



City of Greencastle

Board of Works

Regular Session

Mikayla Johnson - Clerk Treasurer

May 26, 2026 | 4:30 PM

City Hall

One North Locust Street, P.O. Box 607

Greencastle, Indiana 46135

AGENDA

- I. Call to Order; Roll Call**
- II. Special Requests**
 - A. Greencastle Estates- 1218 S Bloomington St; sewer leak adjustment \$4,296.74
- III. Emergency Repairs**
- IV. Approval of Minutes**
 - A. Approval of Minutes - April 15, 2026
- V. Approval of Claims**
 - A. Water
 - B. Wastewater
 - C. Stormwater
- VI. Department Reports**
 - A. Cemetery - Jason Keeney
 - B. Fire Department - Rob Frank
 - i. Fire Inspections - John Burgess
 - C. Planner - Blaine Rout
 - D. Police Department - Chris Jones
 - E. Department of Public Works - Andrew Rogers
 - F. Wastewater Department - Oscar King Jr.
 - G. Water Department - Rick Denney
 - H. City Attorney - Laurie Robertson Hardwick
 - I. Park & Recreation - Jason Keeney
- VII. Old Business**
- VIII. New Business**
 - A. Purchase of Police Vehicles
 - B. Approval of GFD Work Performance Evaluation Policy 2026
 - C. Lochmueller Contract Amendment
 - D. Community Crossing Approval
- IX. Adjournment**

House Enrolled Act No. 1509

<u>Officer's Name</u>	<u>Appointing Authority</u>	<u>Term of Appointment</u>
Thom Morris	Mayor	01/01/2026 - 12/31/2026
Trudy Selvia	Mayor	01/01/2026 - 12/31/2026

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 0633_001

Usage: 1122
Avg: - 469
653.
X 4.58

Greencastle Municipal Sewer Leak Adjustment

Customer Name: Greencastle Estates
Customer Address: 1218 Bloomington St
Customer Account Number: 10-000392-03
Amount to be adjusted: \$ 42,916.74

#4296.74
/

Once an adjustment has been given, you are not eligible for another adjustment for one (1) full year of Utility Service.

Customer Signature: 

Please describe leak, and give repair date:

Major leak after master meter

*****Clerk's Office to Complete*****

Leak Adjustment Authorized by: _____
Title: _____
Date: _____

Bill Preview

Close Form Print Screen Help

Account Number 10-000392-03 Projected Bill Amount \$4,233.17
 Account Status Active
 Bill Period 3/20/2026 - 4/19/2026 Bill Date 4/19/2026
 Number of Days 30

Service Detail

Service	Rate Code	Previous	Current	Consumption	Projected Bill Amou
101 - WATER	C4 - 2" COM	2,231	2,595	364	1,702.33
102 - FIRE HYDRANT	105 - 2" PUBLIC FIRE PROT				37.88
200 - SEWER	S2 - COMMERCIAL SEWER				2,329.32
					\$4,233.17

Calculate Projected Bill

Billing Profile

Services Billed	\$4,233.17
Contracts Billed	\$0.00
Deposits Billed	\$0.00
Deposits Returned	\$0.00
Deposit Adjustments	\$0.00
Energy Assistance	\$0.00
Energy Assistance Returned	\$0.00
Total Bill	\$4,233.17
Arrears	\$0.00
Total Projected Bill Amount	\$4,233.17

GREENCASTLE MUNICIPAL UTILITIES
 1 N Locust Street
 PO Box 288
 Greencastle, IN 46135
 (765) 653-2638
 www.cityofgreencastle.com



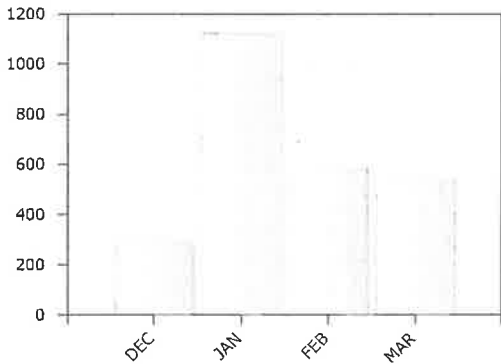
GREENCASTLE ESTATES MHC LLC
 PO BOX 290969
 PORT ORANGE, FL 32129

Account Number	AMOUNT DUE
10-000392-03	\$6,056.07
Due Date	After Due Date Pay
5/10/2026	\$6,728.78
Account Name	
GREENCASTLE ESTATES MHC LLC	
Service Address	
1218 Bloomington St	
Amount Enclosed	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
GREENCASTLE ESTATES MHC LLC		1218 Bloomington St			10-000392-03	
Status	Billing Period From	Billing Period To	# Days	Bill Date	Penalty Date	Due Date
Active	3/2/2026	4/1/2026	30	4/22/2026	5/10/2026	5/10/2026



CURRENT READING 2,241
 PREVIOUS READING 1,704
 USAGE 537

PREVIOUS BALANCE	\$6,504.33
PAYMENTS	\$6,504.33-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

WATER	\$1,801.92
FIRE HYDRANT	\$37.88
WASTEWATER	\$3,533.46
STORMWATER	\$556.68
Tax	\$126.13

CURRENT BILL \$6,056.07
AMOUNT DUE \$6,056.07

AMOUNT DUE AFTER 05/10/2026 \$6,728.78

GREENCASTLE MUNICIPAL UTILITIES
 1 N Locust Street
 PO Box 288
 Greencastle, IN 46135
 (765) 653-2638
 www.cityofgreencastle.com



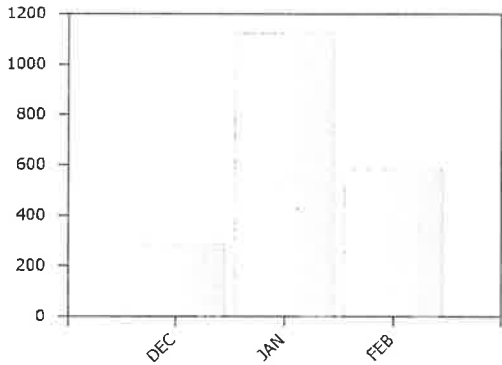
GREENCASTLE ESTATES MHC LLC
 PO BOX 290969
 PORT ORANGE, FL 32129

Account Number	AMOUNT DUE
10-000392-03	\$6,504.33
Due Date	After Due Date Pay
4/10/2026	\$7,234.05
Account Name	
GREENCASTLE ESTATES MHC LLC	
Service Address	
1218 Bloomington St	
Amount Enclosed	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
GREENCASTLE ESTATES MHC LLC		1218 Bloomington St			10-000392-03	
Status	Billing Period From	Billing Period To	# Days	Bill Date	Penalty Date	Due Date
Active	2/2/2026	3/2/2026	28	3/20/2026	4/10/2026	4/10/2026



CURRENT READING 1,704
 PREVIOUS READING 1,122
 USAGE 582

PREVIOUS BALANCE	\$11,883.38
PAYMENTS	\$11,883.38-
ADJUSTMENTS	\$1,242.50-
PENALTIES	\$1,242.50
PAST DUE AMOUNT	\$0.00
WATER	\$1,944.12
FIRE HYDRANT	\$37.88
WASTEWATER	\$3,829.56
STORMWATER	\$556.68
Tax	\$136.09
CURRENT BILL	\$6,504.33
AMOUNT DUE	\$6,504.33
AMOUNT DUE AFTER 04/10/2026	\$7,234.05



Justin Dorsey Plumbing

Jobsite:
1216 S Bloomington St Lot 55
Greencastle Acres
1216 S Bloomington St Lot 55
GREENCASTLE, IN 46135
4024907973

Bill To:
ISLAND COM
Island Communities
315 East Robinson Street Ste #600
Orlando, FL 32801

Invoice 151618

JUSTIN DORSEY PLUMBING
2378 State Road 236
Danville, IN 46122
Tel. 317-745-4830
www.justindorseyplumbing.com
info@justindorseyplumbing.com

TechName	Terms	TaxGroup	PO	PriceLevel	Date
Shae Mallory 265	1	67		Standard	03/31/26

Problem

Shae to go Has no water

Work Performed

Tenant had forgotten to open a valve. They had water when I arrived.

Excavated by the waterline going into the trailer. Found the line and found the leak. The 3/4" poly line had split right before the tee.

Dug back under the trailer and cut out tee.

Installed a new tee and ran a line up to the meter. Installed new shut-off valve.

Installed coupling and leak tested. Had no leaks.

Reinstalled heat tape and installed pipe insulation on the inlet side of the meter.

Put some Pea Gravel around the tee and backfilled hole.

Part Number	Description	Quantity	Standard	Member	You Save
WLR1000TO	Spot Repair Water Service	1.00	5,600.00	3,968.00	1,632.00
	** Grand Total **		5,600.00		
	** Amount Due **		5,600.00		

TERMS, CONDITIONS and LIMITATIONS

All customers must pay the Standard rate unless you are a Value Rate Service Agreement Customer.
For more information on becoming a Value Rate Customer please speak with your technician or call our office today.

Approval



Justin Dorsey Plumbing

Jobsite:
1226 S Bloom 13773
Greencastle Acres
1226 S Bloomington St
Greencastle, IN 46135
4024907973

Bill To:
ISLAND COM
Island Communities
315 East Robinson Street Ste #600
Orlando, FL 32801

Invoice 151541

JUSTIN DORSEY PLUMBING
2378 State Road 236
Danville, IN 46122
Tel. 317-745-4830
www.justindorseyplumbing.com
info@justindorseyplumbing.com

TechName	Terms	TaxGroup	PO	PriceLevel	Date
Shae Mallory 265	1	67		Standard	04/01/26

Problem

Shae and Anthony to do work to assess a leak - pressurize the system

Work Performed

South entrance of the park down by the curve there is water pooling just south of the fire hydrant.

North entrance down by the apartments at unit 15 there was pooling water. Disconnected meter and had city of Greencastle shut the water to the park off. Added air pressure to the line and identified leak on the west side of unit 15 in the grass on the edge of the asphalt.

Unit 55

Tenant showed me a video of water coming up out of the ground near his meter pit. The area around his meter pit is saturated.

Hydro-excavated around fire hydrant and found leak was coming from the connection of a Tee for the fire hydrants. It was 8" Ductile Iron. It looked like it dead-ended.

Returned and removed leaking fitting by fire hydrant. Had to break off some of the concrete. Gasket was torn. Cleaned out hub of tee with a wire wheel. Inspected pipe and it was in good condition. Inspected cap for line and it was in good condition.

Installed new 8" Megalug Flange and gasket. Bolted to the tee and set blocks.

Had town of Greencastle turn water back on. Had no leaks.

Backfilled hole with sand around pipe. Backfilled hole to rough construction grade with dirt.

Recommendations

** Proposal **

South entrance leak

- Excavate down to leak and repair pipe.
 - Backfill hole.
 - Additional charge if locates show utilities in the area and we need to get a hydro-vac truck out to expose them.
- \$5,600.00

Leak by Unit 15

- Excavate down to leak and repair pipe.
 - Backfill hole.
 - Additional charge if locates show utilities in the area and we need to get a hydro-vac truck out to expose them.
- \$5,600.00

Leak at Unit 55

- Excavate down to leak and repair pipe.
 - Backfill hole.
 - Additional charge if locates show utilities in the area and we need to get a hydro-vac truck out to expose them.
- \$5,600.00

Part Number	Description	Quantity	Standard	Member	You Save
	Hydro-Vac	1.00	700.00	700.00	
	Spot Repair 8" Waterline	1.00	7,600.00	7,600.00	
	** Grand Total **		8,300.00		
	** Amount Due **		8,300.00		

TERMS, CONDITIONS and LIMITATIONS

All customers must pay the Standard rate unless you are a Value Rate Service Agreement Customer.
For more information on becoming a Value Rate Customer please speak with your technician or call our office today.

Approval



City of Greencastle
Board of Works
Regular Session
Mikayla Johnson - Clerk Treasurer

April 15, 2026 | 4:30 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 4:30pm. Clerk-Treasurer Johnson called the roll; Thom Morris, Trudy Selvia, and Mayor Dunbar were present.

II. Special Requests

- A. Sewer Leak Adjustment- Dylan Price, 1009 Lincoln Avenue \$790.32
Trudy Selvia made a motion to approve the sewer leak adjustment as presented, seconded by Thom Morris, 3-0, motion carried.
- B. Sewer Leak Adjustment — Sarah Burdine, 520 N Arlington Street \$1,206.57
Thom Morris made a motion to approve the sewer leak adjustment as presented, seconded by Trudy Selvia, 3-0, motion carried.

III. Emergency Repairs

- A. Stormwater - 501 Moore Ct.

IV. Approval of Minutes

- A. Approval of Minutes - March 18, 2026
Trudy Selvia made a motion to approve the minutes as presented, seconded by Thom Morris, 3-0, motion carried.

V. Approval of Claims

- A. Water
Trudy Selvia made a motion to approve the water claims as presented, seconded by Thom Morris, 3-0, motion carried.
- B. Wastewater
Thom Morris made a motion to approve the wastewater claims as presented, seconded by Trudy Selvia, 3-0, motion carried.
- C. Stormwater
Trudy Selvia made a motion to approve the stormwater claims as presented, seconded by Thom Morris, 3-0, motion carried.

VI. Department Reports

- A. Cemetery - Jason Keeney
- B. Fire Department - Rob Frank
 - i. Fire Inspections - John Burgess
- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Wastewater Department - Oscar King Jr.
- G. Water Department - Rick Denney
- H. City Attorney - Laurie Robertson Hardwick
- I. Park & Recreation - Jason Keeney

VII. Old Business

VIII. New Business

- A. Contract for Goods and Services with BBC Pump and Equipment Co. Inc.
Thom Morris made a motion to approve the contract with BBC Pump and Equipment Co. Inc. as presented, seconded by Trudy Selvia, 3-0, motion carried.
- B. Purchase of Skid Steer Planer Attachment
Trudy Selvia made a motion to approve the purchase of a skid steer planer attachment, seconded by Thom Morris, 3-0, motion carried.
- C. Contract with National Water Services, LLC
Rick Denney, Water Superintendent, explained that this contract was done as a sole bid due to the contractor having to disassemble the well in order to perform and complete the inspection.
Thom Morris made a motion to approve the contract with National Water Services, LLC as presented, seconded by Trudy Selvia, 3-0, motion carried.
- D. Purchase of Pick-Up Truck for Wastewater
Thom Morris made a motion to allow the Mayor to sign for a new truck for the wastewater department in an amount not to exceed \$50,000, seconded by Trudy Selvia, 3-0, motion carried.

IX. Adjournment

Trudy Selvia made a motion to adjourn at 4:53pm, seconded by Thom Morris, 3-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. April_2026_Fire_Inspections (2)



April 2026 Fire Inspections

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Status
6 E Washington St	Future Movie Theater	A-1 Assembly General Fire	26-0016	Incomplete
316 N Jackson St	West Central Veterinary Services	B- Business General Fire	26-0017	Fail
Blackstock Stadium	Tent Inspection	B- Business General Fire	26-0018	Pass
Blackstock Stadium	Tent Inspection	B- Business General Fire	26-0018	Pass
210 N Jackson St	Webb Shackle Accounting & Tax	B- Business General Fire	R26-0011-01	Fail
124 N Jackson St	Daves Heating	B- Business General Fire	R26-0013-01	Pass
819 S Jackson St	The Freeze	B- Business General Fire	26-0019	Fail
819 S Jackson St	The Freeze	B- Business General Fire	R26-0019-01	Pass
125 E Washington St	Elliott Optometry	B- Business General Fire	26-0020	Fail
102 E Walnut St	Putnam County Public Library	A-3 Assembly General Fire	R26-0014-01	Open
202 S College Ave	Marvins	B- Business General Fire	R26-0012-01	Fail
910 N Jackson St	Keener's Mower Sales and Service LLC	B- Business General Fire	R26-0004-02	Pass
107 E Washington St	Farmers Insurance	B- Business General Fire	26-0021	Fail
107 E Washington St	Sutherland, Zeiner & Barclay LLC	B- Business General Fire	26-0022	Fail
810 Indianapolis Rd	Kork @ Keg Liquors	B- Business General Fire	R25-0078-11	Fail
703 N Jackson St	Kork & Keg Liquors	B- Business General Fire	R25-0080-10	Fail
207 Elizabeth St	Fraternal Order of Eagles 4388	A-2 Assembly General Fire	R26-0009-02	Pass

17 Inspections



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Report to Council & BOW

2026

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1,006	1,314	2,718	1,658									1,674
													YEARLY TOTAL
DAYS ABOVE DESIGN FLOW	0	0	8	2									10
DAYS OF OVERFLOW AT PLANT	0	0	0	0									0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	0									0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0									0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0									0
EMERGENCY REPAIRS MADE	0	0	0	0									0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0									0
SEWER LINE CLEANED (FOOTAGE)	450	543	2,694	1,363									5,050
LOCATES	246	290	340	389									1,265
TAP PERMITS	1	1	0	1									3
SEWER LINES TELEVISED (FOOTAGE)	5,014	5,279	3,993	7,756									22,042

2025

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1,501	1,449	1,448	3,016	1,768	1,966	1,287	1,086	0,996	0,967	1,023	1,184	1,474
													YEARLY TOTAL
DAYS ABOVE DESIGN FLOW	0	0	0	8	1	6	0	0	0	0	0	0	15
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0	0	0	0	0	0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	1	0	1	0	0	0	0	0	0	2
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
EMERGENCY REPAIRS MADE	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINE CLEANED (FOOTAGE)	340	2,039	1,971	1,484	2,788	1,406	1,040	2,131	1,374	1,882	636	370	17,461
LOCATES	135	188	246	344	408	530	685	513	361	283	307	214	4,214
TAP PERMITS	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINES TELEVISED (FOOTAGE)	0	320	947	2,589	2,388	6,057	2,627	4,132	1,372	2,367	929	4,007	27,735



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 2026_04

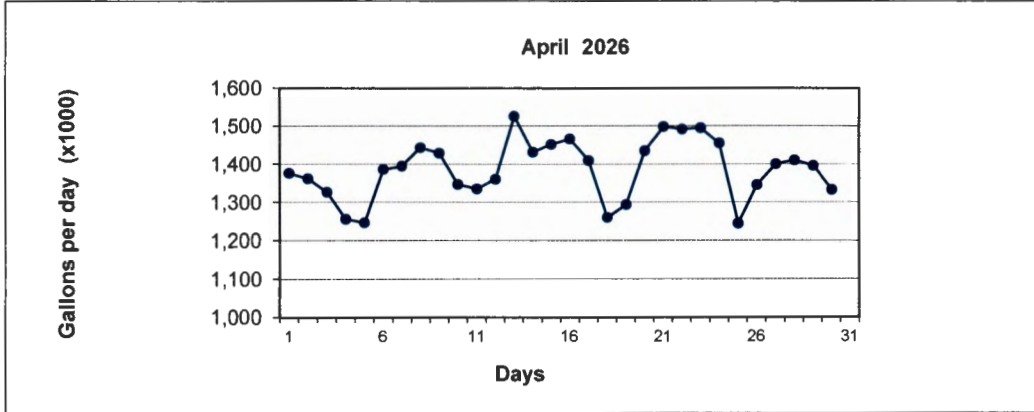
Greencastle Utilities

Monthly Report

April 2026

Gallons

1,386,803	Average daily pumpage
1,525,935	Peak Day 13
1,243,916	Minimum Day



Utility Repairs & Statistics	Number	Brief Description
Water main leaks - (4" - 12")		
Small main leaks	2	
Service line leaks	2	
Other	1	
Fire hydrant flow tests		
Water main tie-ins		
Installed new fire hydrants		
Replace a fire hydrant		
Work Orders	131	
Meter Change-Outs	91	
IUPPS line locates	389	
Total active accounts	3725	
Disconnects for non-payment	38	

Month	Calendar Month Pumpage	Known Water Usage / Loss	Gallons Sold	Unaccountable Water	Peak Day Gallons	Peak Day	
2026	January	42,522,490	1,458,154	29,720,284	25.0%	1,741,115	24
	February	40,849,276	2,656,538	29,088,224	20.8%	1,976,453	27
	March	43,248,759	5,803,909	29,804,060	17.2%	1,719,607	11
	April						
	May						
	June						
	July						
	August						
	September						
	October						
	November						
	December						
YTD	Totals:	126,620,525	9,918,601	88,612,568			



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 2026 Tahoe purchase information

Vehicle Description	2026 Tahoe PPV-9C1 SUV 4X4 "Pursuit Rated"
Model	CK10706 9C1
Standard Package/Equipment Group	1FL 9C1

BASE VEHICLE SPECIFICATIONS Includes:

L84 - 5.3L V-8 engine (355 HP/383 Ft.-Lb. of Torque) w/Dynamic Fuel Management, Direct Injection & VVT; **MHS** - 10-Speed Automatic transmission w/Tow-Haul & Traction Select System; **EPH - Electronic Precision Shift**, mounted on right side of steering column; **NP0** - Active Single-Speed 4X4 Transfer Case w/Autotrac; **BG9** - Vinyl flooring; **AZ3** - 40/20/40 cloth front bench seat; **RKE/BTM/BTV** - Remote keyless entry w/Push-button keyless start & **Remote Start**; **AMF** - For a total of Six (6) remotes/keys; **6J3-6J4-6J7 - Grille area wiring harnesses (4 - circuits); 7X3 - Driver's side LED spotlamp**; **J55** - 16" brake rotors w/Brembo Calipers; **PXT-RAV-XCS** - 20" Police Rated Black steel wheels w/P275/55R20 Police Rated **FIRESTONE "Firehawk"** tires w/spare; **UE1 - On-Star Services**; **URW - 17.7" Color LCD radio display w/Wireless Apple CarPlay & Android Auto**; **UD7** - Rear Park Assist; **UV2 - HD Surround Vision**; **KI4** - 110-volt outlet w/400 Watt max. capacity; **V76 - Front tow hooks**; **Z82 w/ CTT** - 2" receiver w/hitch guidance; **G86** - Limited slip rear differential; **K6K** - Rear mounted Auxiliary 760 CCA Battery.

Total Cost for Commonly Specified BASE VEHICLE

Additional Options Available	2026 "4X4 Pursuit" *\$ 54,557.00*	
17" Machined Aluminum wheels w/Charcoal pockets & Firehawk Tires	NZV	\$ 350.00
Whelen Lamp Pkgs. 4-ION grille mounted light heads, 6 ION lights in rear corner pillars; 4 - Color combos avail. V - White, R - Red, B - Blue Driver / Passenger; N Law Enforcement Requirements: 6JG - R / B	6JG	\$ 1,950.00
Safety Pkg. Collision alert; Lane keep assist w/depart-ure warning; Blind Zone steering assist; Auto emergency, rear Cross-Traffic & pedestrian/bicyclist braking; Intersection auto emergency braking; Bicyclist alert; Rear Camera Mirror and Intellibeam headlamps.	PQA	\$ 825.00
Rear Decklid Edge Red/Blue LED lamps	T53	\$ 565.00
Front Bucket Seats w/Premium Cloth & "Retail Console" (requires - PQA & Includes On-Star DELETE (UDA)	A50	\$ 350.00
Carpeting w/carpeted mats Floor Liners Avail \$ 290	B30/B58	\$ 275.00
Auxiliary Red/White Dome lamp	6C7	\$ 170.00
Front cloth seats / Rear vinyl seating N/A w/A50 bucket	5T5	\$ 40.00
Inoperative Rear door locks & handles or window	6N6 / 6N5	\$ 75.00 EA.
Auto headlamp & DRL DELETE	9G8	\$ 50.00
Front Center 20% seat section REMOVED	5Y1	NO Charge
Keyed alike keys Not compatible w/Previous model	6E2 / 6E8	\$ 50.00
Opcl Colors V. Red - Silver Ice Req. TKG \$250/\$4	5T4 - 9W5 + TKG	\$ 700.00
		Sub-Total of options: \$ 0000.00

Options available for deletion from BASE VEHICLE Specifications:

Driver's side spotlamp DELETE	(7X3)	\$ 700.00
		Sub-Total of Deletions: \$ 000.00
		Price, as ordered: \$ 00,000.00

Dealer Name	Kelley Chevy, LLC
Contact Names	Jordan Ladig
Phone Numbers	D: 260-496-6460 C: 260-445-6993

E-mail Addresses	<i>jladig@kelleyauto.com</i>
Dealer Address	<i>5220 Value Drive</i>
	<i>Fort Wayne, IN 46808</i>

JTN Services, Inc.
 4421 S US Hwy 231
 Greencastle, IN 46135

Quote

Date	Quote #
1/15/2026	8116

7656537158

Name / Address
Greencastle Police Department 600 N Jackson St Greencastle, IN 46135

Rep	Terms
JTN	Net 30

Item	Description	Qty	MSRP	Cost	Total
BW54UFX	INNER EDGE XLP 12-LT TAHOE	1	2254.00	1,100.00	1,100.00
OEWD54	ION OUTER EDGE WC DUO 21 TAHOE	1	2100.00	1,699.00	1,699.00
RPWD54	ION REAR PILLAR WC DUO TAHOE	1	2007.00	1,699.00	1,699.00
I2D	DUO LINEAR ION RED/WHITE BLK	1	206.00	115.00	115.00
I2E	DUO LINEAR ION BLUE/WHITE BLK	1	206.00	115.00	115.00
IONBKT1	ION LICENSE PLATE BKT HORIZ.	1	45.00	35.00	35.00
PSD02FCR	Strip-Lite+ Duo Flasher Red/Wht	1	213.00	175.00	175.00
PSE02FCR	Strip-Lite+Duo Flasher Blu/Wht	1	213.00	175.00	175.00
HG22PC62RB	2PC RUNNER KIT, 62", RED/BLUE	1	950.00	750.00	750.00
Part	36-4045 Westin push bumper	1	1108.80	999.00	999.00
Part	36-6015W4 Westin four light channel.	1	73.94	73.94	73.94
I2D	DUO LINEAR ION RED/WHITE BLK	2	206.00	115.00	230.00
I2E	DUO LINEAR ION BLUE/WHITE BLK	2	206.00	115.00	230.00
SA315U	NEW Speaker, Nylon Composite (+10)	1	412.00	225.00	225.00
SAK70	NEW Chevy Tahoe, 2021 Driver or Passenger Side	1	51.00	25.00	25.00
C399	Cencom Core WCX Control Center	1	1411.00	1,299.00	1,299.00
CCTL7	WeCanX 21 BUTTON/SLIDE CTRL HD	1	473.00	0.00	0.00
C399SP	SCANport Kit for C399	1	189.00	0.00	0.00
C-VSW-1005-...	Vehicle-Specific 15" Wide Angled Console with Internal PocketJet 8 Printer Mount for 2025 Chevrolet Tahoe Police Pursuit Vehicle	1	1243.00	1,099.00	1,099.00
C-ARM-102	Side Mount Armrest	1	115.00	85.00	85.00
CUP2-1001	CON, ACSY, CUPHLDR, 4MS, IM, DUAL,	1	73.00	50.00	50.00
C-HDM-204	8.5" Heavy-Duty Telescoping Pole, Side Mount, Short Handle	1	253.00	199.00	199.00
C-MD-112	11" Slide Out Locking Swing Arm with Motion Adapter	1	391.00	299.00	299.00
			Total		

JTN Services, Inc.
 4421 S US Hwy 231
 Greencastle, IN 46135

Quote

Date	Quote #
1/15/2026	8116

7656537158

Name / Address
Greencastle Police Department 600 N Jackson St Greencastle, IN 46135

Rep	Terms
JTN	Net 30

Item	Description	Qty	MSRP	Cost	Total
UT-1001	Universal Rugged Cradle for approximately 11"-14" Computing Devices	1	361.00	299.00	299.00
D1200-402	Dual Camera, 900 mic	1	2899.00	2,499.00	2,499.00
Patrol - 2A	Standard Radar - 2K Band Antennas	1	2899.00	2,499.00	2,499.00
Part	GVM5721D-H Pro gard gun rack	1	763.00	699.00	699.00
60 Amp Breaker	60 Amp Breaker	1	44.95	44.95	44.95
70 Amp Relay	70 Amp Relay	1	30.00	30.00	30.00
Fuse Block 6	Fuse Block 6 ATO	4	19.95	19.95	79.80
Shop Material-...	Shop Material-Lighting	4	125.00	95.00	380.00
Labor-Core	Ex. wire, connectors, tape, wire loom, etc				
Part	Install equipment above in Chevy tahoe	1	2500.00	1,400.00	1,400.00
	Window tint	1	125.00	125.00	125.00
			Total		\$18,732.69



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Work Performance Evaluation Policy 2026

Greencastle Fire Department

Firefighter Work Performance Evaluation Policy

Section A: Purpose

1. The purpose of the Greencastle Fire Department's Firefighter Work Performance Evaluation (WPE) is to ensure that all firefighters possess the minimum physical work capacity to successfully perform the essential duties of their jobs. The Greencastle Fire Department has established minimum levels of acceptable performance that protect the safety of all emergency personnel and provide the appropriate delivery of fire suppression, rescue, and emergency medical services to the community. All Greencastle firefighters will be evaluated in accordance with the criteria established in Sections D through H of this policy and must complete the WPE to remain on full duty status. The WPE is not intended to be used for punitive purposes, but rather to help identify areas of physical limitation or deconditioning that compromise the appropriate delivery of emergency care and could place personnel or the public at increased risk of injury while performing their duties during emergencies.
2. The WPE passing standard and evaluation process have been developed and validated through a comprehensive study conducted by an independent consultant. This study included a thorough review of firefighter job descriptions, observation of firefighter performance in full PPE and SCBA, and analysis of essential job functions across all duty stations. Documentation of this study is maintained by the Fire Chief and supports the WPE's use as a job-related assessment in compliance with applicable employment and disability laws.

Section B: Scope

This policy shall apply to all full-time, part-time, and reserve firefighters of the Greencastle Fire Department, hereafter referred to as firefighters.

Section C Definitions

1. **Work Performance Evaluation (WPE)** – An evaluation composed of a series of ten specific job-related work behaviors for the purpose of measuring a firefighter's ability to perform essential functions of the job.
2. **Lead Proctor** – A Greencastle Fire Department Firefighter responsible for supervision and monitoring participants on the WPE course. The Lead Proctor also supervises the Course Proctor, Time Keeper, and any other staff assisting in administering the WPE.
3. **Course Proctor** – A Greencastle Fire Department Firefighter responsible for WPE course setup, inspection, and resetting the course.

4. **Time Keeper** – A Greencastle Fire Department Firefighter who is responsible for recording a firefighter’s WPE time and other pertinent data on the respective data sheet or electronic database.
5. **Active Duty** – Status of employment where a firefighter is available to function without limitation.
6. **Light Duty** – Status of employment where a firefighter is fully or partially restricted from their duties.
7. **Greencastle Fire Department Medical Provider** – An agency that the Greencastle Fire Department has empowered through a contractual agreement to provide medical assessment and other medical services for members of the Greencastle Fire Department.
8. **Case Management Program** – A structured program of physical conditioning overseen by the Fire Chief or his designee and administered by certified Personal Trainers, in which any firefighter failing to achieve the WPE passing criteria as presented in the section labeled: Pass/Fail/Refusal, shall be required to participate.
9. **Improvement** – In the context of work performance evaluations, improvement shall be defined as any measurable decrease in time to complete the evaluations, rounded to the nearest second, compared to one or more of the most recent evaluations performed.
10. **Personal Protective Equipment (PPE)** – Greencastle Fire Department issued/approved: bunker coat with liner attached, bunker pants with liner attached, fire gloves, fire boots, fire helmet, hood, Self-Contained Breathing Apparatus (SCBA), and full 4500 psi SCBA cylinder.

Section D: WPE Course Protocol (See attached document)

Section E: Administration

1. The WPE will be administered for, but not limited to, the following:
 - a. Annual evaluation for all firefighters
 - b. When a firefighter has been on any form of medical leave or medical limited duty for 9 or more consecutive shift days or 30 or more consecutive calendar days.
 - c. If a firefighter wishes to return to full duty after receiving a medical pension

For items b and c above, the firefighter shall take the WPE once they have been medically and/or psychologically cleared to return to full duty.

2. The WPE may also be administered under the following circumstances:
 - a. When a supervisor identifies concerns related to physical performance or observes signs of exertional intolerance.
 In such cases:
 - The firefighter may be required to undergo a medical and or psychological evaluation before participating in the WPE
 - Documentation of the specific incident shall be provided to and maintained by the Fire Chief or Health and Safety Officer

- The firefighter shall return to full duty only after receiving medical and or psychological clearance and completing the WPE.

Section F: Administrative Procedure

- 1. Staffing** – Minimum staffing shall be one Lead Proctor, one Course Proctor, and one Time Keeper
- 2. Visitors** – No visitors shall be allowed within the facility without prior permission from the Lead Proctor. No unauthorized personnel are allowed on the course during an evaluation.
- 3. Environmental Conditions** – Environmental parameters shall be measured and recorded each day of testing. If one or more of the environmental criteria are within ten degrees of exceeding the acceptable parameters listed below, then measurement of all parameters shall occur at a minimum of once every two hours or until such measurement exceeds the acceptable parameters. The WPE shall not be administered when environmental conditions exceed one or more of the following parameters:
 - a. Temperature of 85 degrees Fahrenheit or greater
 - b. Temperature of 40 degrees Fahrenheit or lower
 - c. Heat Index of 90 or greater
- 4. Medical Monitoring**
 - a. Medical equipment and trained personnel will be on-site and available before, during, and after the evaluation.
 - b. At the request of the firefighter, vitals may be taken any time before, during, or after the evaluation.
- 5. Firefighter Preparation**

The firefighter will perform the WPE in full turnout gear as described in the definition of Personal Protective Equipment.
- 6. Firefighter WPE Event Stations Preparation and Inspection**
 - a. Preparation shall require that the course be clean and free of obstructions and debris, and that the course be clearly marked. All equipment and props used in the evaluation shall be inspected at the beginning of each testing day in accordance with the inspection sheet. Everything must be in proper working order. Any equipment malfunctions must be reported immediately. (See attached WPE Course Inspection Sheet)
 - b. A WPE Course Checklist will be completed and signed by the Lead Proctor each day before any testing, and submitted to and kept on file by the Fire Chief or Health and Safety Officer.

7. Course Review

The following information shall be provided to and reviewed prior to any firefighter taking the WPE for the first time.

1. A video of course completion and proper WPE procedures
2. Written description of course completion and proper WPE procedures
3. Explanation of scoring method and pass/fail criteria
4. Safety precautions

8. Starting and Stopping the WPE

1. Starting the Evaluation

- a. Once the firefighter has met all pre-evaluation requirements and is properly donned in full PPE, including an activated SCBA with facepiece and regulator in place, the Lead Proctor shall direct the firefighter to the marked starting point of the first event.
- b. After confirming the firefighter is ready, the Lead Proctor shall give the verbal command "Begin." All timing devices shall start at that time.
- c. Upon the command to begin, the firefighter shall complete all ten (10) events while wearing full PPE and remaining on air for the duration of the evaluation.

2. Completion of the Evaluation

The evaluation is complete when the firefighter finishes the final repetition of the Ceiling Breach & Pull event and returns the pike pole to its original position.

3. Termination of the Evaluation

The WPE shall be immediately terminated for any of the following reasons:

- a. The firefighter requests to stop the test.
- b. The firefighter falls from the roof prop during the roof ventilation event.
- c. The firefighter removes the regulator for any reason other than documented equipment failure.
- d. The firefighter exhibits signs of exertional intolerance, including but not limited to dizziness, lightheadedness, or incoherence.
- e. The firefighter reports palpitations or excessive heart rate (tachycardia).
- f. The firefighter reports pain or significant discomfort.

4. Equipment Failure

If any PPE or course equipment fails during the WPE:

- a. The test shall be voided.
- b. The equipment shall be repaired or replaced.
- c. The firefighter shall be scheduled for re-testing at the next available WPE opportunity.

Section G: Pass, Fail, and Refusal

1. Pass Criteria

The passing time standard for the WPE is 9 minutes and 11 seconds or less, and was determined through observation and scoring of candidate performance by a review committee and validated by an independent consultant's analysis of essential job tasks. This standard reflects the minimum physical capacity required to safely perform all firefighting duties and has been established to comply with job-related requirements under applicable employment laws. The Fire Chief maintains documentation of the methodology and findings for review if needed.

A firefighter passes the WPE when:

- a. The course is completed in **9 minutes and 11 seconds (9:11) or less**, and
- b. All events are performed in accordance with established WPE protocol.

2. Failure Criteria

A failure occurs under any of the following conditions:

- a. The course is completed in a time greater than 9 minutes and 11 seconds (9:11).
- b. The evaluation is terminated for any reason listed in Section F, Paragraph 3 (Termination of the Evaluation)
- c. The firefighter refuses to complete the evaluation or any portion of it.

3. Failure Response

3.1 Medical or Safety Termination

If the WPE is terminated due to medical or safety concerns:

1. The firefighter shall be immediately removed from active duty.
2. The firefighter may be transported to an emergency medical facility if warranted.
3. The firefighter shall be referred for medical and/or psychological evaluation.

3.2 Time-Based Failure (First Failure Only)

If the firefighter completes the course but exceeds the passing time:

1. The firefighter shall remain on active duty.
2. A second WPE shall be administered on the next duty day.

3.3 Second Failure

If the firefighter:

1. Fails the re-test, or
2. Is terminated for safety reasons

The following shall occur:

1. Immediate removal from active duty and moved to a light-duty status while awaiting medical referral.
2. Referral for medical and/or psychological evaluation.
3. Upon medical clearance, reassignment to light duty.
4. Placement into a Case Management Program under the supervision of the Fire Chief, Assistant Chief, Health and Safety Officer, or designee.

4. Case Management Program

- a. The firefighter shall meet with the Chief, Assistant Chief (or designee), and assigned Fitness Trainer(s) to establish program objectives and expectations.
- b. The firefighter shall participate Monday through Friday in a supervised physical training program for a minimum of six (6) weeks or thirty (30) supervised training sessions.
- c. The firefighter shall be required to re-test at the conclusion of the six weeks, but may request re-testing at any time that they feel capable of passing it.
- d. If the firefighter is unsuccessful at the six-week re-test, but demonstrates measurable improvement, they may be granted a second six-week (30-session) extension of the case management program, subject to approval by the Fire Chief or his designee.
- e. Failure at the twelve-week re-test shall result in a meeting between the firefighter, Fire Chief, Assistant Chief (or designee).
- f. Following that meeting, the Fire Chief shall review all relevant documentation and submit a formal recommendation to the Board of Works regarding the firefighter's employment status, which may include termination. The Board of Works shall make the final determination in accordance with applicable law and department policy.

5. Return to Work

- a. A firefighter shall return to full active duty only after receiving medical clearance and completing the WPE.
- b. If the firefighter passes while enrolled in Case Management, they may return to active duty but shall complete any remaining required supervised training sessions from the current six-week block.

6. Refusal

Refusal to perform the WPE, or any portion of it, without valid and approved documented reason, shall be treated as a failure and shall result in:

1. Immediate removal from active duty.
2. Referral for medical and/or psychological evaluation.
3. Participation in the Case Management Program upon medical clearance.

A refusal based on a reported injury, illness, or other medical concern shall not be considered a failure until evaluated by an appropriate healthcare provider.

Section H: Part-Time and Reserve Firefighter WPE – Time-Based Failures

1. Failure and Removal from Duty

- a. If a part-time or reserve firefighter fails the WPE due to exceeding the established passing time, they shall be immediately removed from active duty and are not permitted to respond to calls or participate in department activities.
- b. A second WPE shall be administered within seven (7) calendar days of the initial failure, unless otherwise delayed due to documented medical reasons.
- c. Failure of the second evaluation shall result in placement into the Case Management Program as outlined in this policy.

Medical Clearance

- a. Before participating in the Case Management Program, the firefighter must obtain medical clearance from a qualified medical provider.

2. Case Management Program

- a. The firefighter shall meet with an assigned trainer to review and develop a personalized workout plan aimed at improving WPE performance.
- b. The firefighter is responsible for following the plan independently to improve their completion time.

3. Re-Testing Schedule

- a. The firefighter may retake the WPE at any time during the six-week program if they feel prepared.
- b. At the end of the six weeks, the firefighter must retake the WPE.

c. If unsuccessful at the six-week re-test but demonstrating measurable improvement, the firefighter may be granted an additional six-week (30-session) extension at the discretion of the Fire Chief.

4. **Second-Failure Review**

a. If the firefighter fails the WPE after the second six-week program (12 weeks total), a meeting shall be held with the firefighter, the Fire Chief, and the assigned trainer(s) to review performance, training progress, and any other relevant information.

b. Following this meeting, the Fire Chief has full discretion to determine the firefighter's continued employment status or any modifications to their duty assignment.

5. **Return to Duty**

a. A part-time or reserve firefighter may return to active duty only after successfully passing the WPE.

Section I: Attendance

1. Once scheduled for a WPE, the firefighter is responsible for reporting as scheduled.
2. Once entered into Case Management, the firefighter is responsible to meet with their assigned trainer as scheduled.
3. Failure to report as scheduled, without prior approval, shall result in disciplinary action.

Section J: Remedial Support

1. As a precautionary measure to help avert a possible WPE failure, any firefighter having three successively slower WPE times, and whose most current time is within fifteen seconds or less of the failure criteria as defined in section G-2, shall consult with a Personal Trainer, or other qualified trainer to discuss physical training strategies to help improve one's WPE performance. This shall be a consultation only. It shall be entirely at the discretion of the firefighter if and to what degree they utilize the services of the Personal Trainer beyond the initial consultation.



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 0651_001



CITY OF GREENCASTLE

**PROPOSAL FOR THE PREPARATION OF EASEMENTS FOR THE STORMWATER
STRUCTURE REPLACEMENT PER PROJECT**

May 15, 2026

City of Greencastle
1 North Locust Street
PO Box 607
Greencastle, IN 46135

Attention: Mayor Dunbar

PROJECT AMENDMENT SCOPE:

This Scope of work is for work to provide documentation necessary to acquire easements as required by the Indiana Office of Community & Rural Affairs (OCRA) project funding for the Stormwater Structure Replacement Project. The Engineering Services that we propose include the following:

A) PER REVISION

- 1) Revise PER text to include an alternative with underground stormwater storage.
- 2) Update cost estimates for all evaluated alternatives.
- 3) Recommend an alternative for grant application and construction.

B) ECOLOGICAL SERVICES

- 1) See Appendix A.

C) SERVICES NOT PROVIDED

- 1) Topographic Survey,
- 2) Permitting Services,
- 3) Design, Bidding, Construction Administration or Inspection Services.
- 4) Easement Descriptions and Exhibits



D) INFORMATION AND SERVICES TO BE PROVIDED BY OWNER:

- 1) Access to the project site.

E) SCHEDULE:

- 1) PER submittal to OWNER: 60 days from Notice to Proceed on Amendment.

F) COMPENSATION:

PER Revision	\$8,300.00 (lump sum)
Ecological Services	<u>\$13,510.00 (lump sum)</u>
Total	\$21,810.00

Sincerely,
LOCHMUELLER GROUP

A handwritten signature in black ink that reads "Todd W. Trinkle".

Todd Trinkle



APPENDIX "A"

SERVICES TO BE FURNISHED BY CONSULTANT:

In fulfillment of this Contract, the CONSULTANT shall comply with the requirements of the U.S. Army Corps of Engineers (USACE) and the Indiana Department of Environmental Management (IDEM).

The CONSULTANT shall be responsible for performing the following activities:

1. ECOLOGICAL SURVEYS:

- 1.1. **Task Organization/Coordination** - Effort under this task over the anticipated 3-month course of the project (May 2026 – August 2026) will involve file management, review of project budget and schedule, and coordination. This task also includes the preparation of progress reports on a monthly basis. This is anticipated to average approximately one hour per month.
- 1.2. **Field Delineation / Determination** – The CONSULTANT will complete a field inspection of the proposed project area (14.9 acres) to delineate wetlands and determine the jurisdictional status of wetlands, waters, and other aquatic resources that are regulated by the United States Army Corps of Engineers (USACE) and/or Indiana Department of Environmental Management (IDEM). This effort assumes no more than one wetland, necessitating two data points, and one waterway are identified. The field inspection will include a survey by two environmental scientists to delineate waterway and wetland resources during the 2026 active growing season (April – October). Field work is anticipated to be completed in one 14-hour day, with two hours per person allocated for mobilization and demobilization.
- 1.3. **Indiana Wetland Delineation / Waters of the U.S. (WOTUS) Report** – The CONSULTANT will prepare a Wetland Delineation / WOTUS Report to determine the presence of wetlands and other aquatic resources that are regulated by the USACE and/or IDEM. The Wetland Delineation / WOTUS Report will include the location of wetlands or waterways and coordination with the design engineers regarding avoidance alternatives for the proposed project. The estimated effort assumes that up to one (1) stream and one (1) wetland will require documentation within the report. Stream and wetland resources beyond this amount may require additional services. The Report will be prepared in accordance with the U.S. Army Corps of Engineers (USACE) Wetland Delineation Manual (1987) and guidance provided by the USACE since 1991, including the appropriate Regional Supplement to the Corps of Engineers Wetland Delineation Manual. The Wetland Delineation / Waters of the U.S. Report will be coordinated through the USACE during the permitting process. This scope includes one revision to the Wetland Delineation/Waters of the U.S. Report based on USACE comments.

ECOLOGICAL DELIVERABLES:

- Wetland Delineation/WOTUS Report



Department Report

MEETING DATE

May 26, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None