent infringement) with respect to any technical information which Contractor shall have disclosed or may hereafter disclose to the City in connection with the goods or services covered by this contract. Contractor also agrees to maintain the confidentiality of all confidential or sensitive data and information provided to Contractor by the City and agrees that Contractor will not use any such data or information for any purposes other than its performance under this contract.

13. NON-DISCLOSURE PROPRIETARY INFORMATION. Contractor shall not disclose to any third party any information concerning the City or the work provided under this agreement without the prior written consent of the City. Contractor shall consider all information provided by the City and all drawings, reports, studies, systems, designed calculations, plans, specifications and other documents resulting from Contractor's performance of the work to be proprietary. Contractor shall not publish or disclose proprietary information for any purpose other than performance of the work without the prior written consent of the City.

All drawings, specifications, analyses, computations, reports and other documentation produced by Contractor in the performance of the work shall be the sole property of the City and shall not be used by Contractor for any purpose other than the work nor given to any third party without the prior written consent of the City.

At the City's request, Contractor will return to the City all drawings and written materials furnished to Contractor by the City.

14. INDEMNIFICATION. If Contractor performs any work on City premises or utilizes the property of City, whether on or off City premises, Contractor shall indemnify and hold City harmless from and against any liability, claims, demands or expenses (including reasonable attorney fees) for damages to the property of or injuries (including death) to City, its employees or any other person arising from or in connection with Contractor's performance of work or use of City property, except for such liability, claim or demand arising out of the sole negligence of City. Contractor further agrees to indemnify, defend and hold harmless the City, its agents, directors and employees from all claims and suits of whatever type, including court costs, attorney fees and other expenses, caused by any act or omission of the Contractor, its agents, officers, employees and subcontractors arising out of this Contract.

15. RELATIONSHIP OF PARTIES. Each party hereto, in the performance of this Contract, will be acting in an individual capacity and not as an agent, an employee, a partner, a joint venturer or an associate of the other. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party has the authority to assume or to create any obligation on behalf of or in the name of the other nor will either assume any liability for injury (including death) to any person(s) or any damages to any property arising out of the acts or omissions of the agents, employees or subcontractors of the other party. Contractor shall be responsible for providing all necessary unemployment and workers compensation insurance for its employees.

16. ADVERTISING. Contractor shall not, without the prior written consent of the City, in any manner advertise or publish the fact that Contractor has contracted to furnish the City the services herein contracted or use any trademarks or tradenames of the City in Contractor's advertising or promotional materials. In the event of Contractor's breach of this provision, the City shall have the right to terminate the services covered by this contract and shall not be required to make further payments except for conforming services rendered prior to termination.

17. GOVERNMENT COMPLIANCE. Contractor agrees to comply with all federal, state and local laws, rules, regulations, ordinances and executive and judicial orders which may be applicable to Contractor's performance of its obligations under this contract. All provisions required by the foregoing to be included herein are hereby incorporated by reference. Contractor agrees to indemnify and hold harmless the City from any loss damage or liability resulting from a violation by Contractor of such laws, rules, regulations, ordinances or orders. The enactment of any state or federal statute or the promulgation of regulations thereunder regarding matters in or relating to the subject of this contract after execution of this contract shall be reviewed by the City and Contractor to determine and take such action as may be necessary.

18. PERSONNEL. Contractor shall at all times employ sufficient labor for performing work to full completion in the manner and time prescribed by this agreement. Any person employed by Contractor shall, at the written request of the City, be removed forthwith by Contractor from work relating to this agreement provided that such removal is based on a documented problem for which a cure was not affected within a reasonable amount of time. If the person is not removed or if replacement personnel are deemed unsuitable for proper completion of the work, the work may be suspended by written notice until the requirements have been met or the contract may be terminated consistent with the provisions contained herein.

19. NONDISCRIMINATION. Contractor agrees to comply with all federal and state civil rights laws and further agrees that Contractor and its subcontractors, if any, shall not discriminate against any employee or applicant for employment with respect to hiring, dismissal, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of race, color, religion, sex/gender (pregnancy, gender identity, and sexual orientation), disability, national origin or ancestry, age, genetic information, military service veteran status, or any other characteristic protected by federal and state laws. Breach of this covenant may be regarded as a material breach of this contract.

20. NO IMPLIED WAIVER. The failure of either party at any time to require performance by the other party of any provision of this contract shall in no way affect the right to require such performance at any time thereafter nor shall the waiver of either party of a breach of any provision of this contract constitute a waiver of any succeeding breach of the same or any other provision.

21. NON-ASSIGNMENT. Contractor may not sell, assign or pledge its rights and obligations under this contract or take any other action which may tend to encumber the direct contractual relationship between the City and the Contractor without the express prior written consent of the City, which the City may grant or withhold at its sole discretion. Any such consent granted by the City may be subject to any or all conditions as the City may require.

22. PRICE TERMS. All of the prices, terms and warranties granted by Contractor herein are at least comparable to or better than those offered by Contractor to other customers purchasing similar services under the same material terms and conditions. Contractor agrees that it will pass on to the City any discounts, savings for prompt payments or rebates for quantity purchasing it receives.

23. NON-COLLUSION. Contractor hereby warrants that neither Contractor nor any member, employee, agent, representative, officer, director or partner of Contractor has directly or indirectly entered into or offered to enter into any combination, collusion or agreement to receive or pay, and has not received or paid, any money or other consideration for the execution of this contract other than what appears herein. Contractor also warrants that no person or organization has been employed or retained to solicit or secure this contract for payment of a commission, percentage, brokerage or contingent fee, except bona fide employees of Contractor or bona fide established commercial or selling agencies maintained by Contractor for the specific purpose of securing business. Breach of either of the above warranties will allow the City to terminate this contract and to recover the full amount of the commission, percentage, brokerage or contingent fee.

24. TAX EXEMPTION. Prices contained in this contract and invoices submitted by Contractor for payment are not to include any tax for which the City is exempt. The City will furnish an exemption certificate for tax from which the City is exempted if such is requested by Contractor.

25. AUTHORITY. Each party represents and warrants that it has the authority to enter into this contract and that the person executing this contract has the authority to enter into this contract on behalf of his/her respective party.

26. SEVERABILITY. If any term of this contract is invalid or unenforceable under any statute, regulation, ordinance, executive or judicial order or other rule of law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with such statute, regulation, ordinance, contract or rule, and the remaining provisions of this contract shall remain in full force and effect.

27. NOTICE. Any notice provided for in this contract will be sufficient if given by certified mail return receipt requested to the party to be notified at the address specified below.

28. GENERAL. In case of conflict between the terms contained herein and the terms contained in any attachment, the terms herein shall control.

29. GOVERNING LAW. This contract is to be construed in accordance with and governed by the laws of the State of Indiana. Any lawsuit arising out of this contract must be brought and maintained in Putnam County, Indiana.

30. PENALTIES/INTEREST/ATTORNEY'S FEES. The City will in good faith, perform its required obligations hereunder and the parties agree that the City shall not pay any penalties, liquidated damages, interest or attorney's fees, except as required by law.

31. E-verify. Contractor hereby certifies that it is enrolled in E-verify and that it verifies the work eligibility status of all newly hired employees through E-verify. Contractor will no longer be required to use E-verify if the E-verify program ceases to exist. Contractor must sign an affidavit affirming that the Contractor does not knowingly employ any unauthorized aliens. If the Contractor or any of its subcontractors knowingly employs an unauthorized alien and is in violation, the Contractor must remedy the violation within thirty (30) days. This contract shall immediately terminate for Contractor's breach if not remedied within the thirty (30) day time period (unless there would be a detriment to the public interest or public property, then the contract can remain in effect until the political subdivision procures a new Contractor).

32. CERTIFICATION OF NO INVESTMENT IN IRAN. Pursuant to I.C. 5-22-16.5, the Contractor certifies that the Contractor is not engaged in investment activities in Iran. Providing false certification may result in the consequences listed in I.C. 5-22-16.5-14, including termination of this Contract, denial of future contracts, and the imposition of a civil penalty.

33. ENTIRE AGREEMENT. This contract constitutes the entire agreement by and between the parties with respect to the matters contained herein and supersedes all prior oral or written representations and agreements. This contract may only be modified by a contract amendment signed by both parties.

CONTRACTOR: Watchman Roofing, LLC

By: ______________________________
Printed Name: ______________________
Title: ____________________________
Address: __________________________
____

Date: ____________________

CITY OF GREENCASTLE
BOARD OF PUBLIC WORKS AND SAFETY

____
Lynda Dunbar

Date: ____________________

AFFIDAVIT CONCERNING EMPLOYMENT OF UNAUTHORIZED ALIENS

I hereby affirm that I am a duly authorized officer of Watchman Roofing, LLC, and I certify that Watchman Roofing, LLC, is enrolled and participating in the E-verify program as of the date of this Affidavit. Watchman Roofing, LLC, does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

I AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING REPRESENTATIONS ARE TRUE.

Watchman Roofing, LLC

Date: ______________

____
Signature

____
Printed Name

ATTACHMENT A

CITY OF GREENCASTLE

THE CITY OF GREENCASTLE

City Hall Roof & Chimney Quote

DATE:____________________

Owner: City of Greencastle

Location of Property: 1 N. Locust St., Greencastle, IN 46135

Name of Company Providing Quote:______________________________

Name of Contractor:____

Address:____

Phone Number: ____

Description : Replace Roof & Removal of Chimney that Extends Above the Roof Deck at City Hall

1. Remove & dispose of the roof covering and chimney debris.
2. Replace any unserviceable roof sheeting/decking.
3. Remove skylights, frame in, install roof sheeting/decking, insulate framing cavities, and patch interior.
4. Remove chimney to an elevation below roof deck, insulate, and install decking and roof covering above the chimney.
5. Remove, salvage/reuse existing gable vents and color match paint, reframe openings as required to include facia boards and flashing around gable vents, and coordinate with siding installer to wrap/color matched facia around gable vents.
6. Install ice & water shield at eves and valleys with at least Artic Seal by Malarkey, and cover the balance of the roof with Malarkey shingle underlayment.
7. Installation of Malarkey Vista AR High Performance Shingles or higher quality Malarkey shingles on the entire building. Smart Start Starter Shingles must be used as the first row of shingles around the entire building.
8. Install color matched painted, aluminum roof edging/drip edge on exposed edges, flashing/step flashing, pipe boots and vent pipe covers.

TOTAL QUOTED $

Contractors shall supply all labor, materials and equipment to complete the project. The selected contractor will be required to enter into the City's standard service contract. The City will award the contract to the lowest responsive, responsible contractor who submits a quote by SEPTEMBER 23, 2024, AT 5 PM. The City reserves the right to determine the character and sufficiency of each quote, and to reject all quotes or cancel this solicitation if it is in the City's best interest.

Thank you for your consideration!

1 N. Locust St.,
Greencastle, IN
46135

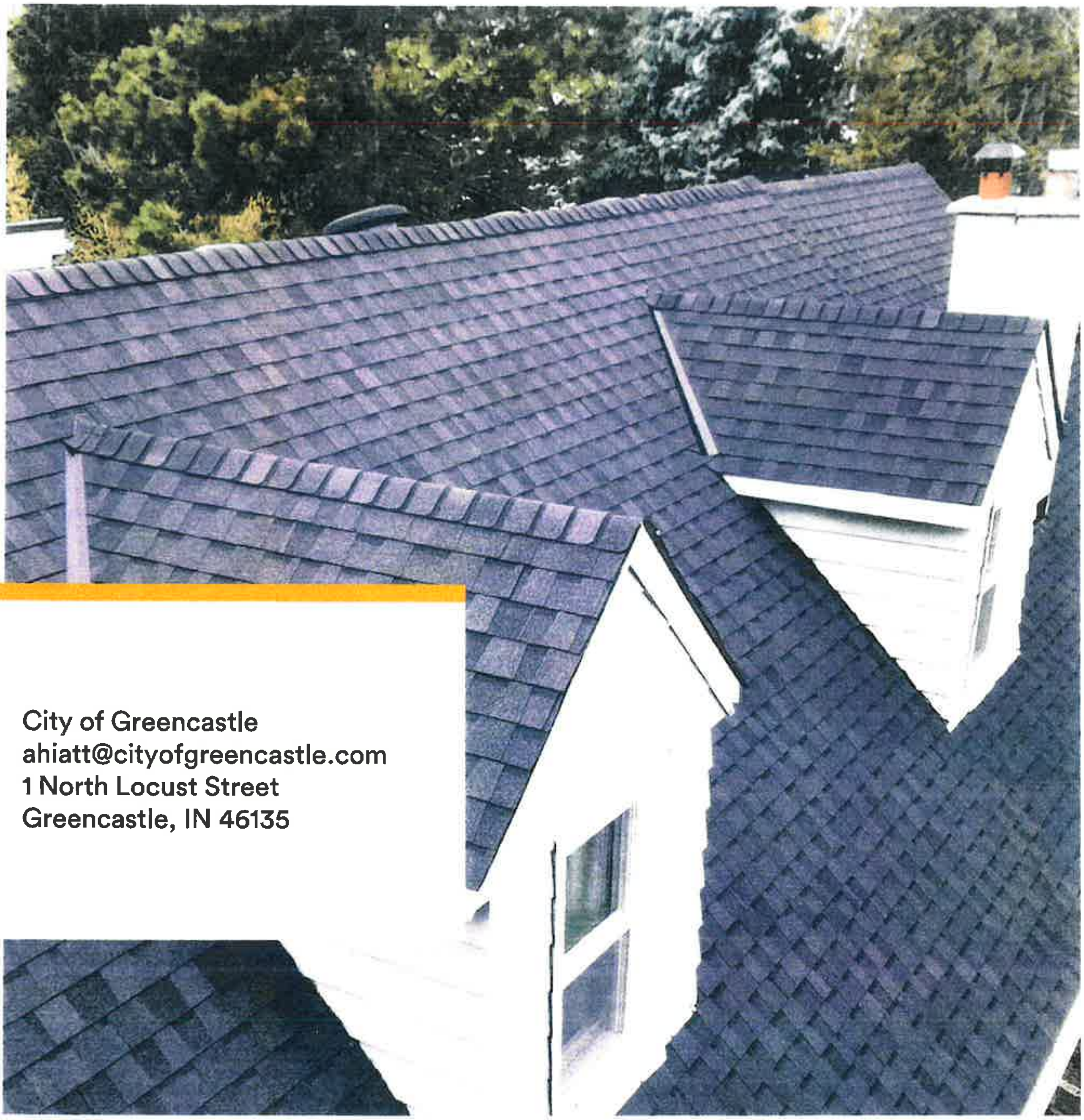
ahiatt@cityofgreencastle.com

765-848-1515

ATTACHMENT E

Sep 19, 2024

Proposal



City of Greencastle
ahiatt@cityofgreencastle.com
1 North Locust Street
Greencastle, IN 46135

Matthew Gurney
Watchman Roofing, LLC
7658946370
info.watchmanroofingllc@gmail.com

Malarkey Vista

Item
Malarkey Vista Shingle .33/SQ Coverage
Malarkey Hip & Ridge 30ft
Malarkey Starter Strip 114ft
Alco Ice & Water 3' x 65ft
Malarkey Secure Start Synthetic
Drip Edge 10ft
Gutter Apron 10ft
Pipe Boot 3" - 4"
Zip Seal Pipe Boot
Cap Nail Cap 2000ct 20/SQ Coverage
Coil Nails 1-1/4" 15/SQ Coverage
Solar Seal #900
7/16 OSB 4'x8' 32sqft
Aluminum Trim Coil

Summary

All totals include taxes

Please select the associated upgrade(s), then sign the proposal with any notes.

Malarkey Vista	**$56,515.27**
Upgrades	
☒ Warranty Upgrade!	$693.33

Customer notes

City of Greencastle

Date

Matthew Gurney

09/19/2024

Matthew Gurney, Watchman Roofing, LLC

Date

By signing this document you agree to the statement of works provided by Watchman Roofing, LLC and in accordance with any terms described within.

Matthew Gurney
Watchman Roofing, LLC
7658946370
info.watchmanroofingllc@gmail.com

WATCHMAN ROOFING

Project Details

Tear off 104.5/SQ original roof.

Tear off any Rotten Decking and Replace with New 7/16 OSB. (Sheets Included in Proposal)

Remove old Pipe Boots.

Remove Old Ventilation.

Install Ice & Water Shield on Eaves, Valleys, Transitions, Wall Flashing

Install Synthetic Underlayment on Entire Roof.

Install New Trim Metal.

Install Atlas Pro-Cut Starter Strip on Eaves and Rakes for Proper Edge Seal.

Install 120/SQ Atlas Pristine shingles with 15% Waste.

Install New Gable Vents

Install New Atlas Pro-Cut Hip and Ridge shingles.

Install # New Pipe Boot/s.

Remove and Cover Chimney.

Clean Up Job Site when Complete.

(Retail) Terms and Conditions

By signing this document, the Property Owner agrees to the services and conditions outlined in this document. Property Owner agrees also:

Any additional upgrades will be billed separately to the Property Owner.

Any additional Decking Required for Proper Installation will be billed separately to the Property Owner at $60 per sheet.

Workmanship Warranty Terms and Conditions:
Limited Lifetime Workmanship Warranty applied at the end of Work Completion and after all Payments have been collected. Workmanship Warranties will cover any issues that arise due to improper installation or installation that is not warranted by manufacturer installation specifications, not aesthetics or ice damming. All Manufacturer Warranties are that made by the manufacturer and not Watchman Roofing, LLC, and Watchman Roofing, LLC will not be held responsible for defects or other warrantable specifications applied by the manufacturer.

Watchman Roofing will order extra materials above the proposed amount needed. Home/Property owner will not be responsible for the cost of the extra materials unless needed for the project. All leftover materials are property of Watchman Roofing and will be removed from property once the project is completed.

Payment Options:
0% Interest + No Payments for 12 Months.
7.99% For 10 Years.
8.99% For 12 Years.
10% Discount for Cash/Check Payments!
Cash/Check Price $
Pay 50% Deposit for Cash/Check Payment Option in the amount of $25,257.64.

The signature on this proposal is applied to the corresponding Invoice created.

Matthew Gurney
Watchman Roofing, LLC
7658946370
info.watchmanroofingllc@gmail.com

(Retail) Terms and Conditions

Proposals are good for 30 days from date received.

Matthew Gurney
Watchman Roofing, LLC
7658946370
info.watchmanroofingllc@gmail.com

Malarkey Vista

50ft

(Labor) Install Shingles
Slope under 7/12 Pitch

(Labor) Install Hip & Ridge

(Labor) Install Starter Strip

(Labor) Large Chimney Shingles

(Labor) Remove and Replace 7/16 OSB

(Labor) Skylight Removal
Material and Labor, Interior and Exterior

(Labor) Gable Vents
Materials and Labor

(Labor) Dump Fee

Estimate total

Subtotal	$54,329.50
Tax	$2,185.77
Total	**$56,515.27**

Upgrades

Warranty Upgrade!

Item
Malarkey Emerald Pro Warranty Upgrade

Upgrade total	**$693.33**

Matthew Gurney
Watchman Roofing, LLC
7658946370
info.watchmanroofingllc@gmail.com

Certified Residential Contractor

This is to certify that

Watchman Roofing LLC

has succesfully completed the Malarkey Roofing Products®
Steep Slope Roofing Excellence Training

Certified On: 5/22/2023

Certification #: 4260 Expiration Date: 5/22/2025

Dale Rushing, President
Malarkey Roofing Products®

CERTIFIED
RESIDENTIAL CONTRACTOR

Malarkey Roofing Products®

EMERALD PRO
CONTRACTOR

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Energy Conservation Solutions, Inc Contract

CONTRACT FOR GOODS AND SERVICES

The City of Greencastle ("City"), a body politic and corporate separate from the State, hereby agrees to purchase from Energy Conservation Solutions, Inc. ("Contractor") and Contractor agrees to furnish to the City the following goods and services:

Replacement of the gutters, fascia and siding for City Hall, 1. N. Locust Street, Greencastle, pursuant to the request for Quotes issued by the city of Greencastle, which is incorporated herein and made a part hereof as Attachment A. Contractor's Quote is hereby incorporated herein and made a part hereof as Attachment B. If there is a conflict between this Contract and Attachment A or Attachment B, this Contract shall control. If there is a conflict between Attachment A and Attachment B, Attachment A shall control.

The parties agree to the following terms and conditions:

1. **CONTRACT TERM.** This contract shall be in effect upon execution. All services shall be completed by December 31, 2024, unless weather prohibits the prompt completion, in which case, Section 6, below, shall apply. Contractor shall coordinate construction with the contractor completing the roof replacement at City Hall.

2. **PRICE.** The Contractor shall receive compensation from the City in the amount of Thirty-Five Thousand Nine Hundred Dollars and no cents ($35,900.00), as set out in Attachment B.

3. PAYMENT TERMS. Payment for services shall be made within thirty (30) days after the City's receipt of an invoice from Contractor for services performed.

4. ACKNOWLEDGMENT, ACCEPTANCE. By its signature on this contract, Contractor expressly warrants that it is an individual who or entity which is qualified and in good standing to do business in the State of Indiana and that it has filed and will during the term of this contract file all appropriate tax returns and papers required by state and federal law. Contractor acknowledges that this is a non-exclusive contract and that the City may contract with third parties for the same or similar services as those covered by this contract.

5. WARRANTY. The parties acknowledge that the City is relying on Contractor's skill and judgment to furnish goods and services fit in all respects for the particular purpose of this contract. Contractor expressly warrants that all goods or services covered by this contract will conform to the specifications, drawings, sample or descriptions furnished to or by the City, and will be merchantable, of good material and workmanship and free from defect. All warranties which are currently offered or which may be subsequently offered by Contractor for its goods or services are made a part of this contract whether or not specifically listed herein or in the Proposal. Contractor will provide all goods or services under this contract when and as required by the City.

6. FORCE MAJEURE. Any delay or failure of either party to perform its obligations hereunder shall be excused if such is caused by an event or occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, actions by any governmental authority, fires, floods, windstorms, explosions, riots, natural disasters, wars, sabotage, labor problems (including lockouts, strikes and slowdowns), inability to obtain power, material, labor, equipment or transportation or court injunction or contract. Written notice of such delay (including the anticipated duration of the delay) shall be immediately given by the affected party to the other party. Upon receipt of such notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds ten (10) working days after notice has been received, the party whose ability to perform has not been affected may terminate this contract.

7. INSOLVENCY. The City may immediately terminate this contract without liability to Contractor and without prejudice to any right or cause of action the City may have against Contractor in the event of the happening of any of the following events or any other comparable event: (a) insolvency of Contractor; (b) filing of a voluntary petition in bankruptcy by Contractor; (c) filing of any involuntary petition in bankruptcy against Contractor; (d) appointment of a receiver or trustee for Contractor; or (e) execution of an assignment for the benefit of creditors by Contractor, provided that such petition, appointment or assignment is not vacated or nullified within fifteen (15) days of such occurrence.

8. TERMINATION FOR DEFAULT. The City may terminate all or any part of this contract without liability if Contractor: (a) repudiates or breaches any of the terms of this contract, including Contractor's warranties; (b) fails to perform services or deliver goods as specified; or (c) fails to make progress or provide approvals or acceptances so as to endanger timely and proper completion of services or delivery of goods and does not correct any such failure or breach within ten (10) working days after receipt of written notice from the City specifying such failure or breach.

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10. LIMITATION OF LIABILITY. There shall be no liability on the part of the City except to the extent of available funds provided by statute and funds permitted to be paid from the City operational proceeds.

11. REMEDIES FOR DEFAULT. When the City determines that Contractor is in default and has failed to perform any contract provisions herein, the City may, notwithstanding any other provisions in this contract to the contrary, terminate the whole or any part of this contract after notice and this contract will be terminated effective on the date specified in the notice unless the default has been cured as specified in Paragraph 8. If this contract is terminated in part, Contractor shall continue performance of the part of the contract not terminated and will be compensated for performance pursuant to the rates set forth herein. In the event of a termination of all or part of this contract, the City may, in its sole discretion, obtain the goods and services which were to be provided by Contractor under the terminated part of the contract upon such terms and in such manner as it deems appropriate. Contractor shall be liable to the City for any excess costs to the City in obtaining such similar goods and services. The remedies provided in this paragraph do not apply to any default occasioned by any occurrence described in Paragraph 6 regarding force majeure. The rights and remedies reserved to the City in this contract shall be cumulative, and additional to all other or further remedies provided in law or equity. The Contractor shall be responsible for all costs incurred as a result of Contractor's breach, including reasonable attorney's fees.

If there is a dispute between the parties regarding Contractor's performance of services described herein, the City has the right to withhold payment from Contractor pending dispute resolution.

12. TECHNICAL INFORMATION DISCLOSURE. Contractor agrees not to assert any claim (other than a claim for patent infringement) with respect to any technical information which Contractor shall have disclosed or may hereafter disclose to the City in connection with the goods or services covered by this contract. Contractor also agrees to maintain the confidentiality of all confidential or sensitive data and information provided to Contractor by the City and agrees that Contractor will not use any such data or information for any purposes other than its performance under this contract.

13. NON-DISCLOSURE PROPRIETARY INFORMATION. Contractor shall not disclose to any third party any information concerning the City or the work provided under this agreement without the prior written consent of the City. Contractor shall consider all information provided by the City and all drawings, reports, studies, systems, designed calculations, plans, specifications and other documents resulting from Contractor's performance of the work to be proprietary. Contractor shall not publish or disclose proprietary information for any purpose other than performance of the work without the prior written consent of the City.

All drawings, specifications, analyses, computations, reports and other documentation produced by Contractor in the performance of the work shall be the sole property of the City and shall not be used by

Contractor for any purpose other than the work nor given to any third party without the prior written consent of the City.

At the City's request, Contractor will return to the City all drawings and written materials furnished to Contractor by the City.

14. INDEMNIFICATION. If Contractor performs any work on City premises or utilizes the property of City, whether on or off City premises, Contractor shall indemnify and hold City harmless from and against any liability, claims, demands or expenses (including reasonable attorney fees) for damages to the property of or injuries (including death) to City, its employees or any other person arising from or in connection with Contractor's performance of work or use of City property, except for such liability, claim or demand arising out of the sole negligence of City. Contractor further agrees to indemnify, defend and hold harmless the City, its agents, directors and employees from all claims and suits of whatever type, including court costs, attorney fees and other expenses, caused by any act or omission of the Contractor, its agents, officers, employees and subcontractors arising out of this Contract.

15. RELATIONSHIP OF PARTIES. Each party hereto, in the performance of this Contract, will be acting in an individual capacity and not as an agent, an employee, a partner, a joint venturer or an associate of the other. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party has the authority to assume or to create any obligation on behalf of or in the name of the other nor will either assume any liability for injury (including death) to any person(s) or any damages to any property arising out of the acts or omissions of the agents, employees or subcontractors of the other party. Contractor shall be responsible for providing all necessary unemployment and workers compensation insurance for its employees.

16. ADVERTISING. Contractor shall not, without the prior written consent of the City, in any manner advertise or publish the fact that Contractor has contracted to furnish the City the services herein contracted or use any trademarks or tradenames of the City in Contractor's advertising or promotional materials. In the event of Contractor's breach of this provision, the City shall have the right to terminate the services covered by this contract and shall not be required to make further payments except for conforming services rendered prior to termination.

17. GOVERNMENT COMPLIANCE. Contractor agrees to comply with all federal, state and local laws, rules, regulations, ordinances and executive and judicial orders which may be applicable to Contractor's performance of its obligations under this contract. All provisions required by the foregoing to be included herein are hereby incorporated by reference. Contractor agrees to indemnify and hold harmless the City from any loss damage or liability resulting from a violation by Contractor of such laws, rules, regulations, ordinances or orders. The enactment of any state or federal statute or the promulgation of regulations thereunder regarding matters in or relating to the subject of this contract after execution of this contract shall be reviewed by the City and Contractor to determine and take such action as may be necessary.

18. PERSONNEL. Contractor shall at all times employ sufficient labor for performing work to full completion in the manner and time prescribed by this agreement. Any person employed by Contractor shall, at the written request of the City, be removed forthwith by Contractor from work relating to this agreement provided that such removal is based on a documented problem for which a cure was not affected within a reasonable amount of time. If the person is not removed or if replacement personnel are deemed unsuitable for proper completion of the work, the work may be suspended by written notice until the requirements have been met or the contract may be terminated consistent with the provisions contained herein.

19. NONDISCRIMINATION. Contractor agrees to comply with all federal and state civil rights laws and further agrees that Contractor and its subcontractors, if any, shall not discriminate against any employee or applicant for employment with respect to hiring, dismissal, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of race, color, religion, sex/gender (pregnancy, gender identity, and sexual orientation), disability, national origin or ancestry, age, genetic information, military service veteran status, or any other characteristic protected by federal and state laws. Breach of this covenant may be regarded as a material breach of this contract.

20. NO IMPLIED WAIVER. The failure of either party at any time to require performance by the other party of any provision of this contract shall in no way affect the right to require such performance at any time thereafter nor shall the waiver of either party of a breach of any provision of this contract constitute a waiver of any succeeding breach of the same or any other provision.

21. NON-ASSIGNMENT. Contractor may not sell, assign or pledge its rights and obligations under this contract or take any other action which may tend to encumber the direct contractual relationship between the City and the Contractor without the express prior written consent of the City, which the City may grant or withhold at its sole discretion. Any such consent granted by the City may be subject to any or all conditions as the City may require.

22. PRICE TERMS. All of the prices, terms and warranties granted by Contractor herein are at least comparable to or better than those offered by Contractor to other customers purchasing similar services under the same material terms and conditions. Contractor agrees that it will pass on to the City any discounts, savings for prompt payments or rebates for quantity purchasing it receives.

23. NON-COLLUSION. Contractor hereby warrants that neither Contractor nor any member, employee, agent, representative, officer, director or partner of Contractor has directly or indirectly entered into or offered to enter into any combination, collusion or agreement to receive or pay, and has not received or paid, any money or other consideration for the execution of this contract other than what appears herein. Contractor also warrants that no person or organization has been employed or retained to solicit or secure this contract for payment of a commission, percentage, brokerage or contingent fee, except bona fide employees of Contractor or bona fide established commercial or selling agencies maintained by Contractor for the specific purpose of securing business. Breach of either of the above warranties will allow the City to terminate this contract and to recover the full amount of the commission, percentage, brokerage or contingent fee.

24. TAX EXEMPTION. Prices contained in this contract and invoices submitted by Contractor for payment are not to include any tax for which the City is exempt. The City will furnish an exemption certificate for tax from which the City is exempted if such is requested by Contractor.

25. AUTHORITY. Each party represents and warrants that it has the authority to enter into this contract and that the person executing this contract has the authority to enter into this contract on behalf of his/her respective party.

26. SEVERABILITY. If any term of this contract is invalid or unenforceable under any statute, regulation, ordinance, executive or judicial order or other rule of law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with such statute, regulation, ordinance, contract or rule, and the remaining provisions of this contract shall remain in full force and effect.

27. NOTICE. Any notice provided for in this contract will be sufficient if given by certified mail return receipt requested to the party to be notified at the address specified below.

28. GENERAL. In case of conflict between the terms contained herein and the terms contained in any attachment, the terms herein shall control.

29. GOVERNING LAW. This contract is to be construed in accordance with and governed by the laws of the State of Indiana. Any lawsuit arising out of this contract must be brought and maintained in Putnam County, Indiana.

30. PENALTIES/INTEREST/ATTORNEY'S FEES. The City will in good faith, perform its required obligations hereunder and the parties agree that the City shall not pay any penalties, liquidated damages, interest or attorney's fees, except as required by law.

31. E-verify. Contractor hereby certifies that it is enrolled in E-verify and that it verifies the work eligibility status of all newly hired employees through E-verify. Contractor will no longer be required to use E-verify if the E-verify program ceases to exist. Contractor must sign an affidavit affirming that the Contractor does not knowingly employ any unauthorized aliens. If the Contractor or any of its subcontractors knowingly employs an unauthorized alien and is in violation, the Contractor must remedy the violation within thirty (30) days. This contract shall immediately terminate for Contractor's breach if not remedied within the thirty (30) day time period (unless there would be a detriment to the public interest or public property, then the contract can remain in effect until the political subdivision procures a new Contractor).

32. CERTIFICATION OF NO INVESTMENT IN IRAN. Pursuant to I.C. 5-22-16.5, the Contractor certifies that the Contractor is not engaged in investment activities in Iran. Providing false certification may result in the consequences listed in I.C. 5-22-16.5-14, including termination of this Contract, denial of future contracts, and the imposition of a civil penalty.

33. ENTIRE AGREEMENT. This contract constitutes the entire agreement by and between the parties with respect to the matters contained herein and supersedes all prior oral or written representations and agreements. This contract may only be modified by a contract amendment signed by both parties.

CONTRACTOR: Energy Conservation Solutions, Inc.

By: ______________________________
Printed Name: ______________________________
Title: ______________________________
Address: ______________________________
____

Date: ______________________

CITY OF GREENCASTLE
BOARD OF PUBLIC WORKS AND SAFETY

____
Lynda Dunbar

Date: ______________________

AFFIDAVIT CONCERNING EMPLOYMENT OF UNAUTHORIZED ALIENS

I hereby affirm that I am a duly authorized officer of Energy Conservation Solutions, Inc., and I certify that Energy Conservation Solutions, Inc., is enrolled and participating in the E-verify program as of the date of this Affidavit. Energy Conservation Solutions, Inc., does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

I AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING REPRESENTATIONS ARE TRUE.

Energy Conservation Solutions, Inc.

Date: ______________

____
Signature

____
Printed Name

ATTACHMENT A

CITY OF GREENCASTLE

Siding & Gutters Quote

DATE: ____________________

Owner: City of Greencastle

Location of Property: 1 N. Locust St., Greencastle, IN 46135

Name of Company Providing Quote: ______________________________

Name of Contractor: ______________________________

⌂ **Address:** ______________________________

☎ **Phone Number:** ______________________________

Description : Gutters, Fascia & Siding

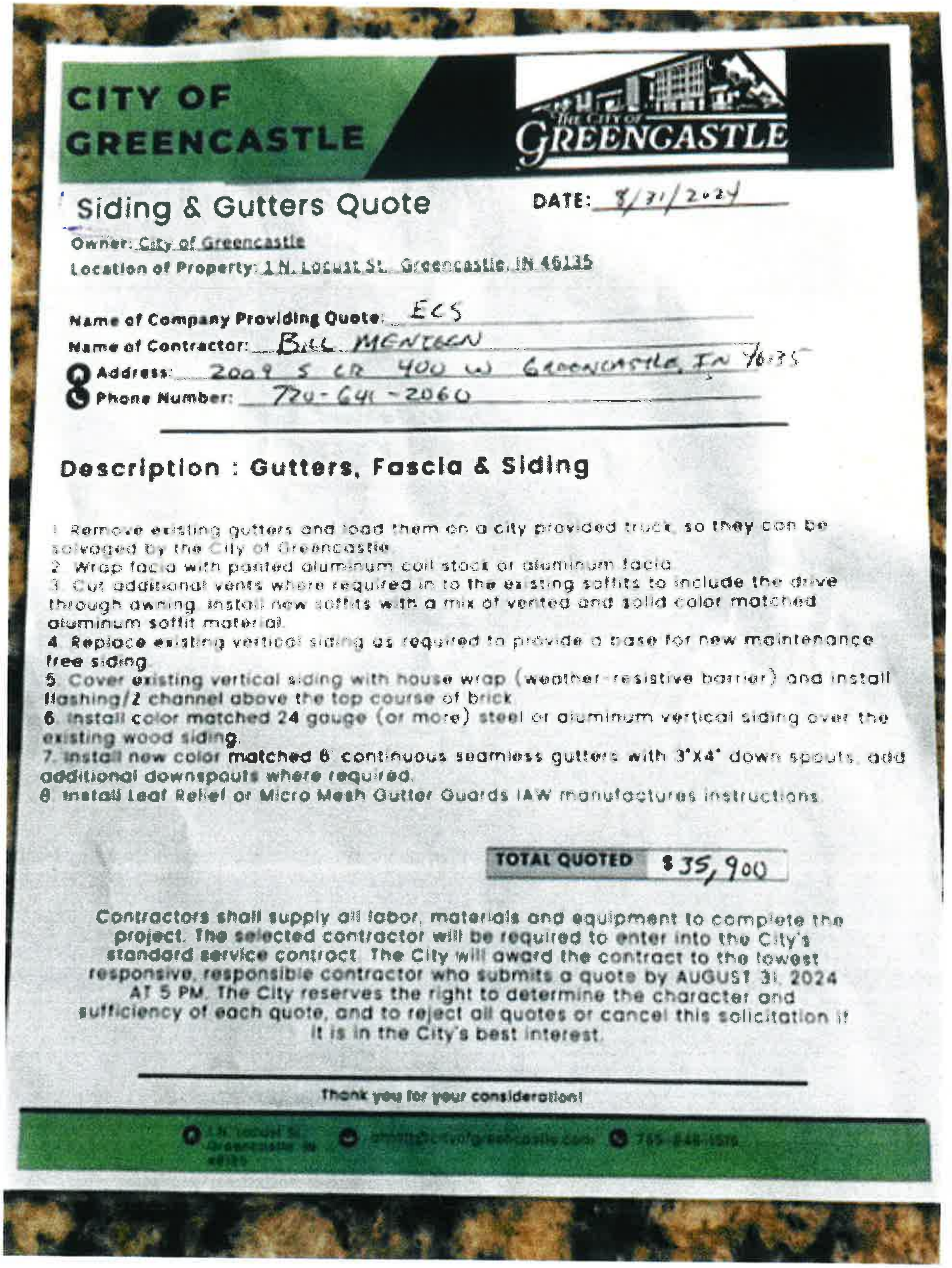
1. Remove existing gutters and load them on a city provided truck, so they can be salvaged by the City of Greencastle.
2. Wrap facia with panted aluminum coil stock or aluminum facia.
3. Cut additional vents where required in to the existing soffits to include the drive through awning. Install new soffits with a mix of vented and solid color matched aluminum soffit material.
4. Replace existing vertical siding as required to provide a base for new maintenance free siding.
5. Cover existing vertical siding with house wrap (weather-resistive barrier) and install flashing/Z channel above the top course of brick.
6. Install color matched 24 gauge (or more) steel or aluminum vertical siding over the existing wood siding.
7. Install new color matched 6' continuous seamless gutters with 3"X4" down spouts, add additional downspouts where required.
8. Install Leaf Relief or Micro Mesh Gutter Guards IAW manufactures instructions.

TOTAL QUOTED $

Contractors shall supply all labor, materials and equipment to complete the project. The selected contractor will be required to enter into the City's standard service contract. The City will award the contract to the lowest responsive, responsible contractor who submits a quote by AUGUST 31, 2024 AT 5 PM. The City reserves the right to determine the character and sufficiency of each quote, and to reject all quotes or cancel this solicitation if it is in the City's best interest.

Thank you for your consideration!

ATTACHMENT B



CITY OF GREENCASTLE

Siding & Gutters Quote

DATE: 8/31/2024

Owner: City of Greencastle

Location of Property: 1 N. Locust St. Greencastle, IN 46135

Name of Company Providing Quote: ECS

Name of Contractor: BILL MENTEEN

Address: 2009 S CR 400 W GREENCASTLE, IN 46135

Phone Number: 720-641-2060

Description : Gutters, Fascia & Siding

1. Remove existing gutters and load them on a city provided truck, so they can be salvaged by the City of Greencastle.
2. Wrap facia with painted aluminum coil stock or aluminum facia.
3. Cut additional vents where required in to the existing soffits to include the drive through awning. install new soffits with a mix of vented and solid color matched aluminum soffit material.
4. Replace existing vertical siding as required to provide a base for new maintenance free siding.
5. Cover existing vertical siding with house wrap (weather-resistive barrier) and install flashing/Z channel above the top course of brick.
6. Install color matched 24 gauge (or more) steel or aluminum vertical siding over the existing wood siding.
7. Install new color matched 6" continuous seamless gutters with 3"X4" down spouts. add additional downspouts where required.
8. Install Leaf Relief or Micro Mesh Gutter Guards IAW manufactures instructions.

TOTAL QUOTED $35,900

Contractors shall supply all labor, materials and equipment to complete the project. The selected contractor will be required to enter into the City's standard service contract. The City will award the contract to the lowest responsive, responsible contractor who submits a quote by AUGUST 31, 2024 AT 5 PM. The City reserves the right to determine the character and sufficiency of each quote, and to reject all quotes or cancel this solicitation if it is in the City's best interest.

Thank you for your consideration!

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Edwards Equipment Contract

CONTRACT FOR GOODS AND MATERIALS

The City of Greencastle ("City"), a body politic and corporate separate from the State, hereby agrees to purchase from Edwards Equipment, ("Contractor") and Contractor agrees to furnish to the City the following goods and materials:

> One Kubota SVL75 high-flow track loader with cab and related equipment as described in Contractor's Quote, Option 2 SVL75, which is incorporated herein and made a part hereof as Attachment A. If there is a conflict between this and Attachment A, this Contract shall control.

The parties agree to the following terms and conditions:

1. **CONTRACT TERM.** This contract shall be in effect upon execution. All goods shall be received and related services shall be completed no later than December 1, 2024.

2. **PRICE.** The Contractor shall receive compensation from the City in the amount of Seventy-Two Thousand Five Hundred Ninety-Five Dollars and no cents ($72,595.00), as set out in Contractor's Quote, Attachment A, which is incorporated herein and made a part hereof.

3. **PAYMENT TERMS.** Payment for services shall be made within forty-five (45) days after the City's receipt of an invoice from Contractor for good delivered and services performed.

4. **DELIVERY**. Contractor shall deliver the Kubota and related equipment to 225 Shadowlawn Avenue, Greencastle, Indiana. Delivery shall be made no later than December 1, 2024.

5. **ACKNOWLEDGMENT, ACCEPTANCE.** By its signature on this contract, Contractor expressly warrants that it is an individual who or entity which is qualified and in good standing to do business in the State of Indiana and that it has filed and will during the term of this contract file all appropriate tax returns and papers required by state and federal law. Contractor acknowledges that this is a non-exclusive contract and that the City may contract with third parties for the same or similar services as those covered by this contract.

6. **WARRANTY.** The parties acknowledge that the City is relying on Contractor's skill and judgment to furnish goods and services fit in all respects for the particular purpose of this contract. Contractor expressly warrants that all goods or services covered by this contract will conform to the specifications, drawings, sample or descriptions furnished to or by the City, and will be merchantable, of good material and workmanship and free from defect. All warranties which are currently offered or which may be subsequently offered by Contractor for its goods or services are made a part of this contract whether or not specifically listed herein or in the Proposal. Contractor will provide all goods or services under this contract when and as required by the City.

7. **FORCE MAJEURE.** Any delay or failure of either party to perform its obligations hereunder shall be excused if such is caused by an event or occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, actions by any governmental authority, fires, floods, windstorms, explosions, riots, natural disasters, wars, sabotage, labor problems (including lockouts, strikes and slowdowns), inability to obtain power, material, labor, equipment or transportation or court injunction or contract. Written notice of such delay (including the anticipated duration of the delay) shall be immediately given by the affected party to the other party. Upon receipt of such notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds ten (10) working days after notice has been received, the party whose ability to perform has not been affected may terminate this contract.

8. **INSOLVENCY.** The City may immediately terminate this contract without liability to Contractor and without prejudice to any right or cause of action the City may have against Contractor in the event of the happening of any of the following events or any other comparable event: (a) insolvency of Contractor; (b) filing of a voluntary petition in bankruptcy by Contractor; (c) filing of any involuntary petition in bankruptcy against Contractor; (d) appointment of a receiver or trustee for Contractor; or (e) execution of an assignment for the benefit of creditors by Contractor, provided that such petition, appointment or assignment is not vacated or nullified within fifteen (15) days of such occurrence.

9. **TERMINATION FOR DEFAULT.** The City may terminate all or any part of this contract without liability if Contractor: (a) repudiates or breaches any of the terms of this contract, including Contractor's warranties; (b) fails to perform services or deliver goods as specified; or (c) fails to make progress or provide approvals or acceptances so as to

endanger timely and proper completion of services or delivery of goods and does not correct any such failure or breach within ten (10) working days after receipt of written notice from the City specifying such failure or breach.

10. TERMINATION. The City shall have the right to terminate this agreement in whole or in part for its convenience upon written notice to Contractor at any time during the course of performance. Upon receipt of any termination notice, the Contractor shall immediately discontinue the work on the date and to the extent specified in the notice. The Contractor shall be paid the actual costs incurred during the performance hereunder to the time specified in said notice not previously reimbursed by the City to the extent such costs are actual, necessary, reasonable and verifiable costs and have been incurred by the Contractor prior to and in connection with discontinuing the work hereunder. In no event shall such costs include unabsorbed overhead or anticipatory profit.

11. LIMITATION OF LIABILITY. There shall be no liability on the part of the City except to the extent of available funds provided by statute and funds permitted to be paid from the City operational proceeds.

12. REMEDIES FOR DEFAULT. When the City determines that Contractor is in default and has failed to perform any contract provisions herein, the City may, notwithstanding any other provisions in this contract to the contrary, terminate the whole or any part of this contract after notice and this contract will be terminated effective on the date specified in the notice unless the default has been cured as specified in Paragraph 8. If this contract is terminated in part, Contractor shall continue performance of the part of the contract not terminated and will be compensated for performance pursuant to the rates set forth herein. In the event of a termination of all or part of this contract, the City may, in its sole discretion, obtain the goods and services which were to be provided by Contractor under the terminated part of the contract upon such terms and in such manner as it deems appropriate. Contractor shall be liable to the City for any excess costs to the City in obtaining such similar goods and services. The remedies provided in this paragraph do not apply to any default occasioned by any occurrence described in Paragraph 6 regarding force majeure. The rights and remedies reserved to the City in this contract shall be cumulative, and additional to all other or further remedies provided in law or equity. The Contractor shall be responsible for all costs incurred as a result of Contractor's breach, including reasonable attorney's fees.

If there is a dispute between the parties regarding Contractor's performance of services described herein, the City has the right to withhold payment from Contractor pending dispute resolution.

13. TECHNICAL INFORMATION DISCLOSURE. Contractor agrees not to assert any claim (other than a claim for patent infringement) with respect to any technical information which Contractor shall have disclosed or may hereafter disclose to the City in connection with the goods or services covered by this contract. Contractor also agrees to maintain the confidentiality of all confidential or sensitive data and information provided to Contractor by the City and agrees that Contractor will not use any such data or information for any purposes other than its performance under this contract.

14. NON-DISCLOSURE PROPRIETARY INFORMATION. Contractor shall not disclose to any third party any information concerning the City or the work provided under this agreement without the prior written consent of the City. Contractor shall consider all information provided by the City and all drawings, reports, studies, systems, designed calculations, plans, specifications and other documents resulting from Contractor's performance of the work to be proprietary. Contractor shall not publish or disclose proprietary information for any purpose other than performance of the work without the prior written consent of the City.

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At the City's request, Contractor will return to the City all drawings and written materials furnished to Contractor by the City.

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16. RELATIONSHIP OF PARTIES. Each party hereto, in the performance of this Contract, will be acting in an individual capacity and not as an agent, an employee, a partner, a joint venturer or an associate of the other. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party has the authority to assume or to create any obligation on behalf of or in the name of the other nor will either assume any liability for injury (including death) to any person(s) or any damages to any property arising out of the acts or omissions of the agents, employees or subcontractors of the other party. Contractor shall be responsible for providing all necessary unemployment and workers compensation insurance for its employees.

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20. NONDISCRIMINATION. Contractor agrees to comply with all federal and state civil rights laws and further agrees that Contractor and its subcontractors, if any, shall not discriminate against any employee or applicant for employment with respect to hiring, dismissal, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of race, color, religion, sex/gender (pregnancy, gender identity, and sexual orientation), disability, national origin or ancestry, age, genetic information, military service veteran status, or any other characteristic protected by federal and state laws. Breach of this covenant may be regarded as a material breach of this contract.

21. NO IMPLIED WAIVER. The failure of either party at any time to require performance by the other party of any provision of this contract shall in no way affect the right to require such performance at any time thereafter nor shall the waiver of either party of a breach of any provision of this contract constitute a waiver of any succeeding breach of the same or any other provision.

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24. NON-COLLUSION. Contractor hereby warrants that neither Contractor nor any member, employee, agent, representative, officer, director or partner of Contractor has directly or indirectly entered into or offered to enter into any combination, collusion or agreement to receive or pay, and has not received or paid, any money or other consideration for the execution of this contract other than what appears herein. Contractor also warrants that no person or organization has been employed or retained to solicit or secure this contract for payment of a commission, percentage, brokerage or contingent fee, except bona fide employees of Contractor or bona fide established commercial or selling agencies maintained by Contractor for the specific purpose of securing business. Breach of either of the above warranties will allow the City to terminate this contract and to recover the full amount of the commission, percentage, brokerage or contingent fee.

25. TAX EXEMPTION. Prices contained in this contract and invoices submitted by Contractor for payment are not to include any tax for which the City is exempt. The City will furnish an exemption certificate for tax from which the City is exempted if such is requested by Contractor.

26. AUTHORITY. Each party represents and warrants that it has the authority to enter into this contract and that the person executing this contract has the authority to enter into this contract on behalf of his/her respective party.

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28. NOTICE. Any notice provided for in this contract will be sufficient if given by certified mail return receipt requested to the party to be notified at the address specified below.

29. GENERAL. In case of conflict between the terms contained herein and the terms contained in any attachment, the terms herein shall control.

30. GOVERNING LAW. This contract is to be construed in accordance with and governed by the laws of the State of Indiana. Any lawsuit arising out of this contract must be brought and maintained in Putnam County, Indiana.

31. PENALTIES/INTEREST/ATTORNEY'S FEES. The City will in good faith, perform its required obligations hereunder and the parties agree that the City shall not pay any penalties, liquidated damages, interest or attorney's fees, except as required by law.

32. CERTIFICATION OF NO INVESTMENT IN IRAN. Pursuant to I.C. 5-22-16.5, the Contractor certifies that the Contractor is not engaged in investment activities in Iran. Providing false certification may result in the consequences listed in I.C. 5-22-16.5-14, including termination of this Contract, denial of future contracts, and the imposition of a civil penalty.

33. E-verify. Contractor hereby certifies that it is enrolled in E-verify and that it verifies the work eligibility status of all newly hired employees through E-verify. Contractor will no longer be required to use E-verify if the E-verify program ceases to exist. Contractor must sign an affidavit affirming that the Contractor does not knowingly employ any unauthorized aliens. If the Contractor or any of its subcontractors knowingly employs an unauthorized alien and is in violation, the Contractor must remedy the violation within thirty (30) days. This contract shall immediately terminate for Contractor's breach if not remedied within the thirty (30) day time period (unless there would be a detriment to the public interest or public property, then the contract can remain in effect until the political subdivision procures a new Contractor).

34. ENTIRE AGREEMENT. This contract constitutes the entire agreement by and between the parties with respect to the matters contained herein and supersedes all prior oral or written representations and agreements. This contract may only be modified by a contract amendment signed by both parties.

CONTRACTOR: ____________________

By: ____________________
Printed Name: ____________________

Date: __________

CITY OF GREENCASTLE
BOARD OF PUBLIC WORKS AND SAFETY

____
Lynda Dunbar, Mayor

____
Trudy Selvia

____
Thom Morris

Date:__________

ATTACHMENT A

Edwards Equipment
1375 E. Main Street
Danville, IN 46122
Phone: 317-745-6427
Fax: 317-745-0678
Email: ml_johnson1@sbcglobal.net

Quotation

Customer Contact Information

Date: 9/16/2024
Name: City of Greencastle
Address:
Phone:
Fax:

We are pleased to offer you this quote on our top quality products and service

QTY	Model	Description	Unit Price	Amount
		Option 1 SVL65		
1	SVL65-2HFWC	Kubota SVL65 High-Flow track loader with cab, heat, air hydraulic	$55,975.00	$55,975.00
		quick connect, hose stay and telematics		
1	AP-HD74LLC	Heavy Duty 74" long floor bucket with cutting edge	$1,900.00	$1,900.00
1	AP-RG3068-1	Kubota Heavy duty 68" Root Grapple	$4,350.00	$4,350.00
1	AP-PFL5648	Kubota 48" 5500 lb. capacity Heavy duty pallet forks	$1,370.00	$1,370.00
		Total Option 1		**$63,595.00**
		Option 2 SVL75		
1	SVL75-3HFWVCC	Kubota SVL75 High-Flow track loader with cab, heat, air hydraulic	$64,975.00	$64,975.00
		quick connect, reversing fan, hose stay and telematics		
1	AP-HD74LLC	Heavy Duty 74" long floor bucket with cutting edge	$1,900.00	$1,900.00
1	AP-RG3068-1	Kubota Heavy duty 68" Root Grapple	$4,350.00	$4,350.00
1	AP-PFL5648	Kubota 48" 5500 lb. capacity Heavy duty pallet forks	$1,370.00	$1,370.00
		Total Option 2		**$72,595.00**

Quotation Effective Through: 30 Days

Sales Representative: Max Johnson
Acceptance of Quotation By: ____________________

Sub Total
Tax:
Tire Tax
Total:

Notes:

Quoted price includes set up and delivery.

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Summit Builders, Inc Contract

CONTRACT FOR GOODS AND SERVICES

The City of Greencastle ("City"), a body politic and corporate separate from the State, hereby agrees to purchase from Summit Builders, Inc., ("Contractor") and Contractor agrees to furnish to the City the following goods and services

> Construction of an additional bathroom and kiosk at City Hall, 1 N. Locust Street, Greencastle. The project shall be constructed as described in the Request for Quotes issued August 6, 2024 and attached specifications, which is incorporated herein and made a part hereof as Attachment A. Contractor's Estimate is attached hereto and incorporated herein as Attachment B. If there is a conflict between this Contract and Attachment A or B, this Contract shall control. If there is a conflict between Attachment A and B, Attachment A shall control.

The parties agree to the following terms and conditions:

1. CONTRACT TERM. This contract shall be in effect upon execution. All services shall be completed no later than January 31, 2025.

2. PRICE. The Contractor shall receive compensation from the City in the amount of Twenty-Nine Thousand Nine Hundred Dollars and no cents ($29,900.00), as set out in Contractor's Estimate, Attachment B, which is incorporated herein and made a part hereof.

3. PAYMENT TERMS. Payment for services shall be made within forty-five (45) days after the City's receipt of an invoice from Contractor for services performed.

4. ACKNOWLEDGMENT, ACCEPTANCE. By its signature on this contract, Contractor expressly warrants that it is an individual who or entity which is qualified and in good standing to do business in the State of Indiana and that it has filed and will during the term of this contract file all appropriate tax returns and papers required by state and federal law. Contractor acknowledges that this is a non-exclusive contract and that the City may contract with third parties for the same or similar services as those covered by this contract.

5. WARRANTY. The parties acknowledge that the City is relying on Contractor's skill and judgment to furnish goods and services fit in all respects for the particular purpose of this contract. Contractor expressly warrants that all goods or services covered by this contract will conform to the specifications, drawings, sample or descriptions furnished to or by the City, and will be merchantable, of good material and workmanship and free from defect. All warranties which are currently offered or which may be subsequently offered by Contractor for its goods or services are made a part of this contract whether or not specifically listed herein or in the Proposal. Contractor will provide all goods or services under this contract when and as required by the City.

6. FORCE MAJEURE. Any delay or failure of either party to perform its obligations hereunder shall be excused if such is caused by an event or occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, actions by any governmental authority, fires, floods, windstorms, explosions, riots, natural disasters, wars, sabotage, labor problems (including lockouts, strikes and slowdowns), inability to obtain power, material, labor, equipment or transportation or court injunction or contract. Written notice of such delay (including the anticipated duration of the delay) shall be immediately given by the affected party to the other party. Upon receipt of such notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds ten (10) working days after notice has been received, the party whose ability to perform has not been affected may terminate this contract.

7. INSOLVENCY. The City may immediately terminate this contract without liability to Contractor and without prejudice to any right or cause of action the City may have against Contractor in the event of the happening of any of the following events or any other comparable event: (a) insolvency of Contractor; (b) for the benefit of creditors by Contractor, provided that such petition, appointment or assignment is not vacated or nullified within fifteen (15) days of such occurrence.

8. TERMINATION FOR DEFAULT. The City may terminate all or any part of this contract without liability if Contractor: (a) repudiates or breaches any of the terms of this contract, including Contractor's warranties; (b) fails to perform services or deliver goods as specified; or (c) fails to make progress or provide approvals or acceptances so as to endanger timely and proper completion of services or delivery of goods and does not correct any such failure or breach within ten (10) working days after receipt of written notice from the City specifying such failure or breach.

9. TERMINATION. The City shall have the right to terminate this agreement in whole or in part for its convenience upon written notice to Contractor at any time during the course of performance. Upon receipt of any termination notice, the Contractor shall immediately discontinue the work on the date and to the extent specified in the notice. The Contractor shall be paid the actual costs incurred during the performance hereunder to the time specified in said notice not previously reimbursed by the City to the extent such costs are actual, necessary, reasonable and verifiable costs and have been incurred by the Contractor prior to and in connection with discontinuing the work hereunder. In no event shall such costs include unabsorbed overhead or anticipatory profit.

10. LIMITATION OF LIABILITY. There shall be no liability on the part of the City except to the extent of available funds provided by statute and funds permitted to be paid from the City operational proceeds.

11. REMEDIES FOR DEFAULT. When the City determines that Contractor is in default and has failed to perform any contract provisions herein, the City may, notwithstanding any other provisions in this contract to the contrary, terminate the whole or any part of this contract after notice and this contract will be terminated effective on the date specified in the notice unless the default has been cured as specified in Paragraph 8. If this contract is terminated in part, Contractor shall continue performance of the part of the contract not terminated and will be compensated for performance pursuant to the rates set forth herein. In the event of a termination of all or part of this contract, the City may, in its sole discretion, obtain the goods and services which were to be provided by Contractor under the terminated part of the contract upon such terms and in such manner as it deems appropriate. Contractor shall be liable to the City for any excess costs to the City in obtaining such similar goods and services. The remedies provided in this paragraph do not apply to any default occasioned by any occurrence described in Paragraph 6 regarding force majeure. The rights and remedies reserved to the City in this contract shall be cumulative, and additional to all other or further remedies provided in law or equity. The Contractor shall be responsible for all costs incurred as a result of Contractor's breach, including reasonable attorney's fees.

If there is a dispute between the parties regarding Contractor's performance of services described herein, the City has the right to withhold payment from Contractor pending dispute resolution.

12. TECHNICAL INFORMATION DISCLOSURE. Contractor agrees not to assert any claim (other than a claim for patent infringement) with respect to any technical information which Contractor shall have disclosed or may hereafter disclose to the City in connection with the goods or services covered by this contract. Contractor also agrees to maintain the confidentiality of all confidential or sensitive data and information provided to Contractor by the City and agrees that Contractor will not use any such data or information for any purposes other than its performance under this contract.

13. NON-DISCLOSURE PROPRIETARY INFORMATION. Contractor shall not disclose to any third party any information concerning the City or the work provided under this agreement without the prior written consent of the City. Contractor shall consider all information provided by the City and all drawings, reports, studies, systems, designed calculations, plans, specifications and other documents resulting from Contractor's performance of the work to be proprietary. Contractor shall not publish or disclose proprietary information for any purpose other than performance of the work without the prior written consent of the City.

All drawings, specifications, analyses, computations, reports and other documentation produced by Contractor in the performance of the work shall be the sole property of the City and shall not be used by Contractor for any purpose other than the work nor given to any third party without the prior written consent of the City.

At the City's request, Contractor will return to the City all drawings and written materials furnished to Contractor by the City.

14. INDEMNIFICATION. If Contractor performs any work on City premises or utilizes the property of City, whether on or off City premises, Contractor shall indemnify and hold City harmless from and against any liability, claims, demands or expenses (including reasonable attorney fees) for damages to the property of or injuries (including death) to City, its employees or any other person arising from or in connection with Contractor's performance of work or use of City property, except for such liability, claim or demand arising out of the sole negligence of City. Contractor further agrees to indemnify, defend and hold harmless the City, its agents, directors and employees from all claims and suits of whatever type, including court costs, attorney fees and other expenses, caused by any act or omission of the Contractor, its agents, officers, employees and subcontractors arising out of this Contract.

15. RELATIONSHIP OF PARTIES. Each party hereto, in the performance of this Contract, will be acting in an individual capacity and not as an agent, an employee, a partner, a joint venturer or an associate of the other. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party has the authority to assume or to create any obligation on behalf of or in the name of the other nor will either assume any liability for injury (including death) to any person(s) or any damages to any property arising out of the acts or omissions of the agents, employees or subcontractors of the other party. Contractor shall be responsible for providing all necessary unemployment and workers compensation insurance for its employees.

16. ADVERTISING. Contractor shall not, without the prior written consent of the City, in any manner advertise or publish the fact that Contractor has contracted to furnish the City the services herein contracted or use any trademarks or tradenames of the City in Contractor's advertising or promotional materials. In the event of Contractor's breach of this provision, the City shall have the right to terminate the services covered by this contract and shall not be required to make further payments except for conforming services rendered prior to termination.

17. GOVERNMENT COMPLIANCE. Contractor agrees to comply with all federal, state and local laws, rules, regulations, ordinances and executive and judicial orders which may be applicable to Contractor's performance of its obligations under this contract. All provisions required by the foregoing to be included herein are hereby incorporated by reference. Contractor agrees to indemnify and hold harmless the City from any loss damage or liability resulting from a violation by Contractor of such laws, rules, regulations, ordinances or orders. The enactment of any state or federal statute or the promulgation of regulations thereunder regarding matters in or relating to the subject of this contract after execution of this contract shall be reviewed by the City and Contractor to determine and take such action as may be necessary.

18. PERSONNEL. Contractor shall at all times employ sufficient labor for performing work to full completion in the manner and time prescribed by this agreement. Any person employed by Contractor shall, at the written request of the City, be removed forthwith by Contractor from work relating to this agreement provided that such removal is based on a documented problem for which a cure was not affected within a reasonable amount of time. If the person is not removed or if replacement personnel are deemed unsuitable for proper completion of the work, the work may be suspended by written notice until the requirements have been met or the contract may be terminated consistent with the provisions contained herein.

19. NONDISCRIMINATION. Contractor agrees to comply with all federal and state civil rights laws and further agrees that Contractor and its subcontractors, if any, shall not discriminate against any employee or applicant for employment with respect to hiring, dismissal, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of race, color, religion, sex, disability, national origin or ancestry. Breach of this covenant may be regarded as a material breach of this contract.

20. NO IMPLIED WAIVER. The failure of either party at any time to require performance by the other party of any provision of this contract shall in no way affect the right to require such performance at any time thereafter nor shall the waiver of either party of a breach of any provision of this contract constitute a waiver of any succeeding breach of the same or any other provision.

21. NON-ASSIGNMENT. Contractor may not sell, assign or pledge its rights and obligations under this contract or take any other action which may tend to encumber the direct contractual relationship between the City and the Contractor without the express prior written consent of the City, which the City may grant or withhold at its sole discretion. Any such consent granted by the City may be subject to any or all conditions as the City may require.

22. PRICE TERMS. All of the prices, terms and warranties granted by Contractor herein are at least comparable to or better than those offered by Contractor to other customers purchasing similar services under the same material terms and conditions. Contractor agrees that it will pass on to the City any discounts, savings for prompt payments or rebates for quantity purchasing it receives.

23. NON-COLLUSION. Contractor hereby warrants that neither Contractor nor any member, employee, agent, representative, officer, director or partner of Contractor has directly or indirectly entered into or offered to enter into any combination, collusion or agreement to receive or pay, and has not received or paid, any money or other consideration for the execution of this contract other than what appears herein. Contractor also warrants that no person or organization has been employed or retained to solicit or secure this contract for payment of a commission, percentage, brokerage or contingent fee, except bona fide employees of Contractor or bona fide established commercial or selling agencies maintained by Contractor for the specific purpose of securing business. Breach of either of the above warranties will allow the City to terminate this contract and to recover the full amount of the commission, percentage, brokerage or contingent fee.

24. TAX EXEMPTION. Prices contained in this contract and invoices submitted by Contractor for payment are not to include any tax for which the City is exempt. The City will furnish an exemption certificate for tax from which the City is exempted if such is requested by Contractor.

25. AUTHORITY. Each party represents and warrants that it has the authority to enter into this contract and that the person executing this contract has the authority to enter into this contract on behalf of his/her respective party.

26. SEVERABILITY. If any term of this contract is invalid or unenforceable under any statute, regulation, ordinance, executive or judicial order or other rule of law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with such statute, regulation, ordinance, contract or rule, and the remaining provisions of this contract shall remain in full force and effect.

27. NOTICE. Any notice provided for in this contract will be sufficient if given by certified mail return receipt requested to the party to be notified at the address specified below.

28. GENERAL. In case of conflict between the terms contained herein and the terms contained in any attachment, the terms herein shall control.

29. GOVERNING LAW. This contract is to be construed in accordance with and governed by the laws of the State of Indiana. Any lawsuit arising out of this contract must be brought and maintained in Putnam County, Indiana.

30. PENALTIES/INTEREST/ATTORNEY'S FEES. The City will in good faith, perform its required obligations hereunder and the parties agree that the City shall not pay any penalties, liquidated damages, interest or attorney's fees, except as required by law.

31. E-verify. Contractor hereby certifies that it is enrolled in E-verify and that it verifies the work eligibility status of all newly hired employees through E-verify. Contractor will no longer be required to use E-verify if the E-verify program ceases to exist. Contractor must sign an affidavit affirming that the Contractor does not knowingly employ any unauthorized aliens. If the Contractor or any of its subcontractors knowingly employs an unauthorized alien and is in violation, the Contractor must remedy the violation within thirty (30) days. This contract shall immediately terminate for Contractor's breach if not remedied within the thirty (30) day time period (unless there would be a detriment to the public interest or public property, then the contract can remain in effect until the political subdivision procures a new Contractor).

32. ENTIRE AGREEMENT. This contract constitutes the entire agreement by and between the parties with respect to the matters contained herein and supersedes all prior oral or written representations and agreements. This contract may only be modified by a contract amendment signed by both parties.

CONTRACTOR: Summit Builder's Inc.

By: ________________________________
Chris Williamson

Date: __________

CITY OF GREENCASTLE
Board of Public Works and Safety

Date: __________

____
Lynda Dunbar, Mayor

ATTACHMENT A

August 6, 2024

NOTICE TO BIDDERS
REQUEST FOR QUOTES

Notice is hereby given that the City of Greencastle, is accepting quotes for the construction of an additional restroom and small kiosk area at its City Hall facility, 1 N, Locust St, Greencastle, IN 46135.

Specifically, the successful bidder is requested to bid per the specifications which are attached hereto. Quotes must meet all requirements listed in the Specifications. Contractor shall supply all labor, material and equipment to complete the project. ALL WORK MUST BE COMPLETED NO LATER THAN one hundred twenty (120) days after execution of a contract with the City. The property may be viewed at any time during normal work hours.

Bidders may submit written questions no later than August 30, 2024 to Laurie Hardwick at lrhardwick@cityofgreencastle.com. Written responses will be sent to all potential bidders who were sent specifications.

Quotes shall be submitted in sealed envelopes to the City of Greencastle, Attn: Laurie Hardwick. Quotes must be submitted no later than September 13, 2024 at 3:00 p.m. Quotes will be opened in a public meeting at City Hall, 1 N. Locust Street, Greencastle at 3:05 p.m. September 13, 2024.

The successful bidder will be required to enter into the City's standard service contract. The City will award the contract to the lowest responsive, responsible bidder. The City reserves the right to determine the character and sufficiency of each bid and to reject all bids or cancel this solicitation if it is in the City's best interest.

GREENCASTLE CITY HALL
ADA TOILET ROOM ADDITION

PROJECT ADDRESS:
GREENCASTLE CITY HALL
1 N. LOCUST STREET
GREENCASTLE, IN 46135
PUTNAM COUNTY

PROJECT OWNER:
CITY OF GREENCASTLE
1 NORTH LOCUST STREET
GREENCASTLE, IN 46135

CONTACT: LAURIE HARDWICK

PROJECT ARCHITECT:
SCOGGINS DESIGN, INC.
8954 BECKFORD DRIVE
INDIANAPOLIS, IN 46234

PROJECT NO.: 2023.112

HOLEY MOLEY SAYS
"DIG SAFELY"

"IT'S THE LAW"
CALL 2 WORKING DAYS BEFORE YOU DIG
811 or 1-800-382-5544
CALL TOLL FREE
PER INDIANA STATE LAW IC8-1-26, IT IS AGAINST THE LAW TO EXCAVATE WITHOUT NOTIFYING THE UNDERGROUND LOCATION SERVICE TWO (2) WORKING DAYS BEFORE COMMENCING WORK.
www.indiana811.org

COLOR CODE

Red	ELECTRIC
Yellow	GAS-OIL-STEAM
Orange	TELEPHONE-CATV
Blue	WATER
Green	SEWER
White	PROPOSED CONSTRUCTION
Purple	RECLAIMED WATER
Pink	TEMPORARY SURVEY MARKINGS

HAND DIGGING IS REQUIRED WITHIN TWO FEET OF ALL MARKED UTILITY LOCATIONS

Information Required
COUNTY, TOWNSHIP, STREET ADDRESS, TYPE OF WORK, EXTENT OF WORK, NAME OF CALLER, TITLE, TELEPHONE NUMBER, BEST TIME TO CALL, START DATE, START TIME, CONTRACTOR NAME & ADDRESS

ARCHITECTURE
SCOGGINS
DESIGN
—INC—
EST. 2000

An Indianapolis Design Firm
Todd R. Scoggins, Principle
Telephone: (317) 435-7321
Email: todd@scogginsdesign.com

No. 10100042

DATED: APRIL 10, 2024

DRAWING INDEX

GREENCASTLE CITY HALL - TOILET ROOM

SCOGGINS DESIGN INC

ARCHITECTURE

An Indianapolis Design Firm
Todd R. Scoggins, Principle
Telephone: (317) 435-7321
Email:
todd@scogginsdesign.com

GREENCASTLE CITY HALL
NEW ADA TOILET ROOM

1 NORTH LOCUST STREET
GREENCASTLE, IN 46135
PUTNAM COUNTY

OWNER / PROJECT CLIENT:
CITY OF GREENCASTLE
1 NORTH LOCUST STREET
GREENCASTLE, INDIANA 46135
CONTACT: LAURIE HARDWICK

TODD R. SCOGGINS
No. 10100042

PROJECT NO. 2023.12
PROJECT DATE APRIL 15, 2024
REVISIONS

DEMOLITION & FLOORPLAN

A1

PLAN NOTES

① REMOVE THE EXISTING DOOR LEAF. REMOVE FRAME IF FEASIBLE. PATCH AND REPAIR THE REMAINING JAMBS WITH DRYWALL TO MATCH AND/OR TRIM AT THE OWNER'S OPTION.

② NEW 2x4 WOOD STUDS AT 16" O.C. WITH 5/8" DRYWALL ON BOTH SIDES.

③ NEW DOOR: 3'-0" WIDE, 7'-0" TALL. SOLID CORE WOOD DOOR LEAF IN HOLLOW METAL FRAME. STAINED OR PAINTED (COLOR SELECTED BY THE OWNER).

④ REMOVE EXISTING THIN BRICK VENEER TO ACCOMMODATE NEW FIXTURES AND FINISHES IN THE TOILET ROOM.

⑤ INSTALL 2x4 WOOD STUDS AT FURRING BEHIND LAVATORY AND TOILET TO PROVIDE PLUMBING CHASE FOR LAVATORY SANITARY PIPE.

⑥ NEW PARTIAL HEIGHT WALL. 2x4 WOOD STUDS AT 16" O.C. WITH 5/8" DRYWALL ON BOTH SIDES. MATCH EXISTING HEIGHT. SALVAGE EXISTING WALL PANELS AND TOP FINISH TRIM BOARDS. RE-INSTALL ON THE NEW PARTIAL WALLS. MATCH EXISTING FINISHES. VERIFY IN THE FIELD WITH THE EXISTING PARTIAL WALL.

③ NEW DOOR LEAF
MATERIAL: WOOD
THICKNESS: 1 3/4"

GENERAL NOTES

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL SAFETY PRECAUTIONS AND REGULATIONS DURING THE WORK. THE ARCHITECT WILL NOT ADVISE ON, NOR ISSUE DIRECTION AS TO SAFETY PRECAUTIONS AND PROGRAMS.
2. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE METHODS, TECHNIQUES AND SEQUENCES OF PROCEDURES TO PERFORM THE WORK. THE SUPERVISION OF THE WORK IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
3. DRAWINGS INDICATE GENERAL AND TYPICAL DETAILS OF CONSTRUCTION. WHERE CONDITIONS ARE NOT SPECIFICALLY SHOWN SIMILAR DETAILS OF CONSTRUCTION SHALL BE USED - SUBJECT TO APPROVAL OF THE ARCHITECT.
4. ALL ASTM AND OTHER REFERENCED STANDARDS AND CODES ARE FOR THE LATEST EDITIONS OF THESE PUBLICATIONS, UNLESS OTHERWISE NOTED.
5. CONTRACTORS SHALL VISIT THE SITE PRIOR TO BID TO ASCERTAIN CONDITIONS WHICH MAY ADVERSELY AFFECT THE WORK OR COST THEREOF.
6. NO STRUCTURAL MEMBERS MAY BE CUT, NOTCHED, OR OTHERWISE REDUCED IN STRENGTH WITHOUT WRITTEN DIRECTION FROM THE ARCHITECT.
7. THE CONTRACTOR SHALL COORDINATE AND CHECK ALL DIMENSIONS RELATING TO ARCHITECTURAL FINISHES, MECHANICAL EQUIPMENT AND OPENINGS, ELEVATOR SHAFTS AND OVERRIDES, ETC. AND NOTIFY THE ARCHITECT/ENGINEER OF ANY DISCREPANCIES BEFORE PROCEEDING WITH ANY WORK IN THE AREA UNDER QUESTION.

WOOD FRAMING NOTES

1. FOR WOOD FRAMING NOT SPECIFICALLY NOTED OR DETAILED IN PLAN OR SECTION, FOLLOW THE REQUIREMENTS OF IBC [illegible] SECTION 2308 - CONVENTIONAL LIGHT-FRAME CONSTRUCTION.
2. FOR WOOD CONNECTIONS NOT SPECIFICALLY NOTED OR DETAILED, FOLLOW THE REQUIREMENTS OF IBC [illegible] TABLE 2304.9.1 OR ESR 1539.
3. ALL NAILS ARE COMMON NAILS UNLESS NOTED OTHERWISE. ALL NAILS SHALL BE CAREFULLY DRIVEN AND NOT OVERDRIVEN. SUBMIT ALL PROPOSED FASTENERS FOR APPROVAL PRIOR TO CONSTRUCTION. INSTALLATION OF ALL FASTENERS SHALL MEET THE REQUIREMENTS OF NDS AND WANTA GUIDELINES, INCLUDING THOSE IN ESR 1539, AND SECTION 2304.9 OF THE IBC.
4. REFER TO THE WALL SCHEDULES AND/OR FRAMING PLANS FOR SIZE, SPACING, AND SPECIES OF WALL STUDS AND PLATES. IF NOT SHOWN OTHERWISE, STUDS AND PLATES ARE TO BE #1 OR #2 SPRUCE-PINE-FIR (SPF) WITH STUD SPACING 16" O.C. MAXIMUM. IF NOT SHOWN OTHERWISE, BEARING WALL HEADERS ARE TO BE #2 SOUTHERN PINE (SYP).
5. AT THE CONTRACTOR'S DISCRETION, STUDS IN NON-LOAD BEARING INTERIOR WALL MAY BE PREMIUM STUD GRADE AT 16" O.C. AN ALL LEVELS.
6. FASTEN DOUBLE (DBL) STUDS TOGETHER WITH 0.131" X 3" NAILS AT 8" O.C., UNLESS OTHERWISE NOTED. FOR MORE THAN TWO STUDS FASTEN IN THE SAME WAY NAILING AS EACH STUD IS ADDED.
7. USE DOUBLE TOP PLATES ON ALL WALLS INCLUDING NON-LOAD BEARING WALLS WITH ALL SPLICES AND CORNERS LAPPED. AT "T" INTERSECTIONS DO NOT LAP TOP PLATE OF INTERSECTING WALL CUTTING THE TOP PLATE OF THE CONTINUOUS WALL, RATHER USE A METAL TIE PLATE AS DESCRIBED IN THE EXCEPTION TO SECTION 2308.9.2.1 OF THE IBC.

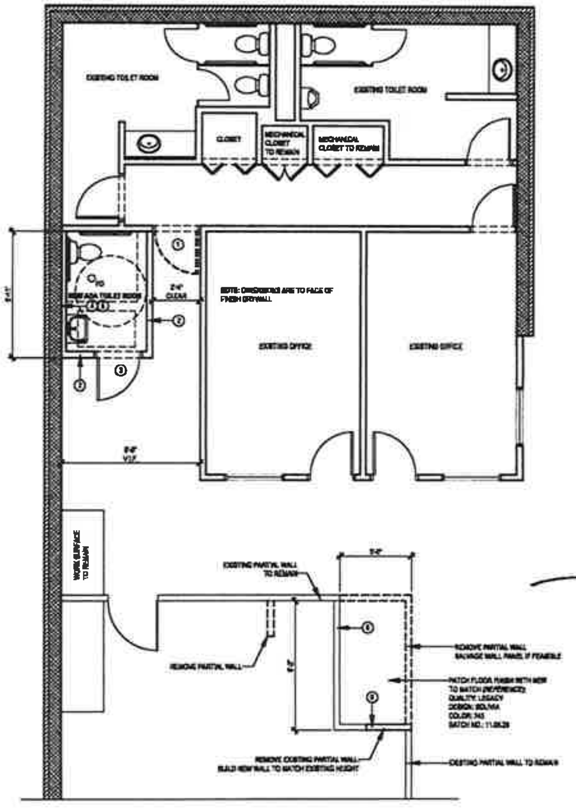
FLOORING NOTES

A. FLOORING INSTALLATION: INSTALL PER FLOORING PLAN
   a. PATCH, LEVEL, AND/OR SKIM ALL DAMAGED, LOOSE OR UNEVEN AREAS.
   b. PREP FLOOR ACCORDING TO MANUFACTURER'S INSTRUCTIONS.
   c. FLOORING TRANSITION AT DOORWAYS TO BE CENTERED ON DOOR PANEL WHEN DOOR IS CLOSED.
   d. FLOORING TRANSITIONS AT OTHER OPENINGS TO BE LOCATED AS SHOWN ON PLAN.
   e. ALL TRANSITION STRIPS TO BE CTC ALUMINUM GRAY UNLESS NOTED OTHERWISE.

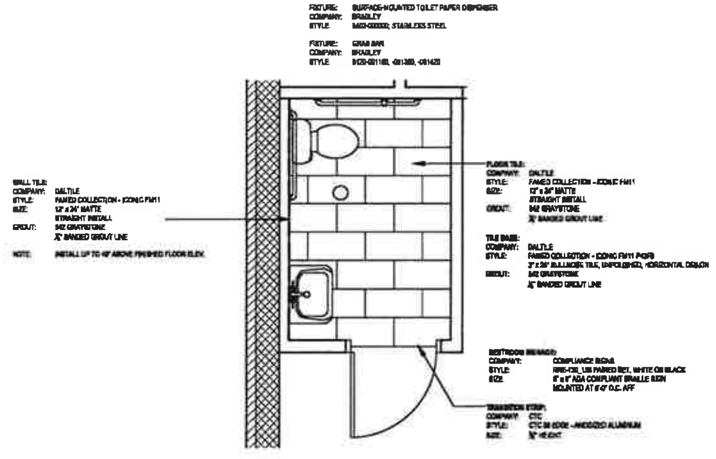
B. ALL FLOORING ANGLES TO BE 90° ANGLES UNLESS NOTED OTHERWISE.

C. TILE TO BE INSTALLED ACCORDING TO THE LATEST TILE COUNCIL OF NORTH AMERICA HANDBOOK FOR CERAMIC, GLASS, AND STONE TILE INSTALLATION. ALL TILE OVER 12 INCHES WIDE TO BE SET IN A MEDIUM BED MORTAR.

D. ALL FLOORING QUANTITIES TO BE MEASURED AND VERIFIED BY THE OWNER AND/OR THE FLOORING CONTRACTOR PRIOR TO INSTALLATION.



1 FLOOR PLAN



2 FINISH PLAN

PLUMBING FIXTURE SCHEDULES

NO.	FIXTURE	MANUFACTURER	MODEL NO.	TYPE	MATERIAL	STYLE	COLOR	FAUCET VALVE				SUPPLY STOPS	SEAL TRAP SIZE	DOMESTIC CW	DOMESTIC HW	SANITARY WASTE	SANITARY VENT	NOTES
								MANUFACTURER	MODEL	HANDLES	CENTERS							
P1	WATER CLOSET ADA	TOTO	CST744SL	TANK	VITREOUS CHINA	FLOOR MNTD	WHITE	—	—	—	—	BRASSCRAFT [illegible]	3"	½"	—	3"	3"	1,3
P2	LAVATORY ADA	KOHLER	[illegible]	WALL	VITREOUS CHINA	WALL MNTD	WHITE	PIONEER	[illegible]	WRIST	4"	BRASSCRAFT [illegible]	1½"	½"	½"	1½"	1½"	1,3
P3	FLOOR DRAIN	ZURN	Z415	—	—	—	—	—	—	—	—	—	—	—	—	3"	1½"	5,6
P4	CLEAN OUT	ZURN	[illegible]	—	—	—	—	—	—	—	—	—	—	—	—	LINE SIZE	—	1,3

NOTES:
1. INSTALL ADA PLUMBING FIXTURES PER ANSI 117.1 GUIDELINES.
2. NOT USED.
3. TRAPS, SUPPLIES, ETC. TO BE CHROME.
4. NOT USED.
5. VERIFY LOCATION OF FLOOR DRAIN AND SIZE REQUIRED.
6. SANITARY WASTE LINE SIZE AS INDICATED ON PLANS.

NOTE: ALL FIXTURES MAY BE SUBSTITUTED WITH AN APPROVED EQUAL.

PLUMBING GENERAL NOTES

THE PLUMBING CONTRACTOR SHALL REMAIN RESPONSIBLE FOR COMPLYING WITH ALL STATE AND LOCAL PLUMBING AND DEPARTMENT OF HEALTH CODES WHERE APPLICABLE. VERIFY EXISTING PLUMBING PIPING (SANITARY DRAINS AND WATER SUPPLY PIPES) PRIOR TO COMMENCING WORK. VERIFY THE REQUIRED PIPING SIZES WITH THE PLUMBING FIXTURE MANUFACTURER(S). INSTALL ALL CLEANOUTS, WATER HAMMER ARRESTORS, AND VENT STACKS AS REQUIRED BY CODE AND GOOD PRACTICES. THE PLUMBER SHALL INFORM THE ARCHITECT IMMEDIATELY IF ANYTHING IN THESE DRAWINGS IS DISCOVERED TO CONFLICT WITH STATE OR LOCAL PLUMBING CODES.

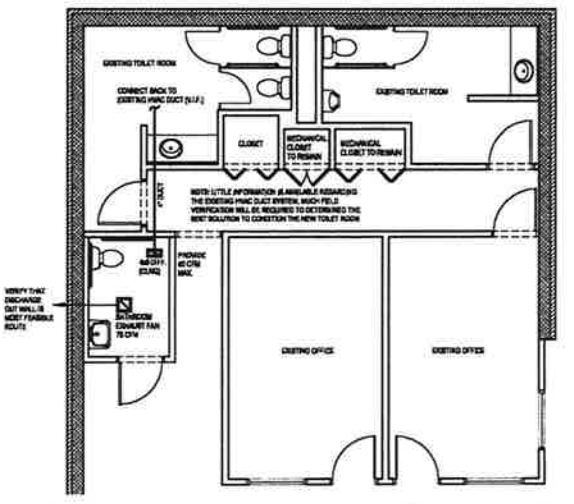
THIS PIPING ILLUSTRATION IS DIAGRAMMATIC. THE PLUMBING CONTRACTOR SHALL DETERMINE THE BEST ROUTE FOR NEW PIPING IN THE FIELD.

PIPING INSULATION SCHEDULE (INDOOR)

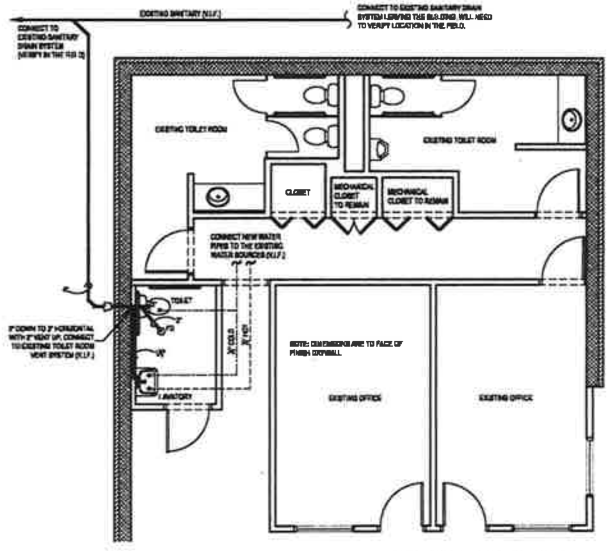
SYSTEM		DOMESTIC HOT WATER	DOMESTIC COLD WATER
TEMP. RANGE (°F)		105-120	40-75
INSULATION TYPE		MF OR FE	MF OR FE
JACKET TYPE		FP	FP
INSULATION THICKNESS	RUNOUTS (NOTE 1)	0.5	—
	1" & LESS	0.5	0.5
	1.25" TO 2"	1.0	0.5

NOTES:
1. RUNOUTS THAT ARE NOT LARGER THAN 1" AND NON-CIRCULATING TO INDIVIDUAL PLUMBING UNITS

FE FLEXIBLE ELASTOMERIC
MF MINERAL FIBER (FIBERGLASS)
FP FOIL & KRAFT PAPER



2 MECHANICAL PLAN



1 PLUMBING PLAN

SCOGGINS DESIGN
ARCHITECTURE

An Indianapolis Design Firm
Todd R. Scoggins, Principle
Telephone: (317) 435-7321
Email:
todd@scogginsdesign.com

GREENCASTLE CITY HALL
NEW ADA TOILET ROOM

1 NORTH LOCUST STREET
GREENCASTLE, IN 46135
PUTNAM COUNTY

OWNER / PROJECT CLIENT:
CITY OF GREENCASTLE
1 NORTH LOCUST STREET
GREENCASTLE, INDIANA 46135
CONTACT: LAURIE HARDWICK

No. 10100042

PROJECT NO.	2023.112
PROJECT DATE	APRIL 16, 2024
REVISIONS	

MECHANICAL & PLUMBING PLAN

A2

SCOGGINS DESIGN —INC—

ARCHITECTURE

An Indianapolis Design Firm
Todd R. Scoggins, Principle
Telephone: (317) 435-7321
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GREENCASTLE, INDIANA 46135
CONTACT: LAUREE HARDWICK

THESE DOCUMENTS, AND ALL [illegible] THEREOF, SHALL REMAIN THE PROPERTY OF THE ARCHITECT. THEY SHALL NOT BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT, SCOGGINS DESIGN, INC.

No. 10100042

PROJECT NO.	2023.112
PROJECT DATE	APRIL 10, 2024
REVISIONS	

ELECTRICAL PLAN

A3

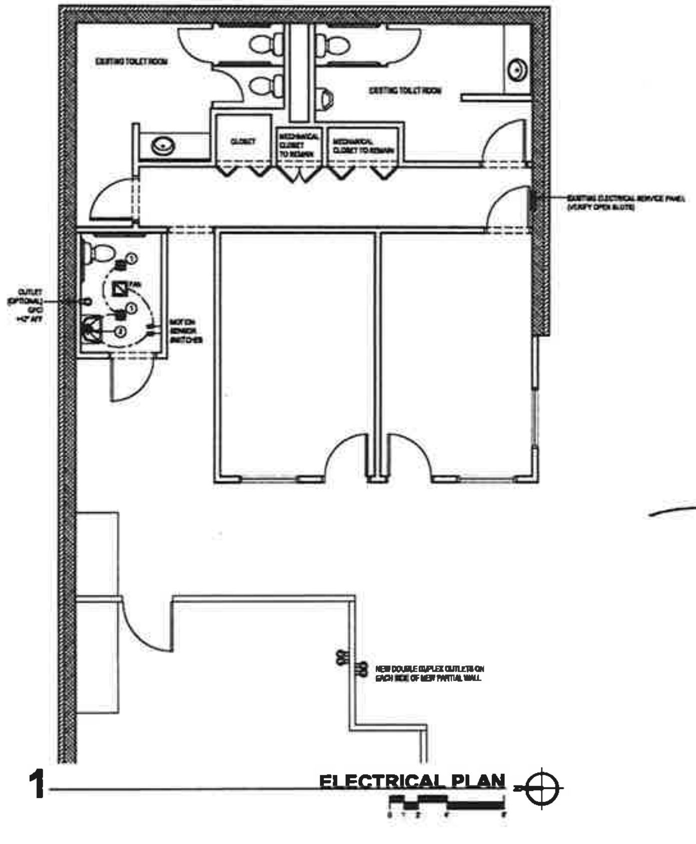
PLAN NOTES

① RECESSED LIGHT FIXTURE:
COMPANY: SPECIALTY LIGHTING
BASE: TOPAZ / NEETWAVE
SPECS: [illegible] RECESSED 6" LED DOWNLIGHT.
DIMMABLE TO 5% WITH DEDICATED HOUSING UNIT. [illegible] HOURS.

② WALL SCONCE LIGHT ABOVE MIRROR (OPTIONAL), SELECTED BY THE OWNER, INSTALLED BY CONTRACTOR.

A. THIS DRAWING IS FOR DESIGN INTENT ONLY AND SHALL NOT BE USED AS A CONSTRUCTION DOCUMENT. INPUT VOLTAGE AND OTHER REQUIREMENTS TO BE SPECIFIED BY THE PROJECT ARCHITECT/ENGINEER. ALL DIMENSIONS AND DETAIL INFORMATION SHALL BE VERIFIED AGAINST EXISTING SITE CONDITIONS TO DETERMINE CONFLICTS OR APPRECIABLE DIFFERENCES.

B. THE TOP OF ALL SWITCHES TO BE INSTALLED A MAXIMUM OF 48" AFF UNLESS NOTED OTHERWISE. SWITCH PLATES MUST BE PROVIDED AND BE WHITE IN COLOR.



1 ELECTRICAL PLAN

SCOGGINS DESIGN -INC-
ARCHITECTURE
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todd@scogginsdesign.com

GREENCASTLE CITY HALL
NEW ADA TOILET ROOM

1 NORTH LOCUST STREET
GREENCASTLE, IN 46135
PUTNAM COUNTY

OWNER / PROJECT CLIENT:
CITY OF GREENCASTLE
1 NORTH LOCUST STREET
GREENCASTLE, INDIANA 46135
CONTACT: LAURIE HARDWICK

No. 10100042

PROJECT NO. 2023.112
PROJECT DATE APRIL 18, 2024
REVISIONS

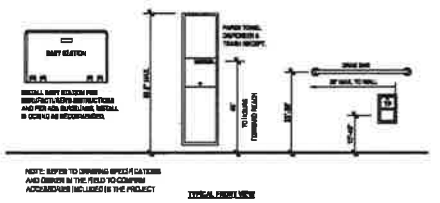
ADA FIXTURE MOUNTING GUIDELINES

A4

GENERAL NOTE

ALL TOILET ROOM FIXTURES SHALL BE INSTALLED AT HEIGHTS AND WITH CLEARANCES AS REQUIRED BY THE AMERICANS WITH DISABILITIES ACT (ADA) GUIDELINES. CONFIRM THAT BLOCKING IS INSTALLED IN WALLS BEHIND FINISHES PRIOR TO THE INSTALLATION OF WALL-MOUNTED FIXTURES. ALL FIXTURES SHALL BE INSTALLED ACCORDING TO MANUFACTURER'S RECOMMENDATIONS, IN COMPLIANCE WITH ADA GUIDELINES, WITH CUSTOMARY CARE & CONCERN AND MEETING THE STANDARDS OF COMMON PRACTICES IN THE INDUSTRY.

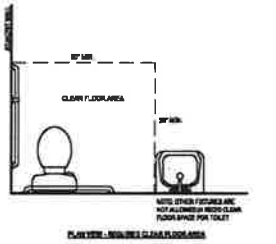
THESE ARE STANDARD DETAILS. NOT ALL DETAILS SHOWN HERE APPLY TO THIS JOB.



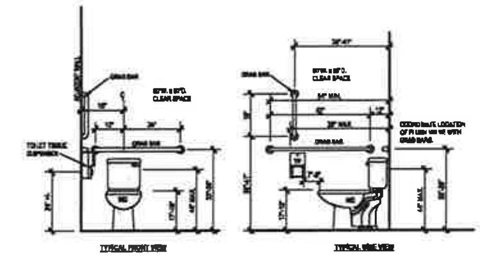
NOTE: REFER TO DRAWING SPECIFICATIONS AND OWNER IN THE FIELD TO CONFIRM ACCESSORIES INCLUDED IS THE PROJECT

5 ACCESSORIES

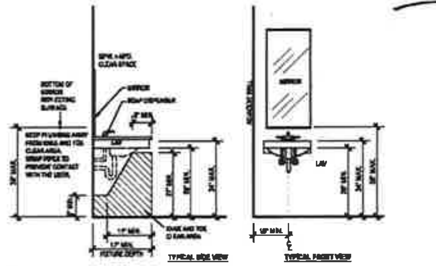
4 LAVATORY



3 WATER CLOSET



2 WATER CLOSET



1 TYPICAL LAVATORY DETAIL

ATTACHMENT E

SUMMIT BUILDERS, INC.
Building For Your Future
Since 1986
2015 S. CO. RD. 500 E., GREENCASTLE, IN 46135
TELE: 765.246.6901 EMAIL: info@summitbuild.com

29 August 2024

Greencastle City Hall
Attn. Laurie Hardwick
1 N. Locust St.
Greencastle, IN 46135

ESTIMATE

Bathroom Addition and Kiosk Renovation

1. Remove carpet as needed in the new bathroom area and to facilitate cutting concrete for drainage and water.
2. Cut and remove concrete trench from new bath area to tie into existing drain near furnace in the hallway.
3. Extend new drainage and water in the trench to the new bathroom area.
4. Pour back concrete in the trench and haul all debris to dumpster to be set on site in the parking lot or nearby area.
5. Loose lay the carpet back in place over the trench area in the hallway; no provisions made in the estimate to re- seam or stretch carpet.
6. Remove the existing door and frame that leads into the back hallway and install a cased opening.
7. Allowance to remove thin brick veneer if needed in the new bathroom prior to framing = $500.00
8. Frame 2"x4" wood frame walls for the new bathroom area to the bottom of the existing suspended ceiling.
9. Rough in plumbing, HVAC and electrical for new bathroom as drawn. Relocate existing drop in light into the hallway area or remove.
10. Ventilation of new bathroom is to tie into the existing ducting of the Men's and Women's bathroom. A ceiling access panel will be installed where the existing fan motor is located for access and then it will need to be determined If the fan can be repaired or will be required to replace. Cost of repair or replace is to be determined.
11. Install a solid core red oak flush door on a hollow metal frame with an ADA door lock in satin chrome finish with an occupy indicator, hinges and kick plate to match.
12. Insulate framed walls for sound.
13. Hang and finish drywall on newly framed bathroom walls.
14. Furnish and install specified ceramic tile floor, wet wall and tile base inside the bathroom.
15. Prime and paint the walls of the new bathroom, stain and seal the new door and cased opening, paint the hollow metal frame.
16. Furnish and install plumbing fixtures and light fixtures as specified.
17. Install specified grab bars, toilet paper holder and compliance signage. No other bath accessories are included.
18. Remove and reframe walls as required in the kiosk area.
19. Re use wall cap and wall panels if possible.
20. Remove and relocate electrical through the new wall frame, no overhead conduit or cutting of concrete to facilitate electrical is included.
21. Allowance to prep and patch flooring with similar = $1,000.00
22. All work is estimated for normal working hours through the week
23. Clean up and haul away debris.

Estimated Labor and Material $29,900.00

GREENCASTLE, INDIANA
FOUNDED 1849

Department Report

MEETING DATE	PREPARED BY
October 16, 2024	

MONTHLY HIGHLIGHTS

ATTACHMENTS

None