



City of Greencastle
Board of Works
Regular Session
Mikayla Johnson - Clerk Treasurer

August 19, 2026 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

- I. Call to Order; Roll Call**
- II. Special Requests**
 - A. Sewer Leak Adjustment - 6 Kentwood - \$4,000.64
 - B. Sewer Leak Adjustment - 73 Ridgeway - \$1,783.18
- III. Emergency Repairs**
- IV. Approval of Minutes**
 - A. Approval of Minutes - July 15, 2026
- V. Approval of Claims**
 - A. Water
 - B. Wastewater
 - C. Stormwater
 - D. Trash
- VI. Department Reports**
 - A. Cemetery - Jason Keeney
 - B. Fire Department - Rob Frank
 - i. Fire Inspections - John Burgess
 - C. Planner - Blaine Rout
 - D. Police Department - Chris Jones
 - E. Department of Public Works - Andrew Rogers
 - F. Wastewater Department - Oscar King Jr.
 - G. Water Department - Rick Denney
 - H. City Attorney - Laurie Robertson Hardwick
 - I. Park & Recreation - Jason Keeney
- VII. Old Business**
- VIII. New Business**
 - A. Wastewater Purchase of RTV
 - B. Water Purchase of Pickup Truck
 - C. United Consulting Task Order 5

IX. Adjournment

House Enrolled Act No. 1509

<u>Officer's Name</u>	<u>Appointing Authority</u>	<u>Term of Appointment</u>
Thom Morris	Mayor	01/01/2026 - 12/31/2026
Trudy Selvia	Mayor	01/01/2026 - 12/31/2026

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 1048_001

$$\begin{array}{r}
 520 + 116 = 636 \\
 14 \times 2 = 28 \\
 \hline
 608 \\
 \times 6.58 \\
 \hline
 \end{array}$$

Greencastle Municipal Sewer Leak Adjustment

Customer Name: Michael Bumley \$4000.64
 Customer Address: 6 Kentwood
 Customer Account Number: 12-000149-1
 Amount to be adjusted: \$4,000.64

Once an adjustment has been given, you are not eligible for another adjustment for one (1) full year of Utility Service.

Customer Signature: Melissa Bumley

Please describe leak, and give repair date:

Water LEAK 08/16/2026 date fixed

*****Clerk's Office to Complete*****

Leak Adjustment Authorized by: _____

Title: _____

Date: _____



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 1050_001

$$\begin{array}{r}
 64 + 227 = 291 \\
 10 \times 2 = \underline{20} \\
 271 \\
 \times 6.58 \\
 \hline
 \end{array}$$

Greencastle Municipal Sewer Leak Adjustment

Customer Name: Samuel Peterson 1783.18
 Customer Address: 73 Bridgeway
 Customer Account Number: 10 - 000356 - 08
 Amount to be adjusted: 1783.18

Once an adjustment has been given, you are not eligible for another adjustment for one (1) full year of Utility Service.

Customer Signature: Samuel Peterson

Please describe leak, and give repair date:

Leak in service line to Home.

8/18/26

*****Clerk's Office to Complete*****

Leak Adjustment Authorized by: _____

Title: _____

Date: _____



City of Greencastle
Board of Works
Regular Session
Mikayla Johnson - Clerk Treasurer

July 15, 2026 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

Minutes

I. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 4:30 PM; upon roll call by Mayor Dunbar the following were present: Trudy Selvia and Thom Morris.

II. Special Requests

- A. Sewer Leak Adjustment - David Kirch, 210 Hillsdale Avenue; \$618.52
Motion by Trudy Selvia to approve the sewer leak adjustment in the amount of \$618.52, second by Thom Morris, 3-0 motion carried.

III. Emergency Repairs

There were no emergency repairs to approve.

IV. Approval of Minutes

- A. Motion by Thom Morris to approve the minutes from June 17, 2026 as presented, second by Trudy Selvia, 3-0 motion carried.
B. Motion by Thom Morris to approve the minutes from June 22, 2026 as presented, second by Trudy Selvia, 3-0 motion carried.

V. Approval of Claims

- A. Water – Motion by Trudy Selvia to approve the water claims in the amount of \$65,129.57, second by Thom Morris, 3-0 motion carried.
B. Wastewater – Motion by Thom Morris to approve the Wastewater claims in the amount of \$93,954.02, second by Trudy Selvia, 3-0 motion carried.
C. Stormwater - Motion by Trudy Selvia to approve the Stormwater claims in the amount of \$1,311.00, second by Thom Morris, 3-0 motion carried.

VI. Department Reports

A. Cemetery - Jason Keeney

B. Fire Department - Rob Frank

i. Fire Inspections - John Burgess

C. Planner - Blaine Rout

D. Police Department - Chris Jones

E. Department of Public Works - Andrew Rogers

F. Wastewater Department - Oscar King Jr.

G. Water Department - Rick Denney

H. City Attorney - Laurie Robertson Hardwick

I. Park & Recreation - Jason Keeney

VII. Old Business

There was no old business to discuss.

VIII. New Business

A. Agreement with DC Construction Services, Inc. –

The City entered into an agreement with DC Construction Services, Inc. for the 2026 Streets Resurfacing Project. Motion by Trudy Selvia to approve the contract in the amount of \$507,143.74, second by Thom Morris, 3-0 motion carried. The two main areas of focus are:

- Shadowlawn Ave.- from College Ave. to Arlington St.
- Jackson St. – from Popular St. to Washington St.

B. Morphey Construction Change Order #3 – Trail Project

Morphey Construction removed and replaced a pipe. This was a “zero change order” as no modifications to the total contract’s price were made. Motion by Trudy Selvia to approve the Change Order #3, second by Thom Morris, 3-0 motion carried.

C. Seminary Square – New Water Main and Sanitary Sewer Rehabilitation Project

3 bids were received and reviewed with JR Bowling LLC being awarded the contract in the amount of \$1,679,249.00. Motion by Trudy Selvia to approve the contract in the amount of \$1,679,249.00 with the condition that the contract will be signed by Mayor Dunbar once all of the documents are received and reviewed by the City Attorney, second by Thom Morris, 3-0 motion carried.

IX. Adjournment

Motion by Trudy Selvia to adjourn the meeting at 4:48 PM, second by Thom Morris, 3-0 motion carried.

Lynda R. Dunbar, Mayor

Attest:

Mikayla J. Johnson, Clerk-Treasurer



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

August 13, 2026

PREPARED BY

Jason Keeney

MONTHLY HIGHLIGHTS

Interments: 5 (3f:2c)

Lot Sales: 3

House Rental: 1

The cemetery workload was busy for the month with appointments and interments. The grass began to slow down from a lack of rain, then we received 3" of rain on Saturday and grass began to grow again. We will continue with mowing. Most of the younger gentlemen have returned to school and there are still have a few that will leave for college later this month.

ATTACHMENTS

1. CemeteryboardAug26

FOREST HILL CEMETERY

Board Agenda

Thursday August 6th, 2026 3:30 PM

City Hall

1 North Locust Street, Greencastle, IN 46135

1. Call to order
2. Public Hearings/Presentations
3. Approval of Minutes of regular meeting -July 2, 2026
4. Approval of Claims & Invoices -July 2026
5. Unfinished/Ongoing Business
6. New Business
 - a. Wind Phone Donation
7. Adjournment

Next Meeting: September 3, 2026 @ 3:30 PM

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator at 765.655.2301 or 765.653.3100, at least three days in advance of the meeting.

Forest Hill Cemetery Board Minutes July 2, 2026

Board Members Jeff Flint, Nola Zimmerman, Judy Miller, Linda Huber and Superintendent Jason Keeney present. Meeting was held at Greencastle City Hall, 1 North Locust Street, Greencastle, Indiana 46135 3:30 pm.

Approval of Income & Expenses:

- A. Income for June: \$7,050.00
- B. Payables for June: \$3,163.03
- C. Direct Payables for June: \$2,795.58

Motion to approve claims was made by Judy, seconded by Jeff, all in favor.

No Motion to approve direct payables because there were none.

²
Public Petition:

No Public Petition

Note:

There was discussion on the claims and Judy motion, Jeff seconded, passed 4-0 and the direct payables the director answered questions for the board. Linda made the motion to accept, Nola Seconded all in favor 4-0

No ship date had been provided yet for shipping the columbarium. Nola reminded Superintendent that he had skipped over the Superintendent's Report because Jason put them in the wrong order in the packet. Jeff let Jason know that there were still several orders out for engraving from his business and they would be out to do them within the next few weeks. The Abbey had been sprayed with a cleaner and we will wait and see what it does to the building's stone. We are moving dirt over to the area behind section 7 to fill the sinking areas and will be running some electrical to the abbey later this Fall. Jason invited the cemetery board to all of the Celebrate 4 events at Robe-Ann Park.

Having nothing further to discuss, Judy made a motion to close, Jeff seconded all were in favor 4-0 to close meeting.

Respectfully Submitted,



Jason Keeney, Superintendent

**To The Honorable Board of Trustees
Forest Hill Cemetery**

July 31 2026, Respectfully Submitted,

The Following Exhibit for the Month Ending

[illegible]

Superintendent _____
Gordon Keeney

Forest Hill Cemetery
Accounts Payable Voucher Docket
Thursday, August 6, 2026
(For business of July 2026)

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Butlers	Weedkiller, Grass Seed	\$280.00
CarQuest	Belts and Hitch	\$5.42
Headley Hardware	Supplies and Repair Parts	\$51.28
Humphreys'	Mower Parts, Carburater rebuild, fuel system service	\$794.06
JTN Services	Mower Blades	\$149.63
		\$1,280.39

Total General Operation Expenses	\$1,280.39
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Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$1,280.39** dated August 6, 2026.

SIGNATURES OF THE CEMETERY BOARD MEMBERS

Jeff Flint

Linda Huber

Nola Zimmerman

Judy Miller

Forest Hill Cemetery
Direct Payable Voucher Docket
Thursday, August 6, 2026
(For business of July 2026)

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Visa Card Services	May 2026 Bill	\$ 102.00
keystone		\$ 2,449.10
Total General Operation Expenses		\$ 2,551.10

Allowance of Account Payable Vouchers

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$2551.10** dated August 6, 2026.

SIGNATURES OF THE GOVERNING BOARD

Jeff Flint

Linda Huber

Nola Zimmerman

Judy Miller



Hello, My name is Sara Smith and on December 6th 2021 I lost my son. He is buried at Forest Cemetery and for every parent that has lost a child I grieve for them.

So I would like to be able to build a wind phone by the covered bridge located at Forest Hill with a bench beside it in honor of his name, Trevor L Smith.

A wind phone is a phone that you can talk to your loved one's in heaven and give you the privacy to do so. It is to be placed in nature facing the sunset.

The wind carries the message to them.

I feel this is a wonderful thing to do for our community.

Attached is an example of one. Thank you

Sara Smith



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

Greencastle Fire Department July 2026 Council Report

The fire department responded to 173 calls for service during the month of July. Compared to 158 calls for service during July 2025, there was an 8.6% increase in response volume from July 2025 to July 2026.

The fire department has responded to 1126 calls for service in 2026 compared to 1083 at this time in 2025. There was a 4% increase in response volume in 2026 compared to 2025.

Firefighters completed 581 hours of training in July.

Firefighters spent 8 hours conducting fire prevention and community risk reduction in July.

Seven reserve firefighters worked 169 hours in July.

Firefighters covered the park during the July 4th festivities and fireworks.

We held our annual 4th of July family cookout sponsored by Local 5125.

We hosted a Push-In Ceremony for our new Engine-1.

We hosted an Isaiah-117 House Lemonade Stand at the firehouse.

We participated in the Putnam County Fair Parade. We assisted in the command center and drove our new engine, and the mayor rode in the 1926 Studebaker.

We held a fire prevention talk and truck tours at Elite Sky Hawks.

We provided coverage for the Rodney Atkins concert at the Putnam County Fair.

We participated in the Putnam County Community Night Out, providing fire prevention supplies and speaking to the public about fire safety.

ATTACHMENTS

None



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. July 2026



*Previous Month Fire Safety Inspections-1

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Building Desc
102 E Walnut St	Putnam County Public Library	A-3 Assembly General Fire	R26-0014-04	
202 S College Ave	Marvins	B- Business General Fire	R26-0012-03	
US 231	Goat Barn	A-5 Assembly General Fire	26-0035	Goat Barn
US 231	Goat Barn	A-5 Assembly General Fire	26-0035	Goat Barn
US 231	Putnam County Fair & 4-H Club Associatio	A-5 Assembly General Fire	26-0036	Beef Barn
US 231	Putnam County Fair & 4-H Club Associatio	A-5 Assembly General Fire	26-0037	Indoor Show Arena
US 231	Putnam County Fair & 4-H Club Associatio	A-5 Assembly General Fire	26-0038	Dairy Barn
US 231	Putnam County Fair & 4-H Club Associatio	A-5 Assembly General Fire	26-0039	Rabbit Barn
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0040	Emergency Services
US 231	Putnam County Fair & 4-H Club Association	A-3 Assembly General Fire	26-0041	Community Center
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0042	Poultry Barn
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0043	Horse Barn 1
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0044	Horse Barn 2
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0045	Swine Barn
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0046	Sheep Barn
US 231	Putnam County Fair & 4-H Club Associatio	B- Business General Fire	26-0047	Lions Club
US 231	Putnam County Fair & 4-H Club Associatio	B- Business General Fire	26-0048	Legion Burgers
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0049	Industrial Tent



Inspection Location	Occupant Name	Inspection Type	Inspection Number	Building Desc
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0050	Llama / Alpaca Tent
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0051	Producers stand
US 231	Putnam County Fair & 4-H Club Associatio	U- Utility/Misc General Fire	26-0052	Harris Hall
415 E Anderson St	Beta Theta Pi	R-2 Residential General Fire	26-0053	Fraternity
1289 N Jackson St	North Salem State Bank	B- Business General Fire	26-0054	
37 N US 231	Tiger Pointe Country Club Inc	B- Business General Fire	26-0055	
415 E Anderson St	Beta Theta Pi	R-2 Residential General Fire	R26-0053-01	Fraternity
25 Inspections				



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. CC Report - Planning 08.13.26 (1)
2. 7 BuildingDivision July 26 (1)

Greencastle Common Council Report—August 13th, 2026

Department of Planning, Zoning, and Inspections

Prepared by: Blaine Rout (765-848-1504) - brout@cityofgreencastle.com

Board of Zoning Appeals Meeting:

Quorum could not be met at the July meeting. The August 4th meeting continued a sole petition regarding sidewalks at the proposed residential subdivision, Southern Acres, on the newly annexed parcel located on South Street near the intersection of Zinc Mill Road. The required sidewalk width is 5ft for residential use, whereas the petitioner has requested a variance to allow for a width of 4ft. The variance was approved. The next Board of Zoning Appeals meeting will take place August 4th.

Technical Review Committee:

The August 13th meeting of Technical Review Committee will discuss Phase II of Greencastle Acres (Formerly “Ottawa” Trailer Park). Phase II has been in and out of City administration for approvals since 1993, but was never actually built out. Since the roads and lots are all private, the City sets expiration dates on approvals. Since the investment was not made in building out the infrastructure in past ownership, the new ownership will need approval again. However, given the context in which this is being framed and the current new owner’s portfolio of properties, I believe this approval is going to result in Phase II being completed. Important to note is that a storm shelter to accommodate residents of the park is in the new submitted design, so there are additional measures for life safety in the event of a tornado or other severe weather event. Also to be discussed is a significant development proposal, being facilitated through a Minor Subdivision and Zoning Map Amendment (Rezoning) petition. Wawa, a company specializing in fuel stations/convenience stores integrated with made-to-order hot food, has formally provided submittals to the City, with intent to build at the northwest corner of the intersection of Calbert Way and SR-240. The process will reach various bodies including Council (for rezoning).

Unsafe Building Committee:

9 Beveridge Street is expected to be demolished by the end of the month. Potential for other enforcement action elsewhere on other properties is a potential, but a new location has not yet been identified for enforcement action at this time.

Plan Commission Meeting:

Greencastle Plan Commission’s meeting on August 24th is set to continue discussion of the Southern Acres Preliminary Plat. The proposal has a unique configuration and ownership arrangement that our code does not accommodate well. It is set up like a townhome (with shared walls), but due to the infrastructure being made as a public improvement, and the owners having ownership of their own yard space, it is somewhat of a hybrid mix between condominiums and single-family detached. That has complicated the process, but Zoning Ordinance allows for the City Planner to designate an undefined use as the most closely matching use, which would be condominiums in this case. Condominiums are generally exempt from lot standards, and with the approval of a sidewalk variance through BZA, it is expected that the Preliminary Plat would generally comply with standards. Should it get approved, the Final Plat would be heard in Technical Review Committee on September 10th.

MS4 Stormwater Activities:

Crown Equipment Corp’s property on Fillmore Road (formerly IAC) has been given an approval to move forward with improvements to their site that will reduce the overall demand on the culverts running across Fillmore Road and the property to the north. Public improvements may be needed, but will likely take place after work is completed on private property, so that a proper assessment can be made.

Activities

- Sustainability Commission – Met on July 21st with some general updates. I proposed the commission explore some options for bioswale design and recommended vegetation as part of the Unified Development Ordinance draft and/or amendment to our Stormwater Ordinance. Our drainage ditches are often overlooked, but can dual function with vegetation and rock for better water quality and aesthetic improvement throughout the City.
- Tree Board – The board met on August 5th to discuss general updates. No specific projects are being considered at this time.
- Completed work on a brochure for our Code Enforcement Program. Placement is in the lobby of City Hall.
- Hiring of an additional building inspector is likely in the coming weeks, which should help accommodate current demands and expectations for projects that are starting to begin.
- Worked on improvement location permits, sign permits, building permits, and provided technical assistance on various projects throughout the City.

Building Division

From: 7/1/2026 to 7/31/2026 (Issued Date)

Permits Issued

Year:	2026			
Month:	Jul			
Permit Number	Owner	Permit Type	Address	Permit Fee
26-3995	Bonaventure Investments LLC	Remodel - Residential	408 E HANNA ST	\$100.00
26-4053	Heise Warren	Accessory - Residential	601 APPLE ST	\$70.00
26-4055	Bret Reinhardt	Remodel - Residential	513 S ILLINOIS ST	\$100.00
26-4059	Greencastle Estates MHC LLC	Mobile & Manufactured Home	1216 S BLOOMINGTON ST	\$70.00
26-4076	Hileman Douglas W & Randa J	Demolition - Residential	799 Rockville Rd	\$55.00
Month Total:				\$395.00

Year:	2026	
Month:	Jul	Year to Date
Permits Issued by Permit Type		
Accessory - Commercial	0	3
Accessory - Residential	1	10
Addition - Commercial	0	3
Addition - Residential	0	2
Demolition - Commercial	0	6
Demolition - Residential	1	6
Electrical - Commercial	0	4
Electrical - Residential	1	12
Mobile & Manufactured Home	1	2
New Building - Commercial	0	2
Remodel - Commercial	0	12
Remodel - Residential	2	8
Residential Pool and Spas	0	1
Single Family & Duplex	0	17
Temporary Structures & Tents - Commercial	0	4
Total Issued:	6	92
Total Receipts:	\$355.00	\$21,804.07
Total housing:	\$0.00	\$6,322,000.00
Total Construction:	\$172,500.00	\$41,767,690.64



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. council report July 2026

Aug. 3rd, 2026

Greencastle Police Department Common Council Report JULY 2026

<u>CALL ACTIVITY TOP 5</u>	<u>#</u>
ADMINISTRATIVE	79
LOCKOUTS	52
DISTURBANCE	31
ACCIDENTS	29
SUSP. PERSON	21

DEPARTMENT EMPLOYMENT ANNIVERSARIES

OFFICER JARED MCDANIEL	7-2-2019 (7 YEARS)
SGT. ZACH RHINE	7-7-2015 (11 YEARS)
OFFICER LUKE BROWN	7-17-2017 (9 YEARS)

PATROL-Officers conducted 72 traffic stops in the month of July. Officers responded to 468 calls for service, opened 47 criminal case reports and completed 14 Indiana Crash Reports. Officers completed a total of 24 field arrests for the month. All Officers worked July 4th events at Robe Ann Park. On July 12th most GPD Officers worked the Fair Parade event. Officers participated in the Putnam County Community Night Out Event on Monday July 27th at the Fairgrounds.

DETECTIVES- Detectives were assigned 14 new cases as well as 1 DCS case. Detectives were called out 2 times during the month. 2 cases were sent to the Prosecutor's Office for charges. 14 cases were closed. 1 case was sent to inactive. 10 search warrants were served.

PARKING ENFORCEMENT- 47 tickets were issued for the month (20-overtime limit, 3-no parking, 9-reserve parking, 4-Handicapped parking, 6-wrong direction, 1-prohibited parking, 3-parked yellow, 1-blocking alley). 3 warnings were written, 7 tickets were voided. 26 tickets have been paid and 14 have not been paid.

RESERVES- The Reserve Division worked 96 hours for the month.

TRAINING

GPD Officers conducted Emergency Vehicle Operations Training (EVO) on July 14th and 15th at ILEA. **Capt. Detective Mike Collins** attended Forensic Training on July 14th at the Indianapolis ISP LAB. **Detectives Matt Huffman & Darrel Bunten** attended LE Intelligence training at the Bloomington ISP Post.



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

Summary Report for July 2026



Department of Public Works

Sign Work:

1. Put out 120 barricades, 100 cones and all road closure sign for First Friday, July 4th and the Parade this month.
2. Directed traffic for the Parade.
3. Replaced 1- pole, 1- breakaway, 1- 30 MPH sign and 1- Local delivery sign this month.

Mechanical:

1. JCB Backhoe: Cleaned all air filters and changed oil and filter.
2. 11' Ford F-650: Replaced hydraulic pressure gauge.

Sweeping:

1. Swept downtown 5 times and city streets 3 times this month driving 85 miles, used 29 gallons of diesel fuel, 1320 gallons of water and picked up 35 yards of debris.

Storm Work:

1. Cleaned city drains 1 time this month collecting .5 tons of debris.
2. Repaired drains on Liberty and Vine, Shadowlawn, Illinois and Ohio, Howard and Main, W. Walnut, Tulip Trail, Hanna and Locust this month.

Patching:

1. Filled holes on city streets 3 times this month using 1 ton of CMA.
2. Milled spots on N. Arlington, Taylor Place, Locust, S. Jackson filling with 29.10 tons of HMA.

Painting:

1. Painted 75,722 ft. of curbing using 180 gallons of yellow paint.

Mowing:

1. Mowed and weedeated DPW 2 times and city right of ways 1 time this month.

Tree Work:

1. Removed fallen tree at 730 E. Washington hauling off 6 truckloads.
2. Trimmed for line of sight and low branches around town hauling off 10 truckloads.
3. Cut down 3 dead trees at Brentfield, Indiana and W. Washington hauling off 7 truckloads.
4. Removed some hanging limbs in the park hauling off 3 truckloads.

Misc:

1. Disposed of 2 deceased animals this month.
2. Picked up trash along city right of ways 1 time this month collecting 4 bags.
3. Hauled composted leaves from behind the water dept. to the cemetery.

ATTACHMENTS

None



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. July Report to Council & BOW

2026

AVERAGE DAILY FLOW IN (M.G.D.)	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
	1.006	1.314	2.718	1.658	2.373	1.808	1.055						1.705
YEARLY TOTAL													
DAYS ABOVE DESIGN FLOW	0	0	8	2	7	4	0						21
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0						0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	0	0	0	0						0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0						0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0						0
EMERGENCY REPAIRS MADE	0	0	0	0	0	1	0						1
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0						0
SEWER LINE CLEANED (FOOTAGE)	450	543	2,694	1,363	550	1,240	1,587						8,427
LOCATES	246	290	340	389	402	417	417						2,501
TAP PERMITS	1	1	0	1	0	0	1						4
SEWER LINES TELEVIEWED (FOOTAGE)	5,014	5,279	3,993	7,756	995	5,342	4,982						33,361

2025

AVERAGE DAILY FLOW IN (M.G.D.)	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
	1.501	1.449	1.448	3.016	1.768	1.966	1.287	1.086	0.996	0.967	1.023	1.184	1.474
YEARLY TOTAL													
DAYS ABOVE DESIGN FLOW	0	0	0	8	1	6	0	0	0	0	0	0	15
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0	0	0	0	0	0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	1	0	1	0	0	0	0	0	0	2
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
EMERGENCY REPAIRS MADE	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINE CLEANED (FOOTAGE)	340	2,039	1,971	1,484	2,788	1,406	1,040	2,131	1,374	1,882	636	370	17,461
LOCATES	135	188	246	344	408	530	685	513	361	283	307	214	4,214
TAP PERMITS	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINES TELEVIEWED (FOOTAGE)	0	320	947	2,589	2,388	6,057	2,627	4,132	1,372	2,367	929	4,007	27,735



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 2026_07

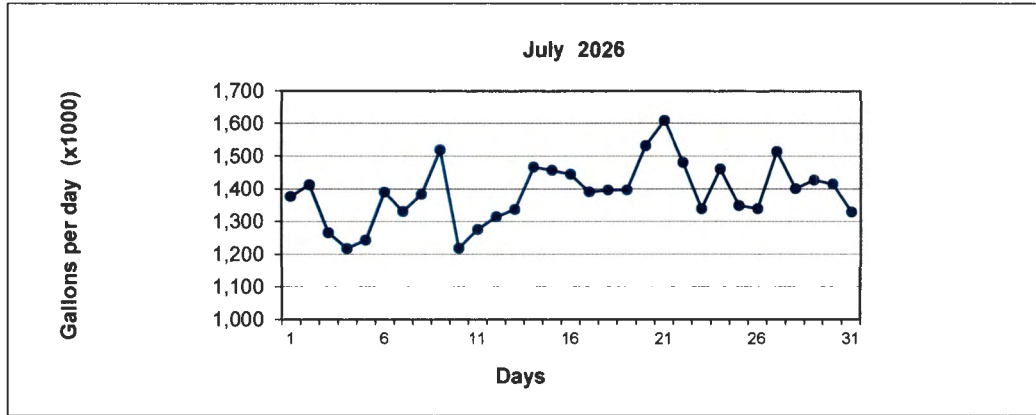
Greencastle Utilities

Monthly Report

July 2026

Gallons

1,388,043	Average daily pumpage	
1,609,075	Peak Day	21
1,217,295	Minimum Day	



Utility Repairs & Statistics	Number	Brief Description
Water main leaks - (4" - 12")		
Small main leaks	1	
Service line leaks	8	
Other		
Fire hydrant flow tests		
Water main tie-ins		
Installed new fire hydrants		
Replace a fire hydrant		
Work Orders	122	
Meter Change-Outs	80	
IUPPS line locates	417	
Total active accounts	3785	
Disconnects for non-payment	35	

Month	Calendar Month Pumpage	Known Water Usage / Loss	Gallons Sold	Unaccountable Water	Peak Day Gallons	Peak Day
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2026

January	42,522,490	1,458,154	29,720,284	25.0%	1,741,115	24
February	40,849,276	2,656,538	29,088,224	20.8%	1,976,453	27
March	43,248,759	5,803,909	29,804,060	17.2%	1,719,607	11
April	41,604,093	571,547	30,822,288	19.3%	1,525,935	13
May	42,885,239	1,023,880	30,797,404	23.8%	1,643,797	19
June	40,718,200	821,279	30,709,888	20.1%	1,486,680	11
July						
August						
September						
October						
November						
December						

YTD	Totals:	251,828,057	12,335,307	180,942,148		
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Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Greencastle Parks & Recreation Department Board Meeting Notice
Wednesday, August 5 , 2026 6:00pm
City Hall
1 North Locust Street, Greencastle IN 46135

1. Call to order
2. Public Hearings/Presentations
3. Approval of minutes of regular meeting- July (VOTE)
4. Approval of Monthly Claims & Invoices- July (VOTE)
5. New Business
 - a. Kevin Rounds - South Putnam County Cross Country Meet Request BWSP
 - b. Robe-Ann Park Softball Field Use fee waived - Putnam County Special Olympics
 - i. September 26th 3:00pm-9:00pm
 - c. Anderson Street Entrance
 - d. Tournament Contract
6. Unfinished/Ongoing Business
 - a. Bankshot basketball
7. Programs Director's Report
8. Director's Report
9. Mayor's Report
10. City Council Liaison Report
11. ADJOURNMENT

Next Meeting: September 2nd, 2026 @ 6:00 P.M.

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at 765.655.2301 or 765.653.3100, at least three days in advance of the meeting.

July 1st Notes

Stacy

Scott

Tim

Cathy

Doug

Harry Bunsbee

- ❖ Tanya Custis- Putnam County Special Olympics
 - Jul 25, 2026 8 am-2 pm Shelter #2
 - Decision: Scott makes a motion to approve the complete fee waiver
 - Cathy Seconds
- ❖ Approval of minutes
 - Vote
 - Tim motions to approve
 - Scott seconds
- ❖ Approval of Monthly Claims
 - Vote
 - Tim makes a motion to approve accounts payable
 - Cathy seconds accounts payable
- ❖ Direct Payable
 - Tim makes a motion to approve
 - Doug seconds
- ❖ Russel Harvey C.A.R.S Pool admission
 - Decision: Cathy motions to approve the admission discount for \$1 a person
 - Tim Seconds
 - If prices change, so does the waiver
- ❖ GHS Girls Soccer Club
 - July 22
 - Full fee waiver~ Discounted rate
 - The pool will be open
 - Half of the Pickleball court
 - Cathy suggests a rate of \$2 per person
 - Cathy made a motion to allow the soccer club to use the pickleball court (3 courts) from 10 am to 12 pm and the pool from 12 pm to 2 pm for \$2 per person
 - Tim seconds
- ❖ Josh w/ Grace Tabernacle pickleball tournament
 - Lower or waive the fee for tennis/pickleball courts for a fundraiser 8 am (\$50 per person)
 - Doug makes a motion to reduce the fee to \$125 **period**
 - Cathy seconds
- ❖ Jaycee Park concerns~ Tommy Presley

- Doug suggest moving the gates up more and adding more signage about the time (Possible fines)
- Adding cameras and moving the response to city police from county
- Promises to look into the issue and find solutions
- ❖ Putnam County Youth Development Commission Teen Court Program-Jessica Lawless
 - Fee Waiver request (July 15 5:30-6:30)
 - Scott makes motion to approve the fee waiver for the shelter
 - Tim and Doug second the motion
- ❖ Ruth Myers- Disc Golf Tournament
 - Feel the need
 - Sports park
 - Permission to use Disc Golf course
 - Doug make motion to allow use of Disc Golf Course
 - Tim seconds
- ❖ Trevor Yuhas-Hedge removal
 - Robe Ann Park removal of Hedge road
 - Mayor suggest talking to new city engineer about fixing and removing the hedge
 - Will be taking a more in depth look at the issues going on with the hedge
 - Trying to avoid a possible flooding
- ❖ Set hours for pickleball/tennis courts
 - No set hours for the courts and has come with some complaints
 - People play late at night and use their car lights
 - Suggestion: Lights turn off at 10pm
 - Police lock the gates at 10pm
 - Doug makes a motion to set official time to 8am-10pm unless during a tournament that can only go to 11pm
 - Official tennis/pickleball courts time is 8am-10pm
 - Tim seconds the motion
- ❖ Andrew O'Hare-Softball tournament
 - Big Walnut sports park
 - Weekend of October 24 and September 17 (maybe)
 - Would need temporary fencing
 - Asking for a partnership with the parks
 - Doug makes a motion to approve the two pilot fall tournaments at Big Walnut Park (make sure there are no conflicts)
 - Tim seconds the motion
- ❖ Programs Director Report
 - Talk to Steve Finwhick
 - August 8th grand opening
- ❖ Director's Report
- ❖ Tim motions to adjourn the meeting
 - Scott seconds

Greencastle Parks & Recreation Department
Accounts Payable Voucher Docket
Wednesday, August 5, 2026
(For business of July 2026)

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AA Huber	Pool Plumbing Repair	\$ 905.14
BBP Water Corporation	Pool/Splash Water Testing	\$ 250.00
Butler's	Weed Barrier, Weed Killer, Supplies	\$ 138.00
CarQuest	Invoices from earlier this year	\$ 55.69
Gordon Food	Concessions Order	\$ 4,360.35
James Hardwick	Celebrate 4 DJ Services	\$ 700.00
Headley Hardware	Repair Parts	\$ 741.59
Keifer Aquatics	Pool Umbrella bases and uniforms	\$ 305.50
Marsee Tree	Emergency Tree	\$ 1,500.00
Mortonville Fireworks	Fireworks	\$ 15,000.00
Landmark Aquatics	Pool Chemicals	\$ 41,130.74
S5 Security	Security Monitoring	\$ 29.95

Total General Operation Expenses \$ 65,116.96

Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$65,116.96** dated August 5, 2026.

Cathy Merrell, President

Tim Trigg, Vice President

Doug Hutchison

Scott Hamilton

**Greencastle Parks & Recreation Department
Direct Payable Voucher Docket
Wednesday, August 5 2026
(For business of July 2026)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Hendricks Power	Sports Park Power Bill	\$ 297.67
Keystone	Fuel Delivered	\$ 564.08
Visa Card Services	Visa Bill July 2026	\$ 1,233.19

Total General Operation Expenses

Allowance of Account Payable Vouchers

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$2,094.94** dated August, 2026.

SIGNATURES OF THE GOVERNING BOARD

Cathy Merrell, President

Tim Trigg, Vice President

Doug Hutchison

Scott Hamilton



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. WW RTV



950 N Jackson St
Greencastle IN 46135

www.HumphreysOutdoorPower.com

765.653.3019/ 800.964.8239

Sales Quote

07/08/2026

Greencastle Wastewater

%Duane Campbell

765-653-3394

dcampbell@cityofgreencastle.com

QTY	Unit	Description	Price	Total Price
1	RTV-XC (Cab)	Hydraulic Dump Bed, Full Factory Cab, Heat and Air Conditioning, 3 Cylinder Liquid Cooled Diesel, Independent Front and Rear Suspension, HDMP Tires, Convertible Flat Cargo Bed	\$27,085.00	\$27,085.00
1	V5060	72" Snowblade w/Elec Over Hyd Lift	5561	\$5,561.00
1	Trade	RTV900	-2000	-2000
			Total	\$30,646.00
			Grand Total	\$30,646.00

*Quote is valid until inventory is depleted

If you have any questions please contact Camron Humphreys at

camron@humphreysoutdoorpower.com

Or

765-653-3019

Thank you!

**Quotes are not binding upon seller or buyer. A contract will only come into existence upon execution of a definitive purchase agreement that is signed by both parties. The terms of any such contract may contain terms materially different than those set forth in this quote including, but not limited to, correction of unilateral mistakes of fact made by the seller in preparation of this quote.



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Scanned_from_a_Lexmark_Multifunction_Product07-23-2026-102252
2. CHEVYCC
3. City of Greencastle.
4. Q14742 YORK CHEVY



Date/Time: 7/23/2026 10:01:58 AM
Buyer: Rick Denney
Home Phone: (765) 653-5812
Address: Greencastle, IN 46135

Salesperson: Ryan Weston

2026 Ford F-350 Chassis XL

No Photo
Available



MSRP/Retail	\$73,700.00
Selling Price	\$71,800.00
Total Taxes	0.00
Proc/Doc Fee	\$261.72
Government Fee	\$1.50
Accessories	\$19,860.00
Total Payment	\$91,923.22

Itemized Accessories Etch: \$299, 9' Knapheide Service Body w/ TommyGate:
\$19561

Itemized Accessories: Etch \$299; Ziebart Appearance shield: \$799

Local tax and fees extra. Subject to lender approval. .

X _____
Customer Signature Date

X _____
Manager Signature Date



Preview Order R66W - W3H 4x4 Crew Chas Cab DRW: Order Summary Time of Preview: 07/23/2026 09:55:11 Receipt: NA

Dealership Name: Andy Mohr Ford, Inc.

Sales Code : F47136

Dealer Rep.	Shaun Addison	Type	Fleet	Vehicle Line	Superduty	Order Code	R66W
Customer Name	GREENWOOD	Priority Code	J4	Model Year	2027	Price Level	715

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 CREW CHAS CAB DRW/179	\$57795	14000# GVWR PACKAGE	\$0
179 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$57795	JOB #1 ORDER	\$0
OXFORD WHITE	\$0	TRAILER BRAKE CONTROLLER	\$300
VINYL 40/20/40 SEATS	\$0	INTERIOR WORK SURFACE	\$140
MEDIUM DARK SLATE	\$0	FORGED ALUMINUM WHEELS-17"	\$600
PREFERRED EQUIPMENT PKG.640A	\$0	DUAL BATTERY	\$0
.XL TRIM	\$0	REAR VIEW CAMERA & PREP KIT	\$515
.AIR CONDITIONING -- CFC FREE	\$0	CONN PKG:1 YR INCL W/FORD APP	\$0
.AM/FM STEREO MP3/CLK	\$0	SECURITY PACKAGE: 1 YR INCL	\$0
6.7L POWER STROKE V8 DIESEL	\$10995	SPECIAL FLEET ACCOUNT CREDIT	\$0
10-SPEED AUTO TORQSHIFT	\$0	FUEL CHARGE	\$0
LT245/75R17E BSW ALL-TERRAIN	\$165	PRICED DORA	\$0
4.10 RATIO LIMITED SLIP AXLE	\$395	ADVERTISING ASSESSMENT	\$0
FRONT LICENSE PLATE BRACKET	\$0	DESTINATION & DELIVERY	\$2795
TOTAL BASE AND OPTIONS			MSRP \$73700
DISCOUNTS			NA
TOTAL			\$73700

ORDERING FIN: QE175 END USER FIN: QE175

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



Vehicle Locator

Dealer Information

YORK CHEVROLET-BUICK-GMC, INC.
1501 INDIANAPOLIS RD
GREENCASTLE, IN 46135
Phone: 765-653-8426
Fax:

1GB4KSEY8TF348690

Model Year: 2026

Make: Chevrolet

Model: 3500HD Silverado

CK31043-Crew Chassis Cab, 4WD

PEG: 1WT-Work Truck Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H2G-1WT-Vinyl, Jet Black, Interior Trim

Engine: L5P-Engine: 6.6L V8 DuraMax Diesel, Turbo

Transmission: MGM-10-Speed Automatic

Event Code: 4B00-Bayed

Order #: GCXGW8

MSRP: \$65,898.00

Order Type: TRE-Retail Stock

Stock #: 26371

Inventory Status: Available

Additional Vehicle Information

Vehicle Options

Chargeable Options

MSRP

5N5-Rear Camera Kit for ZW9 Box Delete or Chassis Cab (SEO)	\$73.00
GTY-Wide Track Rear Axle	\$190.00
L5P-Engine: 6.6L V8 DuraMax Diesel, Turbo	\$9,990.00
N2L-Fuel Tank, Rear, 40 Gallon (Front Tank Delete)	-\$50.00
V46-Bumper, Front, Chrome	\$100.00

No Cost Options

FE9-Federal Emissions
G9Y-GVW Rating 14,000 Lbs Dual Rear Wheels
GU6-Rear Axle: 3.42 Ratio
MGM-10-Speed Automatic
PYW-Wheels: 17" Steel, Painted--Dual Rear Wheels

Other Options

1SZ-Option Package Discount	1WT-Work Truck Preferred Equipment Group
4AA-Interior Trim, Jet Black	5A7-Spare Wheel, Delete
9J4-Bumper: Rear Delete	AQQ-Keyless Remote Entry
AXG-WINDOW REG DRVR DR POWER OPERATED, EXPRESS UP/DOWN	AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature
BG9-Floor Covering: Rubberized Vinyl, Black	BHP-Diesel Engine Winter Cover
C32-HEATER AIR SYSTEM HEATING/DEFROSTER SYSTEM, REINFORCED, ELECTRIC	DUD-Mirrors, O/S: Manual Extend & Folding
DZW-CHASSIS DUAL REAR WHEEL, RIDE & HANDLING	EF7-COUNTRY UNITED STATES OF AMERICA (USA)
G80-Auto Locking Differential, Rear	GAZ-Summit White
H2G-1WT-Vinyl, Jet Black, Interior Trim	IOR-Chevrolet Infotainment, 7" Color Screen
J26-ENGINEERING YEAR 2026	JL1-Integrated Trailer Brake Controller
K05-Engine Block Heater	K34-Cruise Control
K40-Diesel Engine Exhaust Brake	K47-Heavy Duty Air Filter
KC4-Cooler, Engine Oil	KGU-Universal Vehicle Module
KNP-Transmission Cooling System	KW5-Alternator, 220 AMP
MAH-MARKETING AREA US, PUERTO RICO/USVI	NB5-Single Exhaust System
NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift	P03-Painted Wheel Trim Skins, Painted Center Caps
QZT-Tires: LT235/80 R17 All Terrain, Blackwall	R6N-State Pricing Indicator
R6S-Chassis Cab Processing Option	R8A-Processing Option
SFW-Back-Up Alarm Calibration (SEO)	SLM-Sales Stock Orders
TQ5-Headlamps, Intellibeam	U01-Roof Marker Lamps
UDU-Provisions: Rear View Camera	UE1-OnStar Communication System
UE4-Following Distance Indicator	UEU-Sensor, Forward Collision Alert
UHY-Automatic Emergency Braking	UKJ-Sensor, Front Pedestrian Braking
V76-Recovery Hooks	VK3-Front License Plate Mounting Provisions
VV4-4G LTE Wi-Fi Hotspot capable	WNO-VIN MODEL YEAR 2026
X88-Nameplate - Chevrolet	YK6-SEO Processing Option
Z85-Suspension Package	ZW9-Delete: Pick-Up Box

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

City of Greencastle

From York Auto

Rick Wright

07/21/2026

2026 Chevrolet Silverado 3500 C&C

Retail Price.....\$65,898

Sale Price.....\$63,119

-Rebate.....\$1,000

+Utility Bed.....\$16,795

+Taxes and Fees.....\$300.47

Total Due.....\$79,214.47



105 W 580 N
Crawfordsville, IN 47933
Phone: 800-382-0873
765-362-4103

QUOTE

Quote ID: Q14742

Quote Date: 7/22/2026

Quote Valid Until: 8/21/2026

Page 1 of 1

Customer: YORK CHEVROLET - GMC
1501 INDIANAPOLIS RD
PO BOX 493
GREENCASTLE IN 46135-0493

Contact: RICK WRIGHT
Phone: (765) 653-8426
Email: richard.wright@yorkautomotive.com

Salesperson: Taylor Smith

Description	Amount
KNAPHEIDE 610D54 9' SERVICE BODY - 60" CAB TO AXLE DRW - GALVA GRIP BUMPERETTES - LED LIGHT KIT - SLAM TYPE STAINLESS STEEL LATCHES - REESE TYPE HITCH - 7 WAY RV TRAILER SOCKET - OEM BACK UP CAMERA - TOMMY GATE G2-54-1642TP27 LIFTGATE W/ LIGHT KIT - BODY PAINTED WHITE TO MATCH - INSTALLED	\$16,795.00
Make/Model:	CA:

Sub Total:	\$16,795.00
Sales Tax:	\$0.00
Grand Total:	\$16,795.00

Please indicate Acceptance by circling Yes or rejection by circling No

Customer must fill out the information below before the order can be processed...

Accepted by: _____

Date: _____

Submitted by: *Taylor Smith*

P.O. Number: _____

Prices are F.O.B. Crawfordsville, IN
Prices are good for 30 days.
Any applicable taxes are additional.
Paint matches are approximate.
A 4% fee will be added to all credit card charges.

Notes:



Department Report

MEETING DATE

August 19, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 1049_001



ENGINEERING
ENVIRONMENTAL
INSPECTION
LAND SURVEYING
LAND ACQUISITION
PLANNING
WATER &
WASTEWATER
SINCE 1965

8440 Allison Pointe Blvd., Suite 200, Indianapolis, IN 46250 (317) 895-2585 www.ucindy.com

July 28, 2026

Mayor Lynda R. Dunbar
City of Greencastle
1 North Locust St.
Greencastle, IN 46135

RE: Seminary Square Water Main and Sanitary Sewer Rehabilitation Project
Task Order No. 5

Dear Mayor Dunbar:

We are pleased to present our Scope of Work and Fee Proposal for the requested Professional Service task:

Task Order No. 5

The Scope of Work document contains a description of work, schedule for deliverables and professional services fee for the task item.

This project will be completed in accordance with our On-Call Agreement dated December 18, 2024.

If satisfactory, you may authorize this work by returning one fully executed copy of the attached Task Order No. 5 for our files.

If you have any questions, you can contact me anytime. My mobile phone number is (765) 210-2852.

Sincerely,
UNITED CONSULTING

Paul D. Glotzbach, PE
Department Manager

enclosures

c: File 25-919-02

TASK ORDER NO. 5

July 28, 2026

A. Services by UNITED:

The assignment includes engineering services related to **ON-CALL ENGINEERING** and construction phase services of a new water main (3,000 LF) to replace the existing water main on Seminary Street, College Avenue, Poplar Street, and Indiana Street and rehabilitation of the existing sanitary sewer (2,000 LF) on Seminary Street, College Avenue, Poplar Street, and Indiana Street. The new water main will be located within existing Right-of-Way. The scope of work shall include the following tasks.

1. CONSTRUCTION ADMINISTRATION SERVICES:

- a. Attend and conduct a pre-construction meeting. Agenda and minutes of the meeting will be prepared and distributed to all attendees.
- b. Review contractor shop drawings for materials and equipment required for the project to ensure compliance with the project specifications and intent (a total of 15 shop drawing submittals and resubmittals are anticipated).
- c. Assist in resolution of questions and construction conflicts.
- d. Conduct a monthly construction progress meeting and site visit to observe general construction progress (up to 4 meetings anticipated). Agenda and minutes of the meeting will be prepared and distributed to all attendees.
- e. Review monthly contractor pay applications and make recommendations to the CLIENT (up to 5 pay applications are anticipated).
- f. Review contractor change order claims and make recommendations to the CLIENT.
- g. Assist with the substantial completion inspection. Assemble punch list items and necessary documentation for completion of the construction contract.

TASK ORDER NO. 5

July 28, 2026

- h. Prepare PDF record drawings based upon the red-line markups provided by the contractor. Provide CLIENT with digital (PDF file) and hard copies of the final record drawings (up to 2 sets of documents anticipated).
- 2. CONSTRUCTION INSPECTION SERVICES
 - a. Full time inspection for the duration of construction. This is estimated at 22 weeks (total of 880 hours).
 - b. Verification that work is performed in accordance with the Contract Documents and that materials delivered and installed comply with the approved shop drawings.
 - c. Assist in resolution of questions and construction conflicts.
 - d. Prepare and distribute daily inspection reports and verification of installed quantities.
 - e. Assist with coordination with Depauw representatives, city representatives, utilities, and property owners on-site.
 - f. Witness of on-site system testing as specified in the Contract Documents.
 - g. Attend monthly progress meetings, and any other job conferences as required.
 - h. Assist with substantial completion and final completion inspections.

B. Services by CLIENT:

The CLIENT shall furnish UNITED with the following:

- 1. Existing sanitary, storm and water system mapping, plans and specifications information as available.

TASK ORDER NO. 5

July 28, 2026

C. Schedule:

All work by UNITED under this Task Order shall be completed and delivered to the CLIENT for review and approval within the following time periods.

- | | | |
|----|-------------------------|----------------------------|
| 1. | Start of Construction | On or After August 1, 2026 |
| 2. | Construction Completion | December 31, 2026 |

D. Compensation:

1. Amount of Payment
 - a. UNITED shall receive as payment for the work performed under this Agreement the total fee not to exceed \$180,500.00 unless a modification of the Agreement is approved in writing by the CLIENT. Payment to UNITED for services provided shall be in accordance with the schedule included herein.
 - b. For those services performed by UNITED, UNITED shall be paid on the basis of actual hours of work performed by essential personnel working exclusively on this Agreement at the billing rate as set forth in the "Billing Rates by Classification" document set forth in Task Order No. 1.

i.	Construction Administration Services	\$ 44,600.00
ii.	Construction Inspection	\$ 135,900.00

[Signature page follows]



TASK ORDER NO. 5

July 28, 2026

AGREED TO:

UNITED
UNITED CONSULTING

CLIENT
City of Greencastle

BY: Michael A. Rowe
Michael A. Rowe, PE
President

BY: _____
Lynda R. Dunbar, Mayor

BY: Paul D. Glotzbach
Paul D. Glotzbach, PE
Vice President

Date: 7/28/2026

Date: _____

