



City of Greencastle
Common Council
Regular Session
Mikayla Johnson - Clerk Treasurer

March 12, 2026 | 7:00 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

AGENDA

- I. Call to Order; Roll Call**
- II. Public Petitions and Comments**
- III. Special Requests**
 - A. Street Closure Request - 2026 Dust Bowl 100
 - B. Street Closure Request - First Friday, Main Street Greencastle
 - C. Street Closure Request - Downtown Trick-Or-Treat, Main Street Greencastle
 - D. Street Closure Request - DePauw Little 500
- IV. Department Reports**
 - A. Cemetery - Jason Keeney
 - B. Fire Department - Rob Frank
 - C. Planner - Blaine Rout
 - D. Police Department - Chris Jones
 - E. Department of Public Works - Andrew Rogers
 - F. Wastewater Department - Oscar King Jr.
 - G. City Attorney - Laurie Robertson Hardwick
 - H. Park & Recreation - Jason Keeney
 - I. Water Department - Rick Denney
- V. Reports**
 - A. Mayor's Report
 - B. Clerk-Treasurer's Report
 - C. Councilors' Report
- VI. Approval of Minutes**
 - A. Approval of Minutes - February 12, 2026
- VII. Approval of Claims**
- VIII. Old Business**
- IX. New Business**

- A. Resolution 2026-02: A Resolution to Accept the Conveyance of Real Property from the Putnam County, Indiana, Board of Commissioners to the City of Greencastle, Located at 606 Maple Avenue (Ash's Enl Pt Lot 1 Blk 1 & Pt Vac Alley), Greencastle, IN 46135
- B. Approval of Greencastle Redevelopment Commission 2025 Annual Report

X. Adjournment

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.

City of Greencastle

City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135
Lynda Dunbar, Clerk-Treasurer, 765-653-9211

For assistance with this form call:
765-848-1515

SPECIAL EVENT STREET CLOSURE REQUEST

Note: Representation at the Common Council meeting where your request will be heard is required, unless waived by the Mayor or Clerk-Treasurer. The Clerk-Treasurer's office will provide you with the date and time of the meeting.

Sponsoring/Host Organization: _____

Contact Name: _____

Contact Telephone: _____ Contact E-Mail: _____

Date of Council meeting you plan to attend: _____

Name of the Event: _____

Location of the Event: _____

Date(s) of the Event: _____

Time(s) of the Event: _____
(Greencastle Ordinance No. 2009-7 requires a noise waiver for events between the hours of 10:00 pm and 8:00 am.)

Streets requested to be closed:	Start and end time times for the closure:
_____	_____
_____	_____
_____	_____

Prior to receiving final approval for the street closure, you may be required to meet with the City Attorney to sign a contract with hold harmless language and you will be required to provide a certificate of liability insurance. You may also be asked to contact the Police, Fire and Public Works Departments for any special requirements unique to your street closure request.

**Return completed form to Clerk-Treasurer's Office at above address or to
ldunbar@cityofgreencastle.com
no later than the Thursday prior to Common Council meeting.**

Greencastle Common Council

Approved: _____ Denied: _____ Stipulations by Common Council: _____

If required, Fire Dept. notified: _____ Police Dept. notified: _____ Dept. of Public Works notified: _____

City of Greencastle

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Contact Name: _____

Contact Telephone: _____ Contact E-Mail: _____

Date of Council meeting you plan to attend: _____

Name of the Event: _____

Location of the Event: _____

Date(s) of the Event: _____

Time(s) of the Event: _____
(Greencastle Ordinance No. 2009-7 requires a noise waiver for events between the hours of 10:00 pm and 8:00 am.)

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_____	_____
_____	_____
_____	_____

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If required, Fire Dept. notified: _____ Police Dept. notified: _____ Dept. of Public Works notified: _____

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Sponsoring/Host Organization: DePauw University Campus Activities

Contact Name: Kendall Johnson

Contact Telephone: 318-655-0421 Contact E-Mail: kendalljohnson@depauw.edu

Date of Council meeting you plan to attend: March 12th

Name of the Event: DePauw Little 500 Race

Location of the Event: DePauw University

Date(s) of the Event: April 18th 2026

Time(s) of the Event: 11:00 am- 4:00 pm

(Greencastle Ordinance No. 2009-7 requires a noise waiver for events between the hours of 10:00 pm and 8:00 am.)

Streets requested to be closed:	Start and end time times for the closure:
<u>South Locust St</u>	<u>10:00 am- 5:00 pm</u>
<u>East Hanna St</u>	<u>10:00 am- 5:00 pm</u>
<u>S Indiana St, E Olive St</u>	<u>10:00 am- 5:00 pm</u>

Prior to receiving final approval for the street closure, you may be required to meet with the City Attorney to sign a contract with hold harmless language and you will be required to provide a certificate of liability insurance. You may also be asked to contact the Police, Fire and Public Works Departments for any special requirements unique to your street closure request.

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ldunbar@cityofgreencastle.com
no later than the Thursday prior to Common Council meeting.**

Greencastle Common Council

Approved: Denied: Stipulations by Common Council:

If required, Fire Dept. notified: Police Dept. notified: Dept. of Public Works notified:

City Form 10001 (R1 / 08-2016)



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

Jason Keeney

MONTHLY HIGHLIGHTS

February Statistics:

Burials: 9 total (8f/1c)

Staking Fees: 1 total

Lot Sales: 2 lots sold

ATTACHMENTS

1. 20260306071255
2. 20260306071320
3. 20260306071236

**Forest Hill Cemetery
Direct Payable Voucher Docket
Thursday, March 5, 2026
(For business of February 2026)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Visa Card Services	February Visa Bill- Jason	\$ 330.68
Total General Operation Expenses		\$ 330.68

Allowance of Account Payable Vouchers

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$330.68** dated March 5, 2026.

SIGNATURES OF THE GOVERNING BOARD

Jeff Flint



Nola Zimmerman



Linda Huber



Judy Miller

**Forest Hill Cemetery
Accounts Payable Voucher Docket
Thursday, March 5, 2026
(For business of February 2026)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Arab Termite & Pest	Quarterly Control	\$85.00
Burdge Boots	Boots- SM	\$200.00
Butler's LP	Propane for Barn	\$957.99
CarQuest	Grease Gun Coupler, Batteries, Wiper Blades, Motor Oil	\$239.79
Headley Hardware	Ice Melt, Mop Head, PVC and Supplies, Scrapers & Rope	\$182.05
Humphreys'	Primer Bulb Oil Change for Excavator	\$109.92
Keystone Cooperative	Fuel Delivered	\$486.21

Total General Operation Expenses \$2,260.96

Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of \$2,260.96 dated March 5, 2026.

SIGNATURES OF THE CEMETERY BOARD MEMBERS

Jeff Flint


Nola Zimmerman


Linda Huber


Judy Miller



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

The fire department responded to 145 calls for service in February 2026 compared to 119 calls for service in February 2025. There was a 19% increase in call volume from February 2025 to February 2026.

The fire department has responded to 317 calls for service in 2026 compared to 226 calls for service in 2025. There has been a 33% increase in call volume from 2025 to 2026.

Firefighters completed 511 training hours in February.

3 Reserve Firefighters worked a total of 38 hours in February.

Fire Prevention Hours: 14 hours

February Anniversaries: none

Chief Frank and Assistant Chief Wiatt attended the Indiana Fire Chiefs Association's Legislative Day at the State House. They spoke with Representative Baird and Senator Clark about issues facing the fire service.

C-shift participated in the Greencastle Middle School Career Day. Firefighters were able to talk to students about careers in firefighting.

We held the written test and conducted interviews for our hiring process. We will be taking two candidates to the Board of Works meeting in March. We will also be adding several part-time firefighters to our staff.

We held testing for four new reserve firefighters.

Chief Frank conducted mock interviews for the Area 30 Fire and Rescue Students.

Lieutenant Beebe, our department's fire investigator, attended a class on Fire Death/Arson Investigations & Prosecution.

Assistant Chief Wiatt attended the Fire Chiefs Academy.

We hosted Jeff Lattz for department training. He taught a class on Building Comprehension.

ATTACHMENTS

1. GFD Febraury Council Report

Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked

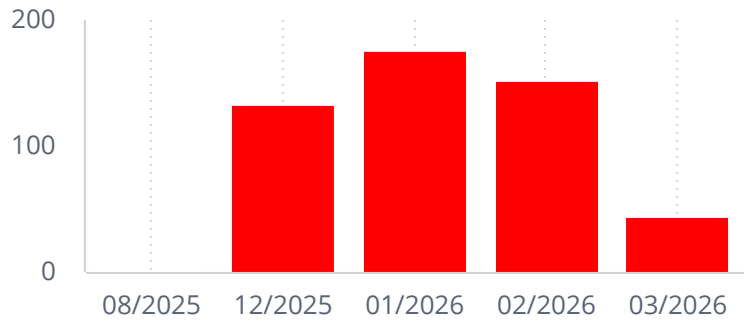
Incidents Last Month

145

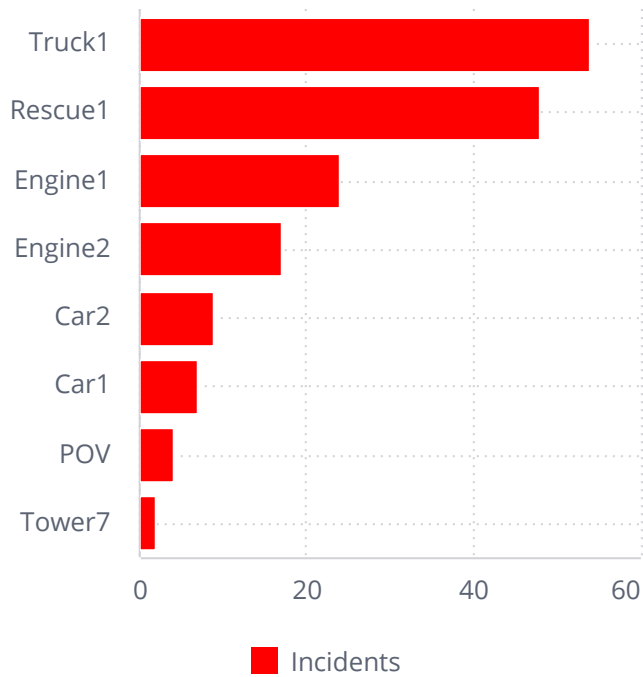
YTD Incid...

372

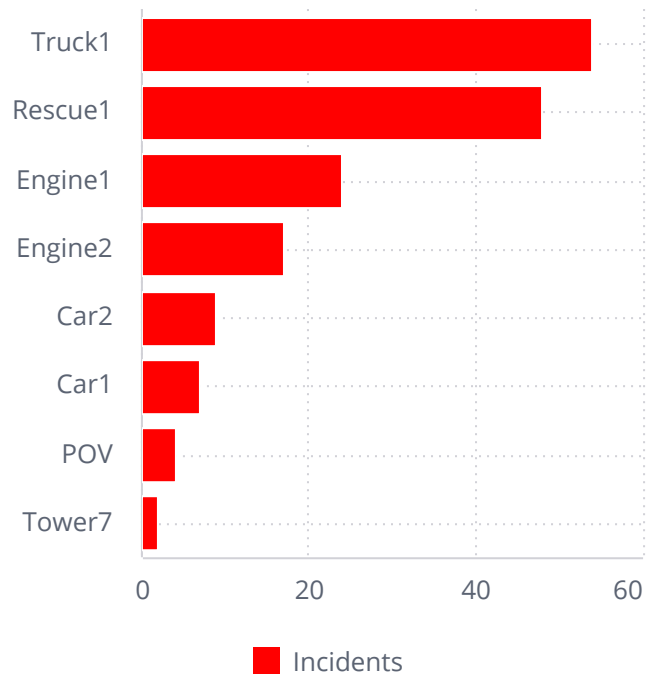
YTD Incidents



Incidents by Unit Last Month



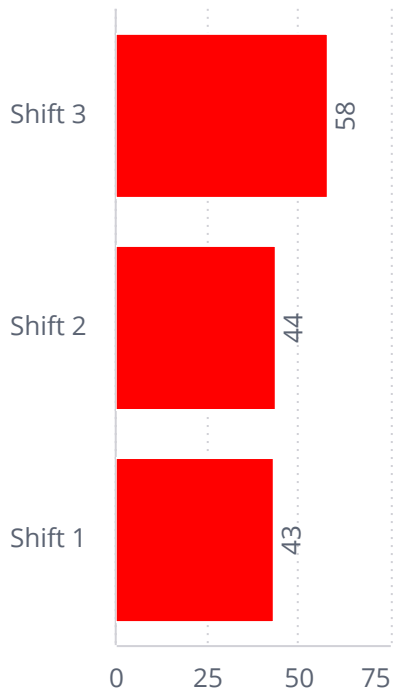
Incidents by Unit This Year



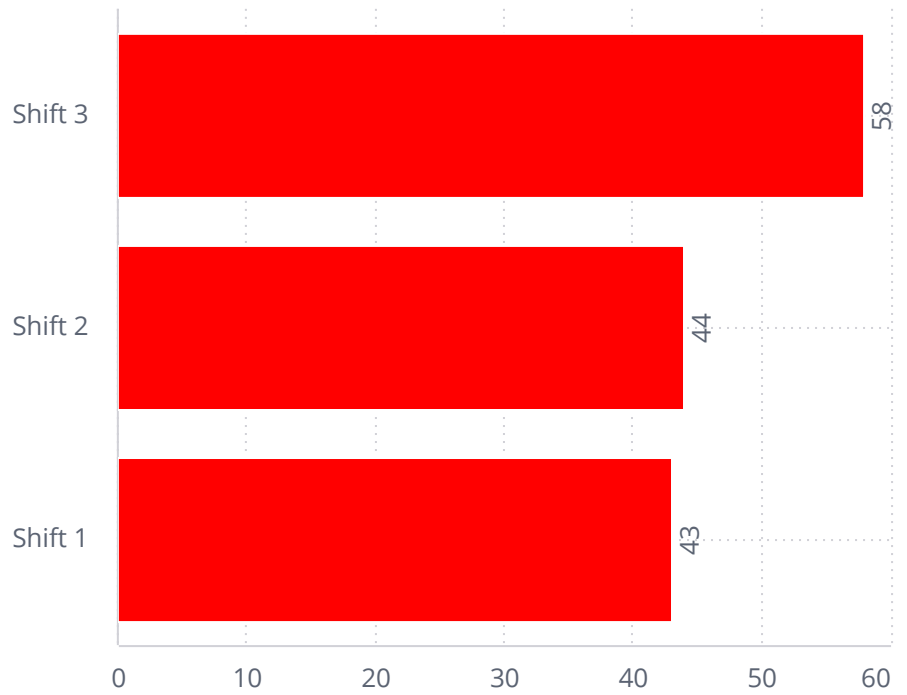
Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked

Incidents by Shift Last Month



Incidents by Shift This Year



Station Coverage Last Month

107

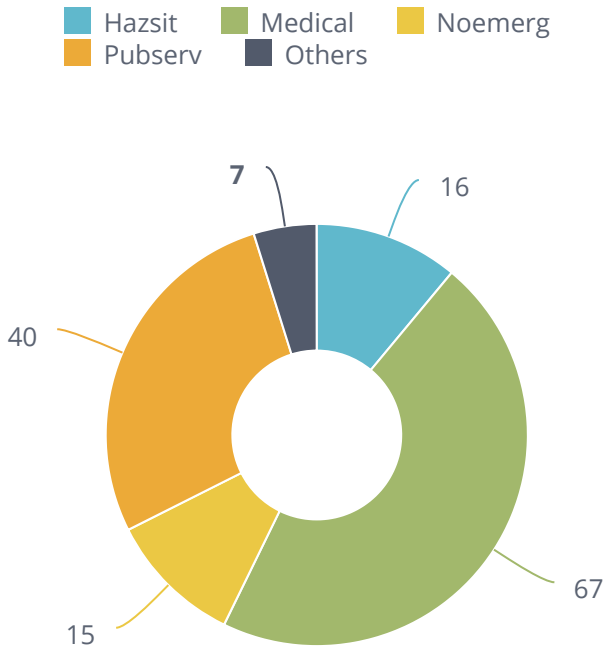
Station Coverage by Type This Month



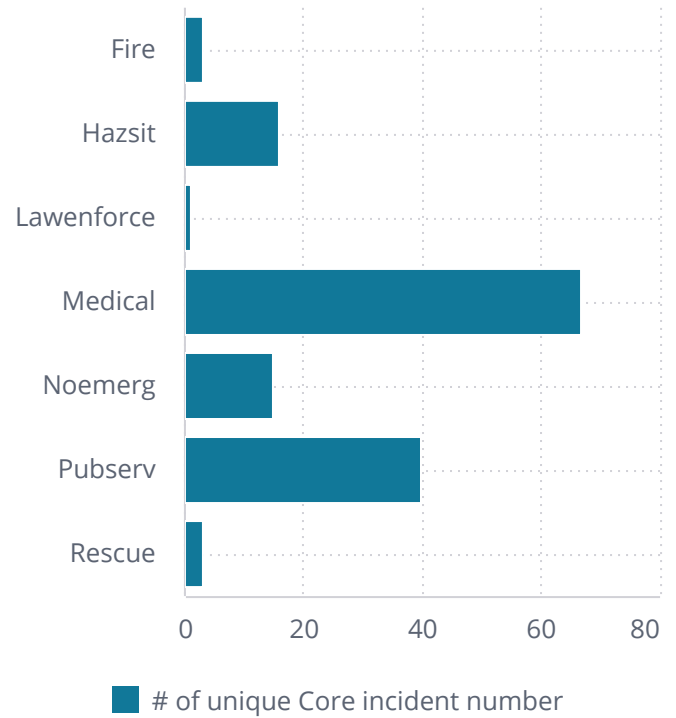
Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked

Incidents by Type Last Month



Incidents by Type this Year



Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked

Incident Type Detail Last Month

Core primary incident type category	Core primary incident type	# of Incident Id
Noemerg	No incident found upon arriv...	2
Medical	Fall	13
Medical	Sick case	9
Medical	Psychological / behavior issues	2
Hazsit	Electrical hazard / short circuit	3
Medical	No appropriate choice (medi...	2
Hazsit	Motor vehicle collision	2
Medical	Other traumatic injury	1
Rescue	Elevator / escalator rescue	2
Pubserv	Citizen assist / service call	1
Medical	Convulsions / seizures	3
Medical	Industrial accident / inaccess...	1
Medical	Motor vehicle collision	2
Medical	Diabetic problems	1
Medical	Pregnancy / childbirth	2
Lawenforce	Law enforcement support	1
Noemerg	Cancelled	11
Pubserv	CO alarm	3
Pubserv	Fire / smoke alarm	24
Medical	Chest pain (non-trauma)	5
Medical	Stroke / CVA	1
Fire	Structural involvement	2
Hazsit	Smoke investigation	2
Medical	Abdominal pain / problems	2
Pubserv	Damage assessment	1



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

Blaine Rout, Planner

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. CC Agenda--Planning 03.12.26
2. 2 BuildingDivision Feb 26

Greencastle Common Council Report— March 12th, 2026

City Planning Department

Prepared by: Blaine Rout (765-848-1504) - brout@cityofgreencastle.com

Board of Zoning Appeals Meeting:

The March 3rd meeting was canceled due to lack of business. The next meeting will be held on April 7th and is likely to have at least one petition for development standards variances.

Technical Review Committee:

The Technical Review Committee meeting on March 12th will discuss various unsafe building and code violation cases. Seminary Square's Preliminary Plat needed to be revised due to the lot arrangement changing from 3 to 5. We will also be discussing a revised look at a new location for Myer's Market at 275 Fawnview Lane.

Unsafe Building Committee:

Bids were received for the demolition of the unsafe building at 9 Beveridge Street on 02/02/26. We are still awaiting the contract to be awarded.

Plan Commission Meeting:

Greencastle Plan Commission's meeting on February 23rd discussed a draft of the new Comprehensive Plan. Several items were brought up and included notes to discuss at a follow-up meeting, on March 23rd. March 23rd's meeting will likely also include the revised Seminary Square Preliminary Plat.

MS4 Stormwater Committee Meeting and Activities:

Scott Zimmerman will be providing the annual report to IDEM next month and has been working on pulling together all the information gathered from 2025.

Activities

- Sustainability Commission – The next meeting will be held on March 17th. Discussions have been ongoing to help facilitate the annual tree giveaway, including a workshop event on April 21st and the giveaway held at the Putnam County Museum on April 25th.
- Tree Board – Scott Zimmerman and Blaine Rout will be attending a DNR-sponsored training event in Terre Haute to discuss urban forestry practices. The discussion will include best practices and trends for street tree and sidewalk designs.
- Code Enforcement Activity continues. Towing of inoperable vehicles has become a priority. The City is working through a potential rotation of neighborhoods, performing “neighborhood sweeps” of junk vehicles. The idea is that focus on specific neighborhoods will be more efficient and have a greater impact on neighborhoods.
- Worked on improvement location permits, sign permits, building permits, and provided technical assistance on various projects throughout the City.

Building Division

From: 2/1/2026 to 2/28/2026 (Issued Date)

Permits Issued

Year:	2026
Month:	Feb

Permit Number	Owner	Permit Type	Address	Permit Fee
25-3796	Crown Equipment Corporation	Remodel - Commercial	750 S FILLMORE RD	\$2,421.95
25-3868	Hester Athena M	Remodel - Residential	63 MARTINSVILLE ST	\$100.00
25-3873	Crown Equipment Corporation	Remodel - Commercial	750 S FILLMORE RD	\$190.00
26-3901	Cooper Mark D & Gerardine M	Addition - Residential	628 E WASHINGTON ST	\$100.00
26-3902	Meyers Holding & Investments LLC	Demolition - Residential	275 FAWN VIEW LN	\$25.00
Month Total:				\$2,836.95

Permits Issued by Permit Type	Year: 2026	
	Month: Feb	Year to Date
Addition - Commercial	0	1
Addition - Residential	1	1
Demolition - Commercial	0	1
Demolition - Residential	1	3
Electrical - Commercial	0	2
Electrical - Residential	0	1
Remodel - Commercial	2	5
Remodel - Residential	1	2
Total Issued:	5	16
Total Receipts:	\$2,736.95	\$4,284.35
Total housing:	\$0.00	\$0.00
Total Construction:	\$6,471,000.00	\$7,951,300.00



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. council report FEB 2026

March 3rd, 2026

Greencastle Police Department Common Council Report FEBRUARY 2026

<u>CALL ACTIVITY TOP 5</u>	<u>#</u>
LOCKOUTS	54
ADMINISTRATIVE	51
ACCIDENTS	33
DISTURBANCE	22
SUSPICIOUS PERSON	22

DEPARTMENT

EMPLOYMENT ANNIVERSARIES

CHIEF CHRIS JONES 2-16-03 (23 YEARS)

PATROL-Officers conducted 124 traffic stops in the month of February. Officers responded to 394 calls for service, opened 44 criminal case reports and completed 15 Indiana Crash Reports. Officers completed a total of 20 field arrests for the month.

DETECTIVES- Detectives were assigned 13 new cases as well as 3 DCS cases. Detectives were called out 2 times during the month. 2 cases were sent to the Prosecutor's Office for charges. 7 cases were closed. 6 search warrants were served.

PARKING ENFORCEMENT- 26 tickets were issued for the month (4-wrong direction, 2-no parking, 12-Reserve parking, 5-no parking zone, 2-handicap parking, 1-fire lane).
0 warnings were written, 2 tickets were voided. 8 tickets have been paid and 16 have not been paid.

RESERVES- The Reserve Division worked 20 hours for the month.

TRAINING

GPD Officers participated in CPR training at GFD on Feb. 3rd hosted by Stat Flight Medics.

Officer Justin Herd attended REID Interview & Interrogation School on Feb. 17th -20th in Carmel.



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

Summary Report for February 2026



Department of Public Works

Sign Work:

1. Replaced 3 stop signs and 1 pole this month.
2. Installed a new solar stop sign at Walmart.
3. Installed 2 new solar speed signs this month: 1- E. Washington and 1- Percy.
4. Replaced solar speed sign on E. Shadowlawn.
5. Cleaned 32 stop signs around town.

Mechanical:

1. 04' Chevy 3500: Refilled power steering fluid.
2. 17' F-250: Replaced rotor, brake pads and springs.
3. 11' F-650: Replaced caliper, pads and rubber brake line.
4. 12' Chevy 3500: Repaired snow plow.

Sweeping:

1. Swept city streets 2 times this month, driving 39 miles, used 29 gallons of diesel and picked up 52.5 yards of debris.

Storm Work:

One North Locust St.
Greencastle, IN 46135

1. Cleaned ice from drains 4 times this month, collecting 5 tons of debris.
2. Inspected drains for repair 6 days this month.

Patching:

1. We filled holes in city streets 5 times this month using 4.25 tons of CMA.

Snow Call – Out:

1. Salted city streets 1 time this month, driving 92 miles, used 17 gallons of diesel and 21.24 tons of CLS.

Tree Work:

1. Removed a tree that had fallen across Martinsville St.

Misc:

1. Mapped the city with Vialytics 2 times this month.
2. Made a thermo list.
3. Hauled in 15.47 tons of CMA.
4. Picked up 2 deceased deer this month.

ATTACHMENTS

None



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. Council and BOW Report

2026

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1,006	1,314											1,160
													YEARLY TOTAL

DAYS ABOVE DESIGN FLOW	0	0											0
DAYS OF OVERFLOW AT PLANT	0	0											0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0											0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0											0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0											0
EMERGENCY REPAIRS MADE	0	0											0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0											0
SEWER LINE CLEANED (FOOTAGE)	450	543											993
LOCATES	246	290											536
TAP PERMITS	1	1											2
SEWER LINES TELEVIEWED (FOOTAGE)	5,014	5,279											10,293

2025

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1,501	1,449	1,448	3,016	1,768	1,966	1,287	1,086	0,996	0,967	1,023	1,184	1,474
													YEARLY TOTAL

DAYS ABOVE DESIGN FLOW	0	0	0	8	1	6	0	0	0	0	0	0	15
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0	0	0	0	0	0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	1	0	1	0	0	0	0	0	0	2
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
EMERGENCY REPAIRS MADE	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINE CLEANED (FOOTAGE)	340	2,039	1,971	1,484	2,788	1,406	1,040	2,131	1,374	1,882	636	370	17,461
LOCATES	135	188	246	344	408	530	685	513	361	283	307	214	4,214
TAP PERMITS	0	0	0	0	0	0	0	0	0	0	0	0	0
SEWER LINES TELEVIEWED (FOOTAGE)	0	320	947	2,589	2,388	6,057	2,627	4,132	1,372	2,367	929	4,007	27,735



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

None



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

Jason Keeney

MONTHLY HIGHLIGHTS

The programs director collected Valentines and distributed them at the local assisted living facilities around town. Our Bonner Scholars have started preparation for Easter Egg Hunt and continue to stuff plastic eggs. We have started cleaning up winter debris and will continue as the weather allows and we are able to get onto the grass and not tear everything up. There were several evenings that the Pickleball and Tennis courts were able to be used and we are preparing for the upcoming Emerald Palace 2.0 rebuild starting on April 15! We are now completely funded for the renovation, but do still have a large number of pickets available for purchase. I want to express my gratitude and thankfulness for Denise Sigworth, Ashley Crady and Melanie Welker for their assistance with fundraising for this project. I also want to thank Jeff & Denise Sigworth for their extremely kind and generous donation that allowed for the purchase of our new CNC engraving machine, that will make engraving these pickets simple and uniform.

ATTACHMENTS

1. 20260306072541
2. 20260306072603


**Greencastle Parks & Recreation Department
 Direct Payable Voucher Docket
 Wednesday, March 4, 2026
 (For business of February 2025)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Hendricks Power	Sports Park Power Bill	\$ 893.42
Sto-Cote Products	Ice Rink	\$ 9,617.52
Visa Card Services	February Visa Bill- Jason	\$ 119.99
Total General Operation Expenses		\$ 10,630.93

Allowance of Account Payable Vouchers

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$10,630.93** dated March 4, 2026.

SIGNATURES OF THE GOVERNING BOARD



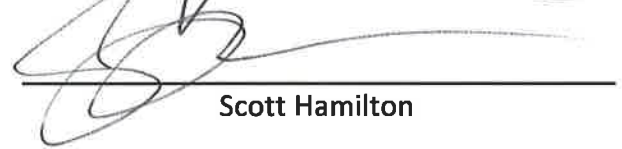
 Cathy Merrell, President



 Tim Trigg, Vice President



 Doug Hutchison



 Scott Hamilton

Greencastle Parks & Recreation Department
Accounts Payable Voucher Docket
Wednesday, February 4, 2026
(For business of January 2026)

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Arab Termite & Pest	Quarterly Service	\$ 75.00
Ashley Crady	Mileage reimbursement for Camps Conference	\$ 30.38
Butlers's LP	Propane Refills for Ice Rink Heater	\$ 56.00
Headley Hardware	PVC Fittings, Pipe Cleaner and Glue	\$ 252.73
S5 Security	Security Monitoring	\$ 29.95
Grizzly Products	CNC Engraver*	\$ 7,344.00
		\$ 7,788.06

[*Thank you to a generous donors who funded this purchase for EP 2.0!](#)

Total General Operation Expenses \$ 7,788.06

Allowance of Account Payable Vouchers

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$7,788.06** dated March 4, 2026.

SIGNATURES OF THE GOVERNING BOARD




 Cathy Merrell, President



 Tim Trigg, Vice President



 Doug Hutchison



 Scott Hamilton



Department Report

MEETING DATE

March 12, 2026

PREPARED BY

MONTHLY HIGHLIGHTS

ATTACHMENTS

1. 2026_02

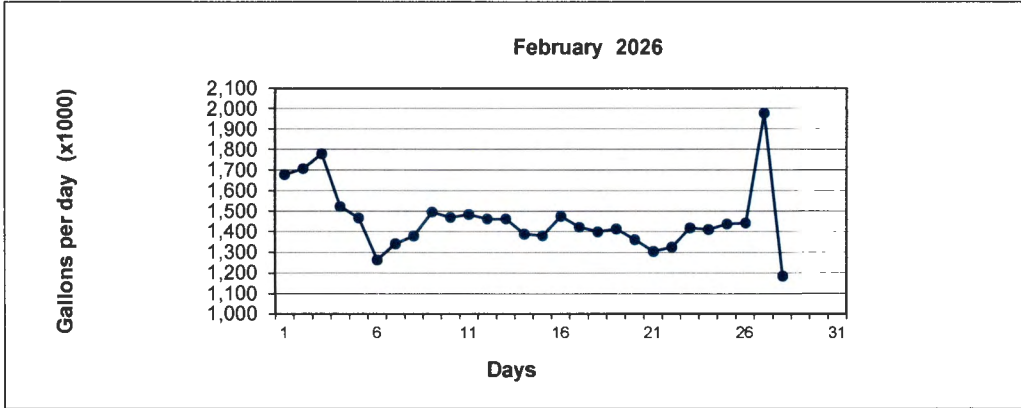
Greencastle Utilities

Monthly Report

February 2026

Gallons

1,458,903	Average daily pumpage	
1,976,453	Peak Day	27
1,185,660	Minimum Day	



Utility Repairs & Statistics	Number	Brief Description
Water main leaks - (4" - 12")	4	712 Castleton Dr (2), 330 Warren Dr., W Columbia St
Small main leaks	1	Kersey Add.
Service line leaks	5	
Other		
Fire hydrant flow tests		
Water main tie-ins		
Installed new fire hydrants		
Work Orders	158	
Meter Change-Outs	22	
IUPPS line locates	291	
Total active accounts	3725	
Disconnects for non-payment	57	

Month	Calendar Month Pumpage	Known Water Usage / Loss	Gallons Sold	Unaccountable Water	Peak Day Gallons	Peak Day	
2026	January	42,522,490	1,458,154	29,720,284	25.0%	1,741,115	24
	February						
	March						
	April						
	May						
	June						
	July						
	August						
	September						
	October						
	November						
	December						
YTD	Totals:	42,522,490	1,458,154	29,720,284			



City of Greencastle
Common Council
Regular Session
Mikayla Johnson - Clerk Treasurer

February 12, 2026 | 7:00 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Call to Order; Roll Call

Mayor Dunbar called the meeting to order at 7pm. Clerk-Treasurer Johnson called the roll; Councilors Hammer, Asbell, Langdon, Nicholson, and Aguirre were present. Councilor Masten was absent. Councilor Thomas joined the meeting at 7:05pm.

II. Public Petitions and Comments

III. Special Requests

- A. Street Closure Request - ShamRock 5K
Councilor Langdon made a motion to approve the street closure request as presented, seconded by Councilor Nicholson, 6-0, motion carried.
- B. Noise Ordinance Waiver Request - Greencastle Music Fest
Street Closure Request - Greencastle Music Fest
Councilor Hammer made a motion to approve the noise ordinance waiver request and street closure request as presented, seconded by Councilor Asbell, 6-0, motion carried.
- C. Street Closure Request - Pedal Putnam '26
Councilor Asbell made a motion to approve the street closure request as presented, seconded by Councilor Aguirre, 6-0, motion carried.
- D. Street Closure Request - C.A.R.R. 5K
Councilor Langdon made a motion to approve the street closure request as presented, seconded by Councilor Aguirre, 6-0, motion carried.
- E. Street Closure Request - C.A.R.R. 5K After Party
Noise Ordinance Waiver Request - C.A.R.R. 5K After Party
Councilor Hammer made a motion to approve the street closure request and noise ordinance waiver request as presented, seconded by Councilor Asbell, 6-0, motion carried.
- F. Street Closure Request - Isaiah 117 House 5K Fun Walk/Run
Councilor Nicholson made a motion to approve the street closure request as presented, seconded by Councilor Aguirre, 6-0, motion carried.

IV. Department Reports

- A. Cemetery - Jason Keeney

- B. Fire Department - Rob Frank
 - i. Fire Inspections - John Burgess
- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Wastewater Department - Oscar King Jr.
- G. City Attorney - Laurie Robertson Hardwick
- H. Park & Recreation - Jason Keeney
- I. Water Department - Rick Denney

V. Reports

- A. Mayor's Report
- B. Clerk-Treasurer's Report
- C. Councilors' Report

VI. Approval of Minutes

Councilor Hammer made a motion to approve the minutes as presented, seconded by Councilor Thomas, 6-0, motion carried.

- A. Approval of Minutes - January 8, 2026
- B. Approval of Minutes - February 2, 2026

VII. Approval of Claims

Councilor Hammer made a motion to approve the claims as presented, seconded by Councilor Nicholson, 5-0-1, Councilor Aguirre abstained due to a conflict of interest.

VIII. Old Business

- A. Contract for Professional Services with Greencastle/Putnam County Development Center, Inc.

Councilor Asbell made a motion to untable the contract for Professional Services with Greencastle/Putnam County Development Center, Inc., seconded by Councilor Thomas, 6-0, motion carried.

Councilor Thomas made a motion to approve the contract for Professional Services with Greencastle/Putnam County Development Center, Inc., seconded by Councilor Asbell, 5-1, motion carried.

B. ORDINANCE 2025-17 AN ORDINANCE APPROVING THE PARTIAL VACATION OF VINE STREET BETWEEN POPLAR STREET AND SEMINARY STREET LOCATED IN THE CITY OF GREENCASTLE, PUTNAM COUNTY, INDIANA (Second Reading)

Councilor Hammer made a motion to approve Ordinance 2025-17 as presented, seconded by Councilor Thomas, 6-0, motion carried.

C. ORDINANCE 2025-18 AN ORDINANCE APPROVING THE VACATION OF AN ALLEYWAY FROM COLLEGE STREET AND VINE STREET LOCATED IN THE CITY OF GREENCASTLE, PUTNAM COUNTY, INDIANA (Second Reading)

Councilor Nicholson made a motion to approve Ordinance 2025-18 as presented, seconded by Councilor Asbell, 6-0, motion carried.

IX. New Business

A. Cancellation of Warrants — Old Outstanding Checks

Councilor Hammer made a motion to approve the Cancellation of Warrants as presented, seconded by Councilor Nicholson, 6-0, motion carried.

X. Adjournment

Councilor Thomas made a motion to adjourn at 8:03pm, seconded by Councilor Langdon, 6-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer

RESOLUTION NO. 2026-02

**A RESOLUTION TO ACCEPT THE CONVEYANCE OF REAL PROPERTY
FROM THE PUTNAM COUNTY, INDIANA, BOARD OF COMMISSIONERS
TO THE CITY OF GREENCASTLE,
LOCATED AT 606 MAPLE AVENUE (Ash's Enl Pt Lot 1 Blk 1 & Pt Vac Alley),
GREENCASTLE, IN 46135**

WHEREAS, the Putnam County, Indiana, Board of Commissioners, as the County Executive, did obtain Tax Sale Certificate No. 672500092 (attached hereto) for the real property located at 606 S. Maple Avenue, (Ash's Enl Pt Lot 1 Blk 1 & Pt Vac Alley) Property ID #015-524020-00, Greencastle, IN 46135, at the Putnam County Tax Sale pursuant to Indiana Code 6-1.1-25 on September 22nd, 2025; and

WHEREAS, the City of Greencastle has expressed interest in the aforementioned real property; and

WHEREAS, the City of Greencastle is an Indiana political subdivision; and

WHEREAS, Indiana Code 6-1.1-24-9(d) allows the County Executive to assign a certificate of sale to any political subdivision.

WHEREAS, the Putnam County, Indiana, Board of Commissioners passed Resolution No. 2026-2-2-1 (attached hereto) on February 2nd, 2026, resolving to assign the real property located at 606 S. Maple Avenue (Ash's Enl Pt Lot 1 Blk 1 & Pt Vac Alley), Greencastle, IN 46135 to the City of Greencastle;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GREENCASTLE, INDIANA, that the City is in agreement with Putnam County Board of Commissioners and Resolution No. 2026-2-2-1 and hereby accepts the real property located at 606 S. Maple Avenue (Ash's Enl Pt Lot 1 Blk 1 & Pt Vac Alley), Greencastle, IN 46135.

PASSED AND ADOPTED by the Common Council of the City of Greencastle, Indiana on this 12th day of March 2026.

Mark Hammer

Stacie Langdon

David Masten

Tina Nicholson

Kathi Asbell

Vincent Aguirre

Darrel Thomas

Approved and signed by me this _____ day of _____, 2026, at _____ o'clock ____m.

Lynda Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk-Treasurer

Resolution 2026-2-2-1

A RESOLUTION TO ASSIGN PROPERTY
TO THE CITY OF GREENCASTLE, IN

WHEREAS, the Putnam County, IN, Board of Commissioners, as the County Executive, did obtain Tax Sale Certificate No. 672500092 for the real property located at 606 South Maple Avenue, Greencastle, IN 46135, Property ID #67-09-21-402-099.000-008, at the Putnam County, IN Tax Sale pursuant to Indiana Code 6-1.1-25 on September 3, 2025; and

WHEREAS, the City of Greencastle, IN has expressed interest in the aforementioned real property; and

WHEREAS, the City of Greencastle, IN is an Indiana political subdivision; and

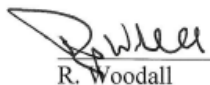
WHEREAS, Indiana Code 6-1.1-24-9(e) allows the County Executive to assign a certificate of sale to any political subdivision.

NOW, THEREFORE, BE IT RESOLVED by the Putnam County Board of Commissioners, Putnam County, IN, does hereby assign Tax Sale Certificate No. 672500092 for the real property located at 606 South Maple Avenue, Greencastle, IN 46135, Property ID #67-09-21-402-099.000-008 to the City of Greencastle, IN on the 2nd day of February, 2026.

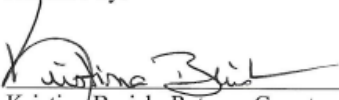
Be it resolved this 2nd day of February, 2026 by a vote of 3 to 0.


A. Beck


T. Helmer


R. Woodall

Attested by:


Kristina Berish, Putnam County Auditor

Prepared by James W. Ensley, Attorney at Law

TAX SALE CERTIFICATE

\$25,016.23

Subject To 10% or 15% (Minimum Bid) \$25,016.23
Subject to 5% Per Annum (Surplus) \$0.00
Cause Number:67C01-2509-TS-000001

No. 672500092

STATE OF INDIANA, PUTNAM COUNTY

I Kristina Berish County Auditor in and for the County aforesaid, do hereby certify that at public sale held by Karrie Minor the County Treasurer of the aforesaid County, which commenced on Monday September 22nd, 2025 at 10:00 AM and continued until all parcels were offered for sale, that the treasurer did on Monday September 22nd, 2025 at 10:00 AM at Lobby Of Courthouse legal notices as prescribed in IC 6-1.1-24-2 having been given, sold to

Bidder Number: 6725001
Putnam County Board of Commissioners
1 W Washington St Rm 22
Greencastle, IN 46135

the following described piece or parcel of land in Putnam County, Indiana, to wit:


Key Number/Property ID#: 015-524020-00
Brief Legal Description: Ash's Enl Pt Lot 1 Blk 1 & Pt Vac Alley
Street Address or other common description: 606 Maple Ave

the said sum paid being equal to \$0.00, the amount perscribed in IC 6-1.1-24-6. The amount of the judgment issued by the Putnam County Court on Wednesday, September 03, 2025 said judgment based on taxes, penalty, interest and costs due on the Real Estate above described for the year 2023 payable 2024, and prior years, to which is added the tax of 2024 payable 2025, said land being assessed and duly entered for the taxation in the name of

Barnett Mitchell D
606 Maple Ave
Greencastle, IN 46135

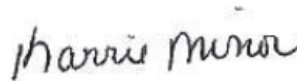
The purchaser, above named, having paid the said Treasurer said purchase money (he or she being the highest and best bidder for cash), will be entitled to a deed for the tract of land so purchased as above described at the expiration of the redemption period (Tuesday, January 20, 2026) and after said purchaser complies with the statutory requirements of IC 6-1.1-25-4 et seq., if the same shall not have been previously redeemed.

IN WITNESS WHEREOF, I have hereunto set my hand and seal as Auditor aforesaid at Greencastle, Indiana, this September 22, 2025.



Kristina Berish AUDITOR OF PUTNAM COUNTY,
INDIANA

I, Karrie Minor Treasurer of Putnam County, do hereby guarantee that the taxes and special assessments on the Real Estate named in the above certificate are delinquent, and that the same were yet due and unpaid at the time of the sale thereof, mentioned in said certificate, and said Real Estate being eligible for sale under IC 6-1.1-24.



Karrie Minor TREASURER OF PUTNAM COUNTY,
INDIANA

GREENCASTLE REDEVELOPMENT COMMISSION

ANNUAL REPORT FOR CALENDAR YEAR 2025

CITY OF GREENCASTLE

Lynda R. Dunbar, Mayor

Mikayla Johnson, Clerk-Treasurer

Erika Gilmore, Greencastle Redevelopment Commission President

REPORT PREPARED IN COMPLIANCE WITH INDIANA CODE 36-7-14-13

**Approved by the Greencastle Redevelopment Commission on February 25,
2026 at the regular commission meeting.**

Approved by the Common Council on March 12, 2026

Summary of Major Activities in 2025

Next Level Trails-Campus Link Trail Along SR 240

- In 2020 and also in November of 2021, the commission committed to providing local match for a potential pathway project along SR 240 and Veterans Memorial Highway that would be funded by a grant from the state's Next Level Trails
- An application was submitted to the state for Round 2 funding, which was not funded.
- In December 2021, an application was submitted for Round 3, and in 2022 the state announced an award of \$2.186 million for this project.
- With the award of the grant, engineering and ROW determination started in 2022, and has continued through 2024.
- Final Design and Bid Package was completed in mid-2025. Bid opening and contract awarded in 3rd quarter of 2025. Redevelopment commission agreed to fund the 1.6 million overrun from the project.

Wellness Center, YMCA, Medical Office

Construction began in the Spring of 2023. The construction was completed in 2025. The YMCA opened March 3rd, 2025 and has been a huge success for Greencastle in 2025.

Washington Street

Engineering, survey and ROW was started in 2024 to improve the failing road by the Greencastle High School. In July of 2024, the city submitted a Community Crossing Grant application for a total reconstruction of this road. In November of 2024, the city was rewarded the 1.5 million grant and the city will use EDIT dollars to complete this much needed improvement. Road construction started in May 25, 2025 and was completed in November 2025.

Lighting Project- Read1 Grant

At the end of 2023, the Redevelopment Commission approved the city to seek grant moneys from the Read1 Grant program. In January 2024, the city was notified that we received \$200,000 in Read1 funding to improve much needed lighting upgrades on Indiana Street and Jackson Street in downtown Greencastle. In 2025 the city was awarded an additional \$58,999.85 in Read1 Grant funding to be used toward this project. The project was bid and awarded and the custom light poles were ordered. Indiana Street lighting project was completed in December 2025 and the Jackson Street project is started and will be completed in first quarter of 2026.

YMCA Aquatics Center

In 2025, the design work for the new aquatics center started. Elevatus was selected as the architect and Hanning Construction Inc was selected as the construction management consultant. Proposals have been submitted and a guaranteed maximum price is being determined. Construction will start in late Spring of 2026 and the pool opening in late Summer of 2027. Funding for this project is provided by the DePauw Lilly Grant and Greencastle Redevelopment Commission.



Downtown Streetscapes

Through the Green and Gold Initiative the city has the opportunity to receive some funding to improve the walkability and overall look of downtown. Rundell Ernstberger Associates was contracted to give a visual design and cost estimate to achieve better walkability, safety and appearance to our downtown.

Indianapolis Road Engineering

A final section of Indianapolis Road has not been completed. Since the previous administration had most of the engineering completed for this section, it made it a good candidate for a Community Crossing Project in 2026.

Name of Qualified and Acting Commissioners for 2025

- Beau Battin
- Eric Birt
- Chris Flegal
- Erika Gilmore
- Stacie Langdon

Officers of the Greencastle Redevelopment Commission for 2025

- President – Erika Gilmore
- Vice President – Stacie Langdon
- Secretary- Chris Flegal

Employees of the Greencastle Redevelopment Commission in 2025

The Greencastle Redevelopment Commission does not currently have any employees. Services needed are provided through city departments or contracted outside vendors.



FINANCES OF THE GREENCASTLE RDC FOR 2025

INCOME:

TIF Allocation		\$5,495,067.77
Interest Earned		
Fund 4445- TIF	\$346,498.95	
Fund 4419- RDC Constr. Int	\$ 31,436.04	
Fund 4420- Debt Service Reserve Int	<u>\$23,274.83</u>	
Total Interest		\$ 401,209.82
Farm Ground Rent		\$ <u>17,668.80</u>
Total Income in 2025		\$ 5,913,946.39

EXPENSE:

Projects:

Campus Link Trails:

Campus Link Trails Engineering	\$ 18,903.27
Campus Link Trails Land Appraisals	\$ 29,960.00
Campus Link Trails Purchased Properties	\$167,237.50
Campus Link Trails Wetland Fee	\$ 32,000.00
Campus Links Legal Publications	<u>\$ 193.17</u>
Total Campus Links Trail Project	\$248,293.94

Wellness Center:

Construction- Tonn & Blank	\$ 2,739,633.31
Architect- Elevatus	\$ 205,944.56
Utilities During Construction	\$ 33,294.89
Appliances & Equipment	\$ 46,400.20
Landscaping	<u>\$ 164,581.20</u>
Total Wellness Center Project	\$ 3,189,854.46

Washington Street Engineering	\$ 41,570.00
Washington Street Inspection	<u>\$ 207,390.90</u>

Total Washington Street Project	\$ 248,960.90
Lighting Project Engineering	\$ 29,474.52
Lighting Project-Indiana Street	\$ 281,148.78
Lighting Project- Jackson Street	\$ <u>475,729.74</u>
Total Lighting Project	\$ 786,353.04
YMCA Aquatic Center- Design	\$ 400,376.49
YMCA Aquatic Center- Contract with DPU	\$ 20,586.00
YMCA Aquatic Center- Legal Publication	\$ <u>80.07</u>
Total Aquatic Center Project	\$ 421,042.56
Downtown Streetscapes Design	\$ 105,906.50
Indianapolis Road Engineering	\$ 46,515.00
Land Appraisals – Calbert Way	\$ 9,630.00
Total Expenses in 2025*	\$ 5,056,556.10

*Does not include Bond Principal & Interest

FUND BALANCES AS OF DECEMBER 31, 2025

Fund 4445- TIF Allocation	\$12,136,775.14
Fund 4446- Redevelopment District Capital Fund	\$ 582,195.65
Fund 4417- RDC Bond Wellness Center	\$ 0
Fund 4418- 2015 RDC Bond and Interest	\$ 0
Fund 4419- RDC Wellness Center Construction	\$ 422,854.44
Fund 4420- RDC Wellness Center DSR	\$ <u>1,421,130.34</u>
Total Cash on Hand 12/31/2025	\$14,562,955.57

Outstanding Bonds- Payments Made In 2025

2015 RDC Bond	\$ 35,232.90
RDC Bond Wellness Center	\$1,399,487.52

Outstanding Debt Obligations:

Tax Increment Revenue Bond of 2015

Maturity Date:	February 1, 2040
Original Amount:	\$600,000.00
Outstanding Amount as of December 31, 2025	\$405,000.00
Principal Paid in 2025:	\$ 20,000.00
Interest Paid in 2025:	\$ 15,232.90
Principal to be Paid in 2026:	\$ 25,000.00

Tax Increment Revenue Bond of 2022

Maturity Date:	February 1, 2040
Original Amount:	\$14,120,000.00
Outstanding Amount as of December 31, 2025	\$ 12,350,000.00
Principal Paid in 2025:	\$ 790,000.00
Interest Paid in 2025:	\$ 609,487.52
Principal to be Paid in 2026:	\$ 745,000.00

Grants or Loans made by the Commission

The Redevelopment Commission did not make any grants or loans to any other entity in 2025.

Name of Commissioners Appointed or Removed from Office in 2025.

All of 2025 members were reappointed in January 2026

- Erika Gilmore- Corporate Learning and Development Officer
- Stacie Langdon- Retired Banker and City Councilor
- Chris Flegal- United Way Director
- Eric Birt- Retired employee of Buzzi Unicem
- Beau Battin- VP of Customer Relations