



City of Greencastle
Common Council
Regular Session
Mikayla Johnson - Clerk Treasurer

September 11, 2025 | 7:00 PM
City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135

MINUTES

I. Call to Order; Roll Call

Mayor Lynda Dunbar called the meeting to order at 7:00pm; upon roll by Deputy Clerk-Treasurer Melanie Welker the following were present: Darrel Thomas, Mark Hammer, Katherine Asbell, Stacie Langdon, David Masten, Tina Nicholson, and Vincent Aguirre.

II. Public Petitions and Comments

Kelsey Kauffman read a letter signed by 85 Putnam County residents (62 Greencastle residents) urging local law enforcement to decline any partnership with U.S Immigration and Customs Enforcement (ICE). It was the same letter presented earlier this month to the county commissioners. Council President Stacie Langdon told Kelsey Kauffman that she appreciated the letter and advised that City Police have not been approached for any ICE partnership.

III. Special Requests

- A. Street Closure Request - DePauw Campus Celebration
Motion by Councilor Masten to approve the street closure request as presented, seconded by Councilor Asbell, 7-0, motion carried.
- B. Noise Ordinance Waiver Request — Phi Kappa Psi Fraternity Social Event with Guests
Motion by Councilor Hammer to approve the noise ordinance request as presented, seconded by Councilor Thomas, 7-0, motion carried.
- C. Street Closure Request — Greencastle Fire Department Pink for Pancakes
Motion by Councilor Aguirre to approve the street closure request as presented, seconded by Councilor Hammer, 7-0, motion carried.
- D. Street Closure Request - Annual Greencastle Fire Department Open House
Motion by Councilor Aguirre to approve the street closure request as presented, seconded by Councilor Hammer, 7-0, motion carried.

IV. Department Reports

- A. Cemetery - Jason Keeney
- B. Fire Department - Rob Frank
 - i. Fire Inspection - John Burgess

- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Wastewater Department - Oscar King Jr.
- G. City Attorney - Laurie Robertson Hardwick
- H. Park & Recreation - Jason Keeney
- I. Water Department - Rick Denney

V. Reports

A. Mayor's Report

Mayor Dunbar gave an update on road construction projects. US 231 is open, there have been phone calls made to City Hall about the new road already being cut by construction workers. That is not the case. INDOT is adding the survey markers that are always installed after the road work is complete. Survey markers are often used to set up a GPS receiver antenna in a known position for use in differential GPS surveying. East Washington Street is in the final weeks of work by Calumet Construction between Wood Street and Percy Julian Drive. New pavement should be added to one side of the road along the west side of the project this week. Water, sewer, and stormwater work is all done, which is what takes so long. Gas lines are now in a proper, safe location. A firm date for when the full length of East Washington Street will reopen, the section alongside Greencastle High School from Percy Julian to the parking lot on the west side has been open since school started, is expected next month. Albin Pond Road should be open on September 12, 2025, with new railing and stripes. The joint city-county Keightly Road improvement project is done, with both entities saving money by the city paying for materials and the county doing the roadwork. This has been a pretty productive year, stated Mayor Dunbar, noting that construction is nearing its end for the season. City officials' thoughts will turn to planning for next year during the fall and winter months.

Mayor Dunbar announced that Hanning Construction, Terre Haute, has been chosen as the construction manager for the pool project at the Putnam County YMCA. A guaranteed maximum price will be determined for the job.

B. Clerk-Treasurer's Report

Deputy Clerk-Treasurer Welker announced that a free Heavy Trash Day is set for 8 a.m. to noon on Saturday, Oct. 18 at Republic Services, 525 W Columbia St, for Greencastle Utility trash customers. Each utility trash customer will receive a flyer in the mail. The last 2025 Tox-Away Day is set for 8 a.m. to noon on Saturday, Sept. 13 at Parke County Fairgrounds.

C. Councilors' Report

Councilor Aguirre announced that the Child Care Grant will have a public workshop in October or November of this year. He will communicate the date once known. Survey results indicate that 609 seats are needed in Putnam County, with an additional 50–100 seats added per year moving forward. Based on survey results, 176 people would work if they had reasonable child care, 86 of those being Greencastle residents.

Councilor Nicholson asked if the City would ever run sewer past the 231 viaduct, as she had been asked. Mayor Dunbar replied, "not at the present time, as this is outside the city limits, it would be very costly, but if a developer wanted to discuss it, the city would do so."

Councilor Masten would like to commend the water and wastewater crews that dug in front of his Avenue B property, there was a water and sewer leak.

Councilor Langdon announced that the 4th Annual Community Connect Event will be on Saturday, Nov. 1 at Greencastle Christian Church from 10am- 2pm. More information to come at the October council meeting, and everyone is welcome to help. Councilor Asbell mentioned that due to the street resurfacing on Northwood Boulevard that some neighbors have reached out to let her know that the heavy equipment crushed some curbs. Ridge Avenue is in terrible shape and needs work. Mayor Dunbar announced that Ridge Avenue is on the list for 2026.

Councilor Hammer announced that he is very happy that Albin Pond Road is almost finished, and that his 30th anniversary with the Common Council is Sept. 12, 2025, as he began Sept. 12, 1995. Everyone congratulated Councilor Hammer!

Councilor Thomas — no report

VI. Approval of Minutes

A. Approval of Minutes - August 14, 2025

Motion by Councilor Hammer to approve the minutes of the August 14, 2025 Greencastle Common Council meeting as presented, seconded by Councilor Masten, 7-0, motion carried.

VII. Approval of Claims

Councilor Thomas made a motion to approve the claims as presented, seconded by Councilor Masten, 5-0-2. The motion carried. Councilors Aguirre and Nicholson abstained due to a conflict of interest.

VIII. Old Business

A. BankShot Basketball

Mayor Dunbar went over the quote from Chew's Lawn Restoration for a 35 x 35 concrete pad for Bankshot Basketball in the amount of \$11,173.20. Sidewalk and fence quotes will come later once dimensions are known. Judy George wrote a letter giving kudos to Councilor Aguirre for this project. Councilor Masten was at the tech review meeting this morning for the Courthouse Annex, and Commissioner Rick Woodall verbally communicated that the commissioners would like to partner with the city to add a playground such as Bankshot Basketball to the Annex, as there are no play structures in the ward since Jones Elementary closed. Councilor Aguirre stated that he has been waiting since the Bankshot Basketball was purchased in December 2024 for it to be installed in the 4th ward at Maple Berry Park this year, which has yet to happen. Mayor Dunbar discussed that the Bankshot Basketball project involves a lot more work than

was anticipated, it still needs to be worked through, and City employees may be able to help install it. It would need to go back before the Park Board at the October Park Board meeting as it would be different from former discussion/vote, and it would need to be voted on. It does need fencing, and see if the Park Board would approve the space next to the existing basketball court. Councilor Aguirre stated that he would help to get a park/playground area at the Courthouse Annex once the time comes. Mayor Dunbar advised that we don't need kids playing in a construction zone, so it would be the last piece of the project to be completed. Councilor Aguirre stated that he would see this project fully fundraised, or pay from his personal account, if need be, to complete the project in the 4th ward. The conclusion was that all Councilors were in favor of Clerk-Treasurer Johnson emailing all Councilors their remaining 2025 Council monies left to spend once she returns from training, and has had time to put this together.

IX. New Business

- A. Ordinance 2025-08 An Ordinance Amending the Text of the City of Greencastle, Indiana Zoning Ordinance (First Reading)
Councilor Aguirre made a motion to approve Ordinance 2025-08 as presented, seconded by Councilor Langdon, 7-0, motion carried.
- B. Greencastle Trick-Or-Treat Hours
Councilor Asbell made a motion to set Trick or Treat hours in Greencastle from 5 to 8 p.m. on Halloween, Friday. Oct. 31, seconded by Councilor Aguirre, 7-0, motion carried.

X. Adjournment

Councilor Hammer made a motion to adjourn the meeting at 8:13pm, seconded by Councilor Aguiree, 7-0, motion carried.

Lynda R. Dunbar, Mayor

ATTEST:

Mikayla J. Johnson, Clerk - Treasurer