



City of Greencastle
Common Council
Regular Session
Mikayla Johnson - Clerk Treasurer

September 10, 2026 | 7:00 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

- I. Call to Order; Roll Call**
- II. Public Petitions and Comments**
- III. Special Requests**
 - A. Street Closure Request - Seminary Square Project
- IV. Department Reports**
 - A. Cemetery - Jason Keeney
 - B. Fire Department - Rob Frank
 - i. Fire Inspections - John Burgess
 - C. Park & Recreation - Jason Keeney
 - D. Planner - Blaine Rout
 - E. Police Department - Chris Jones
 - F. Department of Public Works - Andrew Rogers
 - G. Wastewater Department - Oscar King Jr.
 - H. Water Department - Rick Denney
 - I. City Attorney - Laurie Robertson Hardwick
- V. Reports**
 - A. Mayor's Report
 - B. Clerk-Treasurer's Report
 - C. Councilors' Report
- VI. Approval of Minutes**
 - A. August 13, 2026
 - B. August 20, 2026
- VII. Approval of Claims**
- VIII. Old Business**
 - A. ORDINANCE 2026-08 AN ORDINANCE APPROVING THE PARTIAL VACATION OF GILLESPIE STREET BETWEEN HILL STREET AND HANNA STREET LOCATED IN THE CITY OF GREENCASTLE, PUTNAM COUNTY, INDIANA
- IX. New Business**

X. Adjournment

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.

City of Greencastle

City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135
Mikayla Johnson, Clerk-Treasurer,
765-848-1510

For assistance with this form call:
765-848-1510

SPECIAL EVENT STREET CLOSURE REQUEST

Note: Representation at the Common Council meeting where your request will be heard is required, unless waived by the Mayor or Clerk-Treasurer. The Clerk-Treasurer's office will provide you with the date and time of the meeting.

Sponsoring/Host Organization: Buckingham Construction

Contact Name: Brett Davis

Contact Telephone: 463-202-2476 Contact E-Mail: Brett.Davis@buckingham.com

Date of Council meeting you plan to attend: September 10

Name of the Event: Construction of Seminary Square Development

Location of the Event: see attached

Date(s) of the Event: see attached

Time(s) of the Event: see attached

(Greencastle Ordinance No. 2009-7 requires a noise waiver for events between the hours of 10:00 pm and 8:00 am.)

Streets requested to be closed:

Start and end time times for the closure:

see attached

Prior to receiving final approval for the street closure, you may be required to meet with the City Attorney to sign a contract with hold harmless language and you will be required to provide a certificate of liability insurance. You may also be asked to contact the Police, Fire and Public Works Departments for any special requirements unique to your street closure request.

**Return completed form to Clerk-Treasurer's Office at above address or to
mjohnson@cityofgreencastle.com
no later than the Thursday prior to Common Council meeting.**

Greencastle Common Council

Approved: ☐ Denied: ☐ Stipulations by Common Council:

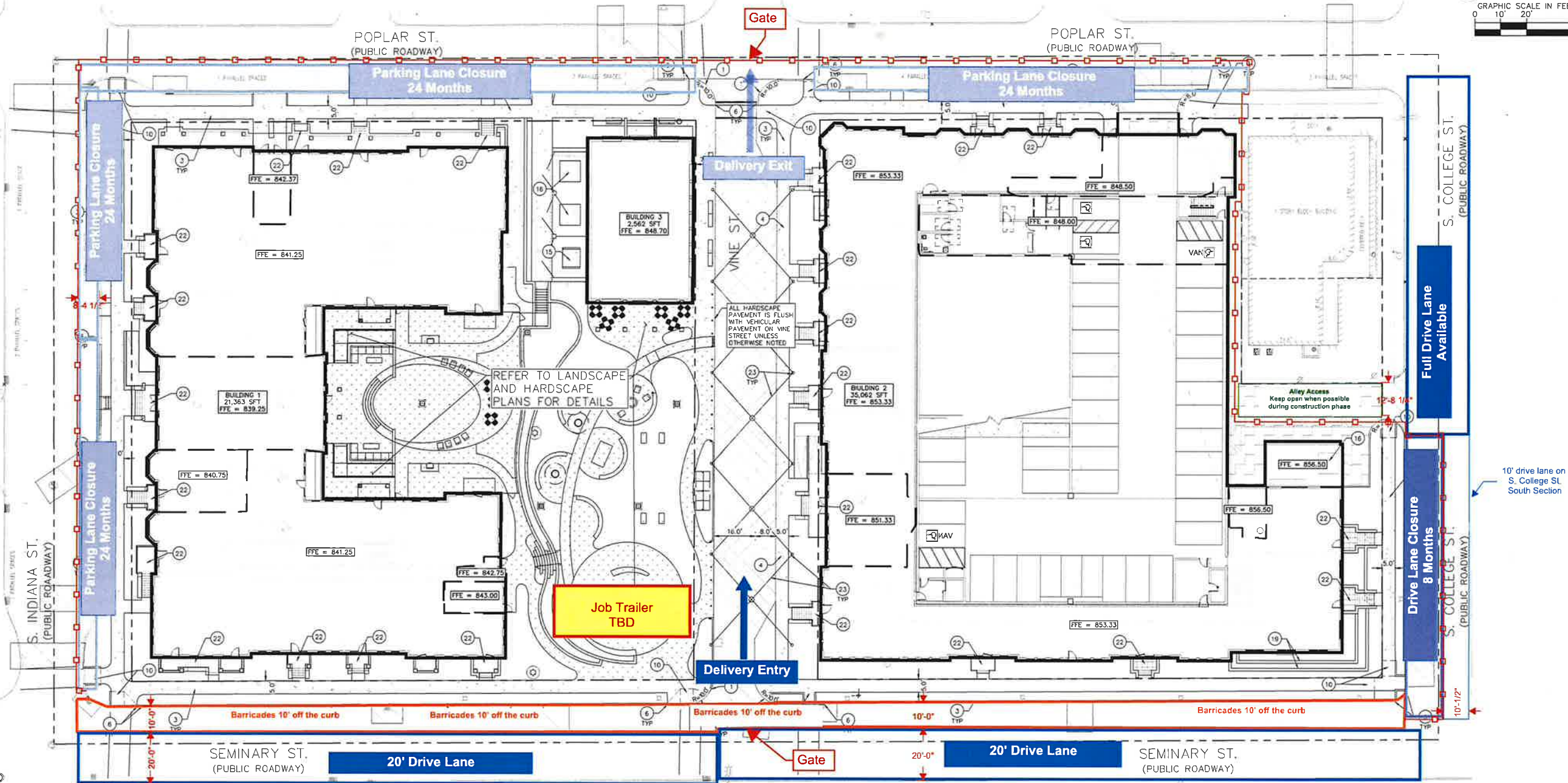
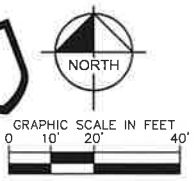
If required, Fire Dept. notified: ☐ Police Dept. notified: ☐ Dept. of Public Works notified: ☐

City Form 10001 (R2 / 02-2026)

Drawing name: K:\WD\DEV\170291014_Buckingham_Seminary Square Depauw University_Greencastle_IN\2 Design\CAD\DWG\Sheet\C3.0-SITE PLAN.dwg C3.0 File 10/20/2026 7:43pm by Douglas Fuchs
This document, together with the concepts and designs presented herein, is an instrument of service, as an instrument of service, it is intended only for the specific purpose and client for which it was prepared. Please do not reproduce or use any portion of this document without written authorization and approval by Kimley-Horn and Associates, Inc. and its without liability to Kimley-Horn and Associates, Inc.

Indiana Utilities Protection Service

Call 811
before you dig



Lane closure legend

- Drive lane closure**
1 drive lane closed — S. College St (south section) — 8 months (M7-M15)
Closure required for vertical construction (framing, facade work)
- Parking lane closure**
1 parking lane closed — Poplar St (full length) and S. Indiana St
- Drive lane — Seminary St**
20' drive lane maintained — Seminary St (public roadway, full length)
- Barricade**
Barricades placed 10' off the curb — Seminary St (full length)

S. College St	Drive lane closure: 8 months (M7-M15): south section only
Poplar St	Parking lane closure: 24 months
S. Indiana St	Parking lane closure: 24 months
Seminary St	20' drive lane maintained: 24 months
Seminary St	Barricades 10' off curb: full length: 24 months

Kimley»Horn
KIMLEY-HORN AND ASSOCIATES, INC.
400 EAST 10TH STREET, SUITE 300
BIRMINGHAM, AL 35203
WWW.KH-HORN.COM

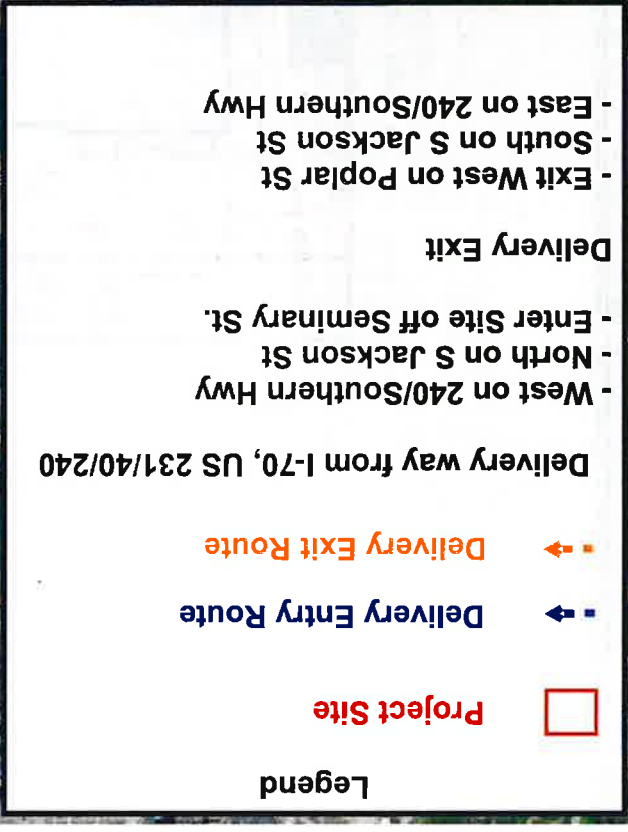
BUCKINGHAM

SITE PLAN

**SEMINARY SQUARE AT
DEPAUW UNIVERSITY**
101 E SEMINARY ST.
GREENCASTLE, IN 46135

ORIGINAL ISSUE:
02/20/2026
KHA PROJECT NO
170291014
SHEET NUMBER

C3.0



GRAPHIC SCALE IN FEET

10' 20' 40'



INFORMATION INCLUDING THE
LOCATION, AND SPECIFIC



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. SeptCemeteryboard26



City of Greencastle
Park Board
Regular Session
Jason Keeney - Park Director

September 3, 2026 | 3:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

- I. Call to Order; Roll Call**
 - II. Public Petitions and Comments**
 - III. Special Requests**
 - IV. Approval of Minutes From August Meeting**
 - V. Approval of Claims & Invoices**
 - VI. On Going/Old Business**
 - VII. New Business**
 - VIII. Adjournment**
-

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.

Forest Hill Cemetery Board Appointed By Mayor:

Jeff Flint (Term: 11/1/2024-11/1/2028)

Linda Huber (Term: 11/1/2024-11/1/2028)

Nola Zimmerman (Term: 11/1/2024-11/1/2028)

Judy Miller (Term: 11/1/2024-11/1/2028)

Forest Hill Cemetery Board Minutes August 6, 2026

Board Members: Nola Zimmerman, Judy Miller, Linda Huber, Superintendent Keeney and Mayor Dunbar were present. Meeting was held at Greencastle City Hall, 1 North Locust Street, Greencastle, Indiana 46135 3:30 pm.

Approval of Income & Expenses:

- A. Income for July: \$6,000.00
- B. Payables for July: \$1280.39
 - a. Judy motions, Linda seconded, passed 3-0
- C. Direct Payables for July: \$2,551.10
 - a. Judy motions, Nola seconded, passed 3-0

Motion to approve claims was made by Judy, seconded by Jeff, all in favor.
No Motion to approve direct payables because there were none.

Public Petition:

No Public Petition

Note:

Minutes from the July 2, 2026 meeting were reviewed and Nola made a motion to accept the minutes as read. Judy seconded the motion and motion to approve minutes passed 3-0. Superintendent Keeney was asked if there was a ship date for the Columbariums and he informed the board that we had not heard from them yet.

In new business, Sara Smith asked the board about installing a "wind phone" near the covered bridge at the cemetery, in memory of her son Trevor that passed away in 2021. She provided an example picture of her idea. There was some discussion with board members and the Mayor and it was decided we would first need to check on accessibility requirements for people being able to access the wind phone. Superintendent was going to check with the City Attorney about ADA requirements.

The wind phone was tabled while we check on the requirements. No motion was made, the mayor just asked to check requirements before we moved any further.

Having nothing further to discuss for the boards' business, Judy made the motion to adjourn the meeting, Nola and Linda seconded, meeting adjourned 3-0.

The next meeting will be 3:30pm, on Thursday, September 3, 2026 at Greencastle City Hall

Respectfully Submitted,



Jason Keeney, Superintendent

To The Honorable Board of Trustees
Forest Hill Cemetery

The Following Exhibit for the Month Ending

August 31 2026, Respectfully Submitted, 

[illegible]

Jason Keeney Superintendent

**Forest Hill Cemetery
Accounts Payable Voucher Docket
Thursday, September 3, 2026
(For business of August 2026)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Butler's	Propane Delivery, Weedkiller	\$462.40
CarQuest	Belts, Oil & Filter	\$243.07

Total General Operation Expenses	\$705.47
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Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of \$705.47 dated September 3, 2026.

SIGNATURES OF THE CEMETERY BOARD MEMBERS

Jeff Flint

Linda Huber

Nola Zimmerman

Judy Miller

**Forest Hill Cemetery
Direct Payable Voucher Docket
Thursday, September 3, 2026
(For business of August 2026)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Visa Card Services	May 2026 Bill	\$ 104.47
keystone		\$ 1,568.37
Total General Operation Expenses		\$ 1,672.84

Allowance of Account Payable Vouchers

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$1672.84** dated September 3, 2026.

SIGNATURES OF THE GOVERNING BOARD

Jeff Flint

Linda Huber

Nola Zimmerman

Judy Miller



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

August Council Report

The fire department responded to 218 calls for service during the month of August, compared to 150 calls for service in August 2025. There was a 31% increase in call volume compared to last year.

The fire department has responded to 1344 calls for service during 2026 compared to 1233 calls for service in 2025. There has been an 8% increase call volume compared to last year.

Firefighters completed 482.5 hours of training in August.

There were no anniversaries in August.

Five reserve firefighters volunteered 121 hours in August.

- A shift assisted with the house reveal ceremony at Tzouanakis Intermediate School. Students are sorted into teams that focus on core values, growth, and cooperation throughout the school year.
- Reserve Firefighter Orion Bowser passed his EMT skills and is now certified as a Nationally Registered EMT. He was recently moved to a part-time position in the fire department.
- All shifts completed extrication training facilitated by Crossroads Training LLC. This training helps firefighters sharpen their extrication and stabilization skills for motor vehicle accidents. The focus was on vehicle accidents where a vehicle was on its side or roof.
- Firefighters have completed several training evolutions in an acquired structure just south of the fire station. The building is scheduled to be torn down in the near future to make room for the Seminary Square project.

ATTACHMENTS

None



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

Jason Keeney

MONTHLY HIGHLIGHTS

*Grass has not slowed as we continue to work to keep up with it.

*Fall Softball League has started. Teams are playing on Tuesday & Thursday evenings at Robe-Ann and Big Walnut Sports Park.

*The Pool-Pawty was successful with 25+ dogs in attendance this year.

*Farmers' Market continues in the Aquatic Center Parking Lot on Saturdays.

*The office is accepting participants for Boo-Bash (October 23) if you would like to join us.

ATTACHMENTS

1. AugustReg26
2. SeptemberParkBoardPkt26

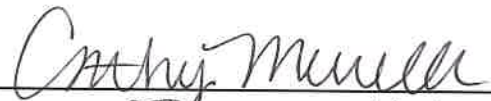
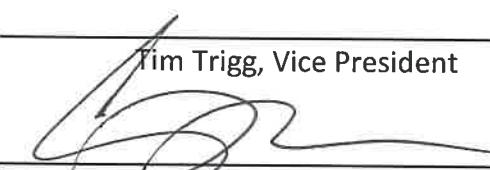
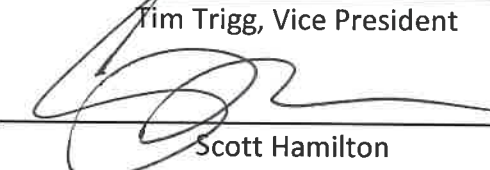
Greencastle Parks & Recreation Department
Accounts Payable Voucher Docket
Wednesday, September 2, 2026
(For business of August 2026)

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
BBP Water Corporation	Pool/Splash Water Testing	\$ 200.00
Butler's	Field Marker	\$ 30.00
CarQuest	Oil and Filter	\$ 90.77
Gordon Food	Concessions Order	\$ 115.27
Headley Hardware	Repair Parts	\$ 264.45
Humphreys	Two-Cycle Oil	\$ 210.96
James Thornton	Sanction Fees Fall League	\$ 520.00
Landmark Aquatics	Pool Chemicals	\$ 1,902.24
Plainfield Equipment	Mower Belts	\$ 238.30
S5 Security	Security Monitoring	\$ 29.95
TimingMD	Rokicki Timing Service	\$ 895.00
York Automotive Grp	Rear Window Replacement	\$ 356.45
Total General Operation Expenses		\$ 4,853.39

Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$4,853.39** dated September 2, 2026.

SIGNATURES OF THE GOVERNING BOARD

 _____ Cathy Merrell, President	 _____ Tim Trigg, Vice President
 _____ Doug Hutchison	 _____ Scott Hamilton

**Greencastle Parks & Recreation Department
Direct Payable Voucher Docket
Wednesday, September 2, 2026
(For business of August 2026)**

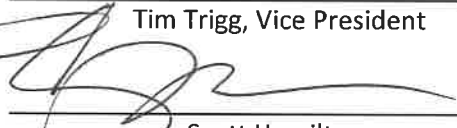
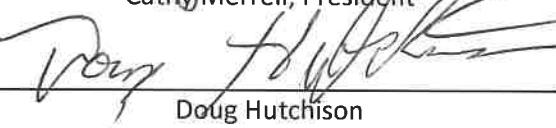
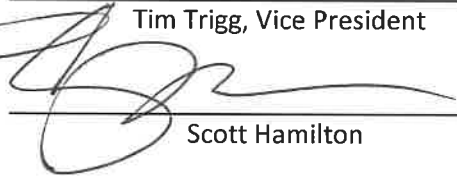
<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Hendricks Power	Sports Park Power Bill	\$ 339.40
Keystone	Fuel Delivered	\$ 742.39
Visa Card Services	Visa Bill August 2026	\$ 339.63

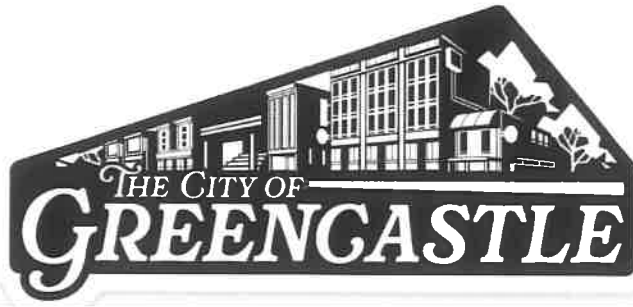
Total General Operation Expenses

Allowance of Account Payable Vouchers

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$1,421.42** dated September 2, 2026.

SIGNATURES OF THE GOVERNING BOARD

 Cathy Merrell, President	 Tim Trigg, Vice President
 Doug Hutchison	 Scott Hamilton



Greencastle Parks & Recreation Department Board Meeting Notice
Wednesday, September 2 , 2026 6:00pm
City Hall
1 North Locust Street, Greencastle IN 46135

1. Call to order
2. Public Hearings/Presentations
3. Approval of minutes of regular meeting- August (VOTE)
4. Approval of Monthly Claims & Invoices- August (VOTE)
5. New Business
 - a. Kayleigh Reyes - Humane Society Car Wash Fundraiser/Adoption Event
 - b. Kristin Huffman - Depauw Women's Basketball request for pickleball courts on 09/12
 - c. Macey Hayden - Request for allergy sign at Emerald Palace
 - d. Bryan Duby- Bandshell reservation fee waiver request "See you at the Pole"
6. Unfinished/Ongoing Business
 - a.
7. Programs Director's Report
8. Director's Report
9. Mayor's Report
10. City Council Liaison Report
11. ADJOURNMENT

Next Meeting: October 7th, 2026 @ 6:00 P.M.

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at 765.655.2301 or 765.653.3100, at least three days in advance of the meeting.

August 5th Notes

Stacy
Scott
Tim
Cathy
Doug
Harry

- ❖ Call To Order
 - Cathy calls to order
- ❖ Public Hearings & Presentations: N/A
- ❖ July Approval of Minutes
 - Doug makes motion to approve
 - Tim Seconds
- ❖ July Approval of Monthly Claims & Invoices
 - Accounts Payable
 - Tim motions to approve
 - Cathy seconds
 - Direct Payable
 - Tim motions to approve
 - Scott seconds
- ❖ New Business
 - Robe-Ann Park Softball Field Use Fee Waived- Putnam County Special Olympics
 - September 26th 3:00 pm-9:00 pm
 - Hoping to waive the \$125 fee for the softball field
 - Scott motions to approve for time and fee waiver
 - Cathy seconds
 - Anderson Street Entrance
 - ASA surveyed for the city
 - Mayor proposes to reach out to ASA to resurvey the property line and add a foot; also wants the parks department to remove the weeds and poison ivy.
 - Plans to remove the hedge as well
 - Tim motions to approve Mayor's proposal
 - Cathy seconds
 - Tournament Contract
 - Laurie drafted a contract
 - USSSA looking to have tournaments Sep 18-20 & Oct 10 & 11 (Conflicts with the Sep dates)
 - Park dept. Has 100% control of concession
 - Looking closely at Greensburg's policies and their turf field infields
 - A contract is needed between the city & girls softball team
 - Mayor asks if the board will allow the entrance of a contract

- Team will pay \$150 per tournament
- City and team need to discuss the different responsibilities each has
- Tim points out that relining & dragging of the field has always been USSSA responsibility
 - Scheduling questions were posed about whether the team would still play through rain or would expect to reschedule
- Scheduling problem with Cross Country for the time of Sep 18 - 20
 - If scheduling problem persists, we would need to ask USSSA if they would be okay to reschedule to the following weekend of Sep 25-27
- Doug motions that Jason verify with Cross Country their schedule; if no conflict is there, then the contract can move forward.
- Cathy seconds
- ❖ Unfinished/Ongoing Business
 - Bankshot Basketball
 - Regular company does not provide stencil
 - Stencil costs \$975
 - \$125 per gallon of paint
 - Vince asked about putting netting or fencing around
 - Netting, Fencing, or Leave as is
 - Drain cannot be filled
 - Kids like to climb the netting, so it may be a safety issue
 - Tim, rather the area stays open, feels the maintenance, cost, and other problems would be too much
 - Cathy suggests painting it and getting it ready, and if there are any issues, we can come back and discuss
 - Problem fencing may cause for the game brought up by Scott
 - Cathy motions to paint and prepare the court and table fencing
 - Scott seconds
 - Pickleball
 - Pickleball is better
 - Only one run off
 - Jaycee Security
 - WiFi cameras for the park
 - RV still there
- ❖ Programs Director's Report
 - Emerald Palace lumber pieces auction
 - Board suggests a silent auction with no set price
 - Saturday, August 8th Emerald Palace grand reopening
 - Last pool day of the season
 - Police Boot Camp 20/30 spots filled
 - SPARK: 130 kids enrolled, with the number climbing
 - No major accidents
 - Celebrate 4 certain things were rained out
 - Doggy Pool Pawty August 15th

- Farmers Market will stay open until 2 that day to coincide with the Doggy Pool Pawty
- NO HUMANS

❖ Director's Report

- 69 days of the pool season, with no shutdowns
 - 6 private parties
 - 1 church public party
 - 3 birthdays
 - Only closed 3 days due to weather
 - No major saves
 - 1 ambulance call for injury and 1 for drill
 - Planning to keep Splash Pad open as long as possible; once the temp gets to 60 degrees, it is no longer safe

❖ Mayor's Report

- Talked to Assistant Chief Wilson; Greencastle police will take over for Jaycee calls
- New city engineer who will be looking at the drainage issues at Emerald Palace
 - Drainage work on the North side and front of Emerald Palace
 - Baby swing has been ordered will be a delay in shipment \$1,800

❖ City Council Liaison Report

❖ ADJOURNMENT

- Tim motions to adjourn
- Cathy seconds

Greencastle Parks & Recreation Department
Accounts Payable Voucher Docket
Wednesday, September 2, 2026
(For business of August 2026)

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Allowance of Account Payable Vouchers

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SIGNATURES OF THE GOVERNING BOARD

Cathy Merrell, President

Tim Trigg, Vice President

Doug Hutchison

Scott Hamilton

**Greencastle Parks & Recreation Department
Direct Payable Voucher Docket
Wednesday, September 2, 2026
(For business of August 2026)**

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Total General Operation Expenses

Allowance of Account Payable Vouchers

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SIGNATURES OF THE GOVERNING BOARD

Cathy Merrell, President

Tim Trigg, Vice President

Doug Hutchison

Scott Hamilton



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. council report Aug 2026

Sept. 3rd, 2026

Greencastle Police Department Common Council Report August 2026

<u>CALL ACTIVITY TOP 5</u>	<u>#</u>
ADMINISTRATIVE	80
LOCKOUTS	62
(t) ACCIDENTS	34
(t) TRAFFIC VIOLATION	34
(t) ALARMS	29
(t) DISTURBANCE	29

DEPARTMENT EMPLOYMENT ANNIVERSARIES NONE

PATROL-Officers conducted 67 traffic stops in the month of August. Officers responded to 522 calls for service, opened 51 criminal case reports and completed 13 Indiana Crash Reports. Officers completed a total of 13 field arrests for the month.

DETECTIVES- Detectives were assigned 10 new cases as well as 4 DCS cases. Detectives were called out 6 times during the month. 4 cases were sent to the Prosecutor's Office for charges. 7 cases were closed. 6 search warrants were served.

PARKING ENFORCEMENT- 72 tickets were issued for the month (39-overtime limit, 5-no parking, 11-reserve parking, 2-Handicapped parking, 5-wrong direction, 7-parked yellow, 3-blocking alley). 5 warnings were written, 11 tickets were voided. 33 tickets have been paid and 28 have not been paid.

RESERVES- The Reserve Division worked 50.5 hours for the month.

TRAINING

Detective Captain Mike Collins attended sexual assault investigations class on Aug. 10th & 11th in Lafayette, IN.

GPD Officers conducted Firearms Training on Aug.24th and 27th at the Putnam County Range



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

Summary Report for August 2026



Department of Public Works

Sign Work:

1. Replaced 2- poles and 2- breakaways this month.
2. Delivered 95 crowd control gates, 30 barricades and 27 cones to the square for music fest.
3. Picked up 2- big black information signs that blown down.

Mechanical:

1. 11' F-650: Repaired lights.
2. 17' Chevy 1500: Replaced the battery.
3. Ford Backhoe: Installed repaired cylinders.
4. JCB Backhoe: Installed new oil sensor.
5. Shop: Purchased DEFF.

Sweeping:

1. Swept downtown 5 times and city streets 3 times this month driving 105 miles, used 55 gallons of diesel, 1540 gallons of water and picked up 55 yards of debris.

Storm Work:

1. Replaced collapsed drain pipe under Fillmore Rd. with 30 tons of gravel and 56' of 15" pipe.

2. Repaired 6 street drains this month.
3. Filled the washout on Keightly Rd. with gravel from the county until it is repaired.

Patching:

1. Patched city streets 3 times this month using 1.75 tons of CMA.
2. Patched cut-out on Fillmore Rd. with 8.43 tons of HMA.

Painting:

1. Painted 20,630 ft. of double yellow lines this month.

Mowing:

1. Mowed DPW 3 times, city right of ways 1 time and VMH 1 time this month.

Tree Work:

1. Mow trimmed along Albin Pond Rd.
2. Trimmed back for line of sight 2 times this month hauling off 8 truckloads of limbs.
3. Removed dead tree from N. side of square.
4. Cut up and hauled off fallen tree on Quail Ridge.
5. Removed dead trees 1- on Broadway and 1- on VMH.

Thermo:

1. Removed and replaced the handicap spaces at City Hall so they would be up to code.

Misc:

1. Stock piled 30.07 tons of gravel.
2. Replaced 1- GFI outlet on Indiana St.
3. Drilled 8 core samples this month.
4. Removed and put back 8 flower pots for Music fest.

ATTACHMENTS

None



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Aug. Report to Council & BOW

2026

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1.006	1.314	2.718	1.658	2.373	1.808	1.055	2.588					1.815

DAYS ABOVE DESIGN FLOW	0	0	8	2	7	4	0	9					30
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0					0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	0	0	0	0	0					0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0	0					0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	3					3
EMERGENCY REPAIRS MADE	0	0	0	0	0	1	0	0					1
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	2					2
SEWER LINE CLEANED (FOOTAGE)	450	543	2,694	1,363	550	1,240	1,587	2,192					10,619
LOCATES	246	290	340	389	402	417	417	371					2,872
TAP PERMITS	1	1	0	1	0	0	1	0					4
SEWER LINES TELEVIEWED (FOOTAGE)	5,014	5,279	3,993	7,756	995	5,342	4,982	4,381					37,742

2025

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1.501	1.449	1.448	3.016	1.768	1.966	1.287	1.086	0.996	0.967	1.023	1.184	1.474

DAYS ABOVE DESIGN FLOW	0	0	0	8	1	6	0	0	0	0	0	0	15
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0	0	0	0	0	0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	1	0	1	0	0	0	0	0	0	2
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
EMERGENCY REPAIRS MADE	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINE CLEANED (FOOTAGE)	340	2,039	1,971	1,484	2,788	1,406	1,040	2,131	1,374	1,882	636	370	17,461
LOCATES	135	188	246	344	408	530	685	513	361	283	307	214	4,214
TAP PERMITS	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINES TELEVIEWED (FOOTAGE)	0	320	947	2,589	2,388	6,057	2,627	4,132	1,372	2,367	929	4,007	27,735



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 2026_08

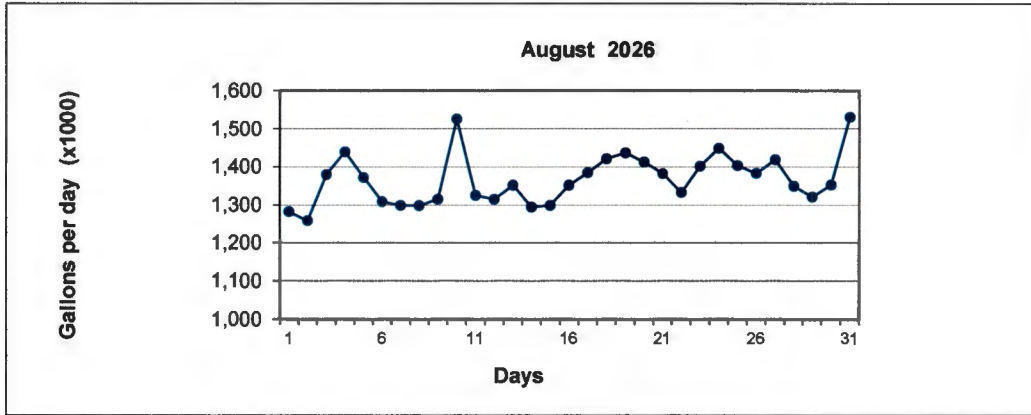
Greencastle Utilities

Monthly Report

August 2026

Gallons

1,367,832	Average daily pumpage	
1,530,276	Peak Day	31
1,259,155	Minimum Day	



Utility Repairs & Statistics	Number	Brief Description
Water main leaks - (4" - 12")		
Small main leaks		
Service line leaks	4	
Other	1	
Fire hydrant flow tests		
Water main tie-ins		
Installed new fire hydrants		
Replace a fire hydrant		
Work Orders	202	
Meter Change-Outs	116	
IUPPS line locates	374	
Total active accounts	3785	
Disconnects for non-payment	36	

Month	Calendar Month Pumpage	Known Water Usage / Loss	Gallons Sold	Unaccountable Water	Peak Day Gallons	Peak Day
2026						
January	42,522,490	1,458,154	29,720,284	25.0%	1,741,115	24
February	40,849,276	2,656,538	29,088,224	20.8%	1,976,453	27
March	43,248,759	5,803,909	29,804,060	17.2%	1,719,607	11
April	41,604,093	571,547	30,822,288	19.3%	1,525,935	13
May	42,885,239	1,023,880	30,797,404	23.8%	1,643,797	19
June	40,718,200	821,279	30,709,888	20.1%	1,486,680	11
July	43,029,335	506,883	37,161,388	14.8%	1,609,075	21
August						
September						
October						
November						
December						
YTD	Totals:	294,857,391	12,842,190	218,103,536		



Department Report

MEETING DATE

September 10, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



City of Greencastle
Common Council
Regular Session
Mikayla Johnson - Clerk Treasurer

August 13, 2026 | 7:00 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 7pm. Clerk-Treasurer Johnson called the roll; Councilors Hennette, Hammer, Asbell, Langdon, Masten, Nicholson, and Aguirre were present.

II. Public Hearing

Councilor Masten made a motion to close the public hearing at 7:02pm, seconded by Councilor Aguirre, 7-0, motion carried.

III. Public Petitions and Comments

- A. Rural Transit Update - Amy Guerrettaz, Executive Director, Area 10 Agency on Aging
Amy Guerrettaz was unable to attend the meeting; therefore, no update was given.
- B. Noise Ordinance Waiver Request - Greencastle Home Football Games
Councilor Asbell made a motion to approve the noise ordinance waiver request as presented, seconded by Councilor Aguirre, 7-0, motion carried.
- C. Street Closure Request - CDI Block Party
Councilor Nicholson made a motion to approve the street closure request as presented, seconded by Councilor Hammer, 7-0, motion carried.

IV. Special Requests

- A. Street Closure Request - DePauw University Football Games
Councilor Masten made a motion to approve the street closure request as presented, seconded by Councilor Asbell, 7-0, motion carried.
- B. Street Closure Request - Putnam County Mural Festival
Councilor Langdon made a motion to approve the street closure request with the stipulation that they meet with DPW Superintendent Andrew and make sure there is proper signage for safety, seconded by Councilor Asbell, 7-0, motion carried.
- C. Street Closure Request - Putnam County Mural Festival Block Party
Councilor Hammer made a motion to approve the street closure request as presented, seconded by Councilor Aguirre, 7-0, motion carried.
- D. Street Closure Request - First Friday
Councilor Hammer made a motion to approve the street closure request as presented, seconded by Councilor Masten, 7-0, motion carried.

V. Department Reports

- A. Cemetery - Jason Keeney
- B. Fire Department - Rob Frank
 - i. Fire Inspections - John Burgess
- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Wastewater Department - Oscar King Jr.
- G. City Attorney - Laurie Robertson Hardwick
- H. Park & Recreation - Jason Keeney
- I. Water Department - Rick Denney

VI. Reports

- A. Mayor's Report
- B. Clerk-Treasurer's Report
- C. Councilors' Report

VII. Approval of Minutes

- A. Approval of Minutes - July 9, 2026
Councilor Langdon made a motion to approve the minutes as presented, seconded by Councilor Hammer, 7-0, motion carried.

VIII. Approval of Claims

Councilor Hammer made a motion to approve the claims as presented, seconded by Councilor Masten, 6-0-1, motion carried. Councilor Aguirre abstained due to a conflict on interest.

IX. Old Business

A. ORDINANCE 2026-07 - FEE SCHEDULE (SECOND READING)

Councilor Aguirre made a motion to approve the fee schedule with the condition that Chapter 6 of the City Code not be enforced until it's been rewritten, seconded by Councilor Langdon, 7-0, motion carried.

X. New Business

A. ORDINANCE 2026-08 AN ORDINANCE APPROVING THE PARTIAL VACATION OF GILLESPIE STREET BETWEEN HILL STREET AND HANNA STREET LOCATED IN THE CITY OF GREENCASTLE, PUTNAM COUNTY, INDIANA

Councilor Masten made a motion to approve Ordinance 2026-08 as presented, seconded by Councilor Asbell, 7-0, motion carried.

B. RESOLUTION 2026-12 A RESOLUTION PURCHASING SURPLUS VEHICLE FROM THE CITY OF GREENCASTLE

Councilor Masten made a motion to approve Resolution 2026-12 as presented, seconded by Councilor Aguirre, 7-0, motion carried.

C. Discussion: Council Appointment to BZA

XI. Adjournment

Councilor Masten made a motion to adjourn at 8:23pm, seconded by Councilor Aguirre, 7-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer



City of Greencastle
Common Council
Budget Workshop
Mikayla Johnson - Clerk Treasurer

August 20, 2026 | 5:00 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 5pm. Clerk-Treasurer Johnson called the roll; Councilors Hennette, Hammer, Asbell, Langdon, Masten, Nicholson, and Aguirre were all present.

II. Budget Workshop

Mayor Dunbar presented the budget. No actions were taken.

III. Adjournment

Councilor Langdon made a motion to adjourn at 6:39pm, seconded by Councilor Aguirre, 7-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer

ORDINANCE 2026-08

AN ORDINANCE APPROVING THE PARTIAL VACATION OF GILLESPIE STREET BETWEEN HILL STREET AND HANNA STREET LOCATED IN THE CITY OF GREENCASTLE, PUTNAM COUNTY, INDIANA

WHEREAS, the Petitioner DePauw University, is the owner of certain real estate which is located in an area under the jurisdiction of the Common Council of the City of Greencastle;

WHEREAS, there exists a 50-foot-wide right-of-way of Gillespie Street located between the south right-of-way line of Hill Street to the north right-of-way line of Hanna Street (as shown on the Greencastle Plat Map, dated July 29th, 1862, in the Town of Greencastle, Putnam County, Indiana. (See attached site map.)).

WHEREAS, the Petitioner requests that the City of Greencastle vacate the above-described legal right-of-way, and that the adjacent land owner for either side from the centerline, Depauw University, own the property;

WHEREAS, the only abutting or nearby landowner to the public way to be vacated is DePauw University, the Petitioner.

WHEREAS, all of the public way to be vacated lies wholly within the jurisdiction of the Common Council of the City of Greencastle, Indiana;

WHEREAS, the adjoining property owner has been notified and has consented pursuant to statute as to the vacation of the right-of-way; and

WHEREAS, the Common Council of the City of Greencastle, Indiana, after holding a public hearing August, 13th, 2026, has determined that justice requires the closing of the following described public way in that vacation is in the public and economic interest of the City of Greencastle, such closing will not unreasonably interfere with the flow of traffic on the City of Greencastle road system, and that the relief requested in the Petition should be granted and that the portion of the public right-of-way located in the City of Greencastle, Indiana, should be vacated.

NOW THEREFORE be it ordained by the Common Council of the City of Greencastle, Indiana, that the portion of the public right-of-way located in the City of Greencastle, Putnam County, Indiana, and more particularly described as follows:

Part of Vine Street right-of-way in the Original Plat of the City of Greencastle, Indiana per plat thereof recorded in Plat Book 1, Page 6, in the Office of the Recorder of Putnam County, Indiana described as follows:

Beginning at the southwest corner of Lot 214 of said Original Plat of the Town of Greencastle and the intersection of the east right of way line of Gillespie Street with the north right of way line of Hanna Street; thence North 89 degrees 57 minutes 07 seconds West (basis of bearings is Indiana State Plane Coordinate System – West Zone, NAD83) along the north right of way line of said Hanna Street 50.00 feet to the west right of way line of said Gillespie Street; thence North 00 degrees 01 minutes 03 seconds West along said west right of way line 702.17 feet to the south right of way line of said Hill Street; thence North 89 degrees 38 minutes 15 seconds East along said south right of way line 50.00 feet to the east right of way line of said Gillespie Street and the northwest corner of Lot 204 of said Original Plat of the Town of Greencastle; thence South 00 degrees 01 minutes 03 seconds East along said east right of way line 702.52 feet to the POINT of BEGINNING, containing 0.806 acres (35,117 square feet) more or less. (See attached site map).

is hereby vacated as a public way of the City of Greencastle, Putnam County, Indiana and that such land shall cease to be a public street, right-of-way or alleyway and that title to such vacated land shall revert pursuant to law to the adjoining property owners to the middle of the roadway.

The City of Greencastle shall retain a perpetual easement in the vacated right-of-way together

with the right to erect, lay construct, inspect, repair, remove, or replace water lines, sanitary sewers, storm sewers and other municipal utilities in said vacated right-of-way with modern equipment.

This Ordinance shall have full force and effect upon passage of the Greencastle Common Council and its approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Greencastle, Indiana this 10th day of September, 2026.

Mark Hammer

Stacie Langdon

David Masten

Tina Nicholson

Kathi Asbell

Vincent Aguirre

John Hennette

Approved and signed by me this _____ day of _____, 2019, at _____ o'clock _____.m.

Lynda Dunbar, Mayor

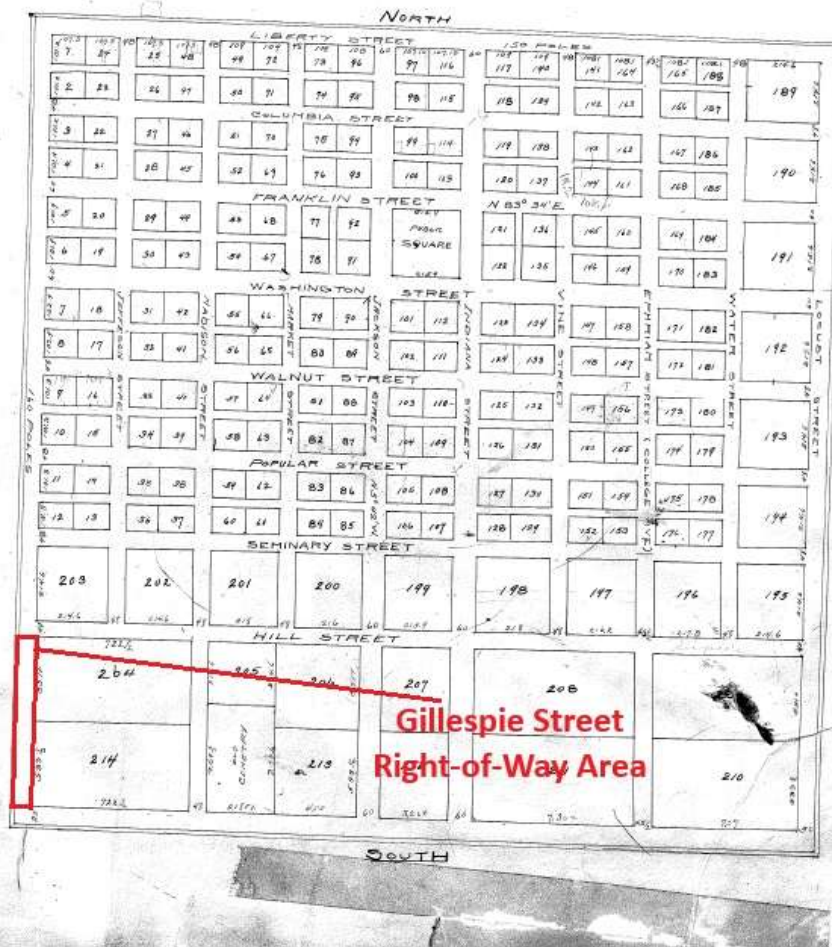
ATTEST:

Mikayla J. Johnson, Clerk-Treasurer

Synopsis: This ordinance vacates the following public right-of-way in the City of Greencastle, Indiana:

All of Gillespie Street between Hannah Street and Hill Street in the Original Plat of the Town of Greencastle. (as shown on the Greencastle Plat Map, dated July 29th, 1862, in the Town of Greencastle, Putnam County, Indiana (See attached site map)).

Greencastle Original Plat - July 29th, 1862





STREET VACATION EXHIBIT

DEPAUW UNIVERSITY - GILLESPIE STREET

STREET VACATION DESCRIPTION

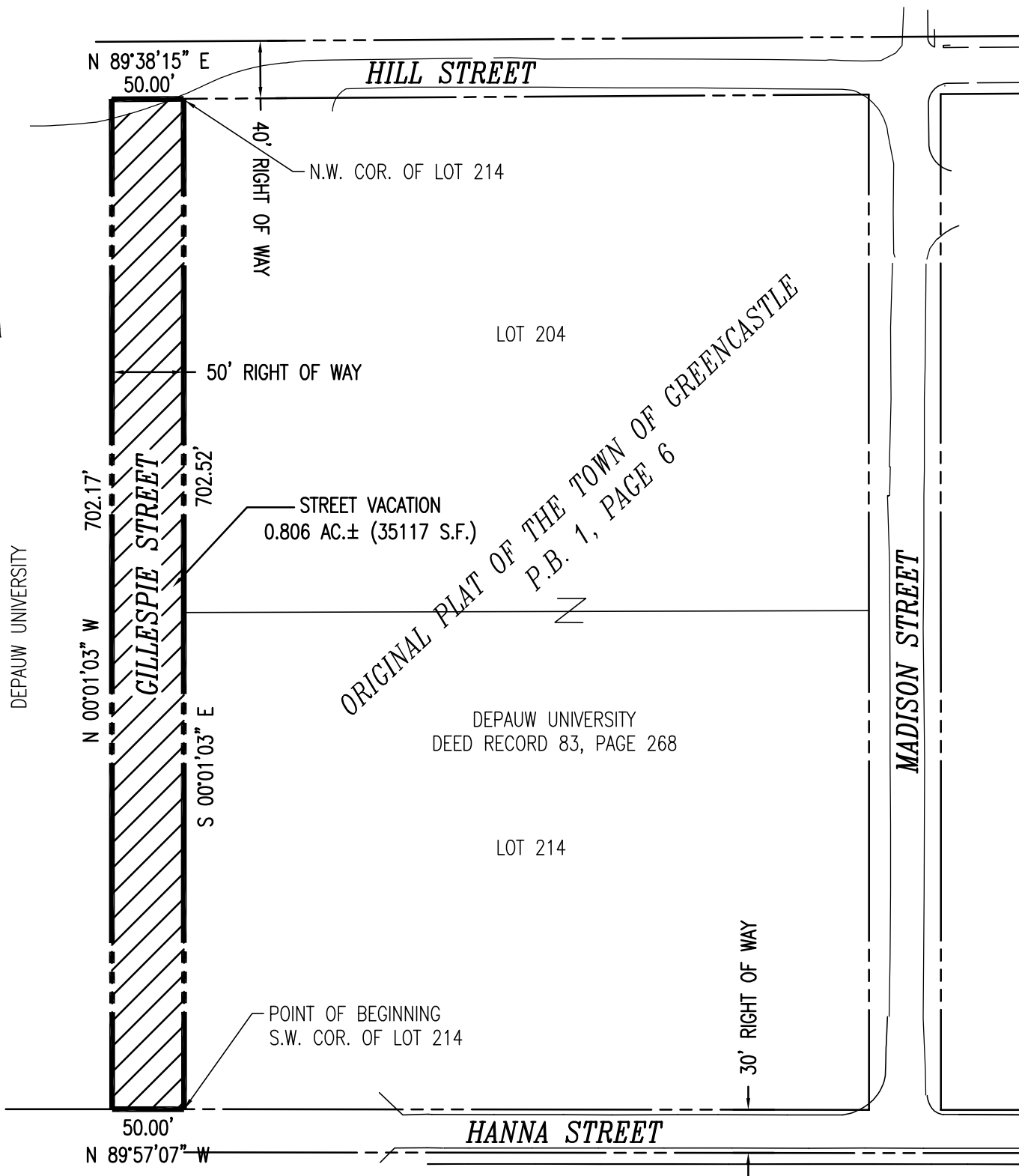
All of Gillespie Street between Hannah Street and Hill Street in the Original Plat of the Town of Greencastle, as per plat thereof, recorded in Plat Book 1, page 6 in the Office of the Recorder of Putnam County, Indiana, more particularly described as follows:

BEGINNING at the southwest corner of Lot 214 of said Original Plat of the Town of Greencastle and the intersection of the east right of way line of Gillespie Street with the north right of way line of Hanna Street; thence North 89 degrees 57 minutes 07 seconds West (basis of bearings is Indiana State Plane Coordinate System – West Zone, NAD83) along the north right of way line of said Hanna Street 50.00 feet to the west right of way line of said Gillespie Street; thence North 00 degrees 01 minutes 03 seconds West along said west right of way line 702.17 feet to the south right of way line of said Hill Street; thence North 89 degrees 38 minutes 15 seconds East along said south right of way line 50.00 feet to the east right of way line of said Gillespie Street and the northwest corner of Lot 204 of said Original Plat of the Town of Greencastle; thence South 00 degrees 01 minutes 03 seconds East along said east right of way line 702.52 feet to the POINT OF BEGINNING, containing 0.806 acres (35,117 square feet), more or less.



STREET VACATION EXHIBIT

DEPAUW UNIVERSITY - GILLESPIE STREET



9339 PRIORITY WAY WEST DRIVE, SUITE 100 INDIANAPOLIS, INDIANA 46240
(317) 844-6777 FAX (317) 706-6451 E-Mail cripe@cripe.biz