



## City of Greencastle

### Board of Works

### Regular Session

Mikayla Johnson - Clerk Treasurer

September 17, 2025 | 4:30 PM

City Hall

One North Locust Street, P.O. Box 607

Greencastle, Indiana 46135

## AGENDA

### I. Call to Order; Roll Call

### II. Special Requests

- A. Sewer Lead Adjustment- Ethan Sillery, 96 Martinsville St., \$856.01
- B. Sewer Leak Adjustment- Greencastle Acres MHC, 1218 S Bloomington St, \$1,988.47

### III. Emergency Repairs

### IV. Approval of Minutes

- A. Approval of Minutes - August 20, 2025

### V. Approval of Claims

- A. Water
- B. Wastewater
- C. Stormwater

### VI. Department Reports

- A. Cemetery - Jason Keeney
- B. Fire Department - Rob Frank
  - i. Fire Inspections - John Burgess
- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Water Department - Rick Denney
- G. Wastewater Department - Oscar King Jr.
- H. City Attorney - Laurie Robertson Hardwick
- I. Park & Recreation - Jason Keeney

### VII. Old Business

### VIII. New Business

- A. Truck Purchase, Ford F150 - Fire Department

### IX. Adjournment

**House Enrolled Act No. 1509**

<u>Officer's Name</u>	<u>Appointing Authority</u>	<u>Term of Appointment</u>
Thom Morris	Mayor	01/01/2025 - 12/31/2025
Trudy Selvia	Mayor	01/01/2025 - 12/31/2025

Persons who require assistance or need information regarding access to the meeting and the availability of special facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

1. 1210\_001

Usage:  $63 + 56 = 119$   
 AVG:  $5 \times 2 = 10$   

$$\begin{array}{r} 109 \\ \times 6.58 \\ \hline 717.22 \end{array}$$

**Greencastle Municipal Sewer Leak Adjustment**

Customer Name: Ethan Sillery

Customer Address: 96 Martinsville St

Customer Account Number: 10-000316-00

Amount to be adjusted: \$717.22 + \$138.79 = \$856.01  
 2 late fees

Once an adjustment has been given, you are not eligible for another adjustment for one (1) full year of Utility Service.

Customer Signature: *Ethan Sillery*

**Please describe leak, and give repair date:**

Water spicket Leak on back of the House

\$ 7/31/25

\*\*\*\*\*Clerk's Office to Complete\*\*\*\*\*

Leak Adjustment Authorized by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*

GREENCASTLE MUNICIPAL UTILITIES  
 1 N Locust Street  
 PO Box 288  
 Greencastle, IN 46135  
 (765) 653-2638  
 www.cityofgreencastle.com



<b>Account Number</b>	<b>AMOUNT DUE</b>
10-000316-06	\$1,475.31
<b>Due Date</b>	<b>After Due Date Pay</b>
8/10/2025	PAID BY DRAFT
<b>Account Name</b>	
Ethan Sillery	
<b>Service Address</b>	
96 Martinsville St	
<b>Amount Enclosed</b>	

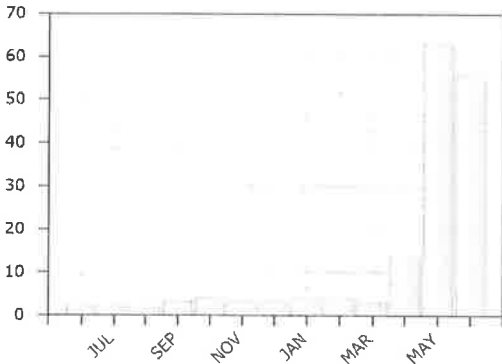


Ethan Sillery  
 96 Martinsville St  
 Greencastle, IN 46135-2263

There will be a charge on all returned checks.  
 Please return this portion with your payment.  
 When paying in person, please bring both portions of this bill.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

<b>Name</b>			<b>Service Address</b>			<b>Account Number</b>
Ethan Sillery			96 Martinsville St			10-000316-06
<b>Status</b>	<b>Billing Period From</b>	<b>Billing Period To</b>	<b># Days</b>	<b>Bill Date</b>	<b>Penalty Date</b>	<b>Due Date</b>
Active	6/2/2025	7/1/2025	29	7/22/2025	8/10/2025	8/10/2025



CURRENT READING 148  
 PREVIOUS READING 92  
 USAGE 56

PREVIOUS BALANCE	\$739.09
PAYMENTS	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$72.40
<b>PAST DUE AMOUNT</b>	<b>\$811.49</b>
WATER	\$249.40
TAXES	\$17.46
FIRE HYDRANT	\$4.73
WASTEWATER	\$368.48
TRASH	\$17.75
STORMWATER	\$6.00
<b>CURRENT BILL</b>	<b>\$663.82</b>
<b>AMOUNT DUE</b>	<b>\$1,475.31</b>

PAID BY DRAFT

56  
 +63  
 ---  
 119  
 X6.58  
 ---  
 \$ 783.02  
 - \$ 65.80 DBL an average  
 ---  
 \$ 717.22 sewer leak adj

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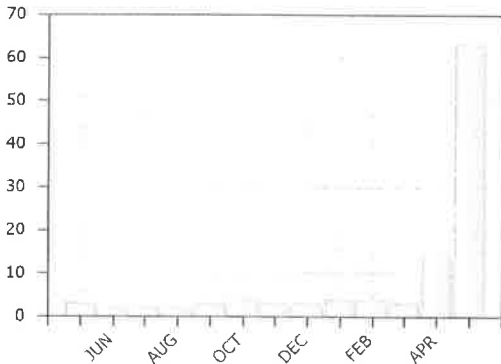


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Status	Billing Period From	Billing Period To	# Days	Bill Date	Penalty Date	Due Date
Active	5/1/2025	6/2/2025	32	6/19/2025	7/10/2025	7/10/2025



CURRENT READING 92      PREVIOUS READING 29      USAGE 63

PREVIOUS BALANCE	\$202.24
PAYMENTS	\$202.24-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
<b>PAST DUE AMOUNT</b>	<b>\$0.00</b>
WATER	\$276.70
TAXES	\$19.37
FIRE HYDRANT	\$4.73
WASTEWATER	\$414.54
TRASH	\$17.75
STORMWATER	\$6.00
<b>CURRENT BILL</b>	<b>\$739.09</b>
<b>AMOUNT DUE</b>	<b>\$739.09</b>
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# Department Report

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September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

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Leak Adjustment Authorized by: \_\_\_\_\_

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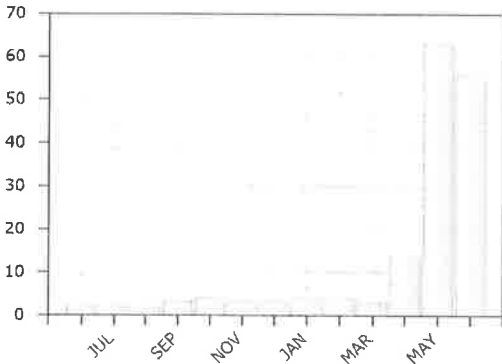


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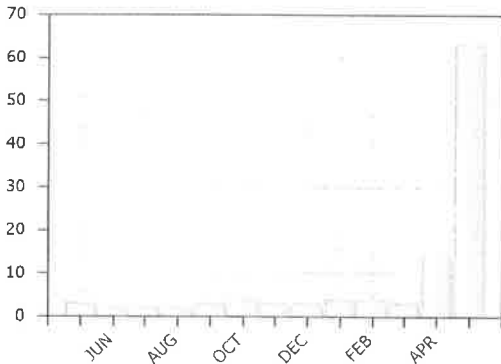


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PAID BY DRAFT



**City of Greencastle**  
**Board of Works**  
**Regular Session**  
Mikayla Johnson - Clerk Treasurer

---

August 20, 2025 | 4:30 PM  
City Hall  
One North Locust Street, P.O. Box 607  
Greencastle, Indiana 46135

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## **MINUTES**

### **I. Call to Order; Roll Call**

Mayor Dunbar called the meeting to order at 4:30pm. Clerk-Treasurer, Mikayla Johnson, called the roll. Mayor Dunbar, Thom Morris, and Trudy Selvia were present.

### **II. Special Requests**

### **III. Emergency Repairs**

### **IV. Approval of Minutes**

#### **A. Approval of Minutes - July 16, 2025**

Trudy Selvia made a motion to approve the minutes as presented, seconded by Thom Morris, 3-0, motion carried.

### **V. Approval of Claims**

#### **A. Water**

Trudy Selvia made a motion to approve the water claims as presented, seconded by Thom Morris, 3-0, motion carried.

#### **B. Wastewater**

Thom Morris made a motion to approve the wastewater claims as presented, seconded by Trudy Selvia, 3-0, motion carried.

#### **C. Stormwater**

Trudy Selvia made a motion to approve the stormwater claims as presented, seconded by Thom Morris, 3-0, motion carried.

### **VI. Department Reports**

#### **A. Cemetery - Jason Keeney**

#### **B. Fire Department - Rob Frank**

##### **i. Fire Inspections - John Burgess**

- C. Planner - Blaine Rout
- D. Police Department - Chris Jones
- E. Department of Public Works - Andrew Rogers
- F. Wastewater Department - Oscar King Jr.
- G. City Attorney - Laurie Robertson Hardwick
- H. Park & Recreation - Jason Keeney
- I. Water Department - Rick Denney

**VII. Old Business**

**VIII. New Business**

- A. Wastewater Truck Purchase  
Trudy Selvia made a motion to approve the purchase of a truck for the wastewater utility in an amount not to exceed \$41,023.30, seconded by Thom Morris, 3-0, motion carried.
- B. Memorandum of Understanding with the County for Keightly Road  
Trudy Selvia made a motion to approve the MOU with the County to repave Keightly Road, seconded by Thom Morris, 3-0, motion carried.
- C. T. Mobile Contract  
Mayor Dunbar made the motion to approve the T. Mobile Contract as presented, for the Mayor to sign, seconded by Trudy Selvia, 3-0, motion carried.
- D. United Consulting Task Order No. 2  
Thom Morris made a motion to approve United Task Order No. 2 as presented, seconded by Trudy Selvia, 3-0, motion carried.

**IX. Adjournment**

Trudy Selvia made a motion to adjourn the meeting at 4:48pm, seconded by Thom Morris, 3-0, motion carried.

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Lynda R. Dunbar, Mayor

ATTEST:

---

Mikayla J. Johnson, Clerk - Treasurer



## Department Report

### MEETING DATE

September 17, 2025

### PREPARED BY

### MONTHLY HIGHLIGHTS

### ATTACHMENTS

None



## Department Report

### MEETING DATE

September 11, 2025

### PREPARED BY

Jason Keeney

### MONTHLY HIGHLIGHTS

The Cemetery had four funerals for the month of August (1F/3C). There were three lot sales transactions and there was a single monument staking fee paid. The mowing of grass occupied a large portion of the time this month with all sections being weedeated again this month as well. The trustees from the PCSD assisted with weedeating a couple of times this month which was a huge help to our smaller staff with the majority of our Summer help back in school.

### ATTACHMENTS

1. 20250905144237
2. 20250905144314
3. 20250905144330

**Forest Hill Cemetery  
Direct Payable Voucher Docket  
Wednesday, September 3, 2025  
(For business of August 2025)**


<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Visa Card Services	August Visa Bill	\$ 99.97
		<b>Total General Operation Expenses \$ 99.97</b>


**Allowance of Account Payable Vouchers**


We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$99.97** dated September 4, 2025.

P

**SIGNATURES OF THE GOVERNING BOARD**

  
 \_\_\_\_\_  
 Jeff Flint

  
 \_\_\_\_\_  
 Nola Zimmerman

  
 \_\_\_\_\_  
 Linda Huber

\_\_\_\_\_  
 Judy Miller






**Forest Hill Cemetery**  
**Accounts Payable Voucher Docket**  
**Thursday, September 4, 2025**  
**(For business of August 2025)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Butler's LP	Weedkiller	\$ 140.00
CarQuest	Motor Oil	\$ 130.80
Headley Hardware	AC Unit, Shovel, Grinding Wheel	\$ 238.14
Humphreys' Outdoor	Wheel Assembly, Weedeater String, Weedeater Heads	\$ 727.43
JTN Services	ExMark Blades	\$ 50.97
Keystone Cooperative	Fuel	\$ 551.02
Sparks Tires	Backhoe Tire Replacement	\$ 379.25
Visa Card Services		\$ 2,217.61
<hr/>		
<b>Total General Operation Expenses</b>		<b>\$ 2,217.61</b>

**Allowance of Account Payable Vouchers**

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims 2217.61

**SIGNATURES OF THE CEMETERY BOARD MEMBERS**

 _____ Jeff Flint	 _____ Linda Huber
 _____ Nola Zimmerman	_____ Judy Miller



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

### August 2025 Council Report

The fire department responded to 149 responses in the month of August 2025, compared to 131 responses in 2024. There was a 12.8 % increase in responses in August 2025 compared to August 2024.

The fire department has responded to 1232 responses in 2025 compared to 1129 at this time in 2024. There has been an 8.7 % increase in responses in the last year.

Firefighters completed 659.5 hours of training in August.

4 reserve firefighters worked 19.5 hours in August.

We conducted 11 hours of fire prevention training with the public.

August anniversaries: None

- 8 firefighters completed the Vehicle Rescue Technician Course. The course focuses on stabilization, hazard control, access and egress, and victim disentanglement for larger vehicles like school buses, semis, dump trucks, etc. Congratulations: Captain Simonson, Captain Poole, Lieutenant Beebe, Lieutenant Watson, Engineer Shaw, Firefighter Bryan, Firefighter Mayhew, Probationary Firefighter Fiscus
- We assisted Tzouanakis Intermediate School with the kickoff of their new PBIS program.
- We welcomed 3 new interns from Area 30. Kade Winslow, Ethan Shannon, and Orion Bowser.
- We completed our third-quarter live-fire training. All shifts completed live fire training focusing on search and rescue, incident command decisions, and fire attack.
- Engineer Jake Armstrong won the BEST RIBS IN THE CITY at the city pool party!
- Local 5125 made two donations. One for \$500 to the Putnam County CERT Team for provisions and drinks for the rehab vehicle. The second one was for \$5000 to the Emerald Palace 2.0 project.

## ATTACHMENTS

1. GFD Incident Dashboard - August

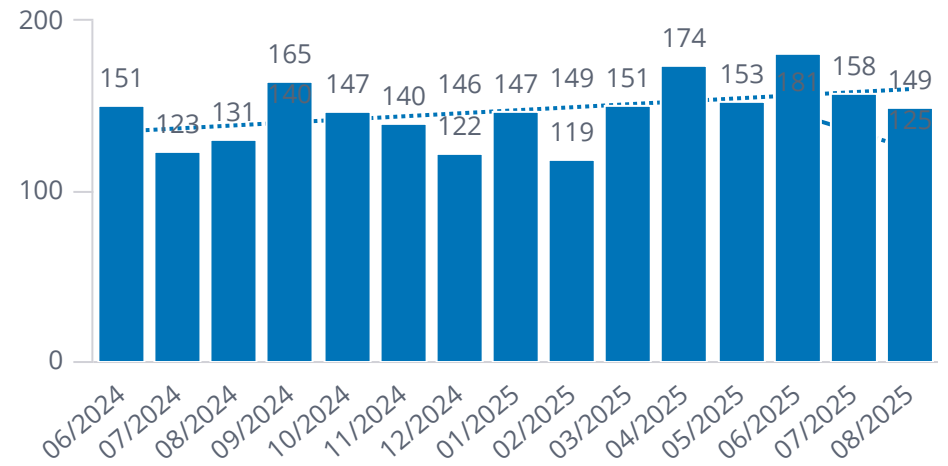
Incidents Last Month

149

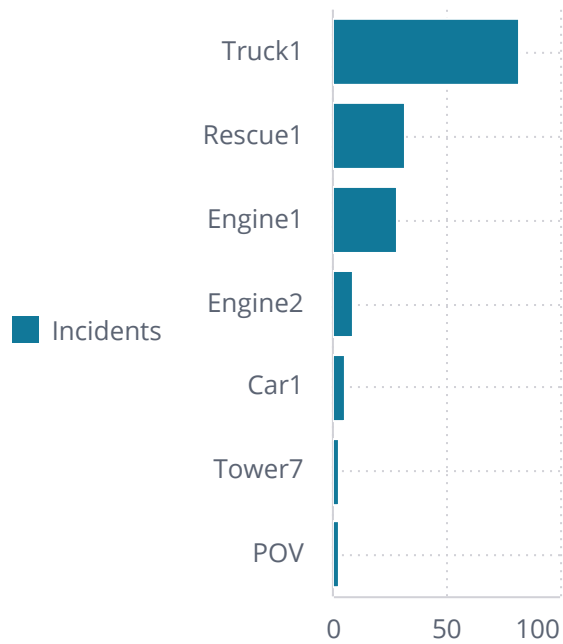
YTD Incidents

1,232

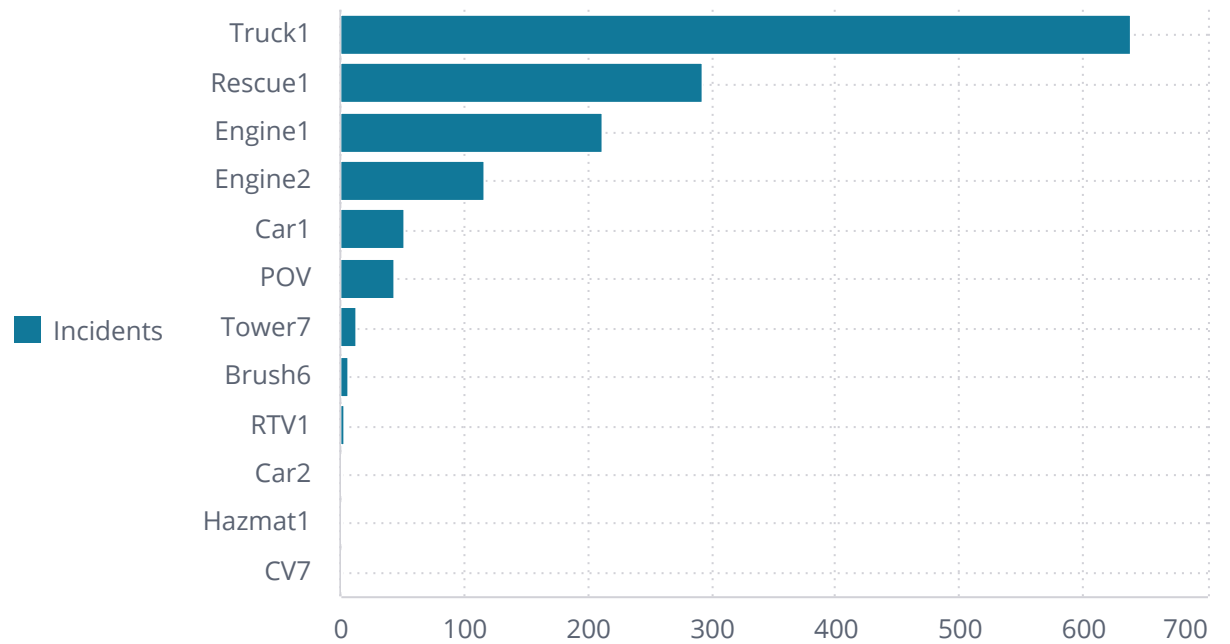
Monthly Incident Trending



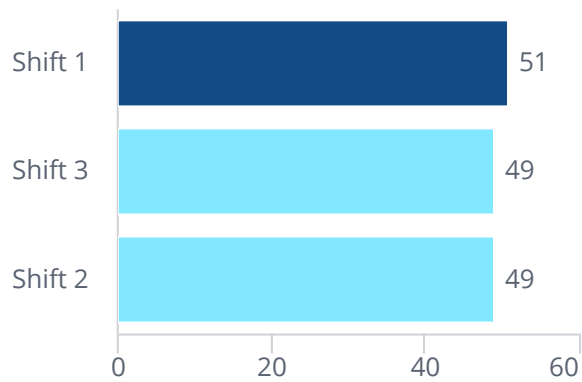
Incidents by Unit Last Month



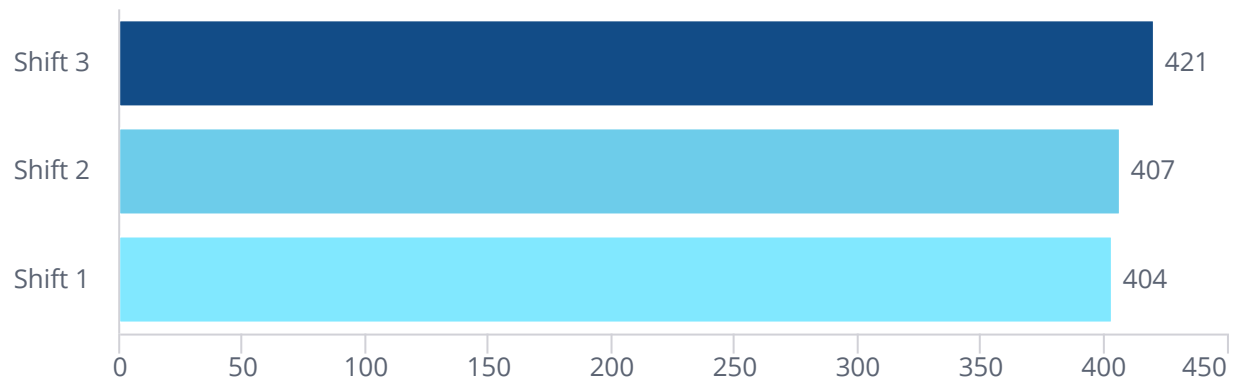
Incidents by Unit This Year



Incidents by Shift Last Month



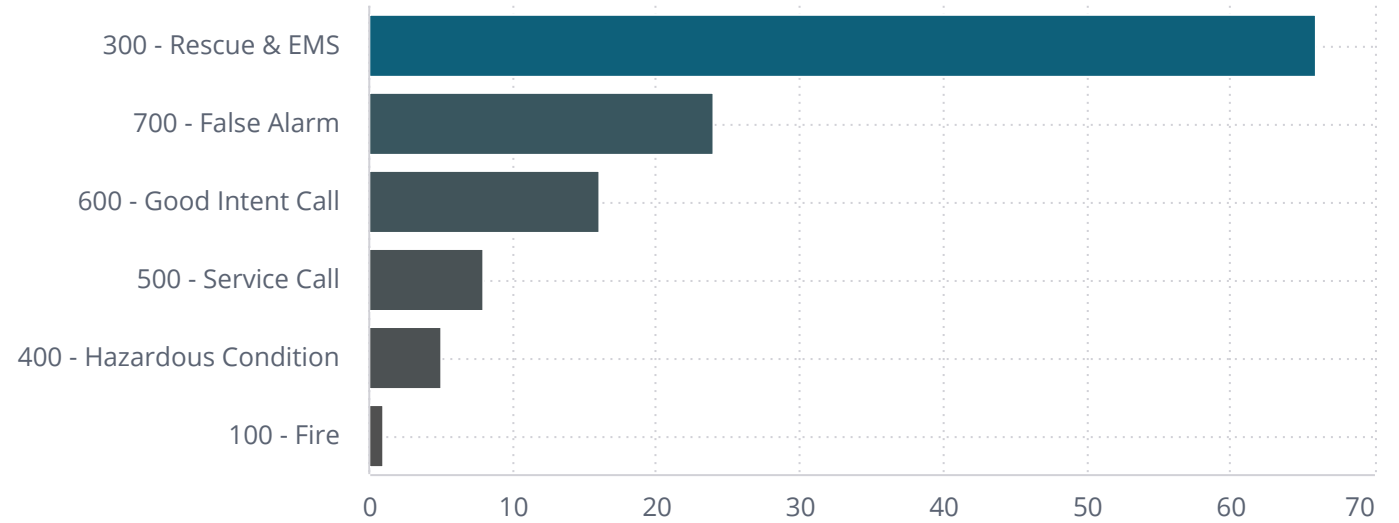
Incidents by Shift This Year



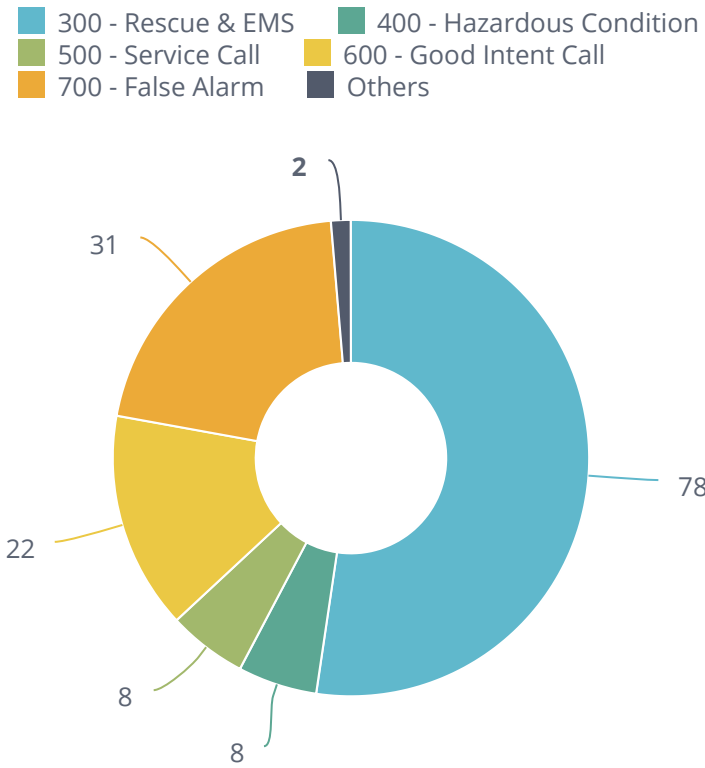
Station Coverage Last Month

120

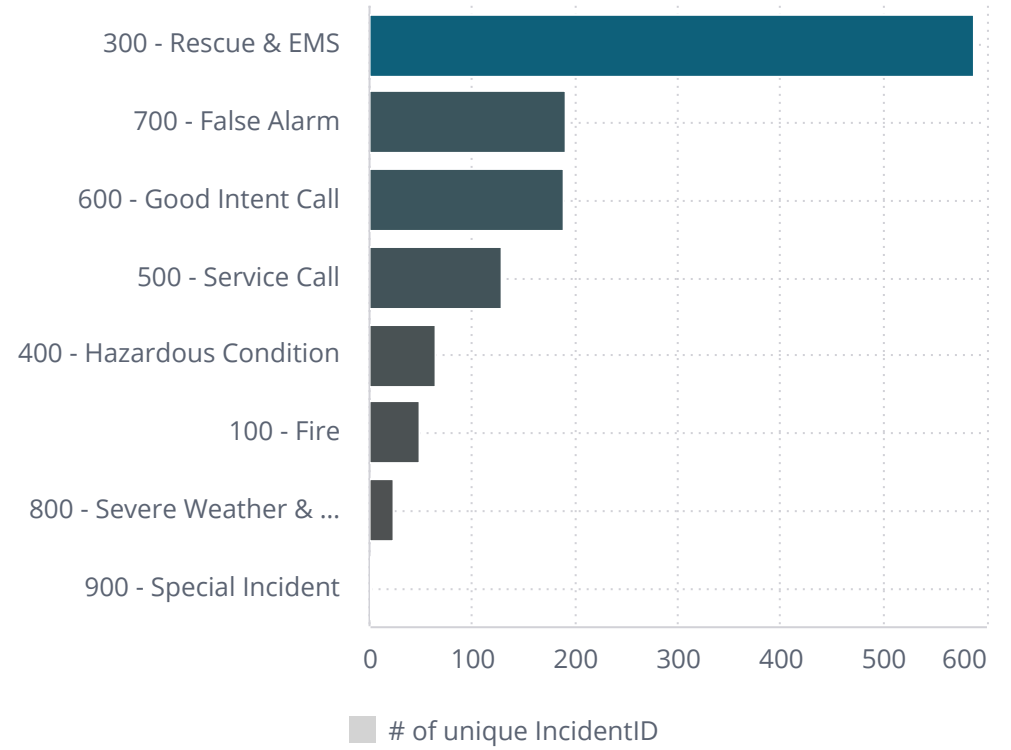
Station Coverage by Type Last Month



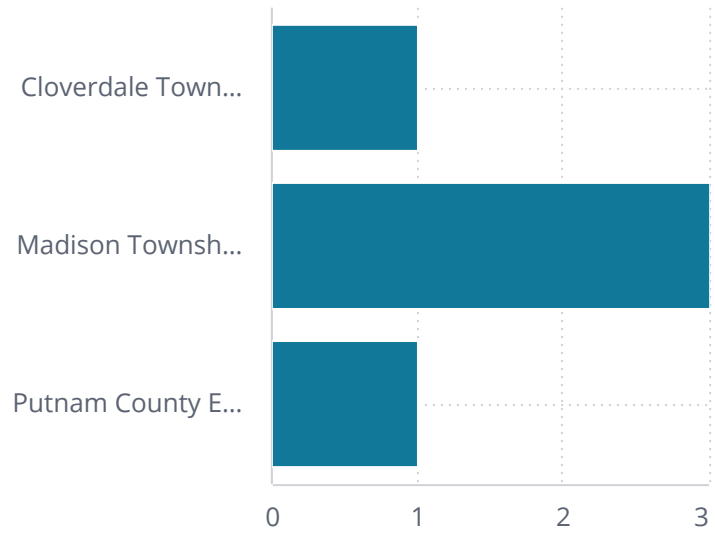
Incidents by Type Last Month



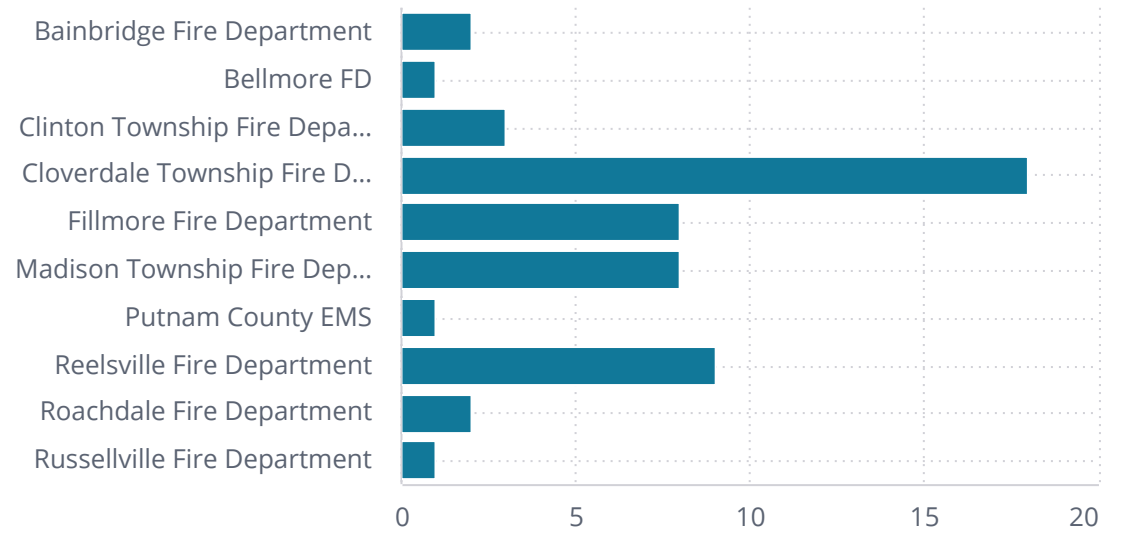
Incidents by Type This Year



Mutual Aid Given Last Month



Mutual Aid Given YTD



Incident Type Detail Last Month

Incident Type Group	Incident Type	Calls
100 - Fire	Building fire	1
	Trash or rubbish fire, contained	1
300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	29
	Medical assist, assist EMS crew	43
	Motor vehicle accident with injuries	3
	Motor vehicle accident with no injuries.	3
400 - Hazardous Condition	Gas leak (natural gas or LPG)	6
	Power line down	2
500 - Service Call	Assist invalid	5
	Cover assignment, standby, moveup	1
	Defective elevator, no occupants	1
	Smoke or odor removal	1
600 - Good Intent Call	Authorized controlled burning	1
	Dispatched & canceled en route	17
	No incident found on arrival at dispatch address	2
	Smoke scare, odor of smoke	2
700 - False Alarm	Alarm system activation, no fire - unintentional	21
	Alarm system sounded due to malfunction	1
	CO detector activation due to malfunction	1
	Local alarm system, malicious false alarm	1
	Smoke detector activation, no fire - unintentional	7



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

1. August\_2025



**August 2025**

Inspection Location	Occupant Name	Inspection Type	Inspection Number	Inspector	Status
415 E Anderson St	Beta Theta Pi	R-2 Residential General Fire	25-0145	John Burgess	Pass
311 S Locust St	Sigma Chi	R-2 Residential General Fire	25-0146	John Burgess	Fail
446 Anderson St	Phi Delta Theta	R-2 Residential General Fire	25-0147	John Burgess	Fail
507 S Locust St	Kappa Kappa Gamma	R-2 Residential General Fire	25-0148	John Burgess	Fail
801 S Locust St	Delta Gamma	R-2 Residential General Fire	25-0149	John Burgess	Fail
308 Medic Way	Cummins Behavioral Health	B- Business General Fire	R25-0144-01	John Burgess	Pass
19-25 S Indiana St	WREB Radio	B- Business General Fire	R25-0130-01	John Burgess	Pass
904 S College Ave	Kappa Alpha Theta	R-2 Residential General Fire	25-0150	John Burgess	Fail
916 S College Ave	Phi Gamma Delta	R-2 Residential General Fire	25-0151	John Burgess	Fail
1 Taylor Place	Delta Tau Delta	R-2 Residential General Fire	25-0152	John Burgess	Fail
1033 Indianapolis Rd	Hendricks Regional Health	B- Business General Fire	25-0153	John Burgess	Fail
1 E Hanna/Olin Science Center	F.W. Olin Biological Sciences Building	B- Business General Fire	25-0154	John Burgess	Fail
1 E Olive St	Lilly Center	B- Business General Fire	25-0155	John Burgess	Fail
508 S Bloomington St	Concepts the Cabinet Shop	B- Business General Fire	R25-0118-02	John Burgess	Pass
703 N Jackson St	Kork & Keg Liquors	B- Business General Fire	R25-0080-03	John Burgess	Fail
810 Indianapolis Rd	Kork @ Keg Liquors	B- Business General Fire	R25-0078-04	John Burgess	Fail
911 Indianapolis Rd	Auto Zone	B- Business General Fire	R25-0057-04	John Burgess	Fail



Inspection Location	Occupant Name	Inspection Type	Inspection Number	Inspector	Status
833 Indianapolis Rd	Smoke Shop	B- Business General Fire	R25-0062-04	John Burgess	Pass
1033 Indianapolis Rd	Hendricks Regional Health	B- Business General Fire	R25-0153-01	John Burgess	Pass
11 E Walnut St	Sipindipity	B- Business General Fire	25-0156	John Burgess	Open
6 E Washington St	Eli's Books	B- Business General Fire	R25-0140-01	John Burgess	Fail
2 E Washington St	Starbucks	B- Business General Fire	R25-0141-01	John Burgess	Fail
13 S Indiana St	Scoops Ice Cream	B- Business General Fire	R25-0137-01	John Burgess	Pass
19-25 S Indiana St	Greencastle Township Trustee	B- Business General Fire	R25-0132-01	John Burgess	Pass
19-25 S Indiana St	Greencastle Township Trustee	B- Business General Fire	R25-0132-01	John Burgess	Pass

**25 Inspections**



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

1. BOW Report - Planning 09.17.25
2. 8 BuildingDivision (Aug 25)

## **Greencastle Board of Works Report— September 17th, 2025**

### **City Planning Department**

Prepared by: Blaine Rout (765-848-1504) - [brout@cityofgreencastle.com](mailto:brout@cityofgreencastle.com)

#### **Board of Zoning Appeals Meeting:**

The BZA meeting on September 2nd was held with two petitions to be heard. The property owner for the gas station at 805 Indianapolis Road requested a variance to exclude requirements for “public improvements” such as sidewalks and street trees. The variance was approved on the August 5<sup>th</sup> meeting, but new information regarding IDEM violations and misrepresented information called into question the potential to terminate the variance. The property owner has a scheduled court hearing on 09/30/25 upon which new information will be obtained to update the board to continue the case until October 7<sup>th</sup>. A local resident requested a variance regarding setbacks to be able to build a carport in the front yard of their house, which was approved.

#### **Technical Review Committee:**

The Technical Review Committee meeting on August 14<sup>th</sup> was held to discuss an ILP for the new Dunkin Donuts/Baskin Robbins site at 40 Putnam Plaza. The site needs attention to existing features like landscaping and parking lot maintenance. Overall not much will change outside of repairs to the overall site independent of the building and façade improvements. Other matters related to code enforcement activity were discussed.

#### **Unsafe Building Committee:**

There are no buildings currently on the docket to be reviewed by the committee. That is the final step before the city would take action to proceed with demolition. If the variance is terminated from 805 Indianapolis Road, the ability to make repairs to the site will be impossible and will require demolition or transfer of ownership. The potential for the property to reach the committee is probable.

#### **Plan Commission Meeting:**

Greencastle Plan Commission’s meeting on August 25<sup>th</sup> was held to discuss more zoning amendments proposed by the City. Specifically, to allow multi-family dwellings on the ground floor in the Central Business district. The continued conversation carried over from the July 28<sup>th</sup> meeting has resulted in the recommendation to amend the zoning ordinance to allow for multi-family dwellings on the ground level and combined ground/upper levels by Special Exception. However, a new “restricted zone” would be established, that prohibits such use in the main corridor of Washington St and Jackson Street within the district as well as the entire courthouse square area to protect the historical character of downtown.

#### **MS4 Stormwater Committee Meeting and Activities:**

Lochmueller Group is continuing their assessment of stormwater infrastructure within the city. Discussions continue.

#### **Activities**

- The Comprehensive Plan draft is complete and ready to proceed with discussion in Steering Committee. A final date for the Steering Committee has not yet been set, but is expected to be scheduled in the coming days.
- Sustainability Commission – The meeting on August 19<sup>th</sup> discussed potential alternative uses for the community gardens site on W Franklin St near City Hall. Habitat space was one option, a buildable site was another. The site has potential, but the broader concern is maintenance and lack of use for a garden.
- Code Enforcement Activity continues. Mowing by the city’s contractor has slowed down as the seasons are changing. A few sites may receive a last mow for the year as needed. Commercial property zoning violation cases are being monitored and are expected to help clean up Indianapolis Road especially.
- Reviewed various building and sign permits.

# Building Division

From: 8/1/2025 to 8/31/2025 (Issued Date)

## Permits Issued

Year:	<b>2025</b>
Month:	<b>Aug</b>

Permit Number	Owner	Permit Type	Address	Permit Fee
<a href="#">25-3690</a>	Mason Harold E & Dorothea J	Single Family & Duplex	314 N MADISON ST	\$180.20
<a href="#">25-3701</a>	Huck and Finns	Remodel - Commercial	800 MAIN ST	\$190.00
<a href="#">25-3718</a>	Cox Larry Richard	Accessory - Residential	903 DRAPER ST	\$40.00
<a href="#">25-3732</a>	Ford William J	Accessory - Residential	916 N MADISON ST	\$40.00
<a href="#">25-3742</a>	Eric Davis LLC	Remodel - Commercial	804 N JACKSON ST	\$70.00
<a href="#">25-3744</a>	Alpha Chi Omega	Remodel - Residential	403 E SEMINARY ST	\$70.00
<a href="#">25-3745</a>	Cooper Kent & Constance Trust	Remodel - Commercial	320 S BLOOMINGTON ST	\$190.00
<a href="#">25-3748</a>	Forvet LLC	Addition - Commercial	316 N JACKSON ST	\$334.80
<a href="#">25-3761</a>	Ramey Debra L	Electrical - Residential	322 DOGWOOD LN	\$30.00
<a href="#">25-3762</a>	South Damien	Demolition - Residential	922 N MADISON ST	\$25.00
<a href="#">25-3766</a>	Huffman Carl & Martha	Electrical - Residential	707 E SEMINARY ST	\$30.00
<a href="#">25-3768</a>	Rumley William & Anderson Maurica	Addition - Residential	13 BEVERIDGE ST	\$100.00
<a href="#">25-3769</a>	Offerman Brent A & Ryan M	Single Family & Duplex	401 W COLUMBIA ST	\$188.00
<a href="#">25-3770</a>	Greencastle Christian Church Inc	Remodel - Commercial	620 PRIMROSE LN	\$190.00
<a href="#">25-3774</a>	Mahan Noah C & Owen Kathleen S	Remodel - Residential	7 S BLOOMINGTON ST	\$70.00
<a href="#">25-3775</a>	Heartland Automotive LLC	Accessory - Commercial	300 S WARREN DR	\$190.00
<a href="#">25-3777</a>	Emmert Group Properties LLC	Demolition - Residential	810 E TENNESSEE ST	\$35.00
<a href="#">25-3779</a>	McDonough Shelley C	Electrical - Residential	302 GREENWOOD AVE	\$30.00
<a href="#">25-3780</a>	Massing Henry & Lauren	Electrical - Residential	716 S CROWN ST	\$30.00
<a href="#">25-3784</a>	Ralph Lane A & Ruth	Electrical - Residential	104 DEPAUW AVE	\$70.00
<b>Month Total:</b>				\$2,103.00

# Building Division

From: 8/1/2025 to 8/31/2025 (Issued Date)

Permits Issued by Permit Type	Year:	2025	
	Month:	Aug	Year to Date
Accessory - Commercial		1	2
Accessory - Residential		2	17
Addition - Commercial		1	1
Addition - Residential		1	1
Demolition - Commercial		0	5
Demolition - Residential		2	13
Electrical - Commercial		0	2
Electrical - Residential		5	17
Multi-Family Building		0	6
Remodel - Commercial		4	33
Remodel - Residential		2	12
Single Family & Duplex		2	7
Temporary Structures & Tents - Commercial		0	1
<b>Total Issued:</b>		<b>20</b>	<b>117</b>
<b>Total Receipts:</b>		<b>\$2,103.00</b>	<b>\$15,405.80</b>
<b>Total housing:</b>		<b>\$365,000.00</b>	<b>\$1,323,728.00</b>
<b>Total Construction:</b>		<b>\$1,690,377.00</b>	<b>\$6,891,566.65</b>

## Percentage of Project Completion (filtered by Work Type) ( Estimated Value of Project > \$100,000.00 )

Address - Permit Type	%	Permit Id	Permit Number
1001 CRESCENT DR - Addition - Residential	50%	5858816	21-2430
1018 INDIANAPOLIS RD - Remodel - Commercial	88%	5936066	21-2475
1109 S INDIANA ST - Mechanical - Commercial	0%	6035631	21-2490
1120 Albin Pond Rd - Single Family & Duplex	88%	5785406	21-2375
208 W WALNUT ST - Remodel - Residential	17%	6070536	21-2504
211 N LOCUST ST - Remodel - Commercial	67%	5419420	21-2217
300 S WARREN DR - Remodel - Commercial	0%	5826503	21-2400
501 S Illinois St - Single Family & Duplex	100%	4783347	20-2124
511 E SYCAMORE ST - Single Family & Duplex	100%	4676822	20-2082
800 E TENNESSEE ST - New Building - Commercial	43%	9125595	22-2641
801 Tacoma Dr - Single Family & Duplex	71%	4411683	20-1898
890 ALBIN POND RD - Single Family & Duplex	22%	8637690	22-2621
DePauw Univ., Julian Center 602 S COLLEGE AVE - Mechanical - Commercial	0%	4267256	20-1845



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

1. city council report august 2025

Sept. 4th, 2025

## Greencastle Police Department Common Council Report August 2025

<u>CALL ACTIVITY TOP 5</u>	<u>#</u>
LOCKOUTS	66
ADMINISTRATIVE	43
DISTURBANCE	35
SUSPICIOUS PERSON	32
ACCIDENTS	32

### DEPARTMENT EMPLOYMENT ANNIVERSARIES

NONE

**PATROL**-Officers conducted 136 traffic stops in the month of August. Officers responded to 553 calls for service, opened 39 criminal case reports and completed 14 Indiana Crash Reports. Officers completed a total of 15 field arrests for the month. Dayshift Officers have been filling the open crossing guard spot in the mornings and afternoons at the high school since school started on Aug. 5<sup>th</sup>. Officers have also been assisting with traffic issues around GHS and GMS due to construction on Washington St.

**DETECTIVES**- Detectives were assigned 7 new cases as well as 1 DCS case. Detectives were called out 2 times during the month. 2 cases were sent to the Prosecutor's Office for charges. 2 cases were closed. Detectives served 3 search warrants for the month.

**PARKING ENFORCEMENT**- 64 tickets were issued for the month (36-3 HR, 14-wrong direction, 5-no parking, 1-handicap parking, 8-reserved parking). 15 warnings were written. 31 tickets have been paid and 30 have not been paid, 3 tickets were voided.

**RESERVES**- The Reserve Division worked **27** hours for the month.

### TRAINING

**Officer Justin Herd** attended an advanced Combat Pistol Class on Aug. 5<sup>th</sup> in Danville.

**Sgt. Nick Eastham** guest instructed an Emergency Vehicle Operations instructor course at ILEA on Aug. 12-14<sup>th</sup>.



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

### Summary Report for August 2025



## Department of Public Works

### Sign Work:

1. Set out 68 barricades, 62 cones, 2 electric panels this month for First Friday and Music Fest.
2. Picked up all portable stop signs and detour signs on Madison St.
3. Put out 3 detour signs on Bloomington St.

### Mechanical:

1. Elgin Sweeper: Replaced right side gutter broom.

### Sweeping:

1. Swept city streets 2 times and downtown 4 times this month driving 73 miles using 35 gallons of diesel, 600 gallons of water and picked up 28 yards of debris.

### Storm Work:

1. Repaired drains on Wood ST., Brentfield Ln., Ridgeway, Tulip Trail, Sherwood and Hanna St. this month.

### Patching:

1. Milled and paved spots on Peoples Pathway, Fillmore Rd., Indianapolis Rd., Indiana St., N. College

and Frazier using 195.59 tons of HMA.

Tree Work:

1. Trimmed back low limbs on Peoples Pathway.
2. Trimmed a tree on Brentfield Ln.
3. Trimmed back for line of sight on City streets hauling off 8 truckloads of limbs.

Mowing:

1. Sprayed round-up on grass growing between curbs and city streets, VMH and city right of ways this month.
2. Mowed and weedeated city right of ways and VMH 2 times this month.

Misc:

1. Disposed of 1 deceased animal this month.
2. Back filled, seeded and strawed paved spots on Peoples Pathways this month.
3. Hauled 75 loads of composted leaves from Water Dept. to Cemetery this month.
4. Removed and put back the flower pots on the N.E. corner of the square for Music Fest.

## ATTACHMENTS

None



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

1. 2025\_08

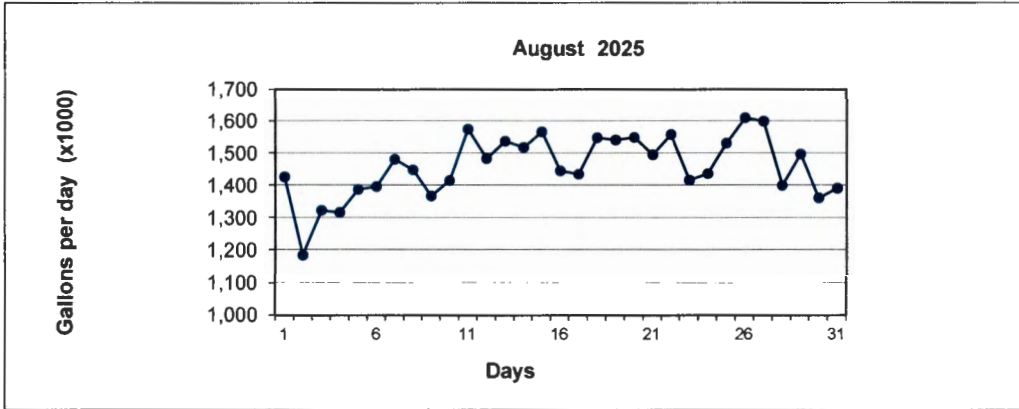
# Greencastle Utilities

## Monthly Report

**August 2025**

**Gallons**

1,458,511	Average daily pumpage	
1,610,040	Peak Day	26
1,182,670	Minimum Day	



<b>Utility Repairs &amp; Statistics</b>	<b>Number</b>	<b>Brief Description</b>
Water main leaks - ( 4" - 12" )	1	4" fire service line at 509 S Locust St.
Small main leaks	2	
Service line leaks	6	
Other	1	402 W Co rd 250 S
Fire hydrant flushing		
Water main tie-ins		
Installed new fire hydrants	2	1925 Country Club Ln., 1633 E Range Line Rd
Work Orders	171	
Meter Change-Outs	41	
IUPPS line locates	536	
Total active accounts	3725	
Disconnects for non-payment	58	

Month	Calendar Month Pumpage	Known Water Usage / Loss	Gallons Sold	Unaccountable Water	Peak Day Gallons	Peak Day
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<b>2025</b>	January	43,075,631	555,056	30,936,532	20.5%	1,576,089	28
	February	42,688,191	500,814	29,569,188	21.3%	1,696,459	13
	March	45,094,715	525,163	30,031,452	24.8%	1,564,515	6
	April	44,175,740	1,664,639	32,223,092	21.1%	1,724,622	28
	May	44,706,118	1,556,852	32,932,196	17.9%	1,751,339	7
	June	42,742,975	855,620	33,036,916	15.6%	1,773,040	23
	July	43,241,911	731,523	34,004,080	17.2%	1,557,860	2
	August						
	September						
	October						
	November						
	December						
	YTD	<b>Totals:</b>	<b>305,725,281</b>	<b>6,389,667</b>	<b>222,733,456</b>		



## Department Report

### MEETING DATE

September 17, 2025

### PREPARED BY

### MONTHLY HIGHLIGHTS

### ATTACHMENTS

1. SCAN\_2025\_9\_3\_17\_19\_33\_901

**2025**

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	1,501	1,449	1,448	3,016	1,768	1,966	1,287	1,086					1,690
DAYS ABOVE DESIGN FLOW	0	0	0	8	1	6	0	0					15
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0					0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	1	0	1	0	0					2
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	0	0	0					0
SEWER CALLS BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0					0
<b>EMERGENCY REPAIRS MADE</b>	0	0	0	0	0	0	0	0					0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	0	0					0
SEWER LINE CLEANED (FOOTAGE)	340	2,039	1,971	1,484	2,788	1,406	1,040	2,131					13,199
LOCATES	135	188	246	344	408	530	685	513					3,049
TAP PERMITS	0	0	0	0	0	0	0	0					0
SEWER LINES TELEVIEWED (FOOTAGE)	0	320	947	2,589	2,388	6,057	2,627	4,132					19,060
<b>2024</b>													
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEARLY AVERAGE
AVERAGE DAILY FLOW IN (M.G.D.)	2,190	1,391	1,544	2,691	1,595	1,053	1,271	1,000	1,001	0,975	1,176	1,618	1,459
DAYS ABOVE DESIGN FLOW	8	0	0	8	2	0	0	0	0	0	0	3	21
DAYS OF OVERFLOW AT PLANT	0	0	0	0	0	0	0	0	0	0	0	0	0
RAIN INDUCED OVERFLOW COL. SYSTEM	0	0	0	0	0	0	0	0	0	0	0	0	0
MECH/ELECT ISSUE CAUSING OVERFLOW	0	0	0	0	0	1	1	0	1	0	0	0	3
SEWER CALLS BLOCKAGE IN CITY LINES	0	1	0	1	0	0	0	0	0	0	0	0	2
<b>EMERGENCY REPAIRS MADE</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERFLOW CAUSED BY BLOCKAGE IN CITY LINES	0	0	0	0	0	0	1	0	0	0	1	0	2
SEWER LINE CLEANED (FOOTAGE)	0	1,530	1,580	1,260	4,626	2,107	2,487	4,054	550	895	3,657	340	23,086
LOCATES	112	120	247	207	207	198	222	249	188	250	191	165	2,356
TAP PERMITS	1	0	3	2	1	4	0	2	4	0	0	0	17
SEWER LINES TELEVIEWED (FOOTAGE)	0	1,295	2,931	2,125	3,074	2,756	4,728	2,644	2,117	3,884	4,396	1,746	31,696



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

None



## Department Report

### MEETING DATE

September 17, 2025

### PREPARED BY

Jason Keeney

### MONTHLY HIGHLIGHTS

The Parks & Recreation Department wrapped up another successful Summer Softball season and began taking registrations for the Fall Softball Season. The Aquatics Center Pool & Splash Pad had their last official day open on August 31<sup>st</sup>, 2025. The water temperatures quickly plummeted with the lack of high daytime temperatures so by the time the last few days came around, it was not as ideal to swim in the water. (Though I would like to point out, there were quite a few people that were still willing to get in the water.) I feel like the extended season was a benefit to the community when the weather was warmer at the beginning of the month, but as the temperatures changed, attendance fell off. We are looking forward to starting to put up Christmas Lights for the Winter Lights Festival and there are still some upcoming programs this Fall that we are excited to host.

### ATTACHMENTS

1. 20250905144151
2. 20250905144216

**Greencastle Parks & Recreation Department  
 Direct Payable Voucher Docket  
 Wednesday, September 3, 2025  
 (For business of August 2025)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Hendricks Power	Sports Park Power Bill	\$ 194.43
Visa Card Services	August Visa Bill	\$ 269.66
		<del>\$ 464.09</del>
<b>Total General Operation Expenses</b>		<b>\$ 464.09</b>

**Allowance of Account Payable Vouchers**

We have examined the Direct Payables of the foregoing Direct Payables Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$464.09** dated September 3, 2025.

P

**SIGNATURES OF THE GOVERNING BOARD**

 <hr style="width: 100%;"/> Cathy Merrell, President	 <hr style="width: 100%;"/> Tim Trigg, Vice President
 <hr style="width: 100%;"/> Doug Hutchison	 <hr style="width: 100%;"/> Scott Hamilton

**Greencastle Parks & Recreation Department**  
**Accounts Payable Voucher Docket**  
**Wednesday, September 3, 2025**  
**(For business of August 2025)**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Black Lumber Company	2x4's Pershing Benches	\$ 47.52
BBP Water Corp	Pool Water Testing	\$ 175.00
Butler's LP	Field Marker	\$ 8.50
Butler's LP	Infield Conditioner Overhaul Materials	\$ 5,880.00
Carquest	Refridgerant & Hydraulic Hose	\$ 160.00
Gordon Food Service	Concessions Food	\$ 1,173.47
Hassler Trucking	Sand for Youth Baseball BWSP	\$ 1,098.21
Headley Hardware	Repair Supplies	\$ 790.53
Johnny Quick	Portalets	\$ 240.00
Keystone	Gas & Diesel	\$ 564.16
S5 Security	Security Monitoring	\$ 29.95
Share Corporation	Grafitti Remover Spray	\$ 259.17
Spear Aquatics	Pool Chemicals	\$ 19,362.57
State Chemical	Air Freshener Refills	\$ 230.88
<del>Vir...</del>		

**Total General Operation Expenses \$ 30,019.96**

**Allowance of Account Payable Vouchers**

We have examined the Accounts Payable of the foregoing Accounts Payable Voucher Docket(s) consisting of 1 page(s) and, except for claims not allowed as shown on this docket, such claims are hereby allowed in the total amount of **\$30,019.96** dated September 3, 2025.

**SIGNATURES OF THE GOVERNING BOARD**

 <hr/> Cathy Merrell, President	 <hr/> Tim Tigg, Vice President
 <hr/> Doug Hutchison	 <hr/> Scott Hamilton



# Department Report

## MEETING DATE

September 17, 2025

## PREPARED BY

## MONTHLY HIGHLIGHTS

## ATTACHMENTS

1. Ford F-150 Paperwork

Andy Mohr Ford, Inc.  
2733 E Main St.  
Plainfield, In. 46168


BID, OFFER OR PROPOSAL FOR PURCHASE OR LEASE: Dated: 9-01-2025

1. GOVERNMENT UNIT: New Ford 2025 F150 CREW Cab VLT 4x4
2. COUNTY: Putnam
3. BIDDER (FIRM): ANDY MOHR FORD, INC.
4. ADDRESS: 2733 E MAIN ST.
5. CITY/STATE: PLAINFIELD, INDIANA 46168
6. TELEPHONE #: 317-279-7141
7. AGENT of BIDDER: KENT GOLDMAN Fleet Manger ANDY MOHR FORD, INC.

Pursuant to notices given, the undersigned offers bid(s) to: City of Greensboro  
In accordance with the following attachments which specify the description,  
unit price and total amount due upon delivery of Purchased or Leased Unit:  
The bidder agrees to sell Unit described above in the amount of: \$ 51,382.30

The contract will be awarded by item, in accordance with specifications. Any  
Changes or Alterations in the items specified will render such bid void. Bidder  
Further agrees that he will not withdraw his bid from the office in which it is  
Filed.

A Bond shall be filed if necessary with each bid if required, and liability for  
breach shall be enforceable upon contract.

  
\_\_\_\_\_  
Signature of Bidder or Agent

\_\_\_\_\_  
Signature of Authority

Description of Unit to be Purchased or Leased: Please see Attachments:

**ANDY MOHR FORD, INC.**

2733 East Main Street, Plainfield, In. 46168 (317) 279-7141

---

Date: 09/02/2025

Revised Quote #29073

**CITY OF GREENCASTLE**

Ref: QUOTE: 2025 Ford F150 XLT Crew Cab 4x4 145"WB PU

Att: Jonny Newgent

**2025 New Ford F150 XLT Crew Cab 4X4**

Space White

Dark Slate Cloth 40/20/40 Seats

300A Equipment Package

2.7L V-6 EcoBoost Gas Engine

10-Speed Auto Transmission

3.55 RR Axle (NON LIMITED SLIP REAR AXLE)

Power Group (power windows, locks, mirrors)

Air Cond.

Am/Fm Stereo Radio MP3/Clock

Back up Camera

Running Boards

18" Chrome PVD Wheels

36 Gal Fuel Tank

**MSRP \$56,130.00**

**Discounts \$ 5,000.00**

**Total Tax and Fee's \$ 252.30**

**Total Delivered Price \$51,382.30**

Approved By: \_\_\_\_\_

Dated: \_\_\_\_\_

**Quoted By: Kent Goldman fleet Manager**

**Andy Mohr Ford, Inc.**

**2733 E Main St.**

**317-279-71441 office**

JTN Services, Inc.  
 4421 S US Hwy 231  
 Greencastle, IN 46135

# Quote

Date	Quote #
7/25/2025	7653

7656537158

Name / Address
Greencastle Fire Department 107 S Indiana St. Greencastle IN 46135

Rep	Terms
	Net 30

Item	Description	Qty	MSRP	Cost	Total
BW47UFX	INNER EDGE XLP 12-LT F150	1	2254.00	1,100.00	1,100.00
BSFW47Z	I-E FST WCX S/D 10-LT F-SERIES	1	1420.00	1,100.00	1,100.00
TCRWX6	WeCanX TRACER 6-LAMP HOUSING	2	1364.00	999.00	1,998.00
TCRWXP*2	WCX TRACER PRIMARY DUO LT	12	59.00	59.00	708.00
I2D	DUO LINEAR ION RED/WHITE BLK	6	206.00	115.00	690.00
TLI2D	ION T-SERIES LINEAR DUO R/W	2	199.00	115.00	230.00
M7D	M7 LED FLASHER WHITE/RED	2	307.00	265.00	530.00
U18047	U-Series Mirror Mt Kit F-150	1	33.00	25.00	25.00
U180D	U-Series DUO R/W	2	309.00	175.00	350.00
SA315U	NEW Speaker, Nylon Composite (+10)	2	403.00	225.00	450.00
SAK57	SA-315 MT KIT FORD F-150	2	41.00	25.00	50.00
CHOWLER	WCX LOW FREQUENCY SIREN SYSTEM WCX HOWLER SPECIFIC MOUNTING BRACKET - HWLRB*	1	925.00	799.00	799.00
CEXAMP	WeCanX EXTERNAL AMPLIFIER	1	368.00	225.00	225.00
C399	Cencom Core WCX Control Center	1	1600.03	1,299.00	1,299.00
CCTL6	WeCanX KNOB/SLIDE CONTROL HEAD	1	463.00	0.00	0.00
C399SP	SCANport Kit for C399	1	189.00	0.00	0.00
C-VSW-3000-...	Vehicle-Specific 30" Wide Flat Console	1	1076.00	899.00	899.00
CUP2-1001	CON, ACSY, CUPHLDR, 4MS, IM, DUAL,	1	70.00	55.00	55.00
C-ARM-102	Side Mount Armrest	2	97.00	75.00	150.00
C-HDM-204	8.5" Heavy-Duty Telescoping Pole, Side Mount, Short Handle	1	237.00	199.00	199.00
C-MD-112	11" Slide Out Locking Swing Arm with Motion Adapter	1	379.00	299.00	299.00
Part	PKG-DS-GTC-311-3 Havis docking station for Getac V110	1	1276.00	999.00	999.00
Part	LPS-116 Getec charger	1	258.00	199.00	199.00
Part	091-215-12 Kussmaul charger	1	815.00	699.00	699.00
			<b>Total</b>		

JTN Services, Inc.  
 4421 S US Hwy 231  
 Greencastle, IN 46135

# Quote

Date	Quote #
7/25/2025	7653

7656537158

Name / Address
Greencastle Fire Department 107 S Indiana St. Greencastle IN 46135

Rep	Terms
	Net 30

Item	Description	Qty	MSRP	Cost	Total
Part	091-55-15-120T Kussmaul auto eject	1	448.00	399.00	399.00
60 Amp Breaker	60 Amp Breaker	1	44.95	44.95	44.95
70 Amp Relay	70 Amp Relay	1	30.00	30.00	30.00
Fuse Block 6	Fuse Block 6 ATO	4	19.95	19.95	79.80
Shop Material-...	Shop Material-Lighting	4	125.00	95.00	380.00
	Ex. wire, connectors, tape, wire loom, etc				
Labor-Core Extra	Install above equipment in 2025 Ford F-150 Or Chevy 1500	1	2800.00	1,800.00	1,800.00
Part	Camper shell for 2025 Ford XTL F-150	1	4500.00	4,500.00	4,500.00
			<b>Total</b>		\$20,286.75